

**MINUTES  
SELECTION / EVALUATION COMMITTEE**

**RFQ #E-21-19**

**Stormwater Improvements for N. E. 27th Ave. & 16th St. (Project I) and for Atlantic Blvd & S.  
Riverside Dr. (Project II)**

**Engineering Large Conference Room  
1201 N.E. 5th Avenue, Pompano Beach, FL  
3:01 p.m. 11/5/19**

The committee consisted of:

Anthony Alhashemi, Project Manager I (Voting)  
Gary Eagle, Engineering Inspector II (Voting)  
Hector Gandia, Engineering Project Manager I (Voting)  
Matthew Kudrna, Engineering Project Manager II (Voting)  
Michael Taylor, Stormwater Supervisor (Voting)

Also in attendance: Jeff English: Purchasing Agent, (Non-Voting)

The meeting was held to evaluate the proposals received in response to the City's solicitation to select a firm to provide design, bidding, and construction phase services to the City for (2) separate stormwater improvement projects. This meeting was posted as a "Public Meeting" both at City Hall and at the Purchasing Division office, and on the City's website. Five (5) firms submitted responses to the City's Request for Qualifications (RFQ).

The Purchasing Agent reviewed evaluation procedures and distributed Conflict of Interest Statements for completion by all voting members. Each Committee member had reviewed all of the responses in advance of the meeting.

The Committee discussed each of the proposals in alphabetical order, and scored the responses using voting forms containing the evaluation criteria published in the RFQ, with the following results:

(1)	Baxter & Woodman, Inc. ....	435.11
(2)	Chen Moore and Associates. ....	421
(3)	Kimley-Horn and Associates, Inc. ....	395.65
(4)	R.J. Behar & Company, Inc.....	378.74
(5)	Calvin, Giordano & Associates.....	341

Pursuant to City Ordinance 2018-46 establishing a Local Business Program, Baxter & Woodman, Inc., Kimley-Horn and Associates, Inc., and R.J. Behar & Company, Inc., were awarded an additional 2.5% for compliance with Tier-2 requirements. A copy of the voting matrix is attached. After review, the Committee decided oral presentations would be required. Baxter & Woodman, Inc., Chen Moore and Associates, and Kimley-Horn and Associates, Inc., would be invited to make presentations at a later date.

The Selection/Evaluation meeting adjourned at approximately 5:20 p.m.