

MEMORANDUM

Purchasing #21-024
May 25, 2021

To: Gregory P. Harrison, City Manager

Through: Carla R. Byrd, General Services Director

From: Tammy Thompkins, Purchasing Agent

Subject: Approval to Piggyback City of Tarpon Springs Contract #200076-B-JL for Liquid Sodium Hypochlorite

Contract Need/Background

The Utilities Department's Water and the Reuse Treatment Plant requests approval to purchase Sodium Hypochlorite, as needed from Odyssey Manufacturing Co. The City of Tarpon Springs issued Invitation to Bid (ITB) 200076-B-JL on May 2021, and awarded a contract to the vendor listed above. The current contract is valid through May 26, 2025 with four one-year renewal options available.

Attached you will find copies of a memorandum from Utilities Department, an executed price agreement, the bid tabulation, and the City of Tarpon Springs ITB document.

Funding

Sodium Hypochlorite purchases will be funded from the appropriate Utilities operating account based on the purchase. Based upon usage the estimated expense will be \$288,000.00 per fiscal year.

Award Recommendation

After review of the City of Tarpon Springs ITB, it is recommended that purchase orders be issued to Odyssey Manufacturing Co., the awarded vendor, as needed for the purchase of Sodium Hypochlorite at the prices specified in the City of Tarpon Springs ITB 200076-B-JL.

enclosures

cc: file