



MEMORANDUM

Engineering

Memorandum No. 20-20

DATE: **February 4, 2020**

TO: **Mark Berman, Esq., City Attorney**

FROM: **Tammy Good, PMP, CIP Manager** 

SUBJECT: **CIP Amendment- Design/Construction of BSO Substation**

Please prepare a resolution and associated memorandum for commission consideration and approval of an amendment to the Capital Improvement Plan to include a new project. The new project, BSO Substation-CIP#20-397, consists of the design and construction of a new Broward Sheriff's Office Substation located at 441 NW 27 AVE, Pompano Beach, FL 33069.

A copy of the CIP Justification Form is attached for you reference.

Please do not hesitate to contact me if any additional information is needed at x5512.

Thank you.