

MEMORANDUM

June 11, 2026

To: Gregory P. Harrison, City Manager
Through: Mary Rivero, Procurement and Contracts Director
From: Michael Lee, Purchasing Agent
Subject: Award Bid ITB26-036 Carbon Dioxide, Liquid, Bulk Delivery (Co-operative Bid)

Contract Need/Background

Invitation to Bid (ITB) ITB26-036 was issued to establish an annual, open-ended contract for the purchase of carbon dioxide, to be ordered as needed. The City of Pompano Beach’s Utilities Department requires carbon dioxide on an ongoing basis for use in the water treatment plant. The City of Pompano Beach (City) issued this cooperative solicitation, serving as the lead agency for the forty-five (45) participating members of the Southeast Florida Governmental Purchasing Cooperative Group. The estimated quantities stated in the bid solicitation include anticipated requirements from all of the participating agencies, including the City.

Attached you will find copies of the “Bid Award Recommendation” form submitted by the Utilities Department, the bid tabulation, emails clarifying pricing, and other procurement documents. The Utilities Department recommends the award to Airgas USA, LLC.

Bidders List

The Bidders List was created by using companies suggested by the requesting department, companies that have responded to prior solicitations, companies that have requested their names be placed on the Bidders List, and companies from appropriate listings in other source books.

Number of companies responding with complete bids.....2

Advertising

The ITB was advertised in the Sun Sentinel, and notices were sent to bid notice agencies nationwide. The ITB was also posted on the City’s webpage for download by interested companies/firms.

Funding

No warranty or guarantee is given or implied as to the total amount to be purchased as a result of this contract. The quantities provided in this Invitation for Bids are estimates of annual usage for bid comparison only. Quantities may be expressed in varying units depending on the participating agency’s operational requirements. Carbon Dioxide will be ordered as needed. City purchases will be made, as needed, from budgeted funds in account 412-3320-533.52-05, Operating Supplies / Chemicals / Horticultural.

Award Recommendation

It is recommended that an initial three-year award be made to the lowest responsive and responsible bidder, Airgas USA, LLC, with the possibility of an additional two-year renewal, subject to the terms and conditions contained in the procurement documents.

enclosures

cc: file