

**Pompano Beach
Community Redevelopment Agency**

**CRA Board Meeting
Commission Chamber**
*100 W. Atlantic Blvd.
Pompano Beach, Florida 33060*



Agenda - Final

Tuesday, May 21, 2019

5:30 PM

*Rex Hardin, Chairperson
Barry Moss, Vice Chairperson
Andrea McGee, Board Member
Rhonda Eaton, Board Member
Tom McMahon, Board Member
Beverly Perkins, Board Member*

*Gregory P. Harrison, Executive Director
Claudia McKenna, CRA Attorney
Marsha Carmichael, CRA Secretary*

CALL TO ORDER

*The Honorable Rex Hardin
Mayor, Presiding*

ROLL CALL

Marsha Carmichael, CRA Secretary

PLEDGE OF ALLEGIANCE**APPROVAL OF MINUTES**

[19-463](#) CRA Board Meeting Minutes of April 16, 2019

APPROVAL OF AGENDA**CONSENT AGENDA DISCUSSION**

The CRA Board may pull items from the Consent Agenda. During Audience To Be Heard, a person may speak on any item on the Consent Agenda, which has not been pulled.

A. AUDIENCE TO BE HEARD

All persons interested in speaking during "Audience To Be Heard" must fill out a request form and turn it in to the CRA Secretary prior to the meeting.

B. CONSENT AGENDA**C. REGULAR AGENDA**

- [19-433](#) A RESOLUTION OF THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY APPROVING AND AUTHORIZING THE PROPER OFFICIALS TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY AND DIGITAL GRASS, LLC FOR MANAGEMENT AND OPERATION OF A MEMBERSHIP BASED CO-WORKING FACILITY; PROVIDING AN EFFECTIVE DATE.

(Fiscal Impact: \$50,000)

Summary Explanation/Background:

The CRA issued a Request For Proposal (RFP) for a Manager/Operator to assist in establishing, operating and managing the innovative co-working space on October 5, 2018. One response was received by the closing date of November 14, 2018, from Digital Grass Innovation & Technology Group. The CRA Board accepted the submittal on January 15, 2019 and authorized staff to negotiate a contract of services

to be brought back to the CRA Board at a future date. Attached to the Resolution is the agreement between the CRA and Digital Grass, LLC to provide those services as outlined in the RFP Scope of Services and Task/Deliverables. The initial term of the contract is for one (1) year with option to renew for two (2) additional one (1) year terms.

The CRA allocated \$50,000 in the FY2019 NW CRA budget for capital improvements which will be utilized for installation of internet services, card access or key pad entry system, cameras, and furniture to assist with startup cost associated with the co-working space. The CRA will continue to pay the rent, utilities and janitorial services and Digital Grass will be responsible for cost associated with operations and services for the co-working space. It is also the intent for CRA staff to locate and share the space which will not impede on the operations of the co-working area.

Origin of request for this action: Staff

Fiscal impact and source of funding: 150-1910-539.84-65 - Innovation District Co-working/Maker Incubator

(Staff Contact: Kimberly Vazquez)

2. [19-437](#)

A RESOLUTION OF THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY (CRA) APPROVING AND AUTHORIZING THE PROPER OFFICIALS TO EXECUTE A DONATION AGREEMENT FOR REAL PROPERTY BETWEEN THE CRA AND ATLANTIC RESIDENCES, LLC (DONOR); PROVIDING AN EFFECTIVE DATE.

(Fiscal Impact: Donor will donate \$28,000.00)

Summary Explanation/Background:

The Pompano Beach Community Redevelopment Agency Board approved the relocation of the McNab house and garage to McNab Park at its regularly scheduled meeting of April 16, 2019 with a vote of 5-1. In order to initiate this directive, a Donation Agreement is needed between the CRA and Atlantic Residences, LLC to transfer fee simple title of the two-story home, two-story detached garage and various trees located on the property. The Agreement also specifies that the owners will donate \$28,000 towards defraying the cost of moving the Structures. Additional mitigation costs for the remaining trees (not scheduled for relocation by the CRA) on the properties will be paid for by the owners directly to the City of Pompano Beach.

Origin of request for this action: Staff

Fiscal impact and source of funding: (\$28,000.00 funded to Account: 160-7660-539.65-12, McNab House & Gardens)

(Staff Contact: Nguyen Tran)

3. [19-442](#) A RESOLUTION OF THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY (CRA) APPROVING AND AUTHORIZING THE PROPER OFFICIALS TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CRA AND PROFESSIONAL SECURITY CONCEPTS, INC. FOR UNARMED ROVING SECURITY GUARD SERVICES; PROVIDING AN EFFECTIVE DATE.
(Fiscal Impact: \$100,000 for FY2019)

Summary Explanation/Background:

A request for proposals (RFP), P-15-19 was issued to select a firm to establish a contract with the City's Community Redevelopment Agency to provide Unarmed Roving Security Guard Services. Six (6) responses were received to the solicitation and evaluated by a Selection Committee who determined, Professional Security Concepts, Inc. ("PSC") as the highest ranked firm. The rankings were presented to the CRA Board on April 16, 2019. At that meeting, the Board accepted the highest ranked firm PSC, Inc., and instructed staff to negotiate a contract to be brought back before the Board for consideration. This contract with PSC, Inc. is for the NW CRA District.

Origin of request for this action: Staff

Fiscal impact and source of funding: 150-1910-539-34.30 - Security

(Staff Contact: Kimberly Vazquez)

4. [19-445](#) A RESOLUTION OF THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY (CRA), APPROVING AND AUTHORIZING THE PROPER OFFICIALS TO EXECUTE A SERVICE CONTRACT BETWEEN THE CRA AND REDEVELOPMENT MANAGEMENT ASSOCIATES, INC. FOR CONSULTING SERVICES; PROVIDING AN EFFECTIVE DATE.
(Fiscal Impact: \$235,200)

Summary Explanation/Background:

Agreement for Professional Services between the Pompano Beach Community Redevelopment Agency and Redevelopment Management Associates, Inc. for consulting services consisting of public-private partnerships (P3) & real estate development advisory services, budget, and special projects.

Origin of request for this action: Staff

Fiscal impact and source of funding: 150-1910-539.31-60 and 160-1910-539.31-60

(Staff Contact: Greg P. Harrison)

D. REPORTS

A. EXECUTIVE DIRECTOR

B. CRA ATTORNEY

C. NEXT MEETING DATE – June 18, 2019

D. CRA BOARD

[19-461](#)

- Monthly Reports for April 2019
- Northwest Advisory Committee
 - East Advisory Committee
 - Staff Report
 - April Financial Summary
 - PSC Security Reports

E. ADJOURNMENT