

# Memo

**To:** Zoning Board of Appeals  
**From:** James Galloway, Fire Inspector  
**Date:** April 08, 2025  
**Re:** Zoning Board of Appeal 25-15000004

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Additional Information required for Fire Department to approve proposed site plan for Temporary Use Permit for outdoor Food Truck Court. Site access and fire safety must meet the minimum requirements of NFPA 1 Fire Code; Chapter 18 Access and Chapter 34 Storage.

1. Provide scaled drawing of the proposed Site layout.
2. An operational plan with fire department will be required for this specific operation. How will food trucks be inspected and regulated for operations at this proposed site.

\*Additional comments may follow throughout the remainder of the permitting process. The building shall be in compliance with **All** NFPA Standards prior to receiving Fire Department approval.

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CC: Pete McGinnis, Fire Marshal