

*CITY OF POMPANO BEACH,  
FLORIDA*

**PROFESSIONAL CONSULTING AGREEMENT**

**with**

**GFA INTERNATIONAL, INC.**



**CONTINUING CONTRACT FOR ENVIROMENTAL TESTING  
SERVICES FOR VARIOUS CITY PROJECTS E-22-20**

**CONTRACT FOR  
PROFESSIONAL CONSULTING SERVICES**

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This Contract is made on \_\_\_\_\_, by and between the CITY OF POMPANO BEACH, a municipal corporation of the State of Florida, hereinafter referred to as "CITY," and GFA INTERNATIONAL, INC. a Florida corporation, hereinafter referred to as the "Consultant".

**WHEREAS**, the Consultant is able and prepared to provide such services as City requires under the terms and conditions set forth herein; and

**WHEREAS**, the City Commission has approved the recommendation that Consultant be employed by the City and authorized the negotiation of contractual terms.

**NOW, THEREFORE**, in consideration of the mutual promises herein, the City and the Consultant agree as follows:

**ARTICLE 1 – SERVICES/CONSULTANT AND CITY REPRESENTATIVES**

The Consultant's responsibility under this Contract is to provide professional consulting services as more specifically set forth in RLI No. E-22-20 attached hereto as Exhibit A and incorporated herein in its entirety.

The Consultant's representative shall be Frederick Kaub

The CITY's representative shall be City Engineer or designee,

**ARTICLE 2 – TERM**

The CONSULTANT shall adhere to the schedule given in each work authorization after receiving the "Notice to Proceed."

Reports and other items shall be delivered or completed in accordance with the detailed schedule set forth in individual Work Authorizations as negotiated.

The Term of this Contract shall be for an initial period of five (5) years from the date of execution by both the City and the Consultant.

### ARTICLE 3 – PAYMENTS TO CONSULTANT

A. City agrees to pay Consultant in consideration for its services described herein. It is the intention of the parties hereby to ensure that unless otherwise directed by the City in writing, Consultant will continue to provide services as specified in Exhibit A for the term of this Contract.

B. Price Formula. City agrees to pay Consultant as negotiated on a Work Authorization basis. Each work authorization shall specifically identify the scope of the work to be performed and the fees for said services. As set forth in RLI No. E-22-20, professional services under this contract will be restricted to those required for any project for which construction costs will not exceed four million dollars (\$4,000,000.00), and for any study activity fees shall not exceed five hundred thousand dollars (\$500,000.00).

C. Fee Determination. Each individual Work Authorization may be negotiated for fees to be earned by Time and Materials with a Not to Exceed Amount, Lump Sum, or a combination of both methods for subtasks contained therein. The total amount to be paid by the City under a Work Authorization shall not exceed specified amounts for all services and materials including “out of pocket” expenses as specified in Paragraph E below and also including any approved subcontracts unless otherwise agreed in writing by both parties. The Consultant shall notify the City’s Representative in writing when 90% of the “not to exceed amount” for the total Work Authorization has been reached. The Consultant will bill the City on a monthly basis, or as otherwise provided. Time and Materials billing will be made at the amounts set forth in Exhibit B for services rendered toward the completion of the Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date. It is acknowledged and agreed to by the Consultant that the dollar limitation set forth in this section is a limitation upon and describes the maximum extent of City’s obligation to pay Consultant, but does not include a limitation upon Consultant’s duty to perform all services set forth in Exhibit A for the total compensation in the amount or less than the guaranteed maximum stated above.

D. Invoices received by the City from the Consultant pursuant to this Contract will be reviewed and approved in writing by the City’s Representative, indicating that services have been rendered in conformity with the Contract, and then will be sent to the City’s Finance Department for payment. All invoices shall contain a detailed breakdown of the services provided for which payment is being requested. In addition to detailed invoices, upon request of the City’s representative, Consultant shall provide City with detailed periodic Status Reports on the project. All invoice payments by City shall be made after the Work has been verified and completed. Unless disputed by City as provided herein, upon City’s receipt of a Proper Invoice as defined in §218.72, Florida Statutes, as amended, City shall forward Consultant payment for work performed within forty five (45) days for all goods and services provided.

City may temporarily remove for review any disputed amount, by line item, from an invoice and shall timely provide Consultant written notification of any such disputed charge. Consultant shall provide clarification and a satisfactory explanation to City, along with revised copies of all such documents if inaccuracies or errors are discovered, within ten (10) days of receipt of City’s notice of the disputed amount

In the event City has a claim against Consultant for Work performed hereunder which has not been timely remedied in accordance with the provisions of this Article 3, City may withhold payment for the contested amount, in whole or in part, to protect itself from loss on account of defective Work, claims filed or reasonable evidence indicating probable filing of claims by other parties against Consultant, and/or Consultant's failure to make proper payments to subcontractors or vendors for material or labor. When the reason(s) for withholding payment are removed or resolved in a manner satisfactory to City, payment shall be made.

E. "Out-of-pocket" expenses shall be reimbursed up to an amount not to exceed amounts included in each Work Authorization. All requests for payment of "out-of-pocket" expenses eligible for reimbursement under the terms of this Contract shall include copies of paid receipts, invoices, or other documentation acceptable to the City's Representative and to the Finance Department. Such documentation shall be sufficient to establish that the expense was actually incurred and necessary in the performance of the Scope of Work described in a Work Authorization and this Contract. All out-of-pocket, reimbursables and expenses shall be billed at actual amount paid by Consultant, with no markup.

F. Final Invoice. In order for both parties herein to close their books and records, the Consultant will clearly state "Final Invoice" on the Consultant's final/last billing to the City. This final invoice shall also certify that all services provided by Consultant have been properly performed and all charges and costs have been invoiced to the City. Because this account will thereupon be closed, any and other further charges not properly included on this final invoice are waived by the Consultant.

#### **ARTICLE 4 – TRUTH-IN-NEGOTIATION CERTIFICATE**

Signature of this Contract by the Consultant shall also act as the execution of a truth in negotiation certificate, certifying that the wage rates, overhead charges, and other costs used to determine the compensation provided for this Contract are accurate, complete and current as of the date of the Contract and no higher than those charged the Consultant's most favored customer for the same or substantially similar service. Should the City determine that said rates and costs were significantly increased due to incomplete, non-current or inaccurate representation, then said rates shall be adjusted accordingly.

#### **ARTICLE 5 – TERMINATION**

City shall have the right to terminate this Contract, in whole or in part, for convenience, cause, default or negligence on Consultant's part, upon ten (10) business days advance written notice to Consultant. Such Notice of Termination may include City's proposed Transition Plan and timeline for terminating the Work, requests for certain Work product documents and materials, and other provisions regarding winding down concerns and activities.

If there is any material breach or default in Consultant's performance of any covenant or obligation hereunder which has not been remedied within ten (10) business days after City's

written Notice of Termination, City, in its sole discretion, may terminate this Contract immediately and Consultant shall not be entitled to receive further payment for services rendered from the effective date of the Notice of Termination.

In the event of termination, City shall compensate Consultant for all authorized Work satisfactorily performed through the termination date under the payment terms set forth in Article 3 above and all Work product documents and materials shall be delivered to City within ten (10) business days from the Notice of Termination. If any Work hereunder is in progress but not completed as of the date of the termination, then upon City's written approval, this Contract may be extended until said Work is completed and accepted by City.

This Contract may be cancelled by the Consultant, upon thirty (30) days prior written notice to the City's Representative, in the event of substantial failure by the City to perform in accordance with the terms of this Contract through no fault of the Consultant.

## **ARTICLE 6 – PERSONNEL**

The Consultant is, and shall be, in the performance of all work services and activities under this Contract, an independent Contractor, and not an employee, agent or servant of the City. All persons engaged in any of the work or services performed pursuant to this Contract shall at all times, and in all places, be subject to the Consultant's sole direction, supervision, and control and shall not in any manner be deemed to be employees of the City. The Consultant shall exercise control over the means and manner in which it and its employees perform the work. This contract does not create a partnership or joint venture between the parties.

The Consultant represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the City, nor shall such personnel be subject to any withholding for tax, Social Security or other purposes by the City, nor be entitled to any benefits of the City including, but not limited to, sick leave, pension benefits, vacation, medical benefits, life insurance, workers or unemployment compensation benefits, or the like from the City.

All of the services required hereunder shall be performed by the Consultant or under its supervision, and all personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

Any changes or substitutions in the Consultant's key personnel, as may be listed in Article 1, must be made known to the City's Representative at the time substitution becomes effective.

The Consultant warrants that all services shall be performed by skilled and competent personnel to the degree exercised by consultants performing the same or similar services in the same location at the time the services are provided.

## **ARTICLE 7 – SUBCONTRACTING**

Consultant may subcontract any services or work to be provided to City with the prior written approval of the City's Representative. The City reserves the right to accept the use of a subcontractor or to reject the selection of a particular subcontractor and to inspect all facilities of any subcontractors in order to make determination as to the capability of the subcontractor to perform properly under this Contract. The City's acceptance of a subcontractor shall not be unreasonably withheld. The Consultant is encouraged to seek small business enterprises and to utilize businesses that are physically located in the City of Pompano Beach with a current Business Tax Receipt for participation in its subcontracting opportunities.

## **ARTICLE 8 – FEDERAL AND STATE TAX**

The City is exempt from payment of Florida State Sales and Use Taxes. The City will provide the Consultant with the current state issued exemption certificate. The Consultant shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the City, nor is the Consultant authorized to use the City's Tax Exemption Number in securing such materials.

The Consultant shall be responsible for payment of its own and its share of its employees' payroll, payroll taxes and benefits with respect to this Contract

## **ARTICLE 9 – AVAILABILITY OF FUNDS**

The City's performance and obligation to pay under this contract is contingent upon appropriation for various projects, tasks and other professional services by the City Commission.

## **ARTICLE 10 - INSURANCE REQUIREMENTS**

The Consultant shall not commence work under this Contract until it has obtained all insurance required under this paragraph and such insurance has been approved by the Risk Manager of the City, nor shall the Consultant allow any Subcontractor to commence work on its sub-contract until the aforementioned approval is obtained.

CERTIFICATE OF INSURANCE, reflecting evidence of the required insurance, shall be filed with the Risk Manager prior to the commencement of the work. The Certificate shall contain a provision that coverage afforded under these policies will not be cancelled, will not expire and will not be materially modified until at least thirty (30) days prior written notice has been given to the City. Policies shall be issued by companies authorized to conduct business under the laws of the State of Florida and shall have adequate Policyholders and Financial ratings in the latest ratings of A. M. Best and be part of the **Florida Insurance Guarantee Association Act**.

Insurance shall be in force until all work required to be performed under the terms of the Contract is satisfactorily completed as evidenced by the formal acceptance by the City. In the event the Insurance Certificate provided indicates that the insurance shall terminate and lapse during the period of this Contract, the Consultant shall furnish, at least ten (10) days prior to the

expiration of the date of such insurance, a renewed Certificate of Insurance as proof that equal and like coverage for the balance of the period of the Contract and extension thereunder is in effect. The Consultant shall not continue to work pursuant to this Contract unless all required insurance remains in full force and effect.

Limits of Liability for required insurance are shown in Exhibit C.

The City of Pompano Beach must be named as an additional insured for the Automobile and Commercial General Liability Coverage.

For Professional Liability, if coverage is provided on a claims made basis, then coverage must be continued for the duration of this Contract and for not less than one (1) year thereafter, or in lieu of continuation, provide an "extended reporting clause" for one (1) year.

Consultant shall notify the City Risk Manager in writing within thirty (30) days of any claims filed or made against the Professional Liability Insurance Policy.

For Workers' Compensation Insurance, coverage shall be maintained during the life of this Contract to comply with statutory limits for all employees, and in the case of any work sublet, the Consultant shall require any Subcontractors similarly to provide Workers' Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the Consultant. The Consultant and his Subcontractors shall maintain during the life of this Contract Employer Liability Insurance.

## **ARTICLE 11 – INDEMNIFICATION**

A. Consultant shall at all times indemnify, hold harmless the City, its officials, employees, volunteers and other authorized agents from and against any and all claims, demands, suit, damages, attorneys' fees, fines, losses, penalties, defense costs or liabilities suffered by the City to the extent caused by any negligent act, omission, breach, recklessness or misconduct of Consultant and/or any of its agents, officers, or employees hereunder, including any inaccuracy in or breach of any of the representations, warranties or covenants made by the Consultant, its agents, officers and/or employees, in the performance of services of this contract. To the extent considered necessary by City, any sums due Consultant hereunder may be retained by City until all of City's claims for indemnification hereunder have been settled or otherwise resolved, and any amount withheld shall not be subject to payment or interest by City.

B. Consultant acknowledges and agrees that City would not enter into this Contract without this indemnification of City by Consultant. The parties agree that one percent (1%) of the total compensation paid to Consultant hereunder shall constitute specific consideration to Consultant for the indemnification provided under this Article and these provisions shall survive expiration or early termination of this Contract.

C. Nothing in this Agreement shall constitute a waiver by the City of its sovereign immunity limits as set forth in section 768.28, Florida Statutes. Nothing herein shall be construed as consent from either party to be sued by third parties.

## **ARTICLE 12 – SUCCESSORS AND ASSIGNS**

The City and the Consultant each binds itself and its partners, successors, executors, administrators and assigns to the other party of this Contract and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Contract. Except as above, neither the City nor the Consultant shall assign, sublet, encumber, convey or transfer its interest in this Contract without prior written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the City, which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consultant.

## **ARTICLE 13 – REMEDIES**

The laws of the State of Florida shall govern this Contract. Any and all legal action between the parties arising out of the Contract will be held in Broward County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power or remedy hereunder shall preclude any other or further exercise thereof.

## **ARTICLE 14 – CONFLICT OF INTEREST**

The Consultant represents that it has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in the Code of Ethics for Public Officers and Employees (Chapter 112, Part III, Florida Statutes). The Consultant further represents that no person having any interest shall be employed for said performance.

The Consultant shall promptly notify the City's representative, in writing, by certified mail, of a potential conflict(s) of interest for any prospective business association, interest or other circumstance, which may influence or appear to influence the Consultant's judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the Consultant may undertake and request an opinion of the City as to whether the association, interest or circumstance would, in the opinion of the City, constitute a conflict of interest if entered into by the Consultant. The City agrees to notify the Consultant of its opinion by certified mail within thirty (30) days of receipt of notice by the Consultant. If, in the opinion of the City, the prospective business association, interest, or circumstance would not constitute a conflict of interest by the Consultant, the City shall so state in the notice and the Consultant shall at its option, enter into said association, interest or circumstance and it shall be deemed not a conflict of interest with respect to services provided to the City by the Consultant under the terms of this Contract.



## **ARTICLE 15 – EXCUSABLE DELAYS**

The Consultant shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of the Consultant or its subcontractors and without their fault or negligence. Such causes include, but are not limited to, acts of God; natural or public health emergencies; freight embargoes; and abnormally severe and unusual weather conditions.

Upon the Consultant's request, the City shall consider the facts and extent of any failure to perform the work and, if the Consultant's failure to perform was without it, or its subcontractors' fault or negligence, the Contract Schedule and/or any other affected provision of this Contract shall be revised accordingly; subject to the City's rights to change, terminate, or stop any or all of the work at any time.

## **ARTICLE 16 – DEBT**

The Consultant shall not pledge the City's credit or attempt to make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien or any form of indebtedness. The Consultant further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Contract.

## **ARTICLE 17 – DISCLOSURE AND OWNERSHIP OF DOCUMENTS**

The Consultant shall deliver to the City's representatives for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials prepared by and for the City under this Contract.

All written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the City or at its expense will be kept confidential by the Consultant and will not be disclosed to any other party, directly or indirectly, without the City's prior written consent unless required by a lawful order. All drawings, maps, sketches, programs, data base, reports and other data developed, or purchased, under this Contract for or at the City's expense shall be and remain the City's property and may be reproduced and reused at the discretion of the City.

A. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Consultant shall comply with Florida's Public Records Law, as amended. Specifically, the Consultant shall:

1. Keep and maintain public records required by the City in order to perform the service.

2. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Consultant does not transfer the records to the City.

4. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Consultant, or keep and maintain public records required by the City to perform the service. If the Consultant transfers all public records to the City upon completion of the contract, the Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Consultant keeps and maintains public records upon completion of the contract, the Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

B. Failure of the Consultant to provide the above described public records to the City within a reasonable time may subject Consultant to penalties under 119.10, Florida Statutes, as amended.

## **PUBLIC RECORDS CUSTODIAN**

**IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**CITY CLERK  
100 W. Atlantic Blvd., Suite 253  
Pompano Beach, Florida 33060  
(954) 786-4611  
[RecordsCustodian@copbfl.com](mailto:RecordsCustodian@copbfl.com)**

All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Contract and the consummation of the transactions contemplated thereby.

**ARTICLE 18 – CONTINGENT FEES**

The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract. Violation of this Article shall constitute a forfeiture of this Contract by Consultant.

**ARTICLE 19 – ACCESS AND AUDITS**

The Consultant shall maintain adequate records to justify all charges, expenses, and cost incurred in estimating and performing the work for at least three (3) years after completion of this Contract. The City shall have access to such books, records and documents as required in this section for the purpose of inspection or audit during normal business hours, at the Consultant’s place of business.

**ARTICLE 20 – NONDISCRIMINATION**

The Consultant warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status and sexual orientation.

**ARTICLE 21 – INTERPRETATION**

The language of this Contract has been agreed to by both parties to express their mutual intent and no rule of strict construction shall be applied to either party hereto. The headings are for reference purposes only and shall not affect in any way the meaning or interpretation of this Contract. All personal pronouns used in this Contract shall include the other gender, and the singular, the plural, and vice versa, unless the context otherwise requires.

**ARTICLE 22 – AUTHORITY TO PRACTICE**

The Consultant hereby represents and warrants that it has and will continue to maintain all licenses and approvals required conducting its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the City’s representative upon request.

**ARTICLE 23 – SEVERABILITY**

If any term or provision of this Contract, or the application thereof to any person or circumstances shall, to any extent be held invalid or unenforceable, to remainder of this Contract, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law.

**ARTICLE 24 – ENTIRETY OF CONTRACTUAL AGREEMENT**

The City and the Consultant agree that this Contract, together with the Exhibits hereto, sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. It is further agreed that no modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and off equal dignity herewith. None of the provisions, terms and conditions contained in this Contract may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto in accordance with Article 25 – Modification of Work. In the event of any conflict or inconsistency between this Contract and the provisions in the incorporated Exhibits, the terms of this Contract shall supersede and prevail over the terms in the Exhibits.

**ARTICLE 25 – MODIFICATION OF SCOPE OF WORK**

The City reserves the right to make changes in the Scope of Work, including alterations, reductions therein or additions thereto. Upon receipt by the Consultant of the City’s notification of a contemplated change, the Consultant shall, in writing: (1) provide a detailed estimate for the increase or decrease in cost due to the contemplated change; (2) notify the City of any estimated change in the completion date; and (3) advise the City if the contemplated change shall affect the Consultant’s ability to meet the completion dates or schedules of this Contract.

If the City so instructs in writing, the Consultant shall suspend work on that portion of the Scope of Work affected by a contemplated change, pending the City’s decision to proceed with the change.

If the City elects to make the change, the City shall initiate a Work Authorization Amendment and the Consultant shall not commence work on any such change until such written amendment is signed by the Consultant and the City Manager, and if such amendment is in excess of \$75,000, it must also first be approved by the City Commission and signed by the appropriate City Official authorized by the City Commission

The City shall not be liable for payment of any additional or modified work, which is not authorized in the manner provided for by this Article.

**ARTICLE 26 – NOTICE**

All notices required in this Contract shall be sent by certified mail, return receipt requested, to the following:

**FOR CITY:**

City Manager  
City of Pompano Beach  
Post Office Drawer 1300  
Pompano Beach, Florida 33061

**FOR CONSULTANT:**

GFA International, Inc.  
1215 Wallace Dr.  
Delray, FL 33444

**ARTICLE 27 – OWNERSHIP OF DOCUMENTS**

All finished or unfinished documents, data, reports, studies, surveys, drawings, maps, models and photographs prepared or provided by the Consultant in connection with this Contract shall become property of the City, whether the project for which they are made is completed or not, and shall be delivered by Consultant to City within ten (10) days of notice of termination. If applicable, City may withhold any payments then due to Consultant until Consultant complies with the provisions of this section.

**ARTICLE 28 – PROMOTING PROJECT OBJECTIVES**

Consultant, its employees, subcontractors, and agents shall refrain from acting adverse to the City’s interest in promoting the goals and objectives of the projects. Consultant shall take all reasonable measures necessary to effectuate these assurances. In the event Consultant determines it is unable to meet or promote the goals and objectives of the projects, it shall immediately notify the City and the City, may then in its discretion, terminate this Contract.

**ARTICLE 29 – PUBLIC ENTITY CRIMES ACT**

As of the full execution of this Contract, Consultant certifies that in accordance with §287.133, Florida Statutes, it is not on the Convicted Vendors List maintained by the State of Florida, Department of General Services. If Consultant is subsequently listed on the Convicted Vendors List during the term of this Contract, Consultant agrees it shall immediately provide City written notice of such designation in accordance with Article 26 above.

**ARTICLE 30 – GOVERNING LAW**

This Contract must be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement will be in the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. If any claim arising from, related to, or in connection with this Agreement must be litigated in federal court, the exclusive venue for any such lawsuit will be in the United States District Court or United States Bankruptcy Court for the Southern District of Florida. BY ENTERING INTO THIS AGREEMENT, THE PARTIES HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.

**ARTICLE 31 - BINDING EFFECT**

The benefits and obligations imposed pursuant to this Contract shall be binding and enforceable by and against the parties hereto.

**THE REMAINDER OF THE PAGE IS INTENTIONALLY LEFT BLANK**

**“CITY”**

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed the day and year hereinabove written.

Attest:

**CITY OF POMPANO BEACH**

\_\_\_\_\_  
ASCELETA HAMMOND, CITY CLERK

By: \_\_\_\_\_  
REX HARDIN, MAYOR

(SEAL)

By: \_\_\_\_\_  
GREGORY P. HARRISON, CITY MANAGER

APPROVED AS TO FORM:

\_\_\_\_\_  
MARK E. BERMAN, CITY ATTORNEY

**"CONSULTANT"**

**GFA International, Inc.**

Witnesses:

[Signature]

Signature

Karenth Bacares.

Name Typed, Printed or Stamped

By:

[Signature]  
Frederick Kaub, President

[Signature]

Signature

Anahara Lugo

Name Type, Printed or Stamped

STATE OF FLORIDA

COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me, by means of  physical presence or  online notarization, this 23<sup>rd</sup> day of March, 2021, by Frederick Kaub, as President of GFA INTERNATIONAL, INC. a Florida corporation on behalf of the corporation. He is personally known to me or who has produced \_\_\_\_\_ (type of identification) as identification.

NOTARY'S SEAL:



Jill Riolo  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# GG119069  
Expires 6/26/2021

[Signature]

NOTARY PUBLIC, STATE OF FLORIDA

Jill Riolo

(Name of Acknowledger Typed, Printed or Stamped)

GG119069

Commission Number





Florida's Warmest Welcome

**CITY OF POMPANO BEACH  
REQUEST FOR LETTERS OF INTEREST  
E-22-20**

**CONTINUING CONTRACT FOR PROFESSIONAL  
ENVIRONMENTAL TESTING**

**RLI OPENING: August 10, 2020 2:00 P.M.  
PURCHASING OFFICE  
1190 N.E. 3RD AVENUE, BUILDING C (Front)  
POMPANO BEACH, FLORIDA 33060**

July 9, 2020

CITY OF POMPANO BEACH, FLORIDA  
REQUEST FOR LETTERS OF INTEREST  
E-20-20

CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING

Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide professional environmental testing services to the City on a continuing as-needed basis.

The City will receive sealed proposals until **2:00 p.m. (local), August 10, 2020**. Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

Proposer must be registered on the City's eBid System in order to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at: <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all required documents. A list of proposers will be read aloud in a public forum.

### **Introduction**

The City of Pompano Beach is seeking qualified engineering firms to work on various projects for the City. The projects range in magnitude from small-scale to large or specialized designs.

### **The types of projects to be undertaken may include, but are not limited to:**

- The City's approved Capital Improvement Plan (CIP) maybe found here: [Adopted Capital Improvement Plan FY 2020-2024](#)
- Preparation of Phase I, Phase II, and Phase III assessments
- Roadway, Streetscape or Parking Lot projects.
- Water or Reuse Main projects.
- Gravity Sewer Main projects.
- Force Main projects.
- Lift station/pump station rehabilitation projects.
- Parks and Recreational Facilities.
- Seawall and dock construction and repair.
- Storm Water/Drainage Improvement projects
- Consultation for Emergency Water/Wastewater/Stormwater Repairs.
- Inspection Services for Emergency Water/Wastewater/Stormwater Repairs.
- Canal and lake dredging.
- Grant reimbursement, FAA and FDOT support and compliance.

- SRF support and Davis Bacon Wage Reporting requirements
- Support Services for Remediation
- Demolition Projects

### **Scope of Services**

The City intends to issue multiple contracts to engineering firms to provide continuing professional services to the City for various projects as-needed. Professional services under this contract will be restricted to those required for any project for which construction costs will not exceed \$4 million, and for any study activity for which fees will not exceed \$500,000.00.

### **The scope of services may include, but is not limited to, the following:**

- Prepare preliminary reports and/or alternative recommendations. This may include various types of research, modeling, testing and field data analysis.
- Prepare all required permit applications and submittal packages as required for permit issuance of all agency permits (i.e. Federal, State, County and City)
- Provide project management services for projects, including turbidity monitoring.
- Prepare recommendations and cost estimates for compliance with regulatory requirements.
- Provide project close-out services. This may include preliminary and final acceptance of projects, preparation and approval of punch list items and project certification as required to all permitting agencies.
- Prepare reports for regulatory compliance monitoring and assessments.
- Reporting on endangered animals (turtles and owls)

Firms must have demonstrated and specific experience in coordinating with local, county, state, and federal regulatory agencies as it relates to environmental regulatory requirements.

Additionally, if firms do not have in-house testing capabilities, they must detail the nature and extent of partnerships with a qualified firm or laboratory. Laboratories performing analytical work must be NELAC certified for the analytes of interest and operate under a Laboratory Quality Manual following NELAC requirements. Firms performing environmental sampling or field data collection must have a Field Sampling Quality Manual and follow the current Florida Department of Environmental Protection Standard Operating Procedures.

Firms must have previous municipal experience and must be licensed to practice **Professional Environmental Testing** in the State of Florida, as required by all applicable Florida State Statutes and Board of Professional Regulation.

#### **A. Task/Deliverables**

Tasks and deliverables will be determined per project. Each project shall require a signed Work Authorization (WA) form from the awarded firm to be provided to the City. Forms shall be completed in its entirety and include the agreed upon scope, tasks, schedule, cost, and deliverables for the project. Consultant will be required to provide all applicable insurance requirements.

#### **B. Term of Contract**

The Term of this Contract shall be for an initial period of five (5) years from the date of execution by both the City and the Consultant.

**C. Project Web Requirements:**

1. This project will utilize e-Builder Enterprise™, a web-based project management tool. This web-based application is a collaboration tool, which will allow all project team members continuous access through the Internet to important project data as well as up to the minute decision and approval status information.

e-Builder Enterprise™ is a comprehensive Project and Program Management system that the City will use to manage all project documents, communications and costs between the Lead Consultant, Sub-Consultants, Design Consultants, Contractor and Owner. e-Builder Enterprise™ includes extensive reporting capabilities to facilitate detailed project reporting in a web-based environment that is accessible to all parties and easy to use. Training will be provided for all consultants selected to provide services for the City of Pompano Beach.

2. Lead and Sub-Consultants shall conduct project controls outlined by the Owner, Project Manager, and/or Construction Manager, utilizing e-Builder Enterprise™. **The designated web-based application license(s) shall be provided by the City to the Prime Consultant and Sub-Consultants.** No additional software will be required.

Lead Consultant and Sub-Consultants shall have the responsibility for logging in to the project web site on a daily basis, and as necessary to be kept fully apprised of project developments and required action items. , These may include but are not limited to: Contracts, Contract Exhibits, Contract Amendments, Drawing Issuances, Addenda, Bulletins, Permits, Insurance & Bonds, Safety Program Procedures, Safety Notices, Accident Reports, Personnel Injury Reports, Schedules, Site Logistics, Progress Reports, Correspondence, Daily Logs, Non-Conformance Notices, Quality Control Notices, Punch Lists, Meeting Minutes, Requests for Information, Submittal Packages, Substitution Requests, Monthly Payment Request Applications, Supplemental Instructions, Owner Change Directives, Potential Change Orders, Change Order Requests, Change Orders and the like. All supporting data including but not limited to shop drawings, product data sheets, manufacturer data sheets and instructions, method statements, safety SDS sheets, Substitution Requests and the like will be submitted in digital format via e-Builder Enterprise™.

**D. Local Business Program**

On March 13, 2018, the City Commission approved Ordinance 2018-46, establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process.

For purposes of this solicitation, "Local Business" will be defined as follows:

1. **TIER 1 LOCAL VENDOR. POMPANO BEACH BUSINESS EMPLOYING POMPANO BEACH RESIDENTS.** A business entity which has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least ten percent of the contract value. The permanent place of business may not be a post office box.

The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

2. **TIER 2 LOCAL VENDOR. BROWARD COUNTY BUSINESS EMPLOYING POMPANO BEACH RESIDENTS OR UTILIZING LOCAL VENDOR SUBCONTRACTORS.** A business entity which has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value. The permanent place of business may not be a post office box. The business must be located in a non- residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the respective Broward County municipality for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
3. **LOCAL VENDOR SUBCONTRACTOR. POMPANO BEACH BUSINESS.** A business entity which has maintained a permanent place of business within the city limits of the City of Pompano Beach. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: [www.pompanobeachfl.gov](http://www.pompanobeachfl.gov) by selecting the Pompano Beach Business Directory in the Shop Pompano! section.

The City of Pompano Beach is **strongly committed** to insuring the participation of City of Pompano Beach Businesses as contractors and subcontractors for the procurement of goods and services, including labor, materials and equipment. Proposers are required to participate in the City of Pompano Beach's Local Business Program by including, as part of their package, the Local Business Participation Form (Exhibit A,) listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit B) from each local business that will participate in the contract.

**Please note that, while no goals have been established for this solicitation, the City encourages Local Business participation in *all* of its procurements.**

If a Prime Contractor/Vendor is not able to achieve the level of goal attainment of the contract, the Prime Vendor will be requested to demonstrate and document that good faith efforts were made to achieve the goal by providing the Local Business

Unavailability Form (Exhibit C), listing firms that were contacted but not available, and the Good Faith Effort Report (Exhibit D), describing the efforts made to include local business participation in the contract. This documentation shall be provided to the City Commission for acceptance.

The awarded proposer will be required to submit "Local Business Subcontractor Utilization Reports" during projects and after projects have been completed. The reports will be submitted to the assigned City project manager of the project. The Local Business Subcontractor Utilization Report template and instructions have been included in the bid document.

Failure to meet Local Vendor Goal commitments will result in "unsatisfactory" compliance rating. Unsatisfactory ratings may impact award of future projects if a sanction is imposed by the City Commission.

The city shall award a Local Vendor preference based upon vendors, contractors, or subcontractors who are local with a preferences follows:

1. For evaluation purposes, the Tier 1 and Tier 2 businesses shall be a criterion for award in this Solicitation. No business may qualify for more than one tier level.
2. For evaluation purposes, local vendors shall receive the following preferences:
  - a. Tier 1 business as defined by this subsection shall be granted a preference in the amount of five percent of total score.
  - b. Tier 2 business as defined by this subsection shall be granted a preference in the amount of two and one-half percent of total score.
3. It is the responsibility of the awarded vendor/contractor to comply with all Tier 1 and Tier 2 guidelines. The awarded vendor/contractor must ensure that all requirements are met before execution of a contract.

**E. Required Proposal Submittal**

Sealed proposals shall be submitted electronically through the eBid System on or before the due date/time stated above. Proposer shall upload response as one (1) file to the eBid System. The file size for uploads is limited to 250 MB. If the file size exceeds 10 MB the response must be split and uploaded as two (2) separate files.

**Information to be included in the proposal:** In order to maintain comparability and expedite the review process, it is required that proposals be organized in the manner specified below, with the sections clearly labeled:

**Title page:**

Show the project name and number, the name of the Proposer's firm, address, telephone number, name of contact person and the date.

**Table of Contents:**

Include a clear identification of the material by section and by page.

**Letter of Transmittal:**

Briefly state the Proposer's understanding of the project and express a positive commitment to provide the services described herein. State the name(s) of the person(s) who will be authorized to make representations for the Proposer, their title(s), office and E-mail addresses and telephone numbers. Please limit this section to two pages.

**Technical Approach:**

Firms or teams shall submit their technical approach to the tasks described in the scope, including details of how each phase of the project would be completed, and how their firm proposes to maintain time schedules and cost controls.

**Schedule:**

Proposer shall provide a timeline that highlights proposed tasks that will meet all applicable deadlines.

**References:**

References for past projects in the tri-county area (Broward, Palm Beach, and Miami-Dade.) Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to respondent's activities in relation to the project.

List any prior projects performed for the City of Pompano Beach.

**Project Team Form:**

Submit a completed "Project Team" form. The purpose of this form is to identify the key members of your team, including any specialty subconsultants.

**Organizational Chart:**

Specifically identify the management plan (if needed) and provide an organizational chart for the team. The proposer must describe at a minimum, the basic approach to these projects, to include reporting hierarchy of staff and sub-consultants, clarify the individual(s) responsible for the co-ordination of separate components of the scope of services.

**Statement of Skills and Experience of Project Team:**

Describe the experience of the entire project team as it relates to the types of projects described in the Scope section of this solicitation. Include the experience of the prime consultants as well as other members of the project team; i.e., additional personnel, sub-consultants, branch office, team members, and other resources anticipated to be utilized for this project. Name specific projects (successfully completed within the past five years) where the team members have performed similar projects previously.

**Resumes of Key Personnel**

Include resumes for key personnel for prime and subconsultants.

**Office Locations:**

Identify the location of the office from which services will be rendered, and the number of professional and administrative staff at the prime office location. Also identify the location of office(s) of the prime and/or sub consultants that may be utilized to support any or all of the professional services listed above and the number of professional and administrative staff at the prime office location.

If firms are situated outside the local area, (Broward, Palm Beach, and Miami-Dade counties) include a brief statement as to whether or not the firm will arrange for a local office during the term of the contract, if necessary.

**Local Businesses:**

Completed Local Business program forms, Exhibits A-D.

NOTE: Form B must be signed by a representative of the subcontractor, NOT of the Prime.

**Litigation:**

Disclose any litigation within the past five (5) years arising out your firm's performance, including status/outcome.

**City Forms:**

The Proposer Information Page Form and any other required forms must be completed and submitted electronically through the City's eBid System. The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

**Reviewed and Audited Financial Statements:**

Proposers shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the contract. Proposers shall provide a complete financial statement of the firm's most recent audited financial statements, indicating organization's financial condition. Must be uploaded to the Response Attachments tab in the eBid System as a separate file titled "Financial Statements" and marked "CONFIDENTIAL."

Financial statements provided shall not be older than twelve (12) months prior to the date of filing this solicitation response. The financial statements are to be reviewed and submitted with any accompanying notes and supplemental information. The City of Pompano Beach reserve the right to reject financial statements in which the financial condition shown is of a date twelve (12) months or more prior to the date of submittals.

The City is a public agency subject to Chapter 119, Florida's Public Records Law and is required to provide the public with access to public records, however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

A combination of two (2) or more of the following may substitute for audited financial statements:



- 1) Bank letters/statements for the past 3 months
- 2) Balance sheet, profit and loss statement, cash flow report
- 3) IRS returns for the last 2 years
- 4) Letter from CPA showing profits and loss statements (certified)

## F. Insurance

CONTRACTOR shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the CITY's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to CITY staff responsible for oversight of the subject project/contract.

CONTRACTOR is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONTRACTOR, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONTRACTOR under this Agreement.

Throughout the term of this Agreement, CONTRACTOR and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

1. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONTRACTOR further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

2. Liability Insurance.

(a) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONTRACTOR's negligent acts or omissions in connection with Contractor's performance under this Agreement.

(b) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

**Type of Insurance**

**Limits of Liability**

**GENERAL LIABILITY:**

Minimum \$1,000,000 Per Occurrence and \$2,000,000 Per Aggregate

\* Policy to be written on a claims incurred basis

XX	comprehensive form	bodily injury and property damage
XX	<b>premises - operations</b>	<b>bodily injury and property damage</b>
—	<b>explosion &amp; collapse</b>	
	hazard	
—	underground hazard	
XX	products/completed operations hazard	bodily injury and property damage combined
XX	contractual insurance	bodily injury and property damage combined
XX	broad form property damage	bodily injury and property damage combined
XX	independent contractors	personal injury
XX	personal injury	

— sexual abuse/molestation Minimum \$1,000,000 Per Occurrence and Aggregate

— liquor legal liability Minimum \$1,000,000 Per Occurrence and Aggregate

**AUTOMOBILE LIABILITY:**

Minimum \$1,000,000 Per Occurrence and Aggregate. Bodily injury (each person) bodily injury (each accident), Property damage, bodily injury and property damage combined.

XX	comprehensive form
XX	owned
XX	hired
XX	non-owned

**REAL & PERSONAL PROPERTY**

— comprehensive form Agent must show proof they have this coverage.

**EXCESS LIABILITY**

Per Occurrence Aggregate

—	other than umbrella	bodily injury and property damage combined	\$1,000,000	\$1,000,000
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**PROFESSIONAL LIABILITY**

Per Occurrence Aggregate

XX	* Policy to be written on a claims made basis	\$1,000,000	\$1,000,000
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(c) If Professional Liability insurance is required, Contractor agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of four (4) years unless terminated sooner by the applicable statute of limitations.

**CYBER LIABILITY**

Per Occurrence Aggregate

__	* Policy to be written on a claims made basis	\$1,000,000	\$1,000,000
__	Network Security / Privacy Liability		
__	Breach Response / Notification Sublimit (minimum limit of 50% of policy aggregate)		
__	Technology Products E&O - \$1,000,000 (only applicable for vendors supplying technology related services and or products)		
__	Coverage shall be maintained in effect during the period of the Agreement and for not less than four (4) years after termination/ completion of the Agreement.		

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3. Employer's Liability. If required by law, CONTRACTOR and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

4. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONTRACTOR, the CONTRACTOR shall promptly provide the following:

- (a) Certificates of Insurance evidencing the required coverage;
- (b) Names and addresses of companies providing coverage;
- (c) Effective and expiration dates of policies; and

(d) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

5. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

6. Waiver of Subrogation. CONTRACTOR hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONTRACTOR shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONTRACTOR enter into such an agreement on a pre-loss basis.

**G. Selection/Evaluation Process**

A Selection/Evaluation Committee will be appointed to select the most qualified firm(s). The Selection/Evaluation Committee will present their findings to the City Commission.

Proposals will be evaluated using the following criteria.

<b>Line</b>	<b>Criteria</b>	<b>Point Range</b>
1	<p>Prior experience of the firm with projects of similar size and complexity:</p> <ul style="list-style-type: none"> <li>a. Number of similar projects</li> <li>b. Complexity of similar projects</li> <li>c. References from past projects performed by the firm</li> <li>d. Previous projects performed for the City (provide description)</li> <li>e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)</li> </ul>	0-15
2	<p>Qualifications of personnel including sub consultants:</p> <ul style="list-style-type: none"> <li>a. Organizational chart for project</li> <li>b. Number of technical staff</li> <li>c. Qualifications of technical staff: <ul style="list-style-type: none"> <li>(1) Number of licensed staff</li> <li>(2) Education of staff</li> <li>(3) Experience of staff on similar projects</li> </ul> </li> </ul>	0-15
3	<p>Proximity of the nearest office to the project location:</p> <ul style="list-style-type: none"> <li>a. Location</li> <li>b. Number of staff at the nearest office</li> </ul>	0-15
4	<p>Current and Projected Workload</p> <p>Rating is to reflect the workload (both current and projected) of the firm, staff assigned, and the percentage availability of the staff member assigned. Respondents which fail to note both existing and projected workload conditions and percentage of availability of staff assigned shall receive zero (0) points</p>	0-15
5	<p>Demonstrated Prior Ability to Complete Project on Time</p> <p>Respondents will be evaluated on information provided regarding the firm's experience in the successful completion and steadfast conformance to similar project schedules. Provide an example of successful approaches utilized to achieve a timely project completion. Respondents who demonstrate the ability to complete projects on time shall receive more points.</p>	0-15
6	<p>Demonstrated Prior Ability to Complete Project on Budget</p> <p>Proposers will be evaluated on their ability to adhere to initial design budgets. Examples provided should show a comparison between initial negotiated task costs and final completion costs. Respondents should explain in detail any budgetary overruns due to scope modifications. Respondents which fail to provide schedule and budget information as requested will receive zero (0) points.</p>	0-15
7	<p>Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)</p>	0-10

Additional 0-5% for Tier1/Tier2 Local Business will be calculated on combined scoring totals of each company.

**NOTE:**

Financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure; however, financial statements submitted to prequalify for a solicitation, and are not required by the City, may be subject to public disclosure.

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

The Committee has the option to use the above criteria for the initial ranking to short-list Proposers and to use an ordinal ranking system to score short-listed Proposers following presentations (if deemed necessary) with a score of "1" assigned to the short-listed Proposer deemed most qualified by the Committee.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short listing purposes. After an initial review of the Proposals, the City may invite Proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of no fewer than three firms deemed to be the most highly qualified to perform the service. If three or less firms respond to the Solicitation, the list will contain the ranking of all responses.

The City Commission has the authority to (including, but not limited to); approve the recommendation; reject the recommendation and direct staff to re-advertise the solicitation; or, review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

**H. Hold Harmless and Indemnification**

Proposer covenants and agrees that it will indemnify and hold harmless the City and all of its officers, agents, and employees from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Proposer, whether direct or indirect, or whether to any person or property to which the City or said parties may be

subject, except that neither the Proposer nor any of its subcontractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused by or resulting from the sole negligence of the City or any of its officers, agents or employees.

**I. Right to Audit**

Contractor's records which shall include but not be limited to accounting records, written policies and procedures, computer records, disks and software, videos, photographs, subcontract files (including proposals of successful and unsuccessful bidders), originals estimates, estimating worksheets, correspondence, change order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to this contract (all the foregoing hereinafter referred to as "records") shall be open to inspection and subject to audit and/or reproduction, during normal working hours, by Owner's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the contractor or any of his payees pursuant to the execution of the contract. Such records subject to examination shall also include, but not be limited to, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with this contract.

For the purpose of such audits, inspections, examinations and evaluations, the Owner's agent or authorized representative shall have access to said records from the effective date of this contract, for the duration of the Work, and until 5 years after the date of final payment by Owner to Consultant pursuant to this contract.

Owner's agent or its authorized representative shall have access to the Contractor's facilities, shall have access to all necessary records, and shall be provided adequate and appropriate work space, in order to conduct audits in compliance with this article. Owner's agent or its authorized representative shall give auditees reasonable advance notice of intended audits.

Contractor shall require all subcontractors, insurance agents, and material suppliers (payees) to comply with the provisions of this article by insertion of the requirements hereof in any written contract agreement. Failure to obtain such written contracts which include such provisions shall be reason to exclude some or all of the related payees' costs from amounts payable to the Contractor pursuant to this contract.

**J. Retention of Records and Right to Access**

The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:

1. Keep and maintain public records required by the City in order to perform the service;
2. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a

reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;

3. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law;

4. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and

5. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

**K. Communications**

No negotiations, decisions, or actions shall be initiated or executed by the firm as a result of any discussions with any City employee. Only those communications, which are in writing from the City, may be considered as a duly authorized expression on behalf of the City. In addition, only communications from firms that are signed and in writing will be recognized by the City as duly authorized expressions on behalf of firms.

**L. No Discrimination**

There shall be no discrimination as to race, sex, color, age, religion, or national origin in the operations conducted under any contract with the City.

**M. Independent Contractor**

The selected firm will conduct business as an independent contractor under the terms of this contract. Personnel services provided by the firm shall be by employees of the firm and subject to supervision by the firm, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this agreement shall be those of the firm.

**N. Staff Assignment**

The City of Pompano Beach reserves the right to approve or reject, for any reasons, Proposer's staff assigned to this project at any time. Background checks may be required.

**O. Contract Terms**

The contract resulting from this Solicitation shall include, but not be limited to the following terms:

The contract shall include as a minimum, the entirety of this Solicitation document, together with the successful Proposer's proposal. Contract shall be prepared by the City of Pompano Beach City Attorney.

If the City of Pompano Beach defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of the contractor, its employees, agents or servants during the performance of the contract, whether directly or indirectly, contractor agrees to reimburse the City of Pompano Beach for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action or lawsuit.

**P. Waiver**

It is agreed that no waiver or modification of the contract resulting from this Solicitation, or of any covenant, condition or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this contract, or the right or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

**Q. Survivorship Rights**

This contract resulting from this Solicitation shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representative, successors and assigns.

**R. Termination**

The contract resulting from this Solicitation may be terminated by the City of Pompano Beach without cause upon providing contractor with at least sixty (60) days prior written notice.

Should either party fail to perform any of its obligations under the contract resulting from this Solicitation for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting part will have the right to terminate the contract immediately upon delivery of written notice to the defaulting part of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

**S. Manner of Performance**

Proposer agrees to perform its duties and obligations under the contract resulting from this Solicitation in a professional manner and in accordance with all applicable local, federal and state laws, rules and regulations.

Proposer agrees that the services provided under the contract resulting from this Solicitation shall be provided by employees that are educated, trained and experienced, certified and licensed in all areas encompassed within their designated duties. Proposer



agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws or rules and regulations. Proposer further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all license, permits, registration, authorization or certification required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of contract.

**T. Acceptance Period**

Proposals submitted in response to this Solicitation must be valid for a period no less than ninety (90) days from the closing date of this solicitation.

**U. Conditions and Provisions**

The completed proposal (together with all required attachments) must be submitted electronically to City on or before the time and date stated herein. All Proposers, by electronic submission of a proposal, shall agree to comply with all of the conditions, requirements and instructions of this solicitation as stated or implied herein. All proposals and supporting materials submitted will become the property of the City.

Proposer's response shall not contain any alteration to the document posted other than entering data in spaces provided or including attachments as necessary. By submission of a response, Proposer affirms that a complete set of bid documents was obtained from the eBid System or from the Purchasing Division only and no alteration of any kind has been made to the solicitation. Exceptions or deviations to this proposal may not be added after the submittal date.

All Proposers are required to provide all information requested in this solicitation. Failure to do so may result in disqualification of the proposal.

The City reserves the right to postpone or cancel this solicitation, or reject all proposals, if in its sole discretion it deems it to be in the best interest of the City to do so.

The City reserves the right to waive any technical or formal errors or omissions and to reject all proposals, or to award contract for the items herein, in part or whole, if it is determined to be in the best interests of the City to do so.

The City shall not be liable for any costs incurred by the Proposer in the preparation of proposals or for any work performed in connection therein.

**V. Standard Provisions**

1. Governing Law

Any agreement resulting from this Solicitation shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement will be in Broward County, Florida.

2. Licenses

In order to perform public work, the successful Proposer shall:

Be licensed to do business in Florida, if an entity, and hold or obtain such Contractor' and Business Licenses if required by State Statutes or local ordinances.

3. Conflict Of Interest

For purposes of determining any possible conflict of interest, each Proposer must disclose if any Elected Official, Appointed Official, or City Employee is also an owner, corporate officer, or an employee of the firm. If any Elected Official, Appointed Official, or City Employee is an owner, corporate officer, or an employee, the Proposer must file a statement with the Broward County Supervisor of Elections pursuant to §112.313, Florida Statutes.

4. Drug Free Workplace

The selected firm(s) will be required to verify they will operate a "Drug Free Workplace" as set forth in Florida Statute, 287.087.

5. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

6. Patent Fees, Royalties, And Licenses

If the selected Proposer requires or desires to use any design, trademark, device, material or process covered by letters of patent or copyright, the selected Proposer and his surety shall indemnify and hold harmless the City from any and all claims for infringement by reason of the use of any such patented design, device, trademark, copyright, material or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay by reason of any infringement at any time during or after completion of the work.

7. Permits

The selected Proposer shall be responsible for obtaining all permits, licenses, certifications, etc., required by federal, state, county, and municipal laws, regulations, codes, and ordinances for the performance of the work required in these specifications and to conform to the requirements of said legislation.

8. Familiarity With Laws

It is assumed the selected firm(s) will be familiar with all federal, state and local laws, ordinances, rules and regulations that may affect its services pursuant to this Solicitation. Ignorance on the part of the firm will in no way relieve the firm from responsibility.

9. Withdrawal Of Proposals

A firm may withdraw its proposal without prejudice no later than the advertised deadline for submission of proposals by written communication to the General Services Department, 1190 N.E. 3<sup>rd</sup> Avenue, Building C, Pompano Beach, Florida 33060.

10. Composition Of Project Team

Firms are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless otherwise provided for by way of a negotiated contract or written amendment to same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

11. Invoicing/Payment

All invoices should be sent to City of Pompano Beach, Accounts Payable, P.O. Drawer 1300, Pompano Beach, Florida, 33061. In accordance with Florida Statutes, Chapter 218, payment will be made within 45 days after receipt of a proper invoice.

12. Public Records

- a. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:
  - i. Keep and maintain public records required by the City in order to perform the service;
  - ii. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;
  - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and

- iv. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.
- b. Failure of the Contractor to provide the above described public records to the City within a reasonable time may subject Contractor to penalties under 119.10, Florida Statutes, as amended.

## **PUBLIC RECORDS CUSTODIAN**

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**CITY CLERK  
100 W. Atlantic Blvd., Suite 253  
Pompano Beach, Florida 33060  
(954) 786-4611  
[RecordsCustodian@copbfl.com](mailto:RecordsCustodian@copbfl.com)**

### **W. Questions and Communication**

All questions regarding the Solicitation are to be submitted using the Questions feature in the eBid System. Questions must be received at least seven (7) calendar days before the scheduled solicitation opening. Oral and other interpretations or clarifications will be without legal effect. Addenda will be posted to the solicitation in the eBid System, and it is the Proposer's responsibility to obtain all addenda before submitting a response to the solicitation.

### **X. Addenda**

The issuance of a written addendum or posting of an answer in response to a question submitted using the Questions feature in the eBid System are the only official methods whereby interpretation, clarification, or additional information can be given. If any addenda are issued to this solicitation the addendum will be issued via the eBid System. It shall be the responsibility of each Proposer, prior to submitting their response, to contact the City Purchasing Office at (954) 786-4098 to determine if addenda were issued and to make

such addenda a part of their proposal. Addenda will be posted to the solicitation in the eBid System.

Y. **Contractor Performance Report**

The City will utilize the Contractor Performance Report to monitor and record the successful proposer's performance for the work specified by the contract. The Contractor Performance Report has been included as an exhibit to this solicitation.

**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE THE FORM IN ITS ENTIRETY AND INCLUDE THE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

***PROPOSER INFORMATION PAGE***

\_\_\_\_\_, \_\_\_\_\_  
(number) (Title)

To: The City of Pompano Beach, Florida

The below named company hereby agrees to furnish the proposed services under the terms stated subject to all instructions, terms, conditions, specifications, addenda, legal advertisement, and conditions contained in the solicitation. I have read the solicitation and all attachments, including the specifications, and fully understand what is required. By submitting this proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal submitted by:

Name (printed) \_\_\_\_\_ Title \_\_\_\_\_

Company (Legal Registered) \_\_\_\_\_

Federal Tax Identification Number \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Email Address \_\_\_\_\_

**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**PROJECT TEAM**

SOLICITATION NUMBER \_\_\_\_\_

Federal I.D.# \_\_\_\_\_

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	_____	_____	_____
Project Manager	_____	_____	_____
Asst. Project Manager	_____	_____	_____
Other Key Member	_____	_____	_____
Other Key Member	_____	_____	_____

**SUB-CONSULTANT**

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	_____	_____
	_____	_____
Landscaping	_____	_____
	_____	_____
Engineering	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____

(use attachments if necessary)

**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE THE FORM IN ITS ENTIRETY AND INCLUDE THE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**VENDOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES LISTS**

Respondent Vendor Name: \_\_\_\_\_

Vendor FEIN: \_\_\_\_\_

Section 287.135, Florida Statutes, prohibits agencies from contracting with companies, for goods or services over \$1,000,000, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Further, Section 215.4725, Florida Statutes, prohibits agencies from contracting (at any dollar amount) with companies on the Scrutinized Companies that Boycott Israel List, or with companies that are engaged in a boycott of Israel. As the person authorized to sign electronically on behalf of Respondent, I hereby certify by selecting the box below that the company responding to this solicitation is not listed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I also certify that the company responding to this solicitation is not participating in a boycott of Israel, and is not engaged in business operations in Syria or Cuba. I understand that pursuant to sections 287.135 and 215.4725, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

I Certify





### Exhibit – Contractor Performance Report

CATEGORY	RATING	COMMENTS
<b>1. Quality Assurance/Quality Control</b> - Product/Services of high quality - Proper oversight - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>2. Record Keeping</b> -Accurate record keeping -Proper invoicing -Testing results complete	Poor =1 Satisfactory =2 Excellent =3	
<b>3. Close-Out Activities</b> - Restoration/Cleanup - Deliverables met - Punch list items addressed	Poor =1 Satisfactory =2 Excellent =3	
<b>4. Customer Service</b> - City Personnel and Residents - Response time - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>5. Cost Control</b> - Monitoring subcontractors - Change-orders - Meeting budget	Poor =1 Satisfactory =2 Excellent =3	
<b>6. Construction Schedule</b> - Adherence to schedule - Time-extensions - Efficient use of resources	Poor =1 Satisfactory =2 Excellent =3	
<b>SCORE</b>	_____	<b>ADD ABOVE RATINGS/DIVIDE TOTAL BY NUMBER OF CATEGORIES BEING RATED</b>

#### **RATINGS**

**Poor Performance (1.0 – 1.59):** Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.

**Satisfactory Performance (1.6 – 2.59):** Generally responsive, effective and/or efficient; delays are excusable and/or results in minor program adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.

**Excellent Performance (2.6 – 3.0):** Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal direction; customers expectations are exceeded.



## City of Pompano Beach Florida

### Local Business Subcontractor Utilization Report

Project Name <sup>(1)</sup>		Contract Number and Work Order Number (if applicable) <sup>(2)</sup>	
Report Number <sup>(3)</sup>	Reporting Period <sup>(4)</sup> to	Local Business Contract Goal <sup>(5)</sup>	Estimated Contract Completion Date <sup>(6)</sup>
Contractor Name <sup>(7)</sup>		Contractor Telephone Number <sup>(8)</sup> ( ) -	Contractor Email Address <sup>(9)</sup>
Contractor Street Address <sup>(10)</sup>	Project Manager Name <sup>(11)</sup>	Project Manager Telephone Number <sup>(12)</sup> ( ) -	Project Manager Email Address <sup>(13)</sup>

<b>Local Business Payment Report</b>						
Federal Identification Number <sup>(14)</sup>	Local Subcontractor Business Name <sup>(15)</sup>	Description of Work <sup>(16)</sup>	Project Amount <sup>(17)</sup>	Amount Paid this Reporting Period <sup>(18)</sup>	Invoice Number <sup>(19)</sup>	Total Paid to Date <sup>(20)</sup>
<b>Total Paid to Date for All Local Business Subcontractors <sup>(21)</sup> \$</b>						<b>0.00</b>

**I certify that the above information is true to the best of my knowledge.**

Contractor Name – Authorized Personnel (print) <sup>(22)</sup>	Contractor Name – Authorized Personnel (sign) <sup>(23)</sup>	Title <sup>(24)</sup>	Date <sup>(25)</sup>
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**Local Business Subcontractor Utilization Report Instructions**

- Box (1) Project Name** – Enter the entire name of the project.
- Box (2) Contract Number (work order)** – Enter the contract number and the work order number, if applicable (i.e., 4600001234, and if work order contract include work order number – 4600000568 WO 01).
- Box (3) Report Number** - Enter the Local Business Subcontractor Utilization Report number. Reports must be in a numerical series (i.e., 1, 2, 3).
- Box (4) Reporting Period** - Enter the beginning and end dates this report covers (i.e., 10/01/2016 – 11/01/2016).
- Box (5) Local Contract Goal** - Enter the Local Contract Goal percentage on entire contract.
- Box (6) Contract Completion Date** - Enter the expiration date of the contract, (not work the order).
- Box (7) Contractor Name** - Enter the complete legal business name of the Prime Contractor.
- Box (8) Contractor Telephone Number** - Enter the telephone number of the Prime Contractor.
- Box (9) Contractor Email Address** - Enter the email address of the Prime Contractor.
- Box (10) Contractor Street Address** – Enter the mailing address of the Prime Contractor.
- Box (11) Project Manager Name** - Enter the name of the Project Manager for the Prime Contractor on the project.
- Box (12) Project Manager Telephone Number** – Enter the direct telephone number of the Prime Contractor's Project Manager.
- Box (13) Project Manager Email Address** – Enter the email address of the Prime Contractor's Project Manager.
- Box (14) Federal Identification Number** – Enter the federal identification number of the Local Subcontractor(s).
- Box (15) Local Subcontractor Business Name** – Enter the complete legal business name of the Local Subcontractor(s).
- Box (16) Description of Work** – Enter the type of work being performed by the Local Subcontractor(s) (i.e., electrical services).
- Box (17) Project Amount** – Enter the dollar amount allocated to the Local Subcontractor(s) for the entire project (i.e., amount in the subcontract agreement).

- Box (18) Amount Paid this Reporting Period** – Enter the total amount paid to the Local Subcontractor(s) during the reporting period.
- Box (19) Invoice Number** – Enter the Local Subcontractor's invoice number related to the payment reported this period.
- Box (20) Total Paid to Date** – Enter the total amount paid to the Local Subcontractor(s) to date.
- Box (21) Total Paid to Date for All Local Subcontractor(s)** – Enter the total dollar amount paid to date to all Local Subcontractors listed on the report.
- Box (22) Contractor Name Authorized Personnel (print)** – Print the name of the employee that is authorized to execute the Local Subcontractor Utilization Report.
- Box (23) Contractor Name Authorized Personnel (sign)** – Signature of authorized employee to execute the Local Subcontractor Utilization Report.
- Box (24) Title** – Enter the title of authorized employee completing the Local Subcontractor Utilization Report.
- Box (25) Date** – Enter the date of submission of the Local Subcontractor Utilization Report to the City.

**REQUESTED INFORMATION BELOW IS ON LOCAL BUSINESS PROGRAM FORM ON THE BID ATTACHMENTS TAB. BIDDERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

CITY OF POMPANO BEACH, FLORIDA  
 LOCAL BUSINESS PARTICIPATION FORM

Solicitation # & Title: \_\_\_\_\_

Prime Contractor's Name: \_\_\_\_\_

<u>Name of Firm, Address</u>	<u>Contact Person, Telephone Number</u>	<u>Type of Work to be Performed/Materials to be Purchased</u>	<u>Contract Amount</u>

LOCAL BUSINESS EXHIBIT "A"

LOCAL BUSINESS EXHIBIT "B"  
LOCAL BUSINESS  
LETTER OF INTENT TO PERFORM AS A LOCAL SUBCONTRACTOR

Solicitation Number \_\_\_\_\_

TO: \_\_\_\_\_  
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to perform subcontracting work in connection with the above contract as (check below)

\_\_\_\_\_ an individual

\_\_\_\_\_ a corporation

\_\_\_\_\_ a partnership

\_\_\_\_\_ a joint venture

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

at the following price: \_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Name of Local Business Contractor)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State Zip Code)

BY: \_\_\_\_\_  
(Signature)

**IMPORTANT NOTE:** Signatures on this form MUST be by an authorized employee of Subcontractor and must be uploaded to the Response Attachment Tab



LOCAL BUSINESS EXHIBIT "C"  
LOCAL BUSINESS UNAVAILABILITY FORM

Solicitation # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESS(es) to bid work  
(Month) (Year)

items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said Local Businesses:

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid which was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.

LOCAL BUSINESS EXHIBIT "C"

LOCAL BUSINESS EXHIBIT "D"  
GOOD FAITH EFFORT REPORT LOCAL BUSINESS PARTICIPATION

Solicitation # \_\_\_\_\_

1. What portions of the contract have you identified as Local Business opportunities?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Did you send written notices to Local Businesses?

Yes       No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

Yes       No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

\_\_\_\_\_  
\_\_\_\_\_

7. List the Local Businesses you will utilize and subcontract amount.

_____	\$ _____
_____	\$ _____
_____	\$ _____

8. Other comments: \_\_\_\_\_

\_\_\_\_\_

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LOCAL BUSINESS EXHIBIT "D"

# Online Questions & Answers

## Event Information

Number: E-22-20  
 Title: Continuing Contracts for Professional Environmental Testing Services  
 Type: Request for Letters of Interest  
 Issue Date: 7/9/2020  
 Question Deadline: 8/3/2020 05:00 PM (ET)  
 Response Deadline: 8/24/2020 02:00 PM (ET)  
 Notes: Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide professional environmental testing services to the City on a continuing as-needed basis.

The City will receive sealed proposals until **2:00 p.m. (local), August 10, 2020.** Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

Proposer must be registered on the City's eBid System in order to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at: <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all required documents. A list of proposers will be read aloud in a public forum.

## Published Questions

<b>Question</b>	Is a firm allowed to submit as both prime and on another team (in which another firm is submitting as prime)?
<b>Answer</b>	Firms may submit specialty subconsultants on the project team form. During the preparation of a Task Order, the City may choose to use a professional firm with an active City contract to perform subconsultant work, proposed by the prime firm.
<b>Asked</b>	8/3/2020 11:24 AM (ET)
<b>Question</b>	How many references does the prime firm need to provide? Can the prime use reference from our subcontractors.
<b>Answer</b>	Two to three (maximum) references will be sufficient. A firm may NOT use the references of their subcontractors.
<b>Asked</b>	7/28/2020 03:28 PM (ET)

<b>Question</b>	Section Y – Contractor Performance Report. If Contractor Performance Report is to be submitted with the proposal, is it to be used in the reference section. If so how many references do we need. Please confirm this form is to be used once the contract is awarded and is only provided as an exhibit for informational purposes.
<b>Answer</b>	Do not include the contractor performance report in your proposal. This informational exhibit's inclusion in the solicitation is the City's notice to the would-be selected firms that their performance will be tracked.
<b>Asked</b>	7/28/2020 03:23 PM (ET)
<b>Question</b>	Surveying and Landscaping is not listed in the Scope of Services; however, they are listed on the Project Team form. If Landscaping is required, are you referring to Landscape Architecture services?
<b>Answer</b>	This RLI is requesting information on Professional Environmental testing. Please note the City is advertising individual RLI's for Professional Civil Engineering, CEI, Landscape Architectural Services, and Professional Surveying.
<b>Asked</b>	7/27/2020 03:15 PM (ET)
<b>Question</b>	On the Local Business Exhibit "B", Local Business Letter of Intent to Perform as a Local Subcontractor, it asks for a price amount. Since the projects and scopes of work to be assigned are not known at this time, can we state "To Be Determined" (TBD) on the form?
<b>Answer</b>	Yes.
<b>Asked</b>	7/16/2020 02:48 PM (ET)
<b>Question</b>	Does the Local Business Subcontractor Utilization Report have to be included with the RFP Response or will this report be utilized once the contract is awarded?
<b>Answer</b>	Do not include the local business subcontractor utilization report in your proposal. Its inclusion in the solicitation is the City's notice to the would-be selected firms that their local business commitments will be tracked.
<b>Asked</b>	7/16/2020 02:46 PM (ET)
<b>Question</b>	Section Y – Contractor Performance Report. Please confirm this form is to be used once the contract is awarded and is only provided as an exhibit for informational purposes.
<b>Answer</b>	Do not include the contractor performance report in your proposal. This informational exhibit's inclusion in the solicitation is the City's notice to the would-be selected firms that their performance will be tracked.
<b>Asked</b>	7/16/2020 11:10 AM (ET)

<b>Question</b>	Section G – Selection/Evaluation Process. The RFP states Current and Projected Workload is listed as one of the Selection Criteria; however, there is not a designated section for the current workload. Please indicate where this should be discussed in, level of detail and describe how this will be evaluated.
<b>Answer</b>	Incorporate this information at your descension. The evaluation is discussed in Section G, Item #4.
<b>Asked</b>	7/16/2020 11:09 AM (ET)
<b>Question</b>	Section E – Required Proposal Submittal – References. The RFP state that the propose list any prior projects performed for the City of Pompano Beach. What is the timeframe for the list of projects, what detail needs to be provided (i.e., name of project, completion year, cost, etc.). Is this being used to show current workload with the City? Please clarify.
<b>Answer</b>	Please limit the list to projects completed in the past 5 years. Project detail should be provided for each project performed in the City of Pompano Beach. Current projects which have not been completed should be included in the current project workload (Section G).
<b>Asked</b>	7/16/2020 11:09 AM (ET)
<b>Question</b>	Section E – Required Proposal Submittal – References. The RFP does not state the specific number of references that are required. Please clarify.
<b>Answer</b>	Two to three (maximum) references will be sufficient.
<b>Asked</b>	7/16/2020 11:09 AM (ET)
<b>Question</b>	Section E – Required Proposal Submittal – Schedule. For the Schedule section, the RFP requests the proposer shall provide a timeline that highlights proposed tasks that will meet all applicable deadlines. Each scope of work / types of projects would entail unique, project specific tasks; therefore, please elaborate on what type(s) of timelines you are referring to. Would this be one generic timeline?
<b>Answer</b>	Firms awarded a contract will be required to provide a detailed schedule during the issuance of a task order. For the RLI, please provide a technical approach on how your firm proposes to maintain a schedule on a task order.
<b>Asked</b>	7/16/2020 11:08 AM (ET)
<b>Question</b>	Project Team Form. On the Project Team form, there are only two blank lines for “Other Key Member” under PRIME section and only three blank lines under SUB-CONSULTANT section. Please clarify that the proposer can add additional “Other Key Member” lines to the form for both the PRIME and SUB-CONSULTANT?
<b>Answer</b>	Firms may submit specialty subconsultants on the project team form. During the preparation of a Task Order, the City may choose to use a professional firm with an active City contract to perform subconsultant work, proposed by the prime firm.
<b>Asked</b>	7/16/2020 11:08 AM (ET)

<b>Question</b>	Please clarify if the City is requesting us to describe our firm's environmental engineering services related to the types of projects or is the City looking for experience performing the actual services listed under Introduction (i.e. environmental engineering services related to parks and recreational facilities or actual design and/or construction of parks and recreational facilities)?
<b>Answer</b>	This RLI is requesting information on Professional Environmental testing. Please note the City is advertising individual RLI's for Professional Civil Engineering, CEI, Landscape Architectural Services, and Professional Surveying. Construction is not part of this RLI.
<b>Asked</b>	7/16/2020 11:08 AM (ET)

<b>Question</b>	Scope of Services. Under "Scope of Services", the RFP states "The scope of services may include, but is not limited to, the following:" •Prepare preliminary reports and/or alternative recommendations. This may include various types of research, modeling, testing and field data analysis. •Prepare all required permit applications and submittal packages as required for permit issuance of all agency permits (i.e. Federal, State, County and City) •Provide project management services for projects, including turbidity monitoring. •Prepare recommendations and cost estimates for compliance with regulatory requirements. •Provide project close-out services. This may include preliminary and final acceptance of projects, preparation and approval of punch list items and project certification as required to all permitting agencies. •Prepare reports for regulatory compliance monitoring and assessments. •Reporting on endangered animals (turtles and owls)
<b>Answer</b>	The RLI contains a list of services where the City may require professional environmental testing.
<b>Asked</b>	7/16/2020 11:08 AM (ET)

<b>Question</b>	Introduction: The RFP says, "The types of projects to be undertaken may include, but are not limited to: • The City's approved Capital Improvement Plan (CIP) maybe found here: Adopted Capital Improvement Plan FY 2020-2024 • Preparation of Phase I, Phase II, and Phase III assessments • Roadway, Streetscape or Parking Lot projects. • Water or Reuse Main projects. • Gravity Sewer Main projects. • Force Main projects. • Lift station/pump station rehabilitation projects. • Parks and Recreational Facilities. • Seawall and dock construction and repair. • Storm Water/Drainage Improvement projects • Consultation for Emergency Water/Wastewater/Stormwater Repairs. • Inspection Services for Emergency Water/Wastewater/ Stormwater Repairs. • Canal and lake dredging. • Grant reimbursement, FAA and FDOT support and compliance. • SRF support and Davis Bacon Wage Reporting requirements • Support Services for Remediation • Demolition Projects
<b>Answer</b>	The RLI contains a list of project types where the City may require professional environmental testing.
<b>Asked</b>	7/16/2020 11:06 AM (ET)

<b>Question</b>	Can you please list who the incumbent firms for this contract are?
<b>Answer</b>	GFA International, Inc., Professional Service Inc., E Sciences, Inc.
<b>Asked</b>	7/14/2020 11:43 AM (ET)

<b>Question</b>	Who will be on the selection committee?
<b>Answer</b>	Qualified City staff to be determined.
<b>Asked</b>	7/14/2020 08:42 AM (ET)

<b>Question</b>	What are amount of awards per consultant under the previous contract?
<b>Answer</b>	GFA \$24,000.00 E Sciences \$297,872.54 Professional Services \$31,290 The City reserves the right to award contracts in its best interest. Past business is no indication of future contract awards.
<b>Asked</b>	7/14/2020 08:41 AM (ET)

<b>Question</b>	Is a certificate of Insurance Required with the proposal submittal and if so should it be uploaded under the Attachments tab within the Ebid System or a separate tab within the proposal response?
<b>Answer</b>	The certificate of insurance will be required for each SELECTED firm prior to contract negotiation.
<b>Asked</b>	7/14/2020 08:41 AM (ET)

<b>Question</b>	1. Who are the incumbent firms for this contract? 2. Besides the Transmittal Page, are there any other page limits on the RFP response? 3. Is there a contract funding limit?
<b>Answer</b>	1. GFA International, Inc., Professional Service Inc., E Sciences, Inc. 2. There is a 250MB limit for each attachment uploaded, but no limit on the number of attachments. 3. The RLI under "Scope of Services" discusses limits/restrictions. The City's approved Capital Improvement Plan as referenced in the RLI contains estimates of projects to be funded over the next 5 years.
<b>Asked</b>	7/10/2020 11:37 AM (ET)

<b>Question</b>	What City entity is this contract with (CRA, Engineering, etc.)?
<b>Answer</b>	Awarded City contracts will be available for use by any applicable department.
<b>Asked</b>	7/9/2020 03:47 PM (ET)





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Request for Letters of Interest  
RLI E-22-20

**CONTINUING CONTRACT FOR  
PROFESSIONAL ENVIRONMENTAL  
TESTING**

CITY OF POMPANO BEACH



## **CITY OF POMPANO BEACH**

### **REQUEST FOR LETTERS OF INTEREST**

**E-22-20**

### **CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING**

**August 10, 2020, 2:00 PM**



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**GFA International, Inc.**

1215 Wallace Drive

Delray Beach, Florida 33444

Contact: Frederick G. Kaub, P.G., L.A.C., President

Ph.: (561) 347-0070 Fax: (561) 395-5808

Email: [fred@teamgfa.com](mailto:fred@teamgfa.com)



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Date: August 10, 2020  
Attention: City of Pompano Beach  
Purchasing Department  
1190 NE 3rd Avenue, Building C  
Pompano Beach, Florida 33060

Reference: **Request for Letters of Interest E-22-20  
Continuing Contract for Professional Environmental Testing**

**GFA International, Inc.**

1215 Wallace Drive  
Delray Beach, FL 33444  
Ph.: (561) 347-0070  
www.teamgfa.com

Dear City of Pompano Beach Selection Committee,

GFA International, Inc. (GFA) is pleased to submit this Request for Qualifications package to the City of Pompano Beach to provide professional environmental testing services to the City on a continuing as-needed basis. Supported by our proven track record and past performance with numerous municipalities throughout Florida, specifically the City of Pompano Beach, we are uniquely qualified to provide the services required under this contract, as evidenced by the following enclosed documentation.

Founded in 1988, GFA International, Inc. (GFA) is a full-service Environmental and Geological consulting organization providing Environmental Consulting, Health & Safety, Geotechnical Engineering, Construction Materials Testing, Inspections, as well as Code Compliance services across a broad spectrum of industries. We offer a full-line of turn-key services and bring more than three decades of proven experience. GFA's team brings the City of Pompano Beach our renowned reputation for superior client service, thorough knowledge, and a complete understanding of your needs. As a current provider of services to the City of Pompano Beach, we are better aware of the City's processes and requirements than our competitors.

Our dynamic and experienced team is comprised of highly qualified in-house environmental professionals. These individuals include Professional Engineers, Professional Geologists, Environmental Specialists, American Board of Industrial Hygiene (ABIH) Certified Industrial Hygienists (CIH), Florida Licensed Mold Assessors, Florida Licensed Radon Measurement Technicians, EPA Certified Lead Inspector / Risk Assessors, Florida Licensed Asbestos Consultants, a team of EPA Accredited AHERA Inspectors, Management Planners, Designers, Supervisors, Inspectors, and Technicians. These individuals have multiple years of experience with the Florida regulatory agencies that oversee these disciplines and are available on a moment's notice.

As a professional and innovative firm with traditional work ethics, GFA International has been quickly recognized by various clients for our effective performance, tireless workmanship, and commitment to the successful completion of given tasks. GFA has established a reputation as a trusted partner in delivering the right solutions through innovative approaches, quality services, and engineering excellence.

We have served redevelopment agencies, municipalities, public agencies and private clients alike. GFA's professionals have established close relationships with personnel from the State and County Environmental regulatory agencies, which promotes successful implementation of remedial strategies. Our clients have come to depend upon our knowledge of regulatory requirements and regulators, technical expertise, local knowledge, and risk management approaches that deliver the best services in the industry. In addition, GFA also negotiates reasonable scopes of work, develops and implements streamlined plans that minimize operational interruptions, and a cost-effective approach for long term planning to help avoid future events.

Our team of experienced professionals has the necessary education, training, equipment, and licenses to address all of the services detailed in the solicitation. GFA utilizes state-of-the-art equipment, global information systems, and wide-area communications, to assure our clients that the data they receive is timely, accurate, and comprehensive. GFA also owns and operates one of the largest and most diverse fleets of drilling equipment in the state. By owning, operating, and maintaining our equipment, we can deliver the highest quality product in a more cost-effective and timely manner by eliminating unnecessary subcontractor costs and delays. Our fleet includes track and truck-mounted equipment and limited access rigs for tight spaces, low overhead conditions, and over-water work, allowing us to access almost any drill





site. In addition to direct push and conventional drilling, GFA also offers Sonic drilling services. Sonic drilling is renowned for its high-quality samples, drilling speed, and capacity compared to rig weight, size, and costs. Another advantage of Sonic drilling is that there are virtually no soil and water spoils that may otherwise need to be disposed of when drilling on environmentally impacted sites, thus saving thousands of dollars for our clients. Our drill crews have experience in handling a wide range of geologic situations in a variety of settings; their drilling experience combined with state-of-the-art technological capabilities means we successfully complete jobs even under the most challenging drilling conditions.

GFA utilizes nationally accredited laboratories for all our analytical testing. GFA maintains the majority of our own calibrated equipment and sampling materials, which will assist in the success of this contract. In short, we have the resources, equipment, and transportation necessary to perform all associated tasks and activities that the City of Pompano Beach may require.

### **DEDICATED CONTRACT MANAGER**

The project manager for this contract will be Jonathan Bulley, PMP, who will act on behalf of GFA with respect to directing, coordinating, and administering all aspects of the services to be provided and performed.

Jonathan Bulley, PMP  
 Environmental Department Manager / Authorized Representative  
 1215 Wallace Drive  
 Delray Beach, Florida 33444  
 Office: (561) 347-0070 Direct Line : (561) 270-6864  
 Email: jbulley@teamgfa.com

### **GFA'S APPROACH OF SERVICES / GUIDING PRINCIPALS**

Our mission is to provide the City of Pompano Beach with cost-effective, efficient Environmental Testing services that ensure the standard of performance of our industry. Since our inception, our emphasis has been to aggressively pursue the interests of our clients. GFA has established a reputation as a trusted partner in delivering solutions our clients can trust, added value through our innovative abilities, and exceptional service. Our success is exhibited by our tenure with our clients, many of whom we have served for over 20 years.

GFA works diligently to ensure unparalleled customer service by understanding client objectives, remaining responsive and communicative, and recognizing the importance of deadlines. We deliver projects on time and within budget, and to the most stringent standards. Integrity is the keystone of our business relationship with all of our clients. Not only are our employees committed to fulfilling your needs, but also the hands-on principle management team is readily available to be of service, anywhere at any time. We are the company to choose for performance, efficiency, reliability, cost-effectiveness, and superior service.

Contained in this qualifications package are all the required materials and enclosures to clearly show why GFA is the most qualified environmental firm to support this contract successfully. Not only do we have over thirty-two years of Environmental Testing experience, but we also have the financial capability, resources, insurance requirements, and willingness to execute a standard agreement to perform the entire scope of work required by the City of Pompano Beach.

We would like to thank the City of Pompano Beach for the opportunity to present our qualifications and experience. We also would like to express our appreciation for your time in reviewing this document and any consideration given toward GFA International, Inc.

From our Team to Yours,  
**GFA International, Inc.**

  
 Frederick G. Kaub, P.G., L.A.C.  
 President / Authorized Representative  
 Email: fred@teamgfa.com

  
 Jonathan Bulley, PMP  
 Environmental Dept. Manager / Authorized Representative  
 Email: jbulley@teamgfa.com

Tab 2

## Technical Approach



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## ENVIRONMENTAL APPROACH AND VISION

GFA's vision for the City of Pompano Beach is to develop a proactive environmental policy that addresses compliance issues as they arise before they become problems and potential expenses for the City.

GFA's project approach will always heed the ultimate goal: preparing to develop a solution that will efficiently meet any necessary needs. For instance, deciding where to cut expenses is critical but not always visible. Trying to save money during site investigation by collecting fewer samples, using less expensive analyses, or avoiding sophisticated modeling can ultimately cause costly errors; information gathered during an investigation can be used to negotiate the most favorable cleanup levels (if necessary) for the site.

Our approach to projects also means that all work will be performed in accordance with Florida Administrative Code (FAC) 62-780 (Contaminated Site Cleanup Criteria) and in general accordance with American Society for Testing and Materials Standard Practice for Environmental Site Assessments (ASTM Practice E 1903-97), as well as the Florida Department of Environmental Protection's (FDEP) Standard Operating Procedures for Field Sample Collection (DEP-SOP 001/01).

From the issuance of the individual task order, GFA will develop a comprehensive timeline using Microsoft Project® or Microsoft Excel® depending on the project scope, for the performance of each activity associated with the work scope and submit the schedule for the City of Pompano Beach's approval. Subsequent to the approval, the work will be managed by our team of professionals in close communication with City representatives. It will be the responsibility of the GFA Principal in Charge and co-owner, Frederick Kaub, PG and Jonathan Bulley, M.S., PMP., to interact with the City of Pompano Beach and its project team to determine how the needs of the project will be best served on an item-by-item basis. Key personnel within the company will remain easily accessible at all times and the project representatives will be well informed of the status of ongoing progress.



During field activities, senior and staff Professionals will be performing regular site visits to verify the continuity of the work plan. If the work plan needs modification based on project specific conditions, adjustments can be made.

The client will be notified in each case prior to the implementation of additional or alternative services. Innovative alternatives designed to provide higher levels of accuracy and overall cost effectiveness will be suggested whenever possible. Our technical teams will be available on a 24-hour basis if required, and points of contact will be established for after-hours service. GFA stands ready to service our clients and their project needs around the clock whether it is scheduled work or emergency in nature.

## APPROACH TO SITE EVALUATION

Preliminary site assessment work involves a review of existing data including a desk-top review, and site reconnaissance. A thorough site investigation, including site characterization, high resolution site characterization, fate and transport modeling and site specific risk assessment can significantly cut any necessary overall remediation costs. GFA can often effectively minimize site investigation costs by carefully focusing the work to avoid collection of extraneous samples, and through the use of field-screening techniques.

This investigation stage is critically important to cost reduction because the information gathered can be used to negotiate the most favorable cleanup levels (if any are necessary) for the site. The solution should also have the lowest costs and distribute those costs over time in the most beneficial way in order to determine preference of either paying most of the costs upfront (i.e. a solution) with high capital costs and low operation and maintenance costs, or a solution distributing the costs over time with relatively low capital costs but higher operation and maintenance costs. By policy, regulatory agencies are conservative when setting cleanup levels. Once these levels are determined, changing them is costly and extremely difficult.



## STEPS OF THE PRELIMINARY ASSESSMENT PHASE I SITE RECONNAISSANCE

Identification of potential contaminant point sources and environmental concerns at the site.

Identification, in a preliminary manner, of the subsurface conditions at and near the site vicinity to develop a site conceptual model.

Establishment of a framework for subsequent site investigation work.

### Desktop Review

In the desktop review, existing data for the site and site area are reviewed. Data may include:

Regulatory and compliance data including records of inspections, warning letters, enforcement actions, consent orders for State, County and Local regulatory agencies.

- Environmental property audits.
- City directory searches to determine historical land use and potential contaminant source areas in the site vicinity.
- Occupational licenses and business permits.
- Review of historical aerial photographs.
- Review of topographical maps.
- Historical maps and fire insurance records (such as Sanborn maps).
- Review of assessment/remedial work at nearby sites (particularly service stations).
- Review of facility as-built drawings.
- Utility records, including videos of sewer lines and pressure testing.
- Interview of real property owner, business owner/operator and employees regarding any recent facility operations or waste management practices.

## APPROACH TO PHASE I ENVIRONMENTAL ASSESSMENTS (DUE DILIGENCE)

### Records Review

A record review is conducted to help identify potential environmental liabilities associated with current and past uses of the property. The record review includes both environmental information and historical use information readily available in public records. Information concerning potential environmental liabilities associated with known nearby properties is obtained using a computer database records search in accordance with minimum search distances specified in the ASTM Standards on Environmental Site Assessments for Commercial Real Estate (the current standard for

Phase I environmental site assessments). Other historical sources include: aerial photographs, Sanborn Fire Insurance maps, city directories, historical topographic maps, and building permits.

### Site Reconnaissance

A site reconnaissance is conducted to identify environmental liabilities. Current and past land-use practices that may be visible during the site reconnaissance include, but are not limited to, storage tanks, drums, and containers, stained soil and stressed vegetation, drains and sumps, solid waste, and wells.

### Interviews

The current owner, tenant, or other knowledgeable person is given a questionnaire form to fill out and return. The form allows the knowledgeable person to disclose environmental issues or conditions that may be present on this site.

### Report Preparation

A report is then prepared documenting the information and findings of the environmental assessment. The report includes a map depicting the location of properties identified in the data base search of environmental release sites. In addition, the report provides an opinion regarding the potential presence and impact of environmental liabilities identified. If environmental liabilities are identified, we provide recommendations for follow-up assessment and cost estimates to implement the recommendations.







## **APPROACH TO PHASE II ENVIRONMENTAL SITE ASSESSMENTS, SOIL CONTAMINATION TESTING, ASSESSMENT AND REMEDIATION PLAN; MISCELLANEOUS CONTAMINATION TESTING, ASSESSMENT AND REMEDIATION PLAN; ABOVE GROUND AND BELOW GROUND PETROLEUM STORAGE TANK CONTAMINATION TESTING AND EVALUATION**

GFA's approach to environmental assessment is to tailor the sampling program to the specific project. Samples can be obtained using a variety of methods, including:

- Surface grab sample
- Shallow hand auger sample
- Direct push sampling (i.e., Geoprobe or CPT)
- Hollow-stem auger drilling and sampling
- Backhoe excavation observation
- Soil gas sampling

The appropriate sampling methodology is dependent on the following:

- Suspected source of contamination (point source versus non-point source)
- Suspected type of contaminant (volatile or non-volatile)
- Media affected (soil only or soil and groundwater)
- Anticipated depth of contamination
- Soil/geologic conditions at the site
- Depth to groundwater

If groundwater sampling is required, this can be conducted in conjunction with direct push soil sampling or conventional drilling. Sampling can include one-time sampling conducted during the soil sampling event, or installation of monitoring wells to allow periodic monitoring. Soil and water samples will be collected in laboratory supplied containers and placed in a cooler on wet ice and transported under proper chain-of-custody protocol. An Environmental Scientist will perform sample collection activities, provide the sample(s) to a laboratory, and prepare a report summarizing the findings and recommendations. If three or more wells are installed, depth of water can be referenced to established survey points to determine groundwater flow direction and gradient.

Soil or groundwater samples are analyzed for suspected contaminants using appropriate EPA or State methodology in laboratories certified by the State to conduct such tests. The analytical testing program is tailored to the suspected contaminants. For example, if a site involves a tank that was used to store gasoline, the soil samples would be analyzed for total petroleum hydrocarbons – modified for gasoline and volatile aromatics (benzene, toluene, ethylbenzene, and total xylenes). The analysis may also include lead, if the tank was used to store leaded gasoline, and gasoline additives, such as MTBE, based on the period of operation.

The concentrations of contaminants detected are initially compared to published cleanup target levels. If the levels of contaminants can be demonstrated to be below the default cleanup standards, remediation would not be required. If the levels are above the default cleanup levels or there are no listed standards for a specific contaminant, then site specific risk-based analysis can be conducted to further evaluate the significance of the contamination levels. US-EPA has developed a number of risk based methodologies to evaluate human health and environmental risk. Risk based cleanup levels can be applied to a site that incorporates site specific conditions (nature of contamination, proximity to receptors, exposure pathways, etc.) and establishes cleanup objectives. In our experience, it is critical to establish cleanup objectives early on in an assessment program. This avoids unnecessary assessment in areas that may have levels of contaminants below significant thresholds.

All site activities will be performed in accordance with the Florida Department of Environmental Protection (FDEP) Standard Operating Procedures for Field Sample Collection (DEP-SOP 001/01) and Chapter 62-780 of the Florida Administrative Code (FAC). A report of findings including discussion of work performed, results, conclusions, recommendations, tables, figures, and appendices will be prepared and an Environmental Scientist and reviewed by a licensed Professional Geologist or Engineer.



### **APPROACH TO CONTAMINATION ASSESSMENT REPORTS, DESIGN REMEDIATION SYSTEMS RELATED TO CONTAMINATION FOUND AT CITY SITES AND REMEDIAL ACTION PLAN DEVELOPMENT**

When it comes to site soil and groundwater remedial action planning and implementation, GFA enjoys a state-wide reputation for completing projects on time and within budget while also providing innovative, cost effective and swift resolution to specific environmental problems. GFA also believes in acting as a true consultant in the recovery of funds through state and local reimbursement programs. In many cases, the costs associated with assessment and remediation can be recovered. GFA has been very proactive over the years in the recovery of funds that may have never been otherwise realized.

### **COST SAVING APPROACH**

GFA International is well aware that construction projects face many challenges: budget constraints, safety issues, environmental impact, etc. By applying value methodology (also called value engineering, value analysis or value management) to construction projects, GFA International is able to save its clients significant amounts of money and time. These concepts benefit GFA clients and taxpayers by:

- Reducing project costs
- Reducing paperwork
- Simplifying procedures
- Improving project schedules
- Reducing waste
- Increasing efficiency
- Using resources more effectively
- Developing innovative solutions

### **VALUE METHODOLOGY APPLICABILITY**

GFA applies Value Methodology wherever cost and/or performance improvement is desired. That improvement can be measured in terms of monetary aspects and/or other critical factors such as productivity, quality, time, energy, environmental impact and durability. It can beneficially be applied to virtually all areas of construction. With respect to this submittal, Value Methodology is applicable to professional engineering services primarily in the Environmental arena.

### **COST CONTROL**

It is GFA's obligation to be cost conscious in our attempts to ensure that our client's needs are met. We are responsive to the needs of our clients without compromising the integrity of the work and have developed an effective policy in partnering with our clients throughout the term of our contracts.

Once awarded a project, GFA's principal management team will meet with City representatives to identify cost estimates for the full scope of a project. Recommendations will be made at this point to manage costs before the actual work has begun, and once cost issues have been resolved, only then does GFA commence work.

It is our mission to communicate with our client before and during the work to come to mutually agreeable terms. We intend to provide the City of Pompano Beach with a level of comfort knowing that GFA International views cost management as a critical concern.

GFA maintains full management control over the scheduling and quality of our work. Should a problem arise with which the City of Pompano Beach is not comfortable, we would urge your representative to contact our Senior Management and or Principals in our firm for immediate resolution. Since the company's inception, we have made a commitment to an "open door" policy with all of our clients and employees and have found this to be profitable and agreeable to both.

Tab 3  
**Schedule**



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## SCHEDULE:

It will be its responsibility of the GFA Contract Manager, Jonathan Bulley, PMP, to interact with the City of Pompano Beach and the assigned project team to determine how the needs of the project will be best served on an item-by-item basis. Once awarded the project, GFA's management team will meet with City representatives to identify cost estimates for project scope. Recommendations will be to manage cost before the work has begun, and once cost issues have been resolved, GFA will commence work. Work assignments will be delegated to the appropriate Senior and Staff professionals within our organization for execution.

At that time, project milestone dates will be established, and the quality assurance project plan will be implemented. A project information sheet will then be processed within the GFA office to specify what the job consists of and what distribution will be required for reporting.

As field work is completed, a dedicated staff professional will then proceed to produce reporting data and formalize the deliverable work products. Drafts of the deliverables will then be reviewed between the Senior Staff Professional and the Project Manager. A final deliverable work product will then be issued for the client use. If required, draft reports can be reviewed by the City of Pompano Beach for any additional comments prior to the final deliverables.

Key personnel within the company will remain easily accessible at all times, and the project representatives will be well informed of the status of ongoing progress. During field activities, Senior and Staff Professionals will be performing regular site visits to verify the continuity of the work plan. If the work plan needs modification based on project-specific conditions, adjustments will be made. The client will be notified in each case before the implementation of additional or alternative services. Our technical crews are available on a 24-hour basis if required, and GFA will provide the City with a telephone number for 24-hour service. We understand that at certain times (i.e., nights, holidays, and weekends), our services may be needed so as not to disrupt the City of Pompano Beach functions, we will be fully prepared to respond. It is typical to be servicing projects around the clock, whether it is scheduled work or emergency in nature.

## COMMUNICATION METHODS & PROCEDURES

It is our mission to communicate with the City of Pompano Beach before and during the work to come to mutually agreeable terms. We intend to provide the City with a level of comfort knowing that GFA views cost management as a critical concern.

It is GFA's obligation to be cost conscious in our attempt to ensure that all of the City's needs are met. We are responsive to the needs of our clients without compromising the integrity of the work and have developed an effective policy in partnering with our clients throughout the term of our contracts. During the duration of the contract, GFA will continuously communicate potential areas for improvement with the City's team members.

GFA will coordinate with the City of Pompano to maintain full management control over the scheduling and quality of our work. Should a problem arise, we would urge City of Pompano representatives to contact our Senior Management and/or Principals for immediate resolution.

Since inception, GFA has made a commitment to an open-door policy with all of our clients and team members and have found this to be a mutually beneficial approach.

### Scheduling

- Licensed and experienced Environmental personnel will be provided to the City of Pompano Beach on an as-needed basis
- For emergency situations that may occur outside of normal business hours, GFA's personnel will be available and can be notified by the City at any time.
- Environmental Professionals can be made available within 24 to 48 Hours (Same Day if Necessary)
- All GFA personnel will have cell phones, vehicles (equipped with GPS for efficient scheduling) and required equipment

### Coordination and Time Frame Procedures

- GFA will schedule all required testing with City of Pompano representatives or contractors.
- Various QA Laboratory / Field Technicians
- Report directly to the assigned City of Pompano representatives
- Create all required field and review all laboratory reports



### **Experience in Handling All Requested Services and Associated Time Frames**

- GFA has extensive experience with all environmental sampling and assessment requests.
- GFA can handle all the coordination efforts of Environmental Professionals and Technicians for several project sites involving various levels of contamination.

### **CURRENT WORKLOAD**

Prior to presenting this qualification statement, our Principals reviewed the anticipated scope of work under this contract to determine the allocation of our company resources should we become the successful consultant.

GFA's staff and resources provide maximum flexibility to meet our clients' scheduling needs. The nature of our work requires us to typically provide services on an expedited basis. Our typical back-log is made up of many short duration assignments and therefore our workload varies on a weekly basis.

Furthermore, long-term contracts are of indefinite quantity making workload dependent upon individual work orders, and difficult to predict.

The Team GFA workload capacity is strategically managed to enable us to respond successfully to emergency situations and fast-tracked projects. Based on prior experience, we believe that our present and future workload capacity is more than adequate to conduct the required services for this contract in a prompt (timely) and efficient manner.

### **COMMITMENT TO AVAILABILITY**

GFA prides itself on maintaining a local, available, and responsive team. We are confident of meeting the project schedules.

We are committed to exceeding your expectations and will always plan for enough capacity to meet your project needs, both anticipated and unanticipated. Our staff has the commitment and availability to fulfill this contract successfully and is also willing and able to work nights, holidays, and weekends as necessary. Our firm has the staff available to respond effectively to multiple, varied, and often simultaneous task authorizations. Regardless of the number of authorizations, complexity or size, GFA has been able to consistently deliver ALL projects on or ahead of schedule.

Our Delray Beach office and local key personnel within the company will remain easily accessible at all times, and the project representatives will stay well informed of the status of ongoing progress. During field activities, Senior and Staff Professionals will be performing regular site visits to verify the continuity of the work plan.

Tab 4  
**References**



**A Universal  
Engineering  
Sciences  
Company**





## Bradford Marine

Fort Lauderdale, Florida



The subject property is an approximate +/-15-acre commercial tract currently used as a marina. This project consists of the demolition of existing parking and construction of a one-story guardhouse and multiple two-story, +/-4,000-square foot mixed-use buildings.

### ENVIRONMENTAL TESTING SERVICES

A Phase I Environmental Site Assessment (ESA) was prepared for the subject property. The Phase I ESA identified the site's historic use as a marine maintenance facility as onsite recognized environmental conditions (RECs). Furthermore, adjoining properties including a railroad yard, lumber yard, and historic gasoline service stations were listed as offsite recognized environmental conditions. To address these concerns, GFA performed a Limited Soil and Groundwater Assessment for potential site developers/investors in December 2018. The results of this limited soil and groundwater assessment suggest widespread impacts to soils, sediment and groundwater at the subject property. Subsequently, in April of 2019, GFA performed a Site Assessment to delineate horizontal and vertical impacts of contaminant of concern onsite. GFA performed source removal activities through the excavation and disposal of approximately 1,119 tons of impacted soils. An Interim Source Removal Report was submitted to the Broward County Environmental Engineering and Permitting Division) with recommendations of No Further Action. A No Further Action Approval Letter was issued by the Division in January of 2020.

### GEOTECHNICAL ENGINEERING SERVICES

GFA performed a Geotechnical Exploration consisting of eight standard penetration test borings to depths of 50-feet below existing grade and four exfiltration tests to depths of 10-feet below existing grade. Additionally, GFA performed a Property Condition Assessment. GFA also performed an inspection of approximately 3,300-linear feet of seawall, 31 finger piers and associated deck, cap, and pilings.



### Scope of Services

Phase I ESA, Phase II ESA, Site Assessment Reporting, Source Removal, Geotechnical Engineering

### Customer Name

Fort Lauderdale Yacht Harbor, LLC

### Customer Contact Information

Mr. Michael Kelly, COO  
(412) 860-5660

### Dates of Service

2018 - 2020

### Total Contract Value:

\$428,530.00

### Change Orders:

0



## Deem Property

Sunrise, Florida



The project site is located near the northwest intersection of Hiatus Road and Northwest 44th Street in Sunrise, Florida. The site is currently vacant. In 2017, the site was utilized by the City of Sunrise for debris management during Hurricane Irma.

### ENVIRONMENTAL TESTING SERVICES

GFA performed a Limited Groundwater Assessment which included installing two temporary groundwater monitoring wells and collecting water samples from each for laboratory testing for analysis of Volatile Organic Aromatics by EPA Method 8260, Polyaromatic Hydrocarbons by EPA Method 8270, Total Recoverable Petroleum Hydrocarbons by FL-PRO and 8-RCRA metals. In addition, GFA performed a Limited Soil Assessment which consisted of collecting soil samples throughout the site using a GeoProbe rig. The soil samples were field-screened for organic vapors using an Organic Vapor Analyzer. The soil samples were submitted to a NELAC-accredited laboratory for analysis of Volatile Organic Aromatics, Polyaromatic Hydrocarbons, 8 RCRA Metals and Total Recoverable Petroleum Hydrocarbons. In addition, GFA installed additional soil borings to collect soil samples for laboratory analysis of total Methylene Chloride and leachate Methylene Chloride.

### Scope of Services

Limited Soil and Groundwater Assessment

### Customer Name

City of Sunrise

### Customer Contact Information

Mr. Alan Gavazzi, AIA  
(954) 572-2487

### Dates of Service

2017 - 2018

### Total Contract Value:

\$18,800.00

### Change Orders:

0





## Camino Real Bridge Reconstruction Project

Boca Raton, Florida



This \$8.9-million project consisted of the reconstruction and widening and resurfacing of the Camino Real Bridge over the intracoastal waterway in Boca Raton, Florida.

### ENVIRONMENTAL TESTING SERVICES

During bridge reconstruction activities, one (1) 500-gallon single-walled steel underground storage tank (UST) was discovered. The UST was abandoned in-place and filled with concrete prior to its discovery. The UST was removed from the site and properly disposed of on April 1st, 2019. GFA provided oversight and documentation for the removal and proper disposal, as well as oversight for the removal of any identified source material and free-floating product from the tank pit. A Tank Closure Assessment Report was prepared and submitted to Palm Beach County. Additional GFA services included Pre and Post Construction Video Survey, Construction Materials Testing, and Vibration Monitoring.

### CONSTRUCTION MATERIALS TESTING SERVICES

Additionally, GFA provided engineering field technicians and a certified laboratory to complete Construction Materials Testing services for the project. This included observing structural fill placement and performing field density and moisture content tests, laboratory testing of proposed fill soils, stabilized sub-grade and base to determine suitability, level 1 and 2 CTQP Earthwork Technicians, Level 1 CTQP Concrete Technicians, and compressive strength testing on laboratory cured concrete cylinders.



### Scope of Services

UST Removal and Tank Closure Assessment Reporting, Construction Materials Testing

### Customer Name

Kiewit Infrastructure South Co.

### Customer Contact Information

Ms. Mani Tennyson  
(770) 402-9954

### Dates of Service

2018 - 2019

### Total Contract Value:

\$127,006.25

### Change Orders:

2 - Client requested additional services that were not a part of the original proposal.



## Broward County Courthouse Main Parking Facility

Fort Lauderdale, Florida



This project consisted of the new construction of a six-story parking garage.

### ENVIRONMENTAL TESTING SERVICES

During redevelopment of the subject property in September of 2012, five (5) Underground Storage Tanks (USTs) were discovered in the southwestern portion of the site. The USTs are believed to be associated with the former Coca-Cola facility formerly located on the subject property during the 1940s. During UST removal activities, a Leaking Underground Storage Tank (LUST) and associated petroleum-impacted soil and groundwater were identified. In September of 2012 GFA performed initial and subsequent remedial actions including the removal of approximately 450 tons of petroleum-impacted soil and approximately 3,200 gallons of free-floating product and petroleum-impacted groundwater from the UST area. The excavated petroleum-impacted soil was transported to Waste Management's Monarch Hill landfill for appropriate disposal. Confirmation soil samples collected from the sidewalls of the excavation indicated petroleum-impacted soil was successfully removed. Following the completion of the initial remedial actions and approval of the site assessment process the property was allowed to initiate a natural attenuation monitoring only plan in early 2013. The Broward County Pollution Prevention, Remediation, and Air Quality Division (PPRAQD) approved No Further Action for the site in April 2015.



### Scope of Services

UST Removal, Remediation of Petroleum Contamination and Tank Closure Assessment Reporting

### Customer Name

Geologistics, Inc.

### Customer Contact Information

Mary Kaub  
(305) 384-0524

### Dates of Service

2012 - 2015

### Total Contract Value:

\$100,000+

### Change Orders:

0





## Boca Resort and Club

Boca Raton, Florida



The Boca Resort facility combines hotel and residential space, recreational facilities, a marina, conference center and support buildings and operations. During the foundation construction of a new marina wing, dry cleaning solvent contamination associated with the laundry building facility was discovered.

### ENVIRONMENTAL TESTING SERVICES

GFA's staff of environmental professionals completed the groundwater assessment including the installation of monitoring wells in sensitive and difficult to access locations without disturbing facility operations. GFA conducted active remediation including the including the injection of a bio-remediation agent to enhance degradation of chlorinated solvent contaminants. GFA continues to conduct quarterly groundwater sampling at the Boca Resort as part of an approved Monitoring Only Plan (MOP). We are currently exploring closure options for the site.



### Scope of Services

Site Assessment, Remediation, Natural Attenuation Monitoring and Reporting

### Customer Name

Boca Raton Resort & Club

### Customer Contact Information

Ms. Robyn Neely  
(407) 419-8549

### Dates of Service

1999 - Ongoing

### Total Contract Value:

\$200,000+

### Change Orders:

0



## Lockhart Stadium

Fort Lauderdale, Florida



This project consists of the new construction of an 18,000-seat soccer stadium, a two-story 50,000-square foot training facility, a one story 1,786-square foot concession building, a 24,431-square foot VIP three level building with a roof deck terrace, a 3,000-square foot maintenance building and associated infrastructure and on-grade paved parking areas and roadways.

### ENVIRONMENTAL TESTING SERVICES

Prior to the commencement of demolition activities, GFA provided a Certified Asbestos Building Inspector to complete a physical inspection of the facilities marked for demolition. A total of eighty bulk samples were collected for laboratory analysis.

### GEOTECHNICAL, MATERIALS TESTING, AND INSPECTION SERVICES

GFA performed a Geotechnical Exploration consisting of thirty-one standard penetration test borings to depths between 10 and 100 feet below existing site grade. Site evaluations and recommendations with respect to foundation support of the proposed construction were provide in the form of a Geotechnical Report. GFA provided a geotechnical field technician to perform Pile Installation Monitoring services. GFA also provided licensed inspectors to complete Private Provider Inspections for building, gas, electrical, plumbing, and mechanical disciplines, as well as Special and Threshold Inspections for all reinforcing steel placement, shoring and re-shoring inspection verification, concrete and grout placement monitoring, structural steel, exterior windows and doors, precast concrete units, engineered unit masonry, weld connections, bolt connections, and welding inspections. Additionally, GFA provided engineering field technicians and a certified laboratory to complete Construction Materials Testing Services for all soils and concrete materials utilized for the project completion.



### Scope of Services

Asbestos Survey, Geotechnical Engineering, Private Provider Inspections, Private Provider Plan Review, Special Inspections, Threshold Inspections, Construction Materials Testing

### Customer Name

Flynn Engineering Services, P.A

### Customer Contact Information

Mr. Jay Flynn, P.E.  
(954) 522-1004

### Dates of Service

2019 - 2020

### Total Contract Value:

\$401,780.00

### Change Orders:

1- Client requested additional services that were not a part of the original proposal.





## Ravenswood Bus Terminal

Dania Beach, Florida



The objective of this project was to provide Limited Emergency Response Soil Sampling and Analysis for approximately 500 tons of soil that was stockpiled on the site to determine if there were impacts to the material that would require specialized disposal.

### ENVIRONMENTAL TESTING SERVICES

GFA mobilized all necessary personnel and equipment to the subject property to collect 5-point composite samples from excavated soils using a stainless-steel hand auger. Soil samples were collected, placed on wet ice and transported to a NECLAC-accredited laboratory for analysis of Volatile Organic Compounds, Polycyclic Aromatic Hydrocarbons, Total Recoverable Petroleum Hydrocarbons, and RCRA 8 Metals (arsenic, barium, cadmium, chromium, lead, mercury, selenium, and silver). GFA prepare a soil sampling and analysis report summarizing the findings and necessary conclusions.

### Scope of Services

Limited Emergency Response  
Soil Sampling and Analysis

### Customer Name

Broward County Commission

### Customer Contact Information

Mr. Jamil Jalloul  
(954) 357-7035

### Dates of Service

2016

### Total Contract Value:

\$4,250.00

### Change Orders:

0



**KEITH**

## *MLK Blvd. Streetscape Improvement Phase 2*

Project Location: Pompano Beach

Project Commencement: 2015

Project Completion: 2015



**Client:** City of Pompano Beach CRA  
 Mr. Horacio Danovich, CIP Engineer  
 100 West Atlantic Boulevard  
 Pompano Beach, Florida 33060  
 954.786.7834  
 horacio.danovich@copbfl.com

**Project Description:** The Pompano Beach Northwest Community Redevelopment Agency (CRA) wanted to enhance the area along Martin Luther King Boulevard between I-95 and Dixie Highway. This area was part of the CRA's overall master plan known as the "Downtown Pompano Connectivity Plan".

The proposed improvements included multi-modal (pedestrian/bicycle/transit) friendly streetscape with landscape/hardscape beautification features along MLK Boulevard including special pavement materials, new pedestrian level and roadway decorative lighting, streetscape furnishings, utility adjustments (including undergrounding overhead FPL/Comcast/AT&T lines), and overall drainage, utility and roadway improvements.

KEITH was awarded this project as the Prime Consultant and assembled a multi-disciplinary team to complete all design aspects. KEITH as the Lead/Prime consultant was responsible for the overall team management, Engineering, Permitting, Planning, Surveying, Public Consensus and Construction Management.

After the design was complete, the CRA split the project into two construction phases due to budgeting restraints. Phase 1 would consist of Dixie Highway to NW 6th Avenue and Phase 2 would be I-95 to NW 6th Avenue.

Phase 2 was fully designed and permitted by KEITH and is pending the City approval to move to construction. When the time comes to move to construction, KEITH will ensure the existing design meets all current codes and will renew all existing permits.



**KEITH**

## Charlotte J. Burrie Civic Center

Project Location: Pompano Beach, Florida

Project Commencement: 2015

Project Completion: 2019



**Owner:** City of Pompano Beach  
 Tammy Good, CIP Manager  
 (954) 786-4640  
 Tammy.Good1@copbfl.com

**Project Description:** KEITH provided civil engineering, permitting, landscape architecture and construction administration and coordination services for the 8,712-SF Charlotte J. Burrie Community/ Civic Center location at 2669 North Federal Highway in Pompano Beach's Cresthaven neighborhood. The Civic Center was designed with multipurpose meeting spaces for civic, social, and recreational activities, easy pedestrian access with ADA compliance, porte-cochère entrance for inclement weather protection, and 48 vehicular and 20 bicycle parking spots. The interior of the Civic Center includes a lobby/pre-function area, reception area, administrative offices, small conference room, large assembly space accommodating up to 250 people, fixed platform performance stage, warming kitchen, storage areas and two activity rooms. The Civic Center building is LEED-certified. The engineering requirements include LEED templates, permitting, engineering plans including water and sewer, on-site paving, grading and drainage, signing and pavement marking, stormwater pollution prevention, bidding assistance and construction observation. Landscape services included tree inventory and appraisal, a tree disposition plan, landscape and irrigation plans, and landscape construction observation.





### ***Pompano Air Park***

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### ***Pompano Beach, Florida***

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#### **Client:**

Mr. Greg Spatz  
 Pompano Aviation, LLC  
 2785 SE 11<sup>th</sup> Street  
 Pompano Beach, FL 33062

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#### **Services:**

- Wildlife Surveying
  - Mitigation planning
  - Environmental permitting
- 

#### **Construction Cost:**

\$500,000

This project involved the development of 2.14-acres of land to expand the 133.1-acre public airport in Pompano.

The Chappell Group, Inc (TCG) provided a wildlife survey to locate burrowing owl nests and assess if the nests were active. After, locating and establishing that the nests on site were active, we prepared the Florida Fish and Wildlife Conservation Commission (FWCC) Migratory Bird Nest Removal permit application for the client. The permit authorized the client to have the nest filled, if a starter burrow was built 150ft away from the existing nest; thus facilitating owl relocation to a safe, nearby location away from construction.





## ***Port Everglades Wetland Enhancement***

### ***Port Everglades, Broward County Florida***

#### **Client:**

Mr. John Foglesong  
 Division Director  
 Seaport Engineering & Construction  
 Division – Port Everglades  
 Phone: (954) 468-0143

#### **Services:**

- Environmental Permitting
- Benthic Survey
- Construction Observation
- Turbidity Monitoring
- Water Quality Analysis
- Permit Compliance
- Plant Inspections
- Erosion Control Inspection
- Sediment Quality Analysis
- Mitigation Permitting and Design
- Mitigation Monitoring

**Construction Cost:**  
 \$15,000,000.00

The Chappell Group Inc. (TCG) is the lead environmental consulting firm for the design, permitting, monitoring, and construction inspection for the Port Everglades Wetland Enhancement project. The project was the creation of a 16.5-acre wetland enhancement area related to the release of a portion of the existing 8-acre conservation easement that will allow the Port to expand the Southport Turning Notch. The wetland enhancement project included the planting of over 53,000 mangroves, and over 17,000 Florida native transitional buffer plants. TCG prepared and processed the environmental applications for the mitigation and design of the wetland enhancement area to offset impacts associated with the proposed turning notch expansion. TCG also conducted construction inspection services including turbidity monitoring during in-water work, plant inspections of the mangroves and transitional buffer plants delivered, permit compliance, plan review, and erosion control inspections.

TCG is currently conducting mitigation monitoring of the wetland enhancement area, coordinating nuisance/exotic removal to maintain permit compliance, and preparing monitoring reports to submit to the environmental regulatory agencies.

***Pompano Beach, Florida***



## CITY OF POMPANO BEACH PROJECTS

**GFA International, Inc.** has provided various professional services for the following projects for the City of Pompano Beach:

- 2' Main Placement - NE 25th Ave. & NE 10th St.
- 3200 to 3500 Block of Spanish River Drive
- 505 South Riverside Drive
- Briny Road
- Collier City Sanitation
- Community Park Cul De Sac
- CT 3-1 Drainage Project CIP #04-871
- CT 3-3
- Drainage Improvements SE 12
- Drainage Improvements SE 3-1
- Drainage Street Improvements
- Exchange Club Park
- Fire Station 103
- Fire Station 11
- Harbor Drive
- Indian Mound Park & Hillsboro Inlet Park Seawall Repair
- Lift Station #24 Improvement Project Ocean Blvd.
- Martin Luther King Jr. Blvd. & NW 6th Ave.
- McNab Road Bridge Improvements
- Miscellaneous Lab and Field Testing Services
- Mitchell Moore Park New Concession Building
- NC 2-3
- NE 13th Street and 15th Street Water Main Improvements
- NE 18th Avenue Improvements
- NE 48th & Atlantic Boulevard
- North Riverside Drive Force Main
- Northwest Area Multipurpose Center
- NW Industrial
- NW Watermain Replacement - 300-600 NW 8th Ave.
- Oaks Drive Recreation Center
- Pompano Beach Fire Station 52
- Pompano Beach Restroom South
- Pompano Effluent Plant
- Pompano Golf Course Fence Project
- Public Works Building Improvement
- Retaining Wall, Pompano
- Reuse Main Extension - 1200 NE 23rd Ave.
- Reuse Water Main
- Reuse - City of Pompano Beach
- Road Widening at NE 11th Avenue
- SE 28th Ave. & SE 5th Court
- SE 5th Street Drainage, Pompano Beach
- SE 9th Avenue Bridge Replacement
- Seawall Site

- Southwest Recreational Center
- Streets Department Parking Lot
- SW 8th Court Bridge
- Terra Mar Bridge
- Vacant Commercial - Parcels 1 - 3
- Water Main Repair
- Water Main Replacement - 5 Sites - NW 7th Ave.
- Water Main - City of Pompano Beach
- Well Station Pumps

**KEITH**, a Civil Engineering and Surveying company with corporate headquarters located in Pompano Beach, has provided professional services for following projects for the City of Pompano Beach:

- 110 S. Federal Highway Boundary Survey
- 33-49-42 Boundary Survey
- A1A Water Main Improvements
- Alsdorf park Utility As-Built
- Anne Gillis Park Pompano Beach
- Atlantic Boulevard Contract Administration
- Avondale
- Blount Road
- Bridge and Culvert Improvements - SE 9th Avenue
- City of Pompano Beach Filter Backwash Line
- City of Pompano Beach Municipal Boundary Desc.
- City of Pompano Beach Cemetery
- City of Pompano Beach Alsdorf Park
- City of Pompano Beach and CRA Projects roadway Paving and Utility Upgrades Project
- City of Pompano Beach Founders park
- City of Pompano Beach Miscellaneous Engineering and Surveying Services
- City of Pompano Beach Public Works
- Collier City Sanitary Sewer Improvements
- E. Pompano CRA Slum & Blight Study
- Electrical Design Pompano Beach Pier Area
- Fairfield at Pompano Beach
- Feasibility Study for Utilities
- Flagler Drive and SE 15th Street
- Founders Park
- Harbor Drive Area Improvements
- Hillsboro Shores
- I-95 NW Industrial Area Feasibility Study
- Kendall Lakes Walking Path
- Lighthouse Water Main Improvements
- McClellan Building Relocation
- Miscellaneous City of Pompano Beach CRA Services
- MLK Jr. Blvd. Roadway Improvements
- NE Pompano Beach Force Main
- New Sidewalks Pompano Beach
- North Course Drive Jogging Path Improvements



- North Course Jogging Path
- North Harbor Drive Area Bike Path
- NW 15th Street Survey
- NW 1st Street
- P - Sidewalk Construction Program
- Palm Aire Recreation Center
- PBMGC Maintenance Building
- Pompano Beach Airpark Hangers/Sheltair
- Pompano Beach Arch & Structural Engineering Services
- Pompano Beach Boulevard Streetscape
- Pompano Beach Chiller Plant
- Pompano Beach District IV Master Plan
- Pompano Beach Dog Park
- Pompano Beach East CRA District Projects
- Pompano Beach Elks Club
- Pompano Beach Facility Assessments
- Pompano Beach Fire Station 103
- Pompano Beach Fire/EOC - Sinalovski
- Pompano Beach Fishing Pier - WT
- Pompano Beach Golf Course Stormwater Certification
- Pompano Beach HUD Loan Assistance
- Pompano Beach Library
- Pompano Beach Municipal Air Park
- Pompano Beach Municipal Pier
- Pompano Beach NW CRA District Projects
- Pompano Beach Ocean Rescue Headquarters
- Pompano Beach Oceanside Fire Station No. 11
- Pompano Beach Park
- Pompano Beach Park-N-Ride Lot
- Pompano Beach Parking Garage
- Pompano Beach Public Safety Complex
- Pompano Beach Rezoning Opposition
- Pompano Beach Senior Center
- Pompano Beach Water Treatment Plant
- Pompano Beach Womans Club
- Pompano Beach Misc. Sidewalk Survey
- Pompano Community Park
- Pompano Municipal Golf Course
- Pompano Reclaimed Water III CEI
- Pompano Reclaimed Water phase III
- Pompano Water & Sewer Division Plant
- Public Works Facility Topo
- Recreation Center - Palm Aire
- Reuse Water Main Design
- Sand & Spurs Equestrian Center
- Sanders Park
- Sanders Park Sidewalk Construction
- Sec. 27-48-42 Route of Line Survey
- SW 9th Ave. - Engineering Design Survey

- SW 9th Ave. - R/W Base map
- The Waters/Pompano Beach Condominium
- Traffic Engineering Study - Bikeway
- West Side of Federal Hwy. N of 15th St.-18
- Western Wellfield Expansion - Palm Aire

**The Chappell Group, Inc.**, a local firm within the City of Pompano Beach WBE/CDBE/SBE firm that specializes in Environmental Consulting and Permitting services has provided professional services to the City of Pompano Beach for the following projects:

- Hillsboro Inlet Park
- Pompano Municipal Golf Course
- Inlet Charter Fleet Seawall
- Alsdorf Park
- Pompano Air Park
- Complete Marine
- Numerous single-family/residential projects

Tab 5

## Project Team



**A Universal  
Engineering  
Sciences  
Company**



**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RLI IN THE EBID SYSTEM.**

**PROJECT TEAM**

RLI NUMBER E-22-20

Federal I.D.# 65-0874962

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	<u>Frederick G. Kaub, P.G., L.A.C.</u>	<u>32</u>	<u>B.S.</u>
Project Manager	<u>Jonathan Bulley, PMP</u>	<u>15</u>	<u>B.S., M.S.</u>
Asst. Project Manager	<u>Robert P. Crowell, P.G.</u>	<u>30</u>	<u>B.S.</u>
Other Key Member	<u>Jeremy Ally</u>	<u>4</u>	<u>B.S.</u>
Other Key Member	<u>Diarra Thomas</u>	<u>3</u>	<u>B.S.</u>

**SUB-CONSULTANT**

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	<u>_____</u>	<u>_____</u>
Landscaping	<u>_____</u>	<u>_____</u>
Engineering	<u>_____</u>	<u>_____</u>
Other Key Member	<u>The Chappell Group, Inc.</u>	<u>Tyler Chappell</u>
	<u>714 East McNab Road, Pompano Beach, FL</u>	<u>Kathryn Bongarzone</u>
Other Key Member	<u>KEITH</u>	<u>Alex Lazowick</u>
	<u>301 E. Atlantic Blvd., Pompano Beach, FL</u>	<u>Thomas Donahue, Stephen Williams</u>
Other Key Member	<u>_____</u>	<u>_____</u>
Other Key Member	<u>_____</u>	<u>_____</u>

(use attachments if necessary)





## STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

### A DEMONSTRATED HISTORY OF SUCCESS ON SIMILAR CONTRACTS

GFA has provided a full range of turn-key environmental services to our clients throughout the State of Florida for over 32 years. We have served redevelopment agencies, municipalities, public agencies and private clients alike. Our lengthy project experience includes, Asbestos, lead-based paint and radon site testing, assessment and remediation plans; Phase I & II Environmental Site Assessments (ESAs); Ground water/soil contamination testing, assessment and remediation plan; Mold contamination testing, assessment and remediation plans; Indoor air quality standards studies, assessment and remediation plans; Above ground and below ground petroleum storage tank contamination testing and evaluation; Storage Tank Removal and Closure Assessments Design, install and monitor groundwater wells; and Environmental Drilling.

We know and understand what it takes to successfully provide services on municipal projects and our staff is thoroughly versed with local codes and ordinances. Our field personnel are continually trained in the latest technical and safety advancements. Our professional and technical staff has significant experience with the geology and hydrogeology of the City of Pompano Beach and all of Florida and has assisted public and private clients with all aspects of environmental consulting as well as geotechnical engineering, construction materials testing and inspections, services on many local projects.

GFA's professionals have established close relationships with personnel from the State and County Environmental regulatory agencies, which promotes successful implementation of remedial strategies. Our clients have come to depend upon our knowledge of regulatory requirements and regulators, technical expertise, local knowledge and risk management approaches that deliver the best services in the industry. In addition, GFA's also negotiates reasonable scopes of work, develops and implements streamlined plans that minimize operational interruptions, and a cost-effective approach for long term planning to help avoid future events.

GFA's environmental consulting qualifications and capabilities for providing superior quality and cost-effective services are well known throughout Florida and have resulted in the award of environmental consulting continuing contracts by several public sector clients. The following are select environmental consulting services contracts that GFA currently holds:

- City of Pompano Beach
- Town of Palm Beach Gardens
- City of West Palm Beach
- Palm Beach County Schools
- Florida Department of Management Services
- City of North Miami
- City of Miami Gardens
- Town of Medley
- City of Marathon
- Broward County
- City of Sunrise
- Palm Beach County
- St Lucie Public Schools

Because of our record of successful completion of these types of projects, we provide a solid understanding of the standards, level of response and budget demands that will be required under this contract.

### EXPERIENCED PROJECT MANAGER AND TALENTED LOCAL TEAM

Because this contract includes diverse environmental services, we offer Jonathan Bulley, PMP, M.S., as our project manager, who will act on behalf of GFA with respect to directing, coordinating and administering all aspects of the services to be provided and performed. Mr. Bulley is an Environmental Professional with over fifteen (15) years of experience in the Environmental Consulting industry. He has extensive experience with many complex environmental projects ranging from local, privately owned sites to large international sites owned by large corporations, such as Chevron. He specializes in Phase I and Phase II Environmental Site Assessments, Storage Tank Closures, Contamination Assessment and Reporting, Site Remediation and Closure, Natural Attenuation Monitoring, and Field Sampling Procedures, as well as Asbestos Surveys and Asbestos Consulting.

GFA is fortunate to employ some of the best and brightest Environmental Professionals in the industry. We offer the City of Pompano Beach a consultant with a continuity of management and staff with a proven record of performance to meet our client's needs, as well as a tradition of excellence in the quality of work produced.



Our professionals represent diverse credentials, licensing, and backgrounds designed to best compliment the services requested by the City.

These individuals include:

- Professional Engineers (PE)
- Professional Geologists (PG)
- Florida Licensed Asbestos Consultants (LAC)
- Board Certified Industrial Hygienists (CIH)
- Environmental Specialists
- AHERA-Accredited Asbestos Inspectors & Supervisors
- AHERA-Accredited Asbestos Project
- Designers
- AHERA-Accredited Asbestos Management Planners
- EPA Accredited Lead-Based Paint Inspectors & Risk Assessors
- Board Certified Safety Professionals (CSP)
- Florida Licensed Mold Assessors
- Florida Licensed Radon Measurement Specialists & Technicians
- HAZWOPER Trainer
- ISA Certified Arborists

### **THE CHAPPELL GROUP, INC.**

The Chappell Group, Inc. (TCG) was founded in 2005 and provides environmental consulting services to both the public and private sectors serving South Florida and the Caribbean. TCG is headquartered in Pompano Beach and has an office in Miami Shores.

TCG is a certified DBE/MBE/CBE/SBE firm that covers the specialized fields of wetlands delineation, marina and wetland permitting, marina design, wetland mitigation, and monitoring; threatened and endangered species surveys and habitat management plans; environmental impact assessments; benthic surveys; and all forms of environmental permitting and compliance for Federal, State, and local agencies.

More specifically, TCG specializes in benthic resource surveys via agency and scientific protocols for use with impact assessments, permitting and mitigation requirements; jurisdictional wetland determinations and delineations; wetland restoration, creation, or enhancement projects; monitoring of wetland mitigation sites to meet wetland permit success criteria; structural design and permitting of mid to large scale commercial and residential marinas; single family docks, seawalls, breakwaters, wave attenuation devices, and all types of dredging projects; earthwork and planting design for small to large scale mitigation projects associated with

residential, commercial, industrial, and marina projects; tree surveys and appraisals; and water quality sampling based on the required field parameters and analytical results required for marina projects in the State of Florida.

TCG is equipped with the knowledge and experience of completing projects involving the Army Corps of Engineers (ACOE), Florida Department of Environmental Protection (FDEP), South Florida Water Management District (SFWMD), Florida Department of Transportation (FDOT), Florida Fish and Wildlife Conservation Commission (FWC), Florida State Statutes, Broward County Environmental Protection and Growth Management Division (EPGMD), Miami-Dade County Regulatory and Environmental Resource Department (RER), City of Fort Lauderdale, City of Dania Beach, and City of Hollywood.

### **KEITH**

KEITH was incorporated as a Florida corporation in 1998. As a mid-size close-knit firm of over 170 professionals, we provide civil engineering, traffic engineering, surveying and mapping, subsurface utility engineering, planning, landscape architecture, construction management and virtual design and construction services. The firm was founded on the principal of achieving success by combining the latest technology with client oriented business practices, and a staff of experienced and talented professionals.

KEITH understands the importance of community involvement and the necessity of working with local, state, and federal agencies in a hands-on cooperative manner to build consensus and receive subsequent approval of highly sensitive projects. This approach represents an underlying philosophy of the firm which results in a quality product, with emphasis on scheduling and cost effectiveness through team oriented management and quality control.

The professionals of KEITH continue to take great pride in the success of their undertakings. We look forward to the opportunity to provide you professional services.



## CIVIL ENGINEERING

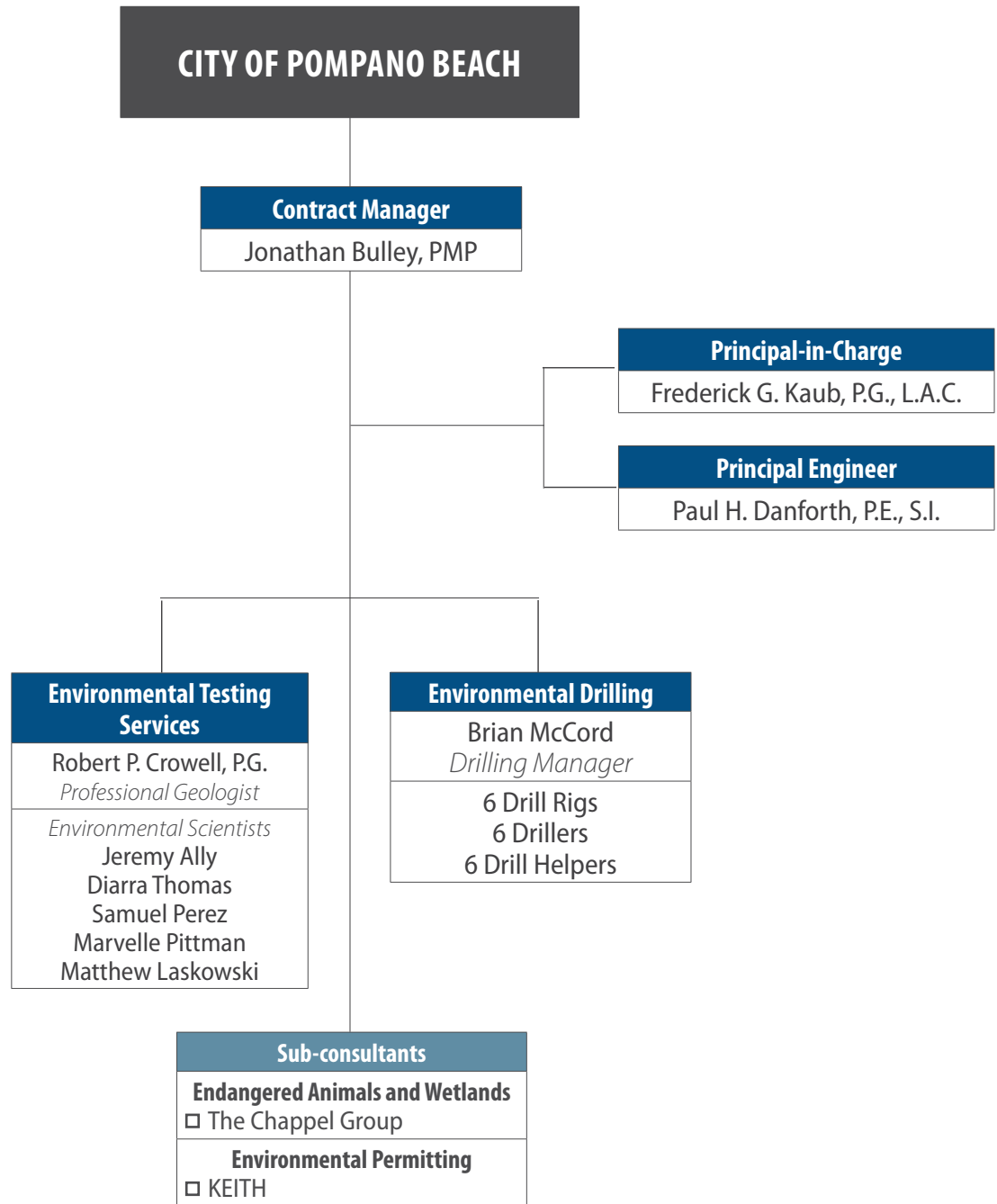
KEITH has extensive experience in providing professional services required for the development or redevelopment of land including the permitting, design, coordination and construction of roadway / parking area(s), stormwater, potable water, utility, and wastewater systems. Recognizing and expecting that each development or redevelopment project has its own unique site issues, KEITH performs a thorough investigation into these issues in order to avoid planning, design, coordination, and construction issues.

KEITH's staff has provided comprehensive planning and engineering services in various disciplines involving many government agencies, institutions, and municipalities. We have had the honor and privilege of serving as one of the City of Pompano Beach's Civil Engineering consultants for the past thirteen years on a continuing service basis. Our ability to work with municipalities, government agencies and other consultants, while providing close coordination with the client result in projects being completed on time and within budget. KEITH has found great success utilizing a team approach that has led to effectively identifying problems and defining solutions.





## PROJECT TEAM ORGANIZATIONAL CHART





### Education

M.S Environmental Engineering, Florida International University

B.S. Agricultural Science, Kwame Nkrumah University Of Science And Technology

### Years of Experience

17

### Licenses

- State Of Michigan Professional Engineer #6201058528, Environmental
- RBCA Training, RAM Group
- OSHA 40-hours HAZWOPER and Annual Refreshers
- FDEP Stormwater Erosion and Sedimentation Control Inspector
- First Aid and CPR
- Behavior Based Safety Training (Loss Prevention System)

### Availability

90%

## Jonathan Bulley, M.S., PMP

### Environmental Department Manager / Contract Manager

Mr. Bulley is an Environmental Professional with over seventeen(17) years of experience in the Geotechnical Engineering and Environmental Consulting industry. He has extensive experience with many complex environmental projects ranging from local, privately owned sites to large international sites owned by large corporations, such as Chevron. He specializes in Phase I and Phase II Environmental Site Assessments, Storage Tank Closures, Contamination Assessment and Reporting, Site Remediation and Closure, Natural Attenuation Monitoring, and Field Sampling Procedures, as well as Asbestos Surveys and Asbestos Consulting. As the Environmental Department Manager for GFA International, Inc., Mr. Bulley oversees all environmental projects., coordinates the Environmental Department staff to complete field work, as well as develops scopes and budgets for projects.

Mr. Bulley will serve as the Primary Contact for all coordination, report issuance, questions and site inspections.

## PROJECT EXPERIENCE

### John Knox Village

*Pompano Beach, Florida*

Served as the Contract Manager responsible for providing environmental project oversight, review of technical reports, and approval of the Phase I environmental assessment report for the new construction of a 15-story residential building, a 1-story pavilion, and a 1-story enclosure for the CEP. GFA services included Geotechnical Engineering and Environmental Consulting.

### Lanzo Industrial Center

*Deerfield Beach, Florida*

Served as the Environmental Contract Manager responsible for providing project oversight, review of technical reports, and approval of final environmental reports for the new construction of an 88,000-S.F. warehouse building. GFA services included Geotechnical Engineering and Environmental Consulting.

### Boca Raton Resort & Club

*Boca Raton, Florida*

Serves as the Contract Manager responsible for providing project oversight and review of technical reports for a large hotel and residential facility. GFA services include contamination assessments, remediation monitoring, and semi-annual groundwater monitoring.

### Deem Property

*Sunrise, Florida*

Served as the Environmental Contract Manager responsible for providing project oversight, review of technical reports, and final approval of environmental reports for a vacant site owned by the City of Sunrise that was utilized for debris management during Hurricane Irma. GFA services included Limited Groundwater Assessment and Limited Soil Assessment.

### Stirling Road Property

*Hollywood, Florida*

Served as the Environmental Contract Manager responsible for providing project oversight, review of technical reports, and final approval of environmental reports for the construction of retail and multi-family residential buildings and a prefabricated vehicular bridge on a 24-acre site. GFA services included Environmental Phase I Site Assessment, Environmental Phase II Site Assessment, and Geotechnical Engineering.



### Education

BS, Geology, Indiana University (White Star Endowment Scholarship)

### Years of Experience

32

### Licenses

- Professional Geologist, FL, #1344
- Florida Asbestos Consultant #AX71
- Florida Water Well Contractor #11236
- Asbestos Contractor Supervisor, Provider #: FL-49-0003810, Cert #: 07201803
- Asbestos Survey & Mechanical Inspector, Provider #: FL-49-0003810, Cert #: 07191804
- Asbestos Management Planner, Provider #: FL-49-0003810, Cert #: 07191801
- Asbestos Project Designer, Provider #: FL-49-0003810, Cert #: 07211801

### Availability

90%

## Frederick G. Kaub, P.G., L.A.C.

Principal in Charge / Professional Geologist / Licensed Asbestos Consultant / Water Well Contractor

Mr. Kaub is the co-founder of GFA International, Inc. and assumes overall responsibility for the leadership of professional Geotechnical and Engineering services for all GFA contracts as President and Principal-in-Charge. Fred has a 30+ year track record of successfully managing environmental, geotechnical, and materials testing and inspection projects in both the private sector and public sector, including, culverts, reservoirs, dams, dikes, levees, port and beach related projects, roadways, various high-rise and mid-rise structures, commercial structures, medical and educational facilities. He also oversees all educational, municipal, and governmental continuing contracts in the areas of environmental, geotechnical, materials testing, inspection, and code compliance services throughout the State of Florida.

As a Florida Registered Professional Geologist, Fred directs the services of soil exploration and report preparation; structural foundation analysis and design; offshore geotechnical studies; aquifer studies; environmental monitoring; jet probe investigations; marine geophysics; vibrocore investigations; marine hydrology; water quality analysis; coastal inlet studies; environmental impact mitigation; impact assessment and beach restoration studies for the company. His work has involved solving foundation and earth structure problems, conducting subsurface and subaqueous soil investigations, conducting hydrogeological studies and investigations and other earth science problems through the application of sound theoretical concepts and a practical knowledge of earth materials and hydrogeological systems. Having a clear understanding of South Florida geology Mr. Kaub also serves in the capacity of Expert Professional for the South Florida Water Management District.

## PROJECT EXPERIENCE

### Pompano Beach Parking Garage

*Pompano Beach, Florida*

Served as a Professional Geologist and Principal-in-Charge responsible for the direction of all GFA services for the new construction of a 5-story, 239,646-S.F. parking garage and associated site work. GFA services included Environmental Phase I Site Assessment, Geotechnical Engineering, Construction Materials Testing, and Threshold Inspections.

### Lauderdale Marina

*Fort Lauderdale, Florida*

Served as a Professional Geologist and Principal-in-Charge responsible for the direction of all GFA services for a full-service marina. GFA services include Annual Natural Attenuation Monitoring and Limited Soil Assessment.

### Camino Real Bridge Reconstruction Project

*Boca Raton, Florida*

Served as a Professional Geologist and Principal-in-Charge responsible for the direction of all GFA services for renovations to the historic Camino Real Bridge. GFA services included Tank Closure Assessment Reporting and Monitoring, Geotechnical Engineering, Pre and Post Construction Video Survey, and Construction Materials Testing.

### Ravenswood Bus Terminal

*Dania Beach, Florida*

Served as a Professional Geologist and Principal-in-Charge responsible for the direction of all GFA services for Limited Emergency Response Soil Sampling & Analysis for a 500-ton soil stockpile.



### Education

BS, Geology, 1984,  
University of South Florida

### Years of Experience

30

### Licenses

- Professional Geologist, FL, #1748
- Professional Geologist, KY, #1215
- AHERA Licensed Asbestos Building Inspector
- OSHA HAZWOPER 40-Hr and Annual 8-Hr Refresher
- Transportation Worker Identification Credential (TWIC)

### Availability

80%

## Robert P. Crowell, P.G.

### Professional Geologist

Mr. Crowell has over 30 years of experience in the Environmental Consulting industry. He has led and served as project manager for hundreds of environmental site assessments and remediation projects. Mr. Crowell has performed Environmental Site Assessments (ESAs) in Florida, Georgia, Mississippi, Louisiana, California, Minnesota, Pennsylvania, West Virginia, South Carolina, and the U.S. Virgin Islands.

## PROJECT EXPERIENCE

### Cloud Grove UST Closure Assessment

*Fort Pierce, Florida*

Served as a Professional Geologist responsible for performing an Underground Storage Tank Closure Assessment for the removal of two 10,000-gallon USTs at a former citrus grove. Mr. Crowell prepared a Tank Closure Assessment Report for submittal to the Florida Department of Environmental Protection. GFA services included Environmental Consulting.

### Old Lake Park Dump

*Lake Park, Florida*

Served as a Professional Geologist responsible for performing an Environmental Phase I Site Assessment and collection of soil and groundwater samples for the Old Lake Park Dump property in Lake Worth, Florida. GFA services included Environmental Consulting.

### Stuart Yacht Center Property

*Stuart, Florida*

Served as a Professional Geologist responsible for performing a Environmental Phase I Site Assessment and report preparation for an existing marina facility on an approximate 1.38-acre parcel located on a tributary of the south fork of the St. Lucie River. Various structures, paved areas, seawalls, and docks, as well as a boat lift occupy the site. GFA was contracted to perform work as part of due diligence associated with the purchase of the property. GFA services included Geotechnical Engineering and Environmental Consulting.

### Town of Ocean Breeze Landfill Closure

*Ocean Breeze, Florida*

Served as a Professional Geologist responsible for the preparation of a Waste Excavation and Disposal Report for the closure of an old landfill for the Town of Ocean Breeze. The Report was submitted to the Florida Department of Environmental Protection. "No Further Action" was approved by the FDEP. The site is undergoing redevelopment. GFA services included Environmental Consulting.

### Tradition Southern Grove/Western Grove

*Port St. Lucie, Florida*

Served as a Professional Geologist responsible for performing a Phase I Environmental Site Assessment and overseeing Phase II Environmental Site Assessment activities for a 1,780-acre site currently utilized for agricultural activities. GFA services included Environmental Consulting.

### Clarity Pointe

*Palm Beach Gardens, Florida*

Served as a Professional Geologist responsible for performing an Environmental Phase I Site Assessment for the new construction of a 4-story independent living facility and 2-story memory care facility. GFA services included Environmental Consulting, Geotechnical Engineering, Threshold Inspections, and Construction Materials Testing.



### Education

BS, Biological Science  
with a minor in Chemistry,  
Florida State University,  
2016

### Years of Experience

5

### Availability

90%

## Jeremy Ally

### Environmental Scientist

Mr. Ally is an Environmental Scientist with five years of experience in the environmental engineering industry. He has experience with Phase I and Phase II Environmental Site Assessments, Groundwater Monitoring, Asbestos Surveys, and Field Sampling Procedures. He is experienced with overseeing multiple projects and preparing reports.

## PROJECT EXPERIENCE

### Benevento Apartments

*Tamarac, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Environmental Site Assessment and collecting soil and groundwater samples for laboratory analysis during the Phase II Environmental Site Assessment, and preparation of the Phase I and Phase II ESA Report. GFA services included Environmental Consulting and Geotechnical Engineering.

### Proposed Hollywood Apartments

*Hollywood, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Environmental Site Assessment for a 1.5-acre residential tract for the new construction of an 8-story apartment building. GFA services included Environmental Consulting and Geotechnical Engineering.

### FEC Property

*Boca Raton, Florida*

Served as an Environmental Scientist responsible for performing a Limited Soil and Groundwater Assessment and preparing the technical report for the FEC property located at the Southwest corner of Glades Road and North Dixie Highway. Soil and groundwater samples were collected for laboratory analysis. GFA services included Environmental Consulting.

### Camino Real Bridge Reconstruction Project

*Boca Raton, Florida*

Served as an Environmental Scientist responsible for performing services for a Tank Closure Assessment for renovations to the historic Camino Real Bridge. GFA services included Tank Closure Assessment Reporting and Monitoring, Geotechnical Engineering, Pre and Post Construction Video Survey, and Construction Materials Testing.

### South Fork Marina

*Fort Lauderdale, Florida*

Served as an Environmental Scientist responsible for performing additional Sediment, Soil and Groundwater Assessment and completion of the technical report for the South Fork Marina located at 1502 SW 17th Street in Fort Lauderdale, Florida. GFA services included Geotechnical Engineering, Groundwater Analytical Analysis, Limited Soil and Groundwater Analysis, Limited Sediment Assessment, Well Abandonment, Soil Management Plan Preparation, Implementation, and Compliance Reporting, Tank Removal and Closure Assessment, and Additional Sediment, Soil and Groundwater Assessment services.



### Education

BS, Environmental Science,  
University of South Florida,  
2018

AS, Science Physics,  
University of the Virgin  
Islands, 2015

### Years of Experience

3

### Licenses

- OSHA 40 Hour  
HAZWOPER

### Availability

90%

## Diarra Thomas

### Environmental Scientist

Ms. Thomas is an Environmental Scientist for GFA's Delray Beach branch. She has over three years of experience in the environmental consulting industry. Her experience includes performing Phase I and Phase II Environmental Site Assessments, Groundwater Monitoring, Asbestos Surveys, and Field Sampling Procedures. She is experienced with overseeing multiple projects and preparing reports.

## PROJECT EXPERIENCE

### Davita Dialysis

*Deerfield Beach, Florida*

Served as an Environmental Scientist responsible for the completion of all steps of an Environmental Phase I Site Assessment with an Environmental Lien Search for an approximate 1.9 acre commercial tract with a one-story medical office building.

### 665 South Federal Highway

*Deerfield Beach, Florida*

Served as an Environmental Scientist responsible for the completion of all steps of an Environmental Phase I Site Assessment with an Environmental Lien Search for an approximate 0.52 acre commercial tract developed with a one-story commercial building.

### Warehouse Property

*Fort Lauderdale, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Site Assessment, as well as the collection of soil and groundwater samples for laboratory analysis and preparation of the Phase II ESA report for a 2.31-acre commercial tract comprised of two parcels.

### 817 NW 1st Street

*Fort Lauderdale, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Site Assessment, as well as the collection of soil and groundwater samples for laboratory analysis and preparation of the Phase II ESA report for a 0.48-acre commercial tract.

### 6781 NW 17th Avenue

*Fort Lauderdale, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Site Assessment, as well as the collection of soil and groundwater samples for laboratory analysis and preparation of the Phase II ESA report for a 1.1-acre commercial tract currently developed with a one-story warehouse building.

### Gloria Dei Lutheran Academy

*Davie, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Site Assessment and preparation of the technical report for a 3.8-acre commercial tract currently developed with the Gloria Dei Lutheran Academy.

### Confidential Site

*Delray Beach, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Environmental Site Assessment for an approximate 3.13 +/- acre residential tract currently developed with eight two-story residential buildings, a pool house, laundry room and office spaces. GFA services included Environmental Phase I Site Assessment and an Environmental Phase II Site Assessment.





### Education

BA, Environmental Studies with Concentration in Ecology and Environmental Assessment

### Years of Experience

<1

### Licenses

- Professional Engineer, FL, #44653, 1991
- Florida Special Inspector #1103, 1996
- Texas Professional Engineer #116221
- Mississippi Professional Engineer #25174
- Louisiana Professional Engineer #38506
- Alabama Professional Engineer #34069-E

### Availability

90%

## Samuel Perez

### Environmental Scientist

Mr. Perez is an Environmental Scientist with GFA's Delray Beach branch location. Mr. Perez is a recent graduate from Florida Gulf Coast University where he focused on Environmental Studies with a concentration in Ecology and Environmental Assessment. As a field researcher and research field assistant, his experience includes water and soil sampling and using equipment such as YSI, Flo-meter, peristaltic pumps, water level gauges, and automatic water gauges.

## PROJECT EXPERIENCE

### Helix Urgent Care

*Lake Park, Florida*

Served as an Environmental Scientist responsible for assisting with the field recording and report preparation of twenty-one bulk samples from eleven homogeneous areas of suspect asbestos-containing materials for the partial demolition and renovation to an existing building. GFA services included Asbestos Survey.

### 2201 South Federal Highway

*Boynton Beach, Florida*

Served as an Environmental Scientist responsible for performing all steps of the Environmental Phase I Site Assessment for a 0.94+/- acre commercial tract currently developed with a vacant restaurant building as part of a due diligence process. GFA services included an Environmental Phase I Site Assessment.

### Brooks + Scarpa Office Project

*Fort Lauderdale, Florida*

Served as an Environmental Scientist responsible for assisting with the field recording and report preparation for the collection of thirty-one bulk samples from eighteen homogeneous areas of suspect asbestos-containing materials for the partial demolition and renovations to an existing office building. GFA services included Asbestos Survey.

### Doral Square Renovations

*Doral, Florida*

Served as an Environmental Scientist responsible for assisting with the field recording and report preparation for the collection of six bulk samples from three homogeneous areas of suspect asbestos-containing materials for areas marked for partial demolition and renovation in an existing building.

### Museum Tower 27th Floor Renovations

*Miami, Florida*

Served as an Environmental Scientist responsible for assisting with the field recording and report preparation for the collection of thirty bulk samples from fifteen homogeneous areas of suspect asbestos-containing materials for areas marked for partial demolition and renovation of the 27th floor of an existing building.

### Museum Tower 14th Floor Renovations

*Miami, Florida*

Served as an Environmental Scientist responsible for assisting with the field recording and report preparation for the collection of twenty-three bulk samples from seven homogeneous areas of suspect asbestos-containing materials for areas marked for partial demolition and renovation of the 14th floor of an existing building.



### Years of Experience

15

### Licenses

- Asbestos Building Inspector
- OSHA 40 Hour HAZWOPER with 8 Hour Refreshers

### Availability

90%

## Marvelle Pittman

### Environmental Technician

Mr. Pittman is an Environmental Technician for GFA's Delray Beach branch. He has over fifteen years of experience in the Environmental Consulting Industry. His experience includes performing Asbestos Surveys, soil, ground and wastewater sampling for laboratory analysis, gauging and purging of monitoring wells, collecting air samples for analysis, field testing and surveys, interpretation of geologic and hydrogeologic and analytical data, and construction oversight of soil and groundwater cleanup remediation systems.

## PROJECT EXPERIENCE

### Chocolato Ice Cream Shop Renovation

*Delray Beach, Florida*

Served as an Environmental Technician responsible for the collection and recording of twenty-six bulk samples from twelve homogeneous locations of suspect asbestos-containing building materials for the interior renovations of an existing ice cream shop. GFA services included Asbestos Survey.

### Boca Raton Resort Tower, Addison Rooms

*Boca Raton, Florida*

Served as an Environmental Technician responsible for the collection and recording of thirty-seven bulk samples from ten homogeneous areas of suspect asbestos-containing materials for areas marked for renovation and partial demolition. GFA services included Asbestos Survey.

### 2980 N. Federal Highway

*Boca Raton, Florida*

Served as an Environmental Technician responsible for the collection of fourteen bulk samples from four homogeneous areas of suspect asbestos-containing materials for laboratory analysis for facade renovations of an existing building. GFA services included Asbestos Survey.

### Flagler Station Building

*Miami, Florida*

Served as an Environmental Technician responsible for the collection and recording of thirty-two bulk samples from

six homogeneous locations for the interior renovations of a commercial building. GFA services included Asbestos Survey.

### Helix Urgent Care

*Lake Park, Florida*

Served as an Environmental Technician responsible for the collection of twenty-one bulk samples from eleven homogeneous areas of suspect asbestos-containing materials for areas marked for renovation and partial demolition of an existing building. GFA services included Asbestos Survey.

### 3199 Lake Worth Road B-1

*Palm Springs, Florida*

Served as an Environmental Technician responsible for the collection of twenty-eight bulk samples from nineteen homogeneous areas of suspect asbestos-containing materials for areas marked for renovation and partial demolition of an existing building. GFA services included Asbestos Survey.

### Flagler Station Building

*Miami, Florida*

Served as an Environmental Technician responsible for the collection and recording of thirty-two bulk samples from six homogeneous locations for the interior renovations of a commercial building. GFA services included Asbestos Survey.





## Education

AS, Broadcasting, City College of Fort Lauderdale  
Certificate in Computer Operations, Computer Processing Institute

## Years of Experience

15

## Licenses

- Asbestos Inspector, FL, #190426-7802
- Mold Assessor, FL, #MRSA292
- Certified Radon Measurement Technician, FL, #R2641
- Licensed Lead Inspector, FL, #177816
- EPA Certified Lead Risk Assessor, #LBP-R-1195918-1
- APTI SI-303 Chain of Custody
- APTI SI-350 Asbestos Inspection and Safety Procedures

## Availability

70%

## Matthew Laskowski

Asbestos Inspector / Mold Assessor / Radon Technician / Lead Inspector

Mr. Laskowski has over 15 years of experience as a State of Florida Licensed Mold Assessor and has added to that background with an EPA Lead Risk Assessor license, as well as a State of Florida Radon Measurement Technician certification and Asbestos Inspector certification. In addition to having conducted several thousand mold assessments, he has experience in radon and lead in water testing for a county school district, as well as lead-based paint assessments, IAQ testing, high-sulfur (Chinese) drywall inspections, and environmental analysis during and post remediation/abatement projects.

## PROJECT EXPERIENCE

### Venetian Isles Clubhouse

*Boynton Beach, Florida*

Served as an Asbestos Inspector responsible for the collection and recording of seventy-two bulk samples from twenty homogeneous areas of suspect asbestos-containing materials for laboratory analysis.

### Grand Beach Apartments

*Miami Beach, Florida*

Served as an Asbestos Inspector responsible for assisting with the collection and recording of 468 bulk samples for the removal and replacement of windows, exterior plaster, and stucco. GFA services included a Limited Asbestos Containing Materials Building Survey.

### Bradford Marine

*Fort Lauderdale, Florida*

Served as an Asbestos Inspector responsible for the collection and recording of ninety-four bulk samples from forty-seven homogeneous areas for laboratory analysis for the demolition of existing buildings and new construction of multiple buildings. GFA services included Asbestos Survey, Environmental Consulting, and Geotechnical Engineering.

### Northwest 12th Avenue Demolition

*Miami Gardens, Florida*

Served as an Asbestos Inspector responsible for the collection and recording of two-hundred eighteen bulk samples from one-hundred and three

homogeneous areas of suspect asbestos-containing materials for laboratory analysis. GFA services included Asbestos Survey.

### Twin Peaks

*Hollywood, Florida*

Served as an Asbestos Inspector responsible for the collection and recording of sixty bulk samples from fifteen homogeneous areas of suspect asbestos-containing materials for laboratory analysis for the partial demolition and renovations to an existing building. GFA services included Asbestos Survey and Geotechnical Engineering.

### Asbestos Surveys and Mold Assessments, Hospital

*Miami, Florida*

Served as an Asbestos Inspector and Mold Assessor responsible for the inspection and collection of bulk samples for laboratory analysis for a hospital facility located in Miami, Florida. GFA services included Asbestos Containing Materials Building Survey and Water Intrusion and Mold Assessment.



**ALEX LAZOWICK, PE, PMP**  
President

Mr. Lazowick was introduced to civil engineering and construction by his grandfather, Mr. Bill Keith, founder of the firm. He is eager for the challenge to be the third family generation professional working to provide quality developments within the South Florida community. Mr. Lazowick has gained experience in civil engineering design projects including water, sewer and drainage systems, roadway design, permitting, and construction administration services. He understands the importance of working together as a team to quickly identify and establish project goals and achieve successful results in the most expedient and cost effective manner. His qualifications include knowledge with AutoCAD Civil 3D, Navisworks, Revit, BIM, Microsoft Office, computer networking, and he possesses excellent communication skills.

### RELEVANT PROJECT EXPERIENCE

**Pompano Beach Design/Build Pier Beach Parking Garage, Pompano Beach, FL:** The new Pompano Beach Pier/Beach Parking Garage is located at the southeast corner of North Ocean Blvd. (S.R A1A) and NE 3rd Street on a 3.5-acre site. The new parking garage includes five stories, 625 parking spaces, speed ramp to facilitate access to higher levels of the garage and some retail space on the ground level fronting NE 3rd Street and the new Pier Street. As part of the design-build team, led by Kaufman Lynn Construction, KEITH was responsible for Planning, Surveying, Utility Coordination/Investigation, Civil Engineering, Landscape Design, Permitting and Construction Inspection of the project.

**Pompano Beach Fire Station No. 24 Design/Build, Pompano Beach, FL:** KEITH, as a subconsultant partner to Currie Sowards Aguila Architects and West Construction, is currently providing engineering design and permitting, project coordination, surveying, landscape architecture and construction services for the replacement of the existing Pompano Beach Fire Station 24 located at 2001 NE 10th Street. The scope of work includes design and construction for this new two story, multi-bay fire protected building. New utilities and services along with new landscaping, 23 parking spaces, offices training room and an exercise room on the first floor.

**Charlotte Burrie Civic Center, Pompano Beach, FL:** KEITH is currently providing civil engineering, permitting, construction administration and coordination and landscape architecture services for the 8,712-SF Charlotte J. Burrie Community/Civic Center location in Pompano Beach. The Center is designed with multipurpose meeting spaces for civic, social, and recreational activities, easy pedestrian access with ADA compliance, porte cochere entrance for inclement weather protection, and 48 vehicular and 20 bicycle parking spots. Interior floor plans feature reception area and administrative offices; small conference room; assembly spaces for classes or meetings; large multipurpose room to offer table seating for 125, or theater style seating for 250, as well as a performance stage; and a warming kitchen, restrooms, and storage areas.

**SE 8th Court Bridge Replacement, Pompano Beach, FL:** The project consisted of replacing an existing bridge along SE 8th Court, immediately east of SE 22nd Avenue. The project included complete design, permitting, bid assistance, coordinated structural engineering for the bridge design, and construction inspection for phased bridge and bulkhead rehabilitation/ replacement. The SE 8th Court bridge carries a two lane roadway (one lane each direction) which is the only means of ingress/egress to the residential island community.

**BCWWS Water and Waste Water Services Continuing Contract, Broward County, FL:** Broward County Water and Wastewater Services is implementing a new septic tank elimination program which consists of short sanitary sewer runs to serve small pockets of previously unserved properties. KEITH is providing engineering services for water distribution, wastewater collection and storm water collection systems. As the Prime consultant, KEITH is providing design and construction support services throughout the county related to the septic tank elimination program.



*Years of Experience*  
11

*Education*  
B.S. Civil Engineering,  
University of North  
Florida, 2010

*Professional Registrations*  
Professional Engineer,  
State of Florida, #78625  
(2015)

*Project Management Professional Certification*  
No. 2554175 (2019)

*Professional Affiliations*  
ASCE Member

*FES Member*

*BIM Smart Foundation Member*

*BuildingSMART Foundation Member*

*Professional Certifications*  
Troxler Nuclear Gauge

*FDOT Workzone Traffic Control Intermediate Level MOT*

*30 Hour OSHA General Industry safety and health hazard recognition and prevention*



**KOI Residences and Marina, Pompano Beach, FL:** Mr. Lazowick assisted with the design and permitting tasks associated with the development of this 8.8 acre parcel which includes 350 residential condos and apartments, integrated with restaurant and retail commercial within a compact integrated gated community. Project is located along Atlantic Boulevard (SR 814) also includes a 48 slip marina. Design includes off-site FDOT turn lanes, exfiltration trench accented stormwater management system, lift station serving all uses, and an extensive internal roadway system connecting all 13 buildings. Site and utility infrastructure was designed and modeled with AutoCAD Civil 3D. Mr. Lazowick was responsible for collaborating with architectural and support subconsultant team to set shared coordinate base to correlate Revit design files with AutoCAD Civil 3D, and link all files into Navisworks. As the firm's BIM Coordinator, he was responsible for assisting with clash detection and constructability reviews.

**City of Parkland Miscellaneous Engineering, Planning & Survey Services Contract, Parkland, FL:** KEITH provides ongoing continuing services on an as needed basis for General Planning, Engineering and Surveying and Mapping services to the municipality. Some projects provided under these contracts include: Parkland Roundabout Conceptual Design, Tennis Center at Quigley Park, Holmberg Road Roadway Improvements, and miscellaneous topographic and boundary surveys for various municipal design contracts.

**City of Deerfield Beach General Engineering Services, Deerfield Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Deerfield Beach for over 14 years. KEITH is providing on-going continuing serves as needed including engineering and surveying and mapping services to the municipality. KEITH also provided plan review services.

**Continuing Contract for Professional Engineering Services, Town of Southwest Ranches, FL:** KEITH is providing civil engineering and civil engineering inspection and review services for this continuing services contract. Mr. Lazowick is serving as KEITH's contract manager responsible for providing professional engineering services for projects identified in the City's Capital Improvement Plan and miscellaneous engineering services.

**Port Everglades A/E Services, Fort Lauderdale, FL:** KEITH is providing landside civil engineering, surveying and subsurface utility engineering (SUE) services for this continuing services contract. Mr. Lazowick is serving as KEITH' project oversight, responsible for coordinating all design, surveying and SUE efforts. He is also the firm's liaison with the owner and other consultants. This contract is an on-call general services type contract, which is utilized to provide any array of civil engineering services to the client.

**Broward County Water Reclaimed Water Plant Expansion, Broward County, FL:** KEITH served as a subconsultant to Brown and Caldwell and was responsible for performing the pre-design, detailed design, bidding and permitting services, as well as engineering services during construction for the expansion of the existing reclaimed facility to increase its capacity.

**Fort Lauderdale-Hollywood International Airport (FLL) South Runway 10R/28L Expansion Lead Design Team, Fort Lauderdale, FL:** Mr. Lazowick was responsible for the design of all utilities, earthwork, grading and portions of the stormwater management system associated with the 8,000-foot runway expansion project. He assisted with the development of conceptual runway extension design alternatives and permitting of the 24" water and 16" sewer transmission utility main relocations. Responsibilities included the preparation of the Design Criteria Package for the Design/Build portion of the tunnel and bridge section over the FEC Railroad, US 1 and Interstate 595 entrance ramps, all surveying and mapping functions including Utility Coordination and Subsurface Utility Locations and identification and the coordinating and overseeing designations and locations of all geotechnical borings associated with the design efforts.

**Broward County Parks and Recreation Projects - District 2 Park Improvements, Broward County, FL:** Mr. Lazowick provided construction engineering inspections for the final stages of this re-construction associated with the recreational facilities of two major County parks.

- **Quiet Waters Park** - Project included existing entrance and exit roadway to be reconstructed, construct toll booth and gate house, construct new 8' wide concrete pedestrian walkway from gate house, construct 1 story CBS maintenance building, and pool area improvements.
- **Tradewinds Park (South)** - Project included construction of new gatehouse, overhaul softball complex, new concessions building, overflow parking lot (1.5 acres), soccer field upgrades including new restroom and concession building.



## THOMAS DONAHUE, PE

Director of Engineering / QA/QC Manager

Mr. Thomas Donahue has more than 40 years of experience in civil engineering projects including 15 years in South Florida. His qualifications include engineering design, quality assurance/quality control management, planning and environmental studies. Mr. Donahue's comprehensive experience includes: residential, commercial and industrial development, site plans, airports, highways, environmental analysis, local, state and federal permitting, right-of-way plans, utility and military designs. Project management experience includes management of professional staff of engineers, landscape architects and CAD personnel, development of project scope of work, contract negotiations, budgets, scheduling, quality control, oversight of resident inspectors and surveyors, review and processing of contractor's pay requests and client contact.

### RELEVANT PROJECT EXPERIENCE

**City of Pompano Beach CRA Miscellaneous Engineering and Surveying Services, Pompano Beach, FL:** KEITH is currently providing general engineering and surveying and mapping services to the CRA on an as needed basis on this ongoing continuing services contracts. Some projects provided under this contract include: MLK Boulevard Study & Boundary Survey, MLK Boulevard Planning & Design, FEC Railroad Right-of-Way Study, Municipal Pier Restaurant Redevelopment, MLK Boulevard Street Vacation Services, Pompano Beach Boulevard Streetscape & Dune Revitalization, East Atlantic Boulevard/Pompano Beach Boulevard Surveys, Old Pompano Area Design Survey (North of Atlantic Boulevard), NW CRA Update Boundary Survey to Design Survey, MLK Boulevard Survey (I-95 to Dixie Highway), Right-of-Way Vacations & Dedications for NW CRA (NW 4th Street and NW 4th Avenue), Esquire Lakes Sign Survey, Professional Services for Mixed-Use Downtown Pompano Connectivity Plan, NW 6th Street Topographic Survey and Street Light Locations, NE 1st Street Boundary Survey, Pompano Springs Utility Easements, Ortanique Boundary Survey, NW Corner of NW 6th Avenue/MLK Boulevard Plat & Re-Plat, FPL Utility Easements, MLK Boulevard Update Survey, Professional Services for the Development of 731 Hammondville Road, Professional Services for MLK Boulevard Streetscape Improvements, FEC Flagler Corridor Landscape Easements, Pompano Beach Library Branch Relocation Survey, Rezoning of NE Corner of MLK Boulevard & NW 6th Avenue, Atlantic Point Boundary and Topographic Surveys, Trafficway Plan Amendment for MLK Boulevard/Hammondville Road, Bailey Hotel Boundary Survey, Old Pompano Area Water and Sewer Improvements for Future Development Restaurants, and MLK Boulevard Water Main Design.

**Pompano Business Center, Pompano Beach, FL:** Mr. Donahue led a multi-disciplinary team of planning, civil engineering design, grading, drainage, water, sewer, parking, landscape architecture and construction administration for multiple parcels of a Distribution/Assembly development of 1.85 million SF on 105 acres (16 buildings).

**Pompano Center of Commerce, Pompano Beach, FL:** Mr. Donahue was responsible for site development and design of a surface water management system to serve a 45-acre industrial and commercial project to be completed in two phases, including 9 office/industrial buildings and associated paving and drainage. The project required development of a complex shared city/developer shared drainage system which involved filling an existing lake which was replaced with a new 3.5 acre lake.

**Pompano Beach Fire Station No. 24 Design/Build, Pompano Beach, FL:** KEITH, as a subconsultant partner to Currie Sowards Aguila Architects and West Construction, is currently providing engineering design and permitting, project coordination, surveying, landscape architecture and construction services for the replacement of the existing Pompano Beach Fire Station 24 located at 2001 NE 10th Street. The scope of work includes design and construction for this new two



*Years of Experience*  
40

*Education*  
B.S. Civil Engineering,  
Northeastern University,  
1978

*Professional Registrations*  
State of Florida  
Professional Engineer,  
#60529 (2033)

*Professional Affiliations*  
National Association  
of Industrial and Office  
Parks (NAIOP) Member

*Institute of Transportation Engineers, Gold Coast Chapter Member*

*American Society of Civil Engineers Member*





story, multi-bay fire protected building. New utilities and services along with new landscaping, 23 parking spaces, offices training room and an exercise room on the first floor.

**Pompano Beach Municipal Golf Course, Pompano Beach, FL:** Mr. Donahue provided civil engineering services as a consultant to the Greg Norman Golf Course Design Company for design, permitting and construction of the new signature golf course for the City of Pompano Beach. The project involved complete regrading of the site including dredging and filling of lakes and installation of a new irrigation system. This was Greg Norman's first municipal golf course design and provided the City of Pompano Beach with one of the finest municipal golf courses in Florida and a pillar for the community for both residents and tourists. The project totaled \$3.5 million and the new golf course opened in Spring 2013. **Alexan Plantation, Plantation, FL:** Mr. Donahue redeveloped a former 48-acre mobile home park site into a 481-unit townhouse and apartment community with new urbanist elements, including a Broward County Trafficways Plan amendment, rezoning, site plan, platting and vacation of various on-site easements.

**Charlotte J. Burris Civic Center, Pompano Beach, FL:** KEITH is currently providing civil engineering, permitting, construction administration and coordination and landscape architecture services for the 8,712-SF Charlotte J. Burrie Community/ Civic Center location in Pompano Beach. The Center is designed with multipurpose meeting spaces for civic, social, and recreational activities, easy pedestrian access with ADA compliance, porte cochere entrance for inclement weather protection, and 48 vehicular and 20 bicycle parking spots. Interior floor plans feature reception area and administrative offices; small conference room; assembly spaces for classes or meetings; large multipurpose room to offer table seating for 125, or theater style seating for 250, as well as a performance stage; and a warming kitchen, restrooms, and storage areas.

**MLK Boulevard Improvements, Pompano Beach, FL:** KEITH was selected to provide professional engineering design and related services to the City of Pompano Beach and the Pompano Beach CRA for roadway improvements along MLK Boulevard (aka Hammondville Road) between NW 31st Avenue (turnpike ramp) and Powerline Road in accordance with the Phase II "Educational Corridor" improvements. The roadway improvements include incorporating new sidewalks, dedicated bicycle lanes and roadside swales along both sides of the roadway, roadway milling and resurfacing (with some widening and other miscellaneous improvements).

**City of Deerfield Beach Miscellaneous Engineering, Planning and Surveying Services, Deerfield Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Deerfield Beach for over 14 years. KEITH is providing on-going continuing serves as needed including engineering and surveying and mapping services to the municipality. KEITH also provided plan review services Some projects provided under these contracts include: Hillsboro Blvd and A1A "S-Curve" Beach Roadway, Drainage and Beautification (Phase I and II), Ocean Way Café Luna Improvement, Ocean Way Drainage, Infrastructure, and Beautification Improvements, Deerfield Beach Sand and Dune Stabilization Re-nourishment and Erosion Control, Deerfield Beach Boardwalk, Volleyball Courts and Artificial, Reef Improvements, Main Beach Parking Lot Improvements, Intersection Improvement Design of Goolsby Blvd/Hillsboro Blvd, Intersection Improvement Design of Century Blvd/Hillsboro Blvd, Hillsboro Blvd Streetscape Improvements, SW 15th Street Roadway Improvements.

**John Knox Village Woodland Green Healthcare, Pompano Beach, FL:** The John Knox Village Health Center is a seven story "Green House" skilled nursing facility. The state of the art center is one of Florida's first of its kind carrying the Green House designation. It is located on their 65 acre campus in Pompano Beach Florida and is designed to be a LEED Silver building. The ground floor serves the common area and each floor above consisting of two Green House homes with twelve elders per home, totaling 24 elders per floor; a total of 144 elders in the building. KEITH provided planning, surveying, civil engineering, landscape architecture, construction administration and SUE services. KEITH was responsible for processing the Site Plan for this unique living facility through the City of Pompano Beach site plan approval process consisting of DRC, AAC and P&Z as well as providing the Civil design and processing the construction permits through the various agencies having jurisdiction.

**Parkland Fire Station No. 42 Site Plan, Parkland, FL:** KEITH is putting together a set of plans for Parkland Fire Station No. 42 Building Addition of additional 529.5 SF to accommodate additional dormitories. KEITH provided surveying, subsurface utility engineering (SUE), engineering design, permitting, utility coordination, and construction administration services; which included some off-site roadway, drainage and utilities improvements.



**STEPHEN WILLIAMS, SR., PE**  
Vice President of Civil Engineering

Mr. Stephen Williams has been engaged in civil and transportation engineering design and construction in South Florida since 1970. Mr. Williams has served as the record engineer for numerous transportation, utility, water management, municipal, aviation, recreation, roadway and land development (governmental, residential, mixed-use and commercial) projects in South Florida. These include projects at Florida's Turnpike, Miami International and Fort Lauderdale-Hollywood International Airports and multiple projects for the local municipalities, school districts and universities. Projects have included roadway and site engineering design and analysis (paving, grading, drainage, water and sanitary sewer design and construction administration) for both private and governmental clients. He has served as the general municipal civil engineering consultant to cities of Oakland Park, Miramar, Plantation, Fort Lauderdale, Sunrise, Pompano Beach and Tamarac throughout his career. Notably, Mr. Williams developed a SWMM EXTRAN computer model for the 55,000-acre Indian River Farms Water Control District. Mr. Williams also serves as the Firm's Senior Quality Assurance /Quality Control (QA/QC) Officer and continuously monitors all projects for compliance with our established QA/QC Program.

### RELEVANT PROJECT EXPERIENCE

**City of Pompano Beach Miscellaneous Civil Engineering Services, Pompano Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Pompano Beach for over 16 years on an as needed basis. All services of the firm are utilized including planning, civil engineering, surveying, subsurface utility engineering, and landscape architecture.

**Charlotte Burrie Civic Center, Pompano Beach, FL:** KEITH is currently providing civil engineering, permitting, construction administration and coordination and landscape architecture services for the 8,712-SF Charlotte J. Burrie Community/Civic Center location in Pompano Beach. The Center is designed with multipurpose meeting spaces for civic, social, and recreational activities, easy pedestrian access with ADA compliance, porte cochere entrance for inclement weather protection, and 48 vehicular and 20 bicycle parking spots. Interior floor plans feature reception area and administrative offices; small conference room; assembly spaces for classes or meetings; large multipurpose room to offer table seating for 125, or theater style seating for 250, as well as a performance stage; and a warming kitchen, restrooms, and storage areas.

**Pompano Beach Design/Build Pier Beach Parking Garage, Pompano Beach, FL:** The new Pompano Beach Pier/Beach Parking Garage is located at the southeast corner of North Ocean Blvd. (S.R. A1A) and NE 3rd Street on a 3.5-acre site. The new parking garage includes five stories, 625 parking spaces, speed ramp to facilitate access to higher levels of the garage and some retail space on the ground level fronting NE 3rd Street and the new Pier Street. As part of the design-build team, led by Kaufman Lynn Construction, KEITH was responsible for Planning, Surveying, Utility Coordination/Investigation, Civil Engineering, Landscape Design, Permitting and Construction Inspection of the project.

**Pompano Beach Fire Station No. 24 Design/Build, Pompano Beach, FL:** KEITH, as a subconsultant partner to Currie Sowards Aguila Architects and West Construction, is currently providing engineering design and permitting, project coordination, surveying, landscape architecture and construction services for the replacement of the existing Pompano Beach Fire Station 24 located at 2001 NE 10th Street. The scope of work includes design and construction for this new two story, multi-bay fire protected building. New utilities and services along with new landscaping, 23 parking spaces, offices training room and an exercise room on the first floor.

**10th Street General Consulting, Deerfield Beach, FL:** Mr. Williams coordinated with FDOT's Metropolitan Planning Organization, the Community Oversight Advisory Team (COAT)



*Years of Experience*  
48

*Education*  
B.S. Civil Engineering,  
University of Florida,  
1977

*Professional Registrations*  
State of Florida  
Professional Engineer,  
#32090 (1982)

*Professional Affiliations*  
American Society of  
Civil Engineers (ASCE),  
Member

*Florida Engineering Society (FES), Member*

*National Society of Professional Engineers (NSPE)*



STEPHEN WILLIAMS, PE

Page 2

Committee and officials from the City of Deerfield Beach Administration department to achieve the City's objectives for the 10th Street Corridor through the City. The City was interested in addressing the traffic volume issues along the SW 10th Street corridor between Florida's Turnpike and I-95, which has consistently increased over the past 20 years and is expected to continue to grow, compounding congestion and noise.

**City of Parkland Miscellaneous Engineering, Planning & Survey Services Contract, Parkland, FL:** KEITH provides ongoing continuing services on an as needed basis for General Planning, Engineering and Surveying and Mapping services to the municipality. Some projects provided under these contracts include: Parkland Roundabout Conceptual Design, Tennis Center at Quigley Park, Holmberg Road Roadway Improvements, and miscellaneous topographic and boundary surveys for various municipal design contracts.

**City of Oakland Park, Community Redevelopment Area (CRA), Oakland Park, FL:** Mr. Williams served as the Project Manager. In order to spur development and to create developer interest in the City, officials undertook the task of creating a CRA. His Team, along with sub consultants EDSA and Iler Planning Group, developed the Local Activity Center (LAC) zoning and Design Guidelines for future development downtown. He played a pivotal role in the planning, engineering, consensus building and ordinance and guideline development throughout the project. Following the Commission's approval, the design team developed the CRA Master Plan which was also approved by the City Commission. This was followed by County Commission approval and the development of inter-local agreements between the City and the County.

**Bermuda Riviera Water Main Improvements, Fort Lauderdale, FL:** The City of Fort Lauderdale has identified the area within the residential neighborhood of Bermuda Riviera from NE 36th Street to NE 42nd Court, between State Road A1A and the Intracoastal Waterway as an improvement project. The upgraded water mains will be a looped system totaling approximately 22,630 LF of new 8-inch diameter water main pipe. The new system will connect to the existing water mains near state road A1A. These improvements involve upgrading the existing 6-inch diameter water mains one nominal size to 8-inch diameter, replacing existing 8-inch water mains with new, providing a looped system, and installing new fire hydrants. As the Prime Consultant, KEITH is currently providing civil design, surveying, subsurface utility engineering, permitting, bidding support and construction administration services.

**Continuing Contract for Professional Engineering Services, Town of Southwest Ranches, FL:** KEITH is providing civil engineering and civil engineering inspection and review services for this continuing services contract. Mr. Williams is serving as KEITH's contract manager responsible for providing professional engineering services for projects identified in the City's Capital Improvement Plan and miscellaneous engineering services.

**Margate CRA General Engineering Consulting Services, Margate, FL:** KEITH is currently providing civil engineering, surveying, utility locating, landscape architecture, traffic and environmental services for this continuing services contract for the City of Margate CRA. Mr. Williams is serving as KEITH's contract manager responsible for providing professional engineering services for projects identified in the CRA's Capital Improvement Plan and miscellaneous engineering services. Signature projects include: Colonial Drive Traffic Calming, Pedestrian Routing and Streetscape Improvements; Winfield Boulevard Traffic Calming and Streetscape Improvements; Atlantic Boulevard Streetscape Improvements.

**City of Fort Lauderdale NE/NW 6 Street (Sistrunk Boulevard), Fort Lauderdale, FL:** This 2.3-mile urban corridor is a Streetscape and Enhancement Project from NW 24th Avenue to Federal Highway (US-1). Mr. Williams served as the lead site design engineer and Project Manager during the construction phase. This project involved lane reductions, on-street parking, wider sidewalks, drainage improvements, decorative street and pedestrian lighting, bus shelters, landscaping, signalization upgrades and sanitary sewer design. Post Design Services representative to City.

**City of Oakland Park, General Engineering Services, Oakland Park, FL:** Mr. Williams served as the Project Manager, providing professional engineering services for projects identified in the City's Capital Improvement Plan, Stormwater Master Plan, Community Development Program and miscellaneous engineering services. Projects included design services for drainage/stormwater management systems, water/wastewater utility systems, including related roadway, utility, environmental and permit related services; and landscaping.



*Professional Resume*  
**TYLER CHAPPELL**

**Education**

Texas Christian University- Fort Worth, Texas, Bachelor of Science, August 1997, Environmental Science

**Summary**

Mr. Chappell's capabilities include wetland jurisdictional determinations, environmental feasibility studies, seagrass surveys, gopher tortoise surveys, environmental permitting, mitigation design, and mitigation monitoring. Mr. Chappell has performed a number of endangered and threatened species surveys, jurisdictional determinations, and environmental monitoring reports. Mr. Chappell has also conducted construction compliance inspections including turbidity monitoring for wetland and coastal projects. He has over eighteen years of experience in many types of environmental permitting, including residential docks, marinas and coastal development.

**Professional Experience:**

VICE PRESIDENT

APRIL 2005 – PRESENT

***The Chappell Group, Inc. Pompano Beach, Florida***

Responsibilities include wetland jurisdictional determinations, environmental feasibility studies, Phase I ESA's, seagrass surveys, gopher tortoise surveys, environmental permitting with all agencies, mitigation design, and mitigation monitoring. Residential and commercial marina permitting and design including all aspects of sovereign submerged land regulations with the Division of State Lands. Construction compliance inspections including turbidity monitoring for wetland and coastal projects.

DIRECTOR, ENVIRONMENTAL SERVICES

JANUARY 1998 – APRIL 2005

***Craven Thompson & Associates, Inc. Fort Lauderdale, Florida***

Responsibilities include wetland jurisdictional determinations, environmental feasibility studies, Phase I ESA's, seagrass surveys, gopher tortoise surveys, environmental permitting with all agencies, mitigation design, and mitigation monitoring. Residential and commercial marina permitting and design including all aspects of sovereign submerged land regulations with the Division of State Lands.

**Partial List of Projects:**

- Gateway Hotel & Marina, Daytona Beach
- Harbour Towne Marina – Dania Beach
- Sunrise Harbor Marina, Fort Lauderdale
- Port Everglades Bridge over the FPL Discharge Canal, Port Everglades
- Boca Raton Beach Club & Marina, Boca Raton
- Ocean Express Pipeline, Dania Beach / Bahamas
- Miramar Regional Park, Miramar
- Dania Beach Port Casino, Dania Beach
- Border Patrol Center, Hollywood, FL
- Heron Bay, Parkland
- White Bay Cay, Exumas
- Hall of Fame Marina, Fort Lauderdale
- Fort Lauderdale Hollywood International Airport, Broward County
- Broward County Mitigation Monitoring, BC Waste & Recycling Services
- Pembroke Road over I-75, Broward County
- Sheridan Street, Broward County
- Deerfield Beach Pier Renovation, Deerfield Beach, FL
- Radisson Riverwalk Hotel, Tampa
- Port Everglades Turning Notch Expansion, Fort Lauderdale, FL
- Dania Beach Marina, Dania Beach, FL
- Broward County Segment II Beach Renourishment
- Southport Phase XI A&B



714 East McNab Road  
Pompano Beach, Florida 33060  
Ph: (954) 782-1908, ext. 300  
Fax: (954) 782-1108  
[tyler@thechappellgroup.com](mailto:tyler@thechappellgroup.com)  
[www.thechappellgroup.com](http://www.thechappellgroup.com)



**Certifications:**

- ISA Certified Arborist

**Affiliations:**

- South Florida Association of Environmental Professionals, Past President
- Florida Association of Environmental Professionals, Past Board Member
- Leadership Broward Graduate, Class XIX
- Marine Industries Association of South Florida, Member
- Florida Inland Navigation District, Past Broward Commissioner
- Riverwalk Trust, Past Board Member
- Broward Alliance, Past Investor
- International Society of Arboriculture, Certified Arborist, Member
- Hillsboro Inlet District, Broward Commissioner
- Friends of Hugh Taylor Birch State Park, Secretary of Board
- Port Everglades Association, Board Member
- Broward Workshop, Business Advocacy Committee
- Coastal Coalition, Fort Lauderdale Chamber of Commerce



*Professional Resume*

**KATHRYN BONGARZONE**

**Education**

Averett University, Danville Virginia 2007-2010  
B.S. Environmental Science, minor Political Science, Magna Cum Lade

**Summary**

Ms. Bongarzone's capabilities include wetland jurisdictional determinations, environmental feasibility studies, seagrass surveys, environmental permitting, mitigation design, and mitigation monitoring. Ms. Bongarzone has experience with endangered and threatened species surveys, jurisdictional determinations, and environmental monitoring reports. As a member of *The Chappell Group, Inc.*'s team, Ms. Bongarzone is handling environmental permitting, including residential docks, marinas and coastal development projects.

**Professional Experience:**

SENIOR PROJECT BIOLOGIST MAY 2014 – PRESENT

***The Chappell Group, Inc. Pompano Beach, Florida***

Responsibilities include wetland jurisdictional determinations, environmental feasibility studies, seagrass surveys, environmental permitting with all agencies, mitigation design, and mitigation monitoring. Residential and commercial marina permitting and design including all aspects of sovereign submerged land regulations with the Division of State Lands.

***Newfound Harbor Marine Institute at Seacamp Association***

Head Unit Leader/Instructor SEPTEMBER 2012- APRIL 2014

- Teach students through lecture, laboratory and field lessons in interpretive tropical marine science both on land and on water
- Captain a 26 ft. USCG designated research vessel, act as an ARC lifeguard, NAUI skin diving leader, and participate in hospitality services necessary to a residential facility
- Work directly with teachers to coordinate their trip for up to 120 students, including logistics, custom scheduling and lesson plans to fit the needs of each school

**Partial List of Projects:**

- Port Everglades Turning Notch Expansion, Port Everglades
- Dania Beach Marina, Dania Beach
- Yachts Miami Beach Boat show, Miami Beach
- Harbor Towne Marina, Dania Beach
- Lauderdale Marine Center, Fort Lauderdale
- Pier 66 Marina, Fort Lauderdale
- Sunrise Parks, City of Sunrise
- Cooper City Soccer Park, Cooper City
- Alsdorf Park, Pompano Beach
- Private client, single family home dock design and permitting
- Tortuga Music Festival

**Affiliations:**

- South Florida Association of Environmental Professionals, Member
- Leadership Broward, Class XXXVII
- International Society of Arboriculture, Certified Arborist, Member



714 East McNab Road  
Pompano Beach, Florida 33060  
Ph: (954) 782-1908  
Fax: (954) 782-1108  
[www.thechappellgroup.com](http://www.thechappellgroup.com)



**Certifications:**

- ISA Certified Arborist
- USCG OUVLP Licensed Captain with Towing Endorsement
- ARC Lifeguard, First Aid and CPR certified
- ARC Lifeguard, First Aid and CPR Instructor
- PADI Open water SCUBA certified

Tab 6

## Office Locations



**A Universal  
Engineering  
Sciences  
Company**



## PRIME OFFICE LOCATION

GFA's Delray Beach Branch Office (Corporate Office) will be the primary office servicing this contract. With over 60 staff members, our Delray Beach office is conveniently located just east of Interstate 95 and affords quick response to any needs that may arise. You can be assured that if selected for this contract, GFA will provide the City with exceptional service.

Professionalism, consistency, and Client experience are paramount to GFA's operational structure.

We pride ourselves on being available 24/7. We understand project timelines are sensitive and will quickly respond to all requests. An experienced Project Manager is dedicated to oversee each project, from initial proposal request to reporting. In this regard, the City of Pompano Beach will have the benefit of one highly-responsive and skilled individual to discuss all facets of a project.

Our key personnel within the company will remain easily accessible at all times and the project representatives will be well informed of the status of ongoing progress.

### GFA INTERNATIONAL, INC - DELRAY BEACH

1215 Wallace Drive  
Delray Beach, Florida 33444  
Ph.: (561) 347-0070 Fax: (561) 395-5805

GFA Delray Beach Branch (Prime Office)	
Professional Staff	19
Administrative Staff	12

## SUB-CONSULTANT OFFICE LOCATIONS

The Chappell Group, Inc., a local Pompano Beach firm, will be providing environmental services that include, but are not limited to, benthic resource surveys, threatened and endangered species surveys, wetland delineation, wetland mitigation & design, wetland monitoring, and environmental permitting services to the City of Pompano Beach for this contract. The Chappell Group is a certified WBE/CDBE/SBE firm.

### THE CHAPPELL GROUP, INC.

714 East McNab Road  
Pompano Beach, Florida 33060  
Ph.: (954) 782-1908

THE CHAPPELL GROUP, INC.	
Professional Staff	7
Administrative Staff	0

KEITH, with Corporate Headquarters located in Pompano Beach, Florida, will be responsible for providing Permitting and Civil Engineering services to the City of Pompano Beach under this contract. KEITH has a local team of 98 Professionals and Administrative members ready to provide services for the contract.

### KEITH

301 East Atlantic Boulevard  
Pompano Beach, Florida 33060  
Ph.: (954) 788-3400

KEITH	
Professional Staff	83
Administrative Staff	15

Tab 7

## Local Business



**A Universal  
Engineering  
Sciences  
Company**





LOCAL BUSINESS EXHIBIT "B"  
LOCAL BUSINESS  
LETTER OF INTENT TO PERFORM AS A LOCAL SUBCONTRACTOR

Solicitation Number E-2020

TO: Keith and Associates, Inc, dba KEITH  
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to perform subcontracting work in connection with the above contract as (check below)

an individual  a corporation  
 a partnership  a joint venture

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

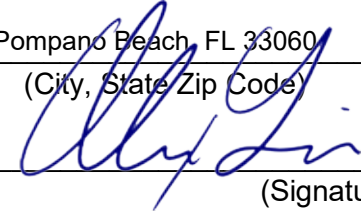
civil engineering, permitting  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

at the following price: TBD

7/22/2020 Keith and Associates, Inc., dba KEITH  
(Date) (Print Name of Local Business Contractor)

301 E. Atlantic Boulevard  
(Street Address)

Pompano Beach, FL 33060  
(City, State Zip Code)

BY:   
(Signature)

**IMPORTANT NOTE:** Signatures on this form MUST be by an authorized employee of Subcontractor and must be uploaded to the Response Attachment Tab

LOCAL BUSINESS EXHIBIT "B"





LOCAL BUSINESS EXHIBIT "B"  
LOCAL BUSINESS  
LETTER OF INTENT TO PERFORM AS A LOCAL SUBCONTRACTOR

Solicitation Number E-22-20

TO: GFA International, Inc.  
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to perform subcontracting work in connection with the above contract as (check below)

an individual  a corporation  
 a partnership  a joint venture

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

environmental services such as threatened and endangered species surveys,  
wetland assessments, wetland mitigation & design, etc.  
\_\_\_\_\_  
\_\_\_\_\_

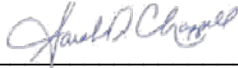
at the following price: TBD

7/16/2020  
(Date)

The Chappell Group, Inc.  
(Print Name of Local Business Contractor)

714 E McNab Rd  
(Street Address)

Pompano Beach, FL 33060  
(City, State Zip Code)

BY:   
(Signature)

**IMPORTANT NOTE:** Signatures on this form MUST be by an authorized employee of Subcontractor and must be uploaded to the Response Attachment Tab

LOCAL BUSINESS EXHIBIT "B"



LOCAL BUSINESS EXHIBIT "C"

LOCAL BUSINESS UNAVAILABILITY FORM

BID # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESSES to bid work items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said Local Businesses:

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid which was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.

Not Applicable



LOCAL BUSINESS EXHIBIT "D"  
GOOD FAITH EFFORT REPORT  
LOCAL BUSINESS PARTICIPATION

BID # RLI E-22-20

1. What portions of the contract have you identified as Local Business opportunities?

Threatened and Endangered Species Surveys, Wetland Assessments,  
Wetland Mitigation and Design, Permitting, and Civil Engineering  
\_\_\_\_\_  
\_\_\_\_\_

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

Yes - we provided a copy of the RLI documents to KEITH and The  
Chappell Group, Inc.  
\_\_\_\_\_

3. Did you send written notices to Local Businesses?

Yes       No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

Yes       No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

We have provided our local businesses with contact information for the  
GFA contract manager.  
\_\_\_\_\_

7. List the Local Businesses you will utilize and subcontract amount.

<u>The Chappell Group, Inc.</u>	\$ <u>TBD</u>
<u>KEITH</u>	\$ <u>TBD</u>
_____	\$ _____

8. Other comments: \_\_\_\_\_  
\_\_\_\_\_

Tab 8  
**Litigation**



**A Universal  
Engineering  
Sciences  
Company**



## LITIGATION

There has been no litigation, judgments, or settlements of court cases filed against GFA International, Inc. (GFA) in the past five (5) years other than the following:

1. On March 11, 2015, a Complaint was filed against GFA, et al, by 2700 North Ocean Condominium Association, Inc. (Case No. 50-2014-CA-010718-XXXX-MB (AI) in the 15th Judicial Court in Palm Beach County). GFA provided third-party plan review, building inspections, threshold inspections and construction materials testing for two (2) 27-story condominium buildings(2700 North Ocean). The plaintiff(s) are alleging negligence for failure to properly inspect certain aspects of the building construction. GFA has denied all liability and is currently defending the claim.
2. On February 1, 2017, a Complaint was filed by Altman Glenewinkel Construction against Orange and Blue Construction (Case No. 50-2017-CA-001280-XXXX-MB in the 15th Judicial Court in Palm Beach County) involving alleged construction defects for a 6-story apartment complex in Boca Raton (Altis Fairway Commons). On July 26, 2018, the Complaint was amended to include GFA, et al. GFA provided private provider plan review, building inspections and threshold inspections for the project. The plaintiff is alleging negligence for failure to properly inspect certain aspects of the building construction. GFA denied all liability and was granted a Motion for Summary Judgment and Final Judgment in their favor on January 8, 2020. The Plaintiff has appealed the ruling to the 4th District Court of Appeals.
3. On February 21, 2017, a Complaint was filed against GFA, et al, by Swire Pacific Holdings, Inc. (Case No. 2016-000804-CA-40) in the 11th Judicial Court in Miami-Dade County. GFA provided limited structural observations and construction materials testing on a 36-story condominium project (Asia Condominium). The plaintiff(s) alleged negligence for failure to properly inspect certain limited aspects of the building construction. The case against GFA was settled and dismissed in July 2019.
4. On August 20, 2018, a Complaint was filed by Stock Development against GFA, et al (Case No. 18-CA-003655 in the 20th Judicial Court in Lee County) involving alleged construction defects for a multi-building condominium project (Paseo) in Lee County. GFA provided private provider building inspections, third-party quality control inspections and construction materials testing for some of the buildings within the community in 2006-7. The plaintiff is alleging negligence for failure to properly inspect certain aspects of the building construction. GFA denied all liability and was dismissed from the case on 03/15/2019.
5. On August 20, 2018, a Complaint was filed by Stock Development against GFA, et al (Case No. 11-2018-CA-002256-0001-XX in the 20th Judicial Court in Collier County) involving alleged construction defects for a multi-building condominium project (Ole at Lely) in Collier County. GFA provided private provider building inspections, third-party quality control inspections and construction materials testing for some of the buildings within the community in 2006-7. The plaintiff is alleging negligence for failure to properly inspect certain aspects of the building construction. GFA denied all liability and was dismissed from the case on 03/15/2019.
6. On June 25, 2019, a Complaint was filed by FCCI Insurance as subgrogee to Coconut Creeks Hotels, LLC against GFA, et al in Case No. CACE-19-006066 in Broward County involving alleged construction defects and resulting water intrusion damage for a 4-story Hampton Inn and Suites Hotel in Coconut Creek Florida. GFA provided threshold inspections and construction materials testing. The plaintiff was alleging negligence for failure to properly inspect certain aspects of the building window construction. GFA denied all liability and after filing a 57.105 claim (frivolous lawsuit), was dismissed from the case on 11/15/2019.

Tab 9

## Forms, Licenses, & Registrations



**A Universal  
Engineering  
Sciences  
Company**



**BIDDERS ARE TO COMPLETE FORM AND UPLOAD COMPLETED FORM TO THE EBID SYSTEM**

**EXHIBIT E**

**MINORITY BUSINESS ENTERPRISE PARTICIPATION**

RLI # E-22-20

List all members of your team that are a certified Minority Business Enterprise (as defined by the State of Florida.) You must include copies of the MBE certificates for each firm listed with your electronic submittal.

Name of Firm	Certificate Included?
The Chappel Group, Inc.	Yes



**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RFP IN THE EBID SYSTEM.**

**PROPOSER INFORMATION PAGE**

RFP E, 22-20 Continuing Contract for Professional Environmental Testing  
 (number) (RFP name)

To: The City of Pompano Beach, Florida

The below named company hereby agrees to furnish the proposed services under the terms stated subject to all instructions, terms, conditions, specifications, addenda, legal advertisement, and conditions contained in the RFP. I have read the RFP and all attachments, including the specifications, and fully understand what is required. By submitting this proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal submitted by:

Name (printed) Frederick G. Kaub, P.G., L.A.C. Title President

Company (Legal Registered) GFA International, Inc.

Federal Tax Identification Number 65-0874962

Address 1215 Wallace Drive

City/State/Zip Delray Beach, FL 33444

Telephone No. 561-347-0070 Fax No. 561-395-5805

Email Address fred@teamgfa.com





## TIER 1/TIER 2 COMPLIANCE FORM

**IN ORDER FOR YOUR FIRM TO COMPLY WITH THE CITY'S LOCAL BUSINESS PROGRAM AS A TIER 1 OR TIER 2 VENDOR, BIDDERS MUST COMPLETE THE INFORMATION BELOW AND UPLOAD THE FORM TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

### **TIER 1 LOCAL VENDOR**

My firm has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least 10 % who are residents of the City of Pompano Beach.

And/Or

My firm has maintained a permanent place of business within the city limits and my submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 10 % of the contract value.

Or

My firm does not qualify as a Tier 1 Vendor.

### **TIER 2 LOCAL VENDOR**

My firm has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach

And/Or

My firm has maintained a permanent place of business within Broward County and my submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value.

Or

My firm does not qualify as a Tier 2 Vendor.

**I certify that the above information is true to the best of my knowledge.**

08/20/2020  
(Date)

GFA International, Inc.  
(Name of Firm)

BY: Frederick G. Kaub, P.G., L.A.C.



# GFA INTERNATIONAL, INC. LICENSES AND CERTIFICATIONS

## State of Florida Department of State

I certify from the records of this office that GFA INTERNATIONAL, INC. is a corporation organized under the laws of the State of Florida, filed on October 20, 1998.

The document number of this corporation is P98000089761.

I further certify that said corporation has paid all fees due this office through December 31, 2020, that its most recent annual report/uniform business report was filed on January 16, 2020, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Sixteenth day of January, 2020*



*Ramón R. Berro*  
Secretary of State

Tracking Number: 7724416825CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF PROFESSIONAL ENGINEERS**

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**GFA INTERNATIONAL, INC.**  
1215 WALLACE DRIVE  
DELRAY BEACH FL 33444

LICENSE NUMBER: CA4930

EXPIRATION DATE: FEBRUARY 28, 2021

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)

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Ron DeSantis, Governor Halsey Beshears, Secretary

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**ASBESTOS LICENSING UNIT**

THE ASBESTOS BUSINESS ORGANIZATION HEREIN IS LICENSED UNDER THE  
 PROVISIONS OF CHAPTER 469, FLORIDA STATUTES

**GFA INTERNATIONAL INC**  
 FREDERICK GEORGE KAUB  
 1215 WALLACE DRIVE  
 DELRAY BEACH FL 33444

LICENSE NUMBER: ZA404  
 EXPIRATION DATE: NOVEMBER 2022

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Ron DeSantis, Governor Halsey Beshears, Secretary

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL GEOLOGISTS**

THE PROFESSIONAL GEOLOGIST HEREIN IS LICENSED UNDER THE  
 PROVISIONS OF CHAPTER 492, FLORIDA STATUTES

**KAUB, FREDERICK GEORGE**  
 851 NE 71ST STREET  
 BOCA RATON FL 33487

LICENSE NUMBER: PG1344  
 EXPIRATION DATE: JULY 31, 2022

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Ron DeSantis, Governor Halsey Beshears, Secretary

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL GEOLOGISTS**

THE PROFESSIONAL GEOLOGIST HEREIN IS LICENSED UNDER THE  
 PROVISIONS OF CHAPTER 492, FLORIDA STATUTES

**CROWELL, ROBERT P**  
 303 TREELINE TRACE  
 PORT SAINT LUCIE FL 34986

LICENSE NUMBER: PG1748  
 EXPIRATION DATE: JULY 31, 2022

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**STATE OF FLORIDA**  
**WATER WELL CONTRACTOR LICENSE**  
 Issued to  
**FREDERICK KAUB**

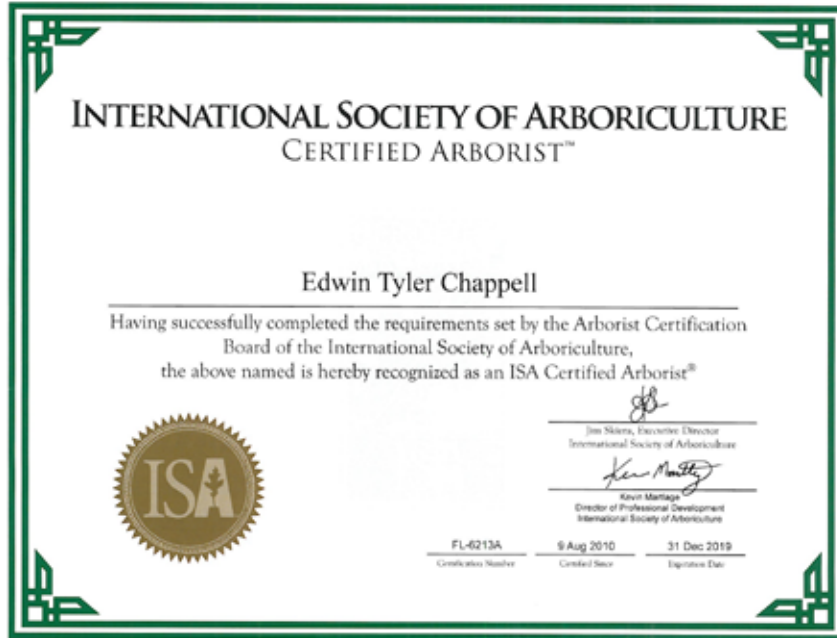
---

License No. **11236** Expires **7/31/2021**

*Victoria Lopper*  
**DISTRICT CERTIFICATION OFFICER**



# THE CHAPPELL GROUP, INC. LICENSES AND CERTIFICATIONS





**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**

**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301

954-357-6400 • FAX 954-357-5674 • TTY 954-357-5664

**July 19, 2019**

**Ms. Sarah Chappell**  
**THE CHAPPELL GROUP, INC.**  
**714 East McNab Road**  
**Pompano Beach, Florida 33060**

**ANNIVERSARY DATE – Annually, on August 31<sup>st</sup>**

Dear Ms. Chappell:

**Broward County** is pleased to announce **The Chappell Group, Inc.** has renewed its certification as a **Disadvantaged Business Enterprise [DBE]** in Florida, under a **Unified Certification Program [UCP]** in accordance with 49 CFR, PART 26.

DBE certification continues from your anniversary date, but is contingent upon The Chappell Group, Inc. renewing its eligibility annually through this office, Office of Economic and Small Business Development (OESBD). OESBD will notify you in advance of your obligation to provide continuing eligibility documents; however, ensuring continued certification is your responsibility. Failure to continue your eligibility will result in immediate action to decertify The Chappell Group, Inc. as a DBE.

As long as The Chappell Group, Inc. is listed in the DBE Directory, it is considered DBE Certified by all Florida UCP Members.

DBE Certification is subject to actions by governmental agencies impacting the disadvantaged status of The Chappell Group, Inc.

The Chappell Group, Inc. will be listed in Florida's **UCP DBE Directory** which can be accessed via the internet, at:

<https://fdotxwp02.dot.state.fl.us/EqualOpportunityOfficeBusinessDirectory/CustomSearch>

DBE certification is **NOT** a guarantee of work, but enables The Chappell Group, Inc. to compete for, and perform, contract work on all USDOT Federal Aid (FAA, FTA and FHWA) projects in Florida as a DBE contractor, sub-contractor, consultant, and sub-consultant or material supplier.





**Re: The Chappell Group, Inc.**

**July 19, 2019**

If, at any time, there is a material change in The Chappell Group, Inc. including, but not limited to, ownership, officers, directors, scope of work being performed, daily operations, affiliations with other businesses or individuals or physical location of The Chappell Group, Inc., you must notify OESBD, in writing, without delay. Notification should include supporting documentation. You will receive acknowledgement and confirmation of continued eligibility, if applicable after notification of changes.

The Chappell Group, Inc. may compete for, and perform, work on all USDOT Federal Aid projects throughout Florida, receiving DBE credit for work performed in the following area:

**NAICS CODE: 541340 Drafting Services**

**NAICS CODE: 541620 Environmental Consulting Services**

**NAICS CODE: 541690 Other Scientific and Technical Consulting Services**

**NAICS CODE: 541990 All Other Professional, Scientific, and Technical Services**

Please feel free to contact OESBD for any questions or concerns pertaining to your DBE certification. Our telephone number is (954) 357-6400; our fax number is (954) 357-5674.


Sincerely,


Sandy-Michael McDonald, Director  
Office of Economic and Small Business Development





# KEITH LICENSES AND CERTIFICATIONS

Ron DeSantis, Governor 

 **FBPE**  
FLORIDA BOARD OF PROFESSIONAL ENGINEERS

**STATE OF FLORIDA**


**BOARD OF PROFESSIONAL ENGINEERS**

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**KEITH & ASSOCIATES, INC.**  
301 EAST ATLANTIC BOULEVARD  
POMPANO BEACH FL 33060

LICENSE NUMBER: CA7928  
EXPIRATION DATE: FEBRUARY 28, 2021

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Ron DeSantis, Governor 

Halsey Beshears, Secretary 

**STATE OF FLORIDA**

**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**LAZOWICK, ALEXANDER SCOTT**  
301 EAST ATLANTIC BLVD  
POMPANO BEACH FL 33060

LICENSE NUMBER: PE78625  
EXPIRATION DATE: FEBRUARY 28, 2021

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Ron DeSantis, Governor

**STATE OF FLORIDA**

**BOARD OF PROFESSIONAL ENGINEERS**


THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**DONAHUE, THOMAS F.**  
 1637 E. CLASSICAL BLVD  
 DELRAY BEACH FL 33445

**LICENSE NUMBER: PE60529**



**EXPIRATION DATE: FEBRUARY 28, 2021**

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Ron DeSantis, Governor

**STATE OF FLORIDA**

**BOARD OF PROFESSIONAL ENGINEERS**


THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**WILLIAMS, STEPHEN DONALD**  
 2365 NE 7TH PLACE  
 FT. LAUDERDALE FL 333043545

**LICENSE NUMBER: PE32090**

**EXPIRATION DATE: FEBRUARY 28, 2021**

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Tab 10

## Financial Statements



**A Universal  
Engineering  
Sciences  
Company**



## FINANCIAL STATEMENTS

As requested, GFA International, Inc. has supplied a copy of consolidated financial statements of our latest year of operation in a separate file labeled: *“Confidential Financial Information”*.

GFA International, Inc. (“GFA”) finished up FY2019 in a strong financial position. We are confident in our financial and operational ability to serve all our current and future clients’ needs.

We assure you that we are in good standing with the IRS and Florida Division of Corporations. GFA International, Inc. does not have any liens for which the firm or its owners are liable.



**A Universal  
Engineering  
Sciences  
Company**

Geotechnical Engineering | Construction Materials Testing and Inspections  
Building Code Compliance | Environmental, Health & Safety | Facilities Consulting

**LOCATIONS**

Atlanta, GA	Hagerstown, MD	Pensacola, FL
Buford, GA	Irvine, CA	Port St. Lucie, FL
Chantilly, VA	Jacksonville, FL	Reno, NV
Charlotte, NC	Kennesaw, GA	Rockledge, FL
Clewiston, FL	Las Vegas, NV	Sarasota, FL
Daytona, FL	Miami, FL	St. Petersburg, FL
Delray Beach, FL	Ocala, FL	Tampa, FL
Douglasville, GA	Orlando, FL	Tifton, GA
Fort Myers, FL	Palm Coast, FL	West Palm Beach, FL
Fort Pierce, FL	Panama City, FL	
Gainesville, FL	Pelham, AL	

<b>CITY OF POMPANO BEACH CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING FEE SCHEDULE</b>	
<b>E-22-20</b>	
<b>Job Title/Description</b>	<b>Hourly Rate</b>
Project Executive	\$ 250.00
Expert Witness	\$ 350.00
Sr. Principal/Corporate Office (Licensed)	\$ 240.00
Sr. Principal/Corporate Office	\$ 195.00
Principal (Licensed)	\$ 195.00
Principal	\$ 190.00
Sr. Project Manager (Licensed)	\$ 180.00
Sr. Project Manager	\$ 145.00
Project Manager (Licensed)	\$ 160.00
Project Manager	\$ 135.00
Assistant Project Manager	\$ 100.00
Administrative Assistant I	\$ 80.00
Sr. Professional Engineer	\$ 150.00
Professional Engineer	\$ 135.00
Engineer	\$ 105.00
Engineer Intern	\$ 95.00
Sr. Hydrogeologist	\$ 135.00
Hydrogeologist	\$ 110.00
Sr. Professional Geologist	\$ 150.00
Geologist	\$ 90.00
Certified Industrial Hygienist	\$ 175.00
Licensed Asbestos Consultant	\$ 125.00
Licensed Radon Measurement Specialist	\$ 150.00
Radon Technician	\$ 125.00
EPA Lead Risk Assessor/Inspector	\$ 125.00
Asbestos Inspector	\$ 105.00
Florida Licensed Mold Assessor	\$ 125.00
Sr. Scientist	\$ 115.00
Sr. Project Biologist	\$ 125.00
Project Biologist	\$ 105.00
Certified Arborist	\$ 105.00
Scientist	\$ 70.00
Sr. Scientist	\$ 115.00



**A Universal  
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Geotechnical Engineering | Construction Materials Testing and Inspections  
Building Code Compliance | Environmental, Health & Safety | Facilities Consulting

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Daytona, FL	Miami, FL	St. Petersburg, FL
Delray Beach, FL	Ocala, FL	Tampa, FL
Douglasville, GA	Orlando, FL	Tifton, GA
Fort Myers, FL	Palm Coast, FL	West Palm Beach, FL
Fort Pierce, FL	Panama City, FL	
Gainesville, FL	Pelham, AL	

<b>CITY OF POMPANO BEACH CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING FEE SCHEDULE</b>	
<b>E-22-20</b>	
<b>Job Title/Description</b>	<b>Hourly Rate</b>
Wetlands Specialist	\$ 85.00
Threatened/Endangered Species Specialist	\$ 85.00
Sr. CADD Technician	\$ 90.00
CADD Technician	\$ 75.00
GIS Technician	\$ 75.00
Technical Writer	\$ 65.00
Office Administrator	\$ 55.00
Board Certified Industrial Hygienist	\$ 55.00
Industrial Hygiene Consultant	\$ 175.00
Industrial Hygienist Technician	\$ 125.00
Board Certified Safety Professional	\$ 175.00
Senior Safety Consultant	\$ 125.00
Sr. Architect (Licensed)	\$ 250.00
Architect (Licensed)	\$ 230.00
Architect Intern	\$ 90.00
Sr. Landscape Architect (Licensed)	\$ 250.00
Landscape Architect (Licensed)	\$ 230.00
Landscape Architect Intern	\$ 90.00
Sr. Analyst	\$ 140.00
Analyst	\$ 90.00
Sr. Planner	\$ 140.00
Planner II	\$ 120.00
Planner I	\$ 100.00
Sr. Designer	\$ 125.00
Designer II	\$ 100.00
Designer I	\$ 90.00
Senior Traffic Engineer	\$ 175.00
Traffic Engineer	\$ 125.00
Engineer IV	\$ 125.00
Engineer III	\$ 110.00
Engineer II	\$ 100.00
Engineer I	\$ 90.00
Sr. Technician	\$ 75.00
Senior Construction Manager	\$ 180.00
Construction Manager	\$ 150.00



**A Universal  
Engineering  
Sciences  
Company**

Geotechnical Engineering | Construction Materials Testing and Inspections  
Building Code Compliance | Environmental, Health & Safety | Facilities Consulting

**LOCATIONS**

Atlanta, GA	Hagerstown, MD	Pensacola, FL
Buford, GA	Irvine, CA	Port St. Lucie, FL
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Charlotte, NC	Kennesaw, GA	Rockledge, FL
Clewiston, FL	Las Vegas, NV	Sarasota, FL
Daytona, FL	Miami, FL	St. Petersburg, FL
Delray Beach, FL	Ocala, FL	Tampa, FL
Douglasville, GA	Orlando, FL	Tifton, GA
Fort Myers, FL	Palm Coast, FL	West Palm Beach, FL
Fort Pierce, FL	Panama City, FL	
Gainesville, FL	Pelham, AL	

CITY OF POMPANO BEACH CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING FEE SCHEDULE	
E-22-20	
Job Title/Description	Hourly Rate
Engineering Inspector III	\$ 125.00
Engineering Inspector II	\$ 100.00
Engineering Inspector I	\$ 90.00
Technician	\$ 70.00
Chief Surveyor	\$ 175.00
Senior Surveyor & Mapper	\$ 150.00
Project Surveyor II	\$ 125.00
Project Surveyor I	\$ 110.00
Technician	\$ 90.00
Survey Crew IV	\$ 160.00
Survey Crew III	\$ 140.00
Survey Crew II	\$ 120.00
Survey Crew I	\$ 110.00

CITY OF POMPANO BEACH CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING FEE SCHEDULE	
E-22-20	
Item	Fee
Laboratory analyses	Cost + 20%
Subcontractor fees	Cost + 20%



## EXHIBIT C

### INSURANCE REQUIREMENTS

CONSULTANT shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the City's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to City staff responsible for oversight of the subject project/contract.

CONSULTANT is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONSULTANT, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONSULTANT under this Agreement.

Throughout the term of this Agreement, CONSULTANT and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

A. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONSULTANT further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

B. Liability Insurance.

(1) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONSULTANT's negligent acts or omissions in connection with CONSULTANT's performance under this Agreement.

(2) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

**Type of Insurance****Limits of Liability****GENERAL LIABILITY:**

Minimum 1,000,000 Per Occurrence and  
\$1,000,000 Per Aggregate

\* Policy to be written on a claims incurred basis

XX	comprehensive form	bodily injury and property damage
XX	premises - operations	bodily injury and property damage
—	explosion & collapse hazard	
—	underground hazard	
XX	products/completed operations hazard	bodily injury and property damage combined
XX	contractual insurance	bodily injury and property damage combined
XX	broad form property damage	bodily injury and property damage combined
XX	independent contractors	personal injury
XX	personal injury	

**AUTOMOBILE LIABILITY:**

Minimum \$1,000,000 Per Occurrence and \$1,000,000 Per Aggregate. Bodily injury (each person) bodily injury (each accident), property damage, bodily injury and property damage combined.

- XX comprehensive form
- XX owned
- XX hired
- XX non-owned

**REAL & PERSONAL PROPERTY**

— comprehensive form                      Agent must show proof they have this coverage.

**EXCESS LIABILITY**

Per Occurrence    Aggregate

XX	Umbrella and other than umbrella	bodily injury and property damage combined	\$2,000,000	\$2,000,000
----	----------------------------------	--	-------------	-------------

**PROFESSIONAL LIABILITY**

Per Occurrence    Aggregate

XX	* Policy to be written on a claims made basis		\$2,000,000	\$2,000,000
----	---	--	-------------	-------------

(3) If Professional Liability insurance is required, CONSULTANT agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of three (3) years unless terminated sooner by the applicable statute of limitations.

C. Employer's Liability. If required by law, CONSULTANT and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability

Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

D. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONSULTANT, the CONSULTANT shall promptly provide the following:

- (1) Certificates of Insurance evidencing the required coverage;
- (2) Names and addresses of companies providing coverage;
- (3) Effective and expiration dates of policies; and
- (4) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

E. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

F. Waiver of Subrogation. CONSULTANT hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONSULTANT shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONSULTANT enter into such an agreement on a pre-loss basis.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/24/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Brown & Brown of Florida, Inc. 1661 Worthington Rd Ste 175 West Palm Beach FL 33409		<b>CONTACT NAME:</b> Maria Molina AAI <b>PHONE (A/C, No, Ext):</b> (561) 686-2266 <b>E-MAIL ADDRESS:</b> mmolina@bb-wpb.com <b>FAX (A/C, No):</b> (561) 686-2313	
<b>INSURED</b> GFA International, Inc. 525 S Flagler Dr STE 201 West Palm Beach FL 33401		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> The Charter Oak Fire Insurance Company <b>INSURER B:</b> The Travelers Indemnity Company of America <b>INSURER C:</b> Travelers Property Casualty Company of America <b>INSURER D:</b> Travelers Casualty and Surety Company <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 25615 25666 25674 19038	

**COVERAGES**

CERTIFICATE NUMBER: 2021-2022 GFA Master

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	P-630-5R060261-COF-21	01/01/2021	01/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	810-7R587773-21-43-G	01/01/2021	01/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	CUP-5R18640A-21-43	01/01/2021	01/01/2022	COMBINED SINGLE LIMIT EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	UB-5R059305-21-43-G	01/01/2021	01/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured's: City of Pompano Beach

**APPROVED**

By Danielle Thorpe at 4:05 pm, Mar 01, 2021

**CERTIFICATE HOLDER****CANCELLATION**
 City of Pompano Beach; Purchasing Division  
 1190 NE 3rd Avenue

Pompano Beach

FL 33069

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Michael Vega*

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## Additional Named Insureds

### Other Named Insureds

Contour Engineering II, LLC	Limited Liability Company, Additional Named Insured
Contour Engineering, LLC	Limited Liability Company, Additional Named Insured
GFA International, Inc	Corporation, Additional Named Insured
IQC Southwest LLC	Limited Liability Company, Additional Named Insured
Nova Geotechnical & Inspection Services - N Nev LLC	Limited Liability Company, Additional Named Insured
Nova Geotechnical & Inspection Services LLC	Limited Liability Company, Additional Named Insured
Nova Geotechnical & Services - So Cal LLC	Limited Liability Company, Additional Named Insured
Obsidian Group Acquisitions, Inc	Corporation, Additional Named Insured
Vaughn Road Properties, LLC	Limited Liability Company, Additional Named Insured

## ADDITIONAL COVERAGES

<b>Ref #</b>	<b>Description</b> PIP-Basic	<b>Coverage Code</b> PIP	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b> 10,000	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b> Medical payments	<b>Coverage Code</b> MEDPM	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b> 5,000	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b> Crisis Management Services	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b> 50,000	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b> WC & Employer's liability	<b>Coverage Code</b> WCEL	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b>	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b>	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b>	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b>	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b>	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b>	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>







Florida's Warmest Welcome

**CITY OF POMPANO BEACH  
REQUEST FOR LETTERS OF INTEREST  
E-22-20**

**CONTINUING CONTRACT FOR PROFESSIONAL  
ENVIRONMENTAL TESTING**

**RLI OPENING: August 10, 2020 2:00 P.M.  
PURCHASING OFFICE  
1190 N.E. 3RD AVENUE, BUILDING C (Front)  
POMPANO BEACH, FLORIDA 33060**

July 9, 2020

CITY OF POMPANO BEACH, FLORIDA  
REQUEST FOR LETTERS OF INTEREST  
E-20-20

CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING

Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide professional environmental testing services to the City on a continuing as-needed basis.

The City will receive sealed proposals until **2:00 p.m. (local), August 10, 2020**. Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

Proposer must be registered on the City's eBid System in order to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at: <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all required documents. A list of proposers will be read aloud in a public forum.

### **Introduction**

The City of Pompano Beach is seeking qualified engineering firms to work on various projects for the City. The projects range in magnitude from small-scale to large or specialized designs.

### **The types of projects to be undertaken may include, but are not limited to:**

- The City's approved Capital Improvement Plan (CIP) maybe found here: [Adopted Capital Improvement Plan FY 2020-2024](#)
- Preparation of Phase I, Phase II, and Phase III assessments
- Roadway, Streetscape or Parking Lot projects.
- Water or Reuse Main projects.
- Gravity Sewer Main projects.
- Force Main projects.
- Lift station/pump station rehabilitation projects.
- Parks and Recreational Facilities.
- Seawall and dock construction and repair.
- Storm Water/Drainage Improvement projects
- Consultation for Emergency Water/Wastewater/Stormwater Repairs.
- Inspection Services for Emergency Water/Wastewater/Stormwater Repairs.
- Canal and lake dredging.
- Grant reimbursement, FAA and FDOT support and compliance.

- SRF support and Davis Bacon Wage Reporting requirements
- Support Services for Remediation
- Demolition Projects

### **Scope of Services**

The City intends to issue multiple contracts to engineering firms to provide continuing professional services to the City for various projects as-needed. Professional services under this contract will be restricted to those required for any project for which construction costs will not exceed \$4 million, and for any study activity for which fees will not exceed \$500,000.00.

### **The scope of services may include, but is not limited to, the following:**

- Prepare preliminary reports and/or alternative recommendations. This may include various types of research, modeling, testing and field data analysis.
- Prepare all required permit applications and submittal packages as required for permit issuance of all agency permits (i.e. Federal, State, County and City)
- Provide project management services for projects, including turbidity monitoring.
- Prepare recommendations and cost estimates for compliance with regulatory requirements.
- Provide project close-out services. This may include preliminary and final acceptance of projects, preparation and approval of punch list items and project certification as required to all permitting agencies.
- Prepare reports for regulatory compliance monitoring and assessments.
- Reporting on endangered animals (turtles and owls)

Firms must have demonstrated and specific experience in coordinating with local, county, state, and federal regulatory agencies as it relates to environmental regulatory requirements.

Additionally, if firms do not have in-house testing capabilities, they must detail the nature and extent of partnerships with a qualified firm or laboratory. Laboratories performing analytical work must be NELAC certified for the analytes of interest and operate under a Laboratory Quality Manual following NELAC requirements. Firms performing environmental sampling or field data collection must have a Field Sampling Quality Manual and follow the current Florida Department of Environmental Protection Standard Operating Procedures.

Firms must have previous municipal experience and must be licensed to practice **Professional Environmental Testing** in the State of Florida, as required by all applicable Florida State Statutes and Board of Professional Regulation.

#### **A. Task/Deliverables**

Tasks and deliverables will be determined per project. Each project shall require a signed Work Authorization (WA) form from the awarded firm to be provided to the City. Forms shall be completed in its entirety and include the agreed upon scope, tasks, schedule, cost, and deliverables for the project. Consultant will be required to provide all applicable insurance requirements.

#### **B. Term of Contract**

The Term of this Contract shall be for an initial period of five (5) years from the date of execution by both the City and the Consultant.

**C. Project Web Requirements:**

1. This project will utilize e-Builder Enterprise™, a web-based project management tool. This web-based application is a collaboration tool, which will allow all project team members continuous access through the Internet to important project data as well as up to the minute decision and approval status information.

e-Builder Enterprise™ is a comprehensive Project and Program Management system that the City will use to manage all project documents, communications and costs between the Lead Consultant, Sub-Consultants, Design Consultants, Contractor and Owner. e-Builder Enterprise™ includes extensive reporting capabilities to facilitate detailed project reporting in a web-based environment that is accessible to all parties and easy to use. Training will be provided for all consultants selected to provide services for the City of Pompano Beach.

2. Lead and Sub-Consultants shall conduct project controls outlined by the Owner, Project Manager, and/or Construction Manager, utilizing e-Builder Enterprise™. **The designated web-based application license(s) shall be provided by the City to the Prime Consultant and Sub-Consultants.** No additional software will be required.

Lead Consultant and Sub-Consultants shall have the responsibility for logging in to the project web site on a daily basis, and as necessary to be kept fully apprised of project developments and required action items. , These may include but are not limited to: Contracts, Contract Exhibits, Contract Amendments, Drawing Issuances, Addenda, Bulletins, Permits, Insurance & Bonds, Safety Program Procedures, Safety Notices, Accident Reports, Personnel Injury Reports, Schedules, Site Logistics, Progress Reports, Correspondence, Daily Logs, Non-Conformance Notices, Quality Control Notices, Punch Lists, Meeting Minutes, Requests for Information, Submittal Packages, Substitution Requests, Monthly Payment Request Applications, Supplemental Instructions, Owner Change Directives, Potential Change Orders, Change Order Requests, Change Orders and the like. All supporting data including but not limited to shop drawings, product data sheets, manufacturer data sheets and instructions, method statements, safety SDS sheets, Substitution Requests and the like will be submitted in digital format via e-Builder Enterprise™.

**D. Local Business Program**

On March 13, 2018, the City Commission approved Ordinance 2018-46, establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process.

For purposes of this solicitation, "Local Business" will be defined as follows:

1. **TIER 1 LOCAL VENDOR.** POMPANO BEACH BUSINESS EMPLOYING POMPANO BEACH RESIDENTS. A business entity which has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least ten percent of the contract value. The permanent place of business may not be a post office box.

The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

2. **TIER 2 LOCAL VENDOR. BROWARD COUNTY BUSINESS EMPLOYING POMPANO BEACH RESIDENTS OR UTILIZING LOCAL VENDOR SUBCONTRACTORS.** A business entity which has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value. The permanent place of business may not be a post office box. The business must be located in a non- residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the respective Broward County municipality for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
3. **LOCAL VENDOR SUBCONTRACTOR. POMPANO BEACH BUSINESS.** A business entity which has maintained a permanent place of business within the city limits of the City of Pompano Beach. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: [www.pompanobeachfl.gov](http://www.pompanobeachfl.gov) by selecting the Pompano Beach Business Directory in the Shop Pompano! section.

The City of Pompano Beach is **strongly committed** to insuring the participation of City of Pompano Beach Businesses as contractors and subcontractors for the procurement of goods and services, including labor, materials and equipment. Proposers are required to participate in the City of Pompano Beach's Local Business Program by including, as part of their package, the Local Business Participation Form (Exhibit A,) listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit B) from each local business that will participate in the contract.

**Please note that, while no goals have been established for this solicitation, the City encourages Local Business participation in *all* of its procurements.**

If a Prime Contractor/Vendor is not able to achieve the level of goal attainment of the contract, the Prime Vendor will be requested to demonstrate and document that good faith efforts were made to achieve the goal by providing the Local Business

Unavailability Form (Exhibit C), listing firms that were contacted but not available, and the Good Faith Effort Report (Exhibit D), describing the efforts made to include local business participation in the contract. This documentation shall be provided to the City Commission for acceptance.

The awarded proposer will be required to submit "Local Business Subcontractor Utilization Reports" during projects and after projects have been completed. The reports will be submitted to the assigned City project manager of the project. The Local Business Subcontractor Utilization Report template and instructions have been included in the bid document.

Failure to meet Local Vendor Goal commitments will result in "unsatisfactory" compliance rating. Unsatisfactory ratings may impact award of future projects if a sanction is imposed by the City Commission.

The city shall award a Local Vendor preference based upon vendors, contractors, or subcontractors who are local with a preferences follows:

1. For evaluation purposes, the Tier 1 and Tier 2 businesses shall be a criterion for award in this Solicitation. No business may qualify for more than one tier level.
2. For evaluation purposes, local vendors shall receive the following preferences:
  - a. Tier 1 business as defined by this subsection shall be granted a preference in the amount of five percent of total score.
  - b. Tier 2 business as defined by this subsection shall be granted a preference in the amount of two and one-half percent of total score.
3. It is the responsibility of the awarded vendor/contractor to comply with all Tier 1 and Tier 2 guidelines. The awarded vendor/contractor must ensure that all requirements are met before execution of a contract.

#### **E. Required Proposal Submittal**

Sealed proposals shall be submitted electronically through the eBid System on or before the due date/time stated above. Proposer shall upload response as one (1) file to the eBid System. The file size for uploads is limited to 250 MB. If the file size exceeds 10 MB the response must be split and uploaded as two (2) separate files.

**Information to be included in the proposal:** In order to maintain comparability and expedite the review process, it is required that proposals be organized in the manner specified below, with the sections clearly labeled:

**Title page:**

Show the project name and number, the name of the Proposer's firm, address, telephone number, name of contact person and the date.

**Table of Contents:**

Include a clear identification of the material by section and by page.

**Letter of Transmittal:**

Briefly state the Proposer's understanding of the project and express a positive commitment to provide the services described herein. State the name(s) of the person(s) who will be authorized to make representations for the Proposer, their title(s), office and E-mail addresses and telephone numbers. Please limit this section to two pages.

**Technical Approach:**

Firms or teams shall submit their technical approach to the tasks described in the scope, including details of how each phase of the project would be completed, and how their firm proposes to maintain time schedules and cost controls.

**Schedule:**

Proposer shall provide a timeline that highlights proposed tasks that will meet all applicable deadlines.

**References:**

References for past projects in the tri-county area (Broward, Palm Beach, and Miami-Dade.) Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to respondent's activities in relation to the project.

List any prior projects performed for the City of Pompano Beach.

**Project Team Form:**

Submit a completed "Project Team" form. The purpose of this form is to identify the key members of your team, including any specialty subconsultants.

**Organizational Chart:**

Specifically identify the management plan (if needed) and provide an organizational chart for the team. The proposer must describe at a minimum, the basic approach to these projects, to include reporting hierarchy of staff and sub-consultants, clarify the individual(s) responsible for the co-ordination of separate components of the scope of services.

**Statement of Skills and Experience of Project Team:**

Describe the experience of the entire project team as it relates to the types of projects described in the Scope section of this solicitation. Include the experience of the prime consultants as well as other members of the project team; i.e., additional personnel, sub-consultants, branch office, team members, and other resources anticipated to be utilized for this project. Name specific projects (successfully completed within the past five years) where the team members have performed similar projects previously.

**Resumes of Key Personnel**

Include resumes for key personnel for prime and subconsultants.

**Office Locations:**

Identify the location of the office from which services will be rendered, and the number of professional and administrative staff at the prime office location. Also identify the location of office(s) of the prime and/or sub consultants that may be utilized to support any or all of the professional services listed above and the number of professional and administrative staff at the prime office location.



If firms are situated outside the local area, (Broward, Palm Beach, and Miami-Dade counties) include a brief statement as to whether or not the firm will arrange for a local office during the term of the contract, if necessary.

**Local Businesses:**

Completed Local Business program forms, Exhibits A-D.

NOTE: Form B must be signed by a representative of the subcontractor, NOT of the Prime.

**Litigation:**

Disclose any litigation within the past five (5) years arising out your firm's performance, including status/outcome.

**City Forms:**

The Proposer Information Page Form and any other required forms must be completed and submitted electronically through the City's eBid System. The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

**Reviewed and Audited Financial Statements:**

Proposers shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the contract. Proposers shall provide a complete financial statement of the firm's most recent audited financial statements, indicating organization's financial condition. Must be uploaded to the Response Attachments tab in the eBid System as a separate file titled "Financial Statements" and marked "CONFIDENTIAL."

Financial statements provided shall not be older than twelve (12) months prior to the date of filing this solicitation response. The financial statements are to be reviewed and submitted with any accompanying notes and supplemental information. The City of Pompano Beach reserve the right to reject financial statements in which the financial condition shown is of a date twelve (12) months or more prior to the date of submittals.

The City is a public agency subject to Chapter 119, Florida's Public Records Law and is required to provide the public with access to public records, however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

A combination of two (2) or more of the following may substitute for audited financial statements:

- 1) Bank letters/statements for the past 3 months
- 2) Balance sheet, profit and loss statement, cash flow report
- 3) IRS returns for the last 2 years
- 4) Letter from CPA showing profits and loss statements (certified)

## F. Insurance

CONTRACTOR shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the CITY's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to CITY staff responsible for oversight of the subject project/contract.

CONTRACTOR is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONTRACTOR, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONTRACTOR under this Agreement.

Throughout the term of this Agreement, CONTRACTOR and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

1. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONTRACTOR further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

2. Liability Insurance.

(a) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONTRACTOR's negligent acts or omissions in connection with Contractor's performance under this Agreement.

(b) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

**Type of Insurance**

**Limits of Liability**

**GENERAL LIABILITY:**

Minimum \$1,000,000 Per Occurrence and \$2,000,000 Per Aggregate

\* Policy to be written on a claims incurred basis

XX	comprehensive form	bodily injury and property damage
XX	<b>premises - operations</b>	<b>bodily injury and property damage</b>
—	<b>explosion &amp; collapse</b>	
	hazard	
—	underground hazard	
XX	products/completed operations hazard	bodily injury and property damage combined
XX	contractual insurance	bodily injury and property damage combined
XX	broad form property damage	bodily injury and property damage combined
XX	independent contractors	personal injury
XX	personal injury	

— sexual abuse/molestation Minimum \$1,000,000 Per Occurrence and Aggregate

— liquor legal liability Minimum \$1,000,000 Per Occurrence and Aggregate

**AUTOMOBILE LIABILITY:**

Minimum \$1,000,000 Per Occurrence and Aggregate. Bodily injury (each person) bodily injury (each accident), Property damage, bodily injury and property damage combined.

XX	comprehensive form
XX	owned
XX	hired
XX	non-owned

**REAL & PERSONAL PROPERTY**

— comprehensive form Agent must show proof they have this coverage.

**EXCESS LIABILITY**

Per Occurrence Aggregate

—	other than umbrella	bodily injury and property damage combined	\$1,000,000	\$1,000,000
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**PROFESSIONAL LIABILITY**

Per Occurrence Aggregate

XX	* Policy to be written on a claims made basis	\$1,000,000	\$1,000,000
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(c) If Professional Liability insurance is required, Contractor agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of four (4) years unless terminated sooner by the applicable statute of limitations.

**CYBER LIABILITY**

Per Occurrence Aggregate

__	* Policy to be written on a claims made basis	\$1,000,000	\$1,000,000
__	Network Security / Privacy Liability		
__	Breach Response / Notification Sublimit (minimum limit of 50% of policy aggregate)		
__	Technology Products E&O - \$1,000,000 (only applicable for vendors supplying technology related services and or products)		
__	Coverage shall be maintained in effect during the period of the Agreement and for not less than four (4) years after termination/ completion of the Agreement.		

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3. Employer's Liability. If required by law, CONTRACTOR and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

4. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONTRACTOR, the CONTRACTOR shall promptly provide the following:

- (a) Certificates of Insurance evidencing the required coverage;
- (b) Names and addresses of companies providing coverage;
- (c) Effective and expiration dates of policies; and

(d) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

5. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

6. Waiver of Subrogation. CONTRACTOR hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONTRACTOR shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONTRACTOR enter into such an agreement on a pre-loss basis.

**G. Selection/Evaluation Process**

A Selection/Evaluation Committee will be appointed to select the most qualified firm(s). The Selection/Evaluation Committee will present their findings to the City Commission.

Proposals will be evaluated using the following criteria.

<b>Line</b>	<b>Criteria</b>	<b>Point Range</b>
1	<p>Prior experience of the firm with projects of similar size and complexity:</p> <ul style="list-style-type: none"> <li>a. Number of similar projects</li> <li>b. Complexity of similar projects</li> <li>c. References from past projects performed by the firm</li> <li>d. Previous projects performed for the City (provide description)</li> <li>e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)</li> </ul>	0-15
2	<p>Qualifications of personnel including sub consultants:</p> <ul style="list-style-type: none"> <li>a. Organizational chart for project</li> <li>b. Number of technical staff</li> <li>c. Qualifications of technical staff: <ul style="list-style-type: none"> <li>(1) Number of licensed staff</li> <li>(2) Education of staff</li> <li>(3) Experience of staff on similar projects</li> </ul> </li> </ul>	0-15
3	<p>Proximity of the nearest office to the project location:</p> <ul style="list-style-type: none"> <li>a. Location</li> <li>b. Number of staff at the nearest office</li> </ul>	0-15
4	<p>Current and Projected Workload</p> <p>Rating is to reflect the workload (both current and projected) of the firm, staff assigned, and the percentage availability of the staff member assigned. Respondents which fail to note both existing and projected workload conditions and percentage of availability of staff assigned shall receive zero (0) points</p>	0-15
5	<p>Demonstrated Prior Ability to Complete Project on Time</p> <p>Respondents will be evaluated on information provided regarding the firm's experience in the successful completion and steadfast conformance to similar project schedules. Provide an example of successful approaches utilized to achieve a timely project completion. Respondents who demonstrate the ability to complete projects on time shall receive more points.</p>	0-15
6	<p>Demonstrated Prior Ability to Complete Project on Budget</p> <p>Proposers will be evaluated on their ability to adhere to initial design budgets. Examples provided should show a comparison between initial negotiated task costs and final completion costs. Respondents should explain in detail any budgetary overruns due to scope modifications. Respondents which fail to provide schedule and budget information as requested will receive zero (0) points.</p>	0-15
7	<p>Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)</p>	0-10

Additional 0-5% for Tier1/Tier2 Local Business will be calculated on combined scoring totals of each company.

**NOTE:**

Financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure; however, financial statements submitted to prequalify for a solicitation, and are not required by the City, may be subject to public disclosure.

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

The Committee has the option to use the above criteria for the initial ranking to short-list Proposers and to use an ordinal ranking system to score short-listed Proposers following presentations (if deemed necessary) with a score of "1" assigned to the short-listed Proposer deemed most qualified by the Committee.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short listing purposes. After an initial review of the Proposals, the City may invite Proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of no fewer than three firms deemed to be the most highly qualified to perform the service. If three or less firms respond to the Solicitation, the list will contain the ranking of all responses.

The City Commission has the authority to (including, but not limited to); approve the recommendation; reject the recommendation and direct staff to re-advertise the solicitation; or, review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

**H. Hold Harmless and Indemnification**

Proposer covenants and agrees that it will indemnify and hold harmless the City and all of its officers, agents, and employees from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Proposer, whether direct or indirect, or whether to any person or property to which the City or said parties may be

subject, except that neither the Proposer nor any of its subcontractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused by or resulting from the sole negligence of the City or any of its officers, agents or employees.

**I. Right to Audit**

Contractor's records which shall include but not be limited to accounting records, written policies and procedures, computer records, disks and software, videos, photographs, subcontract files (including proposals of successful and unsuccessful bidders), originals estimates, estimating worksheets, correspondence, change order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to this contract (all the foregoing hereinafter referred to as "records") shall be open to inspection and subject to audit and/or reproduction, during normal working hours, by Owner's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the contractor or any of his payees pursuant to the execution of the contract. Such records subject to examination shall also include, but not be limited to, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with this contract.

For the purpose of such audits, inspections, examinations and evaluations, the Owner's agent or authorized representative shall have access to said records from the effective date of this contract, for the duration of the Work, and until 5 years after the date of final payment by Owner to Consultant pursuant to this contract.

Owner's agent or its authorized representative shall have access to the Contractor's facilities, shall have access to all necessary records, and shall be provided adequate and appropriate work space, in order to conduct audits in compliance with this article. Owner's agent or its authorized representative shall give auditees reasonable advance notice of intended audits.

Contractor shall require all subcontractors, insurance agents, and material suppliers (payees) to comply with the provisions of this article by insertion of the requirements hereof in any written contract agreement. Failure to obtain such written contracts which include such provisions shall be reason to exclude some or all of the related payees' costs from amounts payable to the Contractor pursuant to this contract.

**J. Retention of Records and Right to Access**

The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:

1. Keep and maintain public records required by the City in order to perform the service;
2. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a

reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;

3. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law;

4. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and

5. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

**K. Communications**

No negotiations, decisions, or actions shall be initiated or executed by the firm as a result of any discussions with any City employee. Only those communications, which are in writing from the City, may be considered as a duly authorized expression on behalf of the City. In addition, only communications from firms that are signed and in writing will be recognized by the City as duly authorized expressions on behalf of firms.

**L. No Discrimination**

There shall be no discrimination as to race, sex, color, age, religion, or national origin in the operations conducted under any contract with the City.

**M. Independent Contractor**

The selected firm will conduct business as an independent contractor under the terms of this contract. Personnel services provided by the firm shall be by employees of the firm and subject to supervision by the firm, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this agreement shall be those of the firm.

**N. Staff Assignment**

The City of Pompano Beach reserves the right to approve or reject, for any reasons, Proposer's staff assigned to this project at any time. Background checks may be required.

**O. Contract Terms**



The contract resulting from this Solicitation shall include, but not be limited to the following terms:

The contract shall include as a minimum, the entirety of this Solicitation document, together with the successful Proposer's proposal. Contract shall be prepared by the City of Pompano Beach City Attorney.

If the City of Pompano Beach defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of the contractor, its employees, agents or servants during the performance of the contract, whether directly or indirectly, contractor agrees to reimburse the City of Pompano Beach for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action or lawsuit.

**P. Waiver**

It is agreed that no waiver or modification of the contract resulting from this Solicitation, or of any covenant, condition or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this contract, or the right or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

**Q. Survivorship Rights**

This contract resulting from this Solicitation shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representative, successors and assigns.

**R. Termination**

The contract resulting from this Solicitation may be terminated by the City of Pompano Beach without cause upon providing contractor with at least sixty (60) days prior written notice.

Should either party fail to perform any of its obligations under the contract resulting from this Solicitation for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting part will have the right to terminate the contract immediately upon delivery of written notice to the defaulting part of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

**S. Manner of Performance**

Proposer agrees to perform its duties and obligations under the contract resulting from this Solicitation in a professional manner and in accordance with all applicable local, federal and state laws, rules and regulations.

Proposer agrees that the services provided under the contract resulting from this Solicitation shall be provided by employees that are educated, trained and experienced, certified and licensed in all areas encompassed within their designated duties. Proposer

agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws or rules and regulations. Proposer further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all license, permits, registration, authorization or certification required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of contract.

**T. Acceptance Period**

Proposals submitted in response to this Solicitation must be valid for a period no less than ninety (90) days from the closing date of this solicitation.

**U. Conditions and Provisions**

The completed proposal (together with all required attachments) must be submitted electronically to City on or before the time and date stated herein. All Proposers, by electronic submission of a proposal, shall agree to comply with all of the conditions, requirements and instructions of this solicitation as stated or implied herein. All proposals and supporting materials submitted will become the property of the City.

Proposer's response shall not contain any alteration to the document posted other than entering data in spaces provided or including attachments as necessary. By submission of a response, Proposer affirms that a complete set of bid documents was obtained from the eBid System or from the Purchasing Division only and no alteration of any kind has been made to the solicitation. Exceptions or deviations to this proposal may not be added after the submittal date.

All Proposers are required to provide all information requested in this solicitation. Failure to do so may result in disqualification of the proposal.

The City reserves the right to postpone or cancel this solicitation, or reject all proposals, if in its sole discretion it deems it to be in the best interest of the City to do so.

The City reserves the right to waive any technical or formal errors or omissions and to reject all proposals, or to award contract for the items herein, in part or whole, if it is determined to be in the best interests of the City to do so.

The City shall not be liable for any costs incurred by the Proposer in the preparation of proposals or for any work performed in connection therein.

**V. Standard Provisions**

1. Governing Law

Any agreement resulting from this Solicitation shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement will be in Broward County, Florida.

2. Licenses

In order to perform public work, the successful Proposer shall:

Be licensed to do business in Florida, if an entity, and hold or obtain such Contractor' and Business Licenses if required by State Statutes or local ordinances.

3. Conflict Of Interest

For purposes of determining any possible conflict of interest, each Proposer must disclose if any Elected Official, Appointed Official, or City Employee is also an owner, corporate officer, or an employee of the firm. If any Elected Official, Appointed Official, or City Employee is an owner, corporate officer, or an employee, the Proposer must file a statement with the Broward County Supervisor of Elections pursuant to §112.313, Florida Statutes.

4. Drug Free Workplace

The selected firm(s) will be required to verify they will operate a "Drug Free Workplace" as set forth in Florida Statute, 287.087.

5. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

6. Patent Fees, Royalties, And Licenses

If the selected Proposer requires or desires to use any design, trademark, device, material or process covered by letters of patent or copyright, the selected Proposer and his surety shall indemnify and hold harmless the City from any and all claims for infringement by reason of the use of any such patented design, device, trademark, copyright, material or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay by reason of any infringement at any time during or after completion of the work.

7. Permits

The selected Proposer shall be responsible for obtaining all permits, licenses, certifications, etc., required by federal, state, county, and municipal laws, regulations, codes, and ordinances for the performance of the work required in these specifications and to conform to the requirements of said legislation.

8. Familiarity With Laws

It is assumed the selected firm(s) will be familiar with all federal, state and local laws, ordinances, rules and regulations that may affect its services pursuant to this Solicitation. Ignorance on the part of the firm will in no way relieve the firm from responsibility.

9. Withdrawal Of Proposals

A firm may withdraw its proposal without prejudice no later than the advertised deadline for submission of proposals by written communication to the General Services Department, 1190 N.E. 3<sup>rd</sup> Avenue, Building C, Pompano Beach, Florida 33060.

10. Composition Of Project Team

Firms are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless otherwise provided for by way of a negotiated contract or written amendment to same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

11. Invoicing/Payment

All invoices should be sent to City of Pompano Beach, Accounts Payable, P.O. Drawer 1300, Pompano Beach, Florida, 33061. In accordance with Florida Statutes, Chapter 218, payment will be made within 45 days after receipt of a proper invoice.

12. Public Records

- a. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:
  - i. Keep and maintain public records required by the City in order to perform the service;
  - ii. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;
  - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and

- iv. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.
- b. Failure of the Contractor to provide the above described public records to the City within a reasonable time may subject Contractor to penalties under 119.10, Florida Statutes, as amended.

## **PUBLIC RECORDS CUSTODIAN**

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**CITY CLERK  
100 W. Atlantic Blvd., Suite 253  
Pompano Beach, Florida 33060  
(954) 786-4611  
[RecordsCustodian@copbfl.com](mailto:RecordsCustodian@copbfl.com)**

### **W. Questions and Communication**

All questions regarding the Solicitation are to be submitted using the Questions feature in the eBid System. Questions must be received at least seven (7) calendar days before the scheduled solicitation opening. Oral and other interpretations or clarifications will be without legal effect. Addenda will be posted to the solicitation in the eBid System, and it is the Proposer's responsibility to obtain all addenda before submitting a response to the solicitation.

### **X. Addenda**

The issuance of a written addendum or posting of an answer in response to a question submitted using the Questions feature in the eBid System are the only official methods whereby interpretation, clarification, or additional information can be given. If any addenda are issued to this solicitation the addendum will be issued via the eBid System. It shall be the responsibility of each Proposer, prior to submitting their response, to contact the City Purchasing Office at (954) 786-4098 to determine if addenda were issued and to make

such addenda a part of their proposal. Addenda will be posted to the solicitation in the eBid System.

Y. **Contractor Performance Report**

The City will utilize the Contractor Performance Report to monitor and record the successful proposer's performance for the work specified by the contract. The Contractor Performance Report has been included as an exhibit to this solicitation.

**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE THE FORM IN ITS ENTIRITY AND INCLUDE THE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

***PROPOSER INFORMATION PAGE***

\_\_\_\_\_, \_\_\_\_\_  
(number) (Title)

To: The City of Pompano Beach, Florida

The below named company hereby agrees to furnish the proposed services under the terms stated subject to all instructions, terms, conditions, specifications, addenda, legal advertisement, and conditions contained in the solicitation. I have read the solicitation and all attachments, including the specifications, and fully understand what is required. By submitting this proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal submitted by:

Name (printed) \_\_\_\_\_ Title \_\_\_\_\_

Company (Legal Registered) \_\_\_\_\_

Federal Tax Identification Number \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Email Address \_\_\_\_\_

**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**PROJECT TEAM**

SOLICITATION NUMBER \_\_\_\_\_

Federal I.D.# \_\_\_\_\_

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	_____	_____	_____
Project Manager	_____	_____	_____
Asst. Project Manager	_____	_____	_____
Other Key Member	_____	_____	_____
Other Key Member	_____	_____	_____

**SUB-CONSULTANT**

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	_____	_____
Landscaping	_____	_____
Engineering	_____	_____
Other Key Member	_____	_____
Other Key Member	_____	_____
Other Key Member	_____	_____

(use attachments if necessary)



**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE THE FORM IN ITS ENTIRETY AND INCLUDE THE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**VENDOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES LISTS**

Respondent Vendor Name: \_\_\_\_\_

Vendor FEIN: \_\_\_\_\_

Section 287.135, Florida Statutes, prohibits agencies from contracting with companies, for goods or services over \$1,000,000, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Further, Section 215.4725, Florida Statutes, prohibits agencies from contracting (at any dollar amount) with companies on the Scrutinized Companies that Boycott Israel List, or with companies that are engaged in a boycott of Israel. As the person authorized to sign electronically on behalf of Respondent, I hereby certify by selecting the box below that the company responding to this solicitation is not listed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I also certify that the company responding to this solicitation is not participating in a boycott of Israel, and is not engaged in business operations in Syria or Cuba. I understand that pursuant to sections 287.135 and 215.4725, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

I Certify



### Exhibit – Contractor Performance Report

CATEGORY	RATING	COMMENTS
<b>1. Quality Assurance/Quality Control</b> - Product/Services of high quality - Proper oversight - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>2. Record Keeping</b> -Accurate record keeping -Proper invoicing -Testing results complete	Poor =1 Satisfactory =2 Excellent =3	
<b>3. Close-Out Activities</b> - Restoration/Cleanup - Deliverables met - Punch list items addressed	Poor =1 Satisfactory =2 Excellent =3	
<b>4. Customer Service</b> - City Personnel and Residents - Response time - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>5. Cost Control</b> - Monitoring subcontractors - Change-orders - Meeting budget	Poor =1 Satisfactory =2 Excellent =3	
<b>6. Construction Schedule</b> - Adherence to schedule - Time-extensions - Efficient use of resources	Poor =1 Satisfactory =2 Excellent =3	
<b>SCORE</b>	_____	<b>ADD ABOVE RATINGS/DIVIDE TOTAL BY NUMBER OF CATEGORIES BEING RATED</b>

#### **RATINGS**

**Poor Performance (1.0 – 1.59):** Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.

**Satisfactory Performance (1.6 – 2.59):** Generally responsive, effective and/or efficient; delays are excusable and/or results in minor program adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.

**Excellent Performance (2.6 – 3.0):** Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal direction; customers expectations are exceeded.



## City of Pompano Beach Florida

### Local Business Subcontractor Utilization Report

Project Name <sup>(1)</sup>		Contract Number and Work Order Number (if applicable) <sup>(2)</sup>	
Report Number <sup>(3)</sup>	Reporting Period <sup>(4)</sup> to	Local Business Contract Goal <sup>(5)</sup>	Estimated Contract Completion Date <sup>(6)</sup>
Contractor Name <sup>(7)</sup>		Contractor Telephone Number <sup>(8)</sup> ( ) -	Contractor Email Address <sup>(9)</sup>
Contractor Street Address <sup>(10)</sup>	Project Manager Name <sup>(11)</sup>	Project Manager Telephone Number <sup>(12)</sup> ( ) -	Project Manager Email Address <sup>(13)</sup>

<b>Local Business Payment Report</b>						
Federal Identification Number <sup>(14)</sup>	Local Subcontractor Business Name <sup>(15)</sup>	Description of Work <sup>(16)</sup>	Project Amount <sup>(17)</sup>	Amount Paid this Reporting Period <sup>(18)</sup>	Invoice Number <sup>(19)</sup>	Total Paid to Date <sup>(20)</sup>
<b>Total Paid to Date for All Local Business Subcontractors <sup>(21)</sup> \$</b>						<b>0.00</b>

**I certify that the above information is true to the best of my knowledge.**

Contractor Name – Authorized Personnel (print) <sup>(22)</sup>	Contractor Name – Authorized Personnel (sign) <sup>(23)</sup>	Title <sup>(24)</sup>	Date <sup>(25)</sup>
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**Local Business Subcontractor Utilization Report Instructions**

- Box (1) Project Name** – Enter the entire name of the project.
- Box (2) Contract Number (work order)** – Enter the contract number and the work order number, if applicable (i.e., 4600001234, and if work order contract include work order number – 4600000568 WO 01).
- Box (3) Report Number** - Enter the Local Business Subcontractor Utilization Report number. Reports must be in a numerical series (i.e., 1, 2, 3).
- Box (4) Reporting Period** - Enter the beginning and end dates this report covers (i.e., 10/01/2016 – 11/01/2016).
- Box (5) Local Contract Goal** - Enter the Local Contract Goal percentage on entire contract.
- Box (6) Contract Completion Date** - Enter the expiration date of the contract, (not work the order).
- Box (7) Contractor Name** - Enter the complete legal business name of the Prime Contractor.
- Box (8) Contractor Telephone Number** - Enter the telephone number of the Prime Contractor.
- Box (9) Contractor Email Address** - Enter the email address of the Prime Contractor.
- Box (10) Contractor Street Address** – Enter the mailing address of the Prime Contractor.
- Box (11) Project Manager Name** - Enter the name of the Project Manager for the Prime Contractor on the project.
- Box (12) Project Manager Telephone Number** – Enter the direct telephone number of the Prime Contractor's Project Manager.
- Box (13) Project Manager Email Address** – Enter the email address of the Prime Contractor's Project Manager.
- Box (14) Federal Identification Number** – Enter the federal identification number of the Local Subcontractor(s).
- Box (15) Local Subcontractor Business Name** – Enter the complete legal business name of the Local Subcontractor(s).
- Box (16) Description of Work** – Enter the type of work being performed by the Local Subcontractor(s) (i.e., electrical services).
- Box (17) Project Amount** – Enter the dollar amount allocated to the Local Subcontractor(s) for the entire project (i.e., amount in the subcontract agreement).

- Box (18) Amount Paid this Reporting Period** – Enter the total amount paid to the Local Subcontractor(s) during the reporting period.
- Box (19) Invoice Number** – Enter the Local Subcontractor's invoice number related to the payment reported this period.
- Box (20) Total Paid to Date** – Enter the total amount paid to the Local Subcontractor(s) to date.
- Box (21) Total Paid to Date for All Local Subcontractor(s)** – Enter the total dollar amount paid to date to all Local Subcontractors listed on the report.
- Box (22) Contractor Name Authorized Personnel (print)** – Print the name of the employee that is authorized to execute the Local Subcontractor Utilization Report.
- Box (23) Contractor Name Authorized Personnel (sign)** – Signature of authorized employee to execute the Local Subcontractor Utilization Report.
- Box (24) Title** – Enter the title of authorized employee completing the Local Subcontractor Utilization Report.
- Box (25) Date** – Enter the date of submission of the Local Subcontractor Utilization Report to the City.







LOCAL BUSINESS EXHIBIT "C"  
LOCAL BUSINESS UNAVAILABILITY FORM

Solicitation # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESS(s) to bid work  
(Month) (Year)

items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said Local Businesses:

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid which was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.

LOCAL BUSINESS EXHIBIT "C"

LOCAL BUSINESS EXHIBIT "D"  
GOOD FAITH EFFORT REPORT LOCAL BUSINESS PARTICIPATION

Solicitation # \_\_\_\_\_

1. What portions of the contract have you identified as Local Business opportunities?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Did you send written notices to Local Businesses?

\_\_\_\_ Yes      \_\_\_\_ No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

\_\_\_\_ Yes      \_\_\_\_ No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

\_\_\_\_\_  
\_\_\_\_\_

7. List the Local Businesses you will utilize and subcontract amount.

_____	\$ _____
_____	\$ _____
_____	\$ _____

8. Other comments: \_\_\_\_\_

\_\_\_\_\_

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LOCAL BUSINESS EXHIBIT "D"

# Online Questions & Answers

## Event Information

Number: E-22-20  
 Title: Continuing Contracts for Professional Environmental Testing Services  
 Type: Request for Letters of Interest  
 Issue Date: 7/9/2020  
 Question Deadline: 8/3/2020 05:00 PM (ET)  
 Response Deadline: 8/24/2020 02:00 PM (ET)  
 Notes: Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide professional environmental testing services to the City on a continuing as-needed basis.

The City will receive sealed proposals until **2:00 p.m. (local), August 10, 2020.** Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

Proposer must be registered on the City's eBid System in order to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at: <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all required documents. A list of proposers will be read aloud in a public forum.

## Published Questions

<b>Question</b>	Is a firm allowed to submit as both prime and on another team (in which another firm is submitting as prime)?
<b>Answer</b>	Firms may submit specialty subconsultants on the project team form. During the preparation of a Task Order, the City may choose to use a professional firm with an active City contract to perform subconsultant work, proposed by the prime firm.
<b>Asked</b>	8/3/2020 11:24 AM (ET)

<b>Question</b>	How many references does the prime firm need to provide? Can the prime use reference from our subcontractors.
<b>Answer</b>	Two to three (maximum) references will be sufficient. A firm may NOT use the references of their subcontractors.
<b>Asked</b>	7/28/2020 03:28 PM (ET)

<b>Question</b>	Section Y – Contractor Performance Report. If Contractor Performance Report is to be submitted with the proposal, is it to be used in the reference section. If so how many references do we need. Please confirm this form is to be used once the contract is awarded and is only provided as an exhibit for informational purposes.
<b>Answer</b>	Do not include the contractor performance report in your proposal. This informational exhibit's inclusion in the solicitation is the City's notice to the would-be selected firms that their performance will be tracked.
<b>Asked</b>	7/28/2020 03:23 PM (ET)
<b>Question</b>	Surveying and Landscaping is not listed in the Scope of Services; however, they are listed on the Project Team form. If Landscaping is required, are you referring to Landscape Architecture services?
<b>Answer</b>	This RLI is requesting information on Professional Environmental testing. Please note the City is advertising individual RLI's for Professional Civil Engineering, CEI, Landscape Architectural Services, and Professional Surveying.
<b>Asked</b>	7/27/2020 03:15 PM (ET)
<b>Question</b>	On the Local Business Exhibit "B", Local Business Letter of Intent to Perform as a Local Subcontractor, it asks for a price amount. Since the projects and scopes of work to be assigned are not known at this time, can we state "To Be Determined" (TBD) on the form?
<b>Answer</b>	Yes.
<b>Asked</b>	7/16/2020 02:48 PM (ET)
<b>Question</b>	Does the Local Business Subcontractor Utilization Report have to be included with the RFP Response or will this report be utilized once the contract is awarded?
<b>Answer</b>	Do not include the local business subcontractor utilization report in your proposal. Its inclusion in the solicitation is the City's notice to the would-be selected firms that their local business commitments will be tracked.
<b>Asked</b>	7/16/2020 02:46 PM (ET)
<b>Question</b>	Section Y – Contractor Performance Report. Please confirm this form is to be used once the contract is awarded and is only provided as an exhibit for informational purposes.
<b>Answer</b>	Do not include the contractor performance report in your proposal. This informational exhibit's inclusion in the solicitation is the City's notice to the would-be selected firms that their performance will be tracked.
<b>Asked</b>	7/16/2020 11:10 AM (ET)

<b>Question</b>	Section G – Selection/Evaluation Process. The RFP states Current and Projected Workload is listed as one of the Selection Criteria; however, there is not a designated section for the current workload. Please indicate where this should be discussed in, level of detail and describe how this will be evaluated.
<b>Answer</b>	Incorporate this information at your descension. The evaluation is discussed in Section G, Item #4.
<b>Asked</b>	7/16/2020 11:09 AM (ET)
<b>Question</b>	Section E – Required Proposal Submittal – References. The RFP state that the propose list any prior projects performed for the City of Pompano Beach. What is the timeframe for the list of projects, what detail needs to be provided (i.e., name of project, completion year, cost, etc.). Is this being used to show current workload with the City? Please clarify.
<b>Answer</b>	Please limit the list to projects completed in the past 5 years. Project detail should be provided for each project performed in the City of Pompano Beach. Current projects which have not been completed should be included in the current project workload (Section G).
<b>Asked</b>	7/16/2020 11:09 AM (ET)
<b>Question</b>	Section E – Required Proposal Submittal – References. The RFP does not state the specific number of references that are required. Please clarify.
<b>Answer</b>	Two to three (maximum) references will be sufficient.
<b>Asked</b>	7/16/2020 11:09 AM (ET)
<b>Question</b>	Section E – Required Proposal Submittal – Schedule. For the Schedule section, the RFP requests the proposer shall provide a timeline that highlights proposed tasks that will meet all applicable deadlines. Each scope of work / types of projects would entail unique, project specific tasks; therefore, please elaborate on what type(s) of timelines you are referring to. Would this be one generic timeline?
<b>Answer</b>	Firms awarded a contract will be required to provide a detailed schedule during the issuance of a task order. For the RLI, please provide a technical approach on how your firm proposes to maintain a schedule on a task order.
<b>Asked</b>	7/16/2020 11:08 AM (ET)
<b>Question</b>	Project Team Form. On the Project Team form, there are only two blank lines for “Other Key Member” under PRIME section and only three blank lines under SUB-CONSULTANT section. Please clarify that the proposer can add additional “Other Key Member” lines to the form for both the PRIME and SUB-CONSULTANT?
<b>Answer</b>	Firms may submit specialty subconsultants on the project team form. During the preparation of a Task Order, the City may choose to use a professional firm with an active City contract to perform subconsultant work, proposed by the prime firm.
<b>Asked</b>	7/16/2020 11:08 AM (ET)

<b>Question</b>	Please clarify if the City is requesting us to describe our firm's environmental engineering services related to the types of projects or is the City looking for experience performing the actual services listed under Introduction (i.e. environmental engineering services related to parks and recreational facilities or actual design and/or construction of parks and recreational facilities)?
<b>Answer</b>	This RLI is requesting information on Professional Environmental testing. Please note the City is advertising individual RLI's for Professional Civil Engineering, CEI, Landscape Architectural Services, and Professional Surveying. Construction is not part of this RLI.
<b>Asked</b>	7/16/2020 11:08 AM (ET)

<b>Question</b>	Scope of Services. Under "Scope of Services", the RFP states "The scope of services may include, but is not limited to, the following:" •Prepare preliminary reports and/or alternative recommendations. This may include various types of research, modeling, testing and field data analysis. •Prepare all required permit applications and submittal packages as required for permit issuance of all agency permits (i.e. Federal, State, County and City) •Provide project management services for projects, including turbidity monitoring. •Prepare recommendations and cost estimates for compliance with regulatory requirements. •Provide project close-out services. This may include preliminary and final acceptance of projects, preparation and approval of punch list items and project certification as required to all permitting agencies. •Prepare reports for regulatory compliance monitoring and assessments. •Reporting on endangered animals (turtles and owls)
<b>Answer</b>	The RLI contains a list of services where the City may require professional environmental testing.
<b>Asked</b>	7/16/2020 11:08 AM (ET)

<b>Question</b>	Introduction: The RFP says, "The types of projects to be undertaken may include, but are not limited to: • The City's approved Capital Improvement Plan (CIP) maybe found here: Adopted Capital Improvement Plan FY 2020-2024 • Preparation of Phase I, Phase II, and Phase III assessments • Roadway, Streetscape or Parking Lot projects. • Water or Reuse Main projects. • Gravity Sewer Main projects. • Force Main projects. • Lift station/pump station rehabilitation projects. • Parks and Recreational Facilities. • Seawall and dock construction and repair. • Storm Water/Drainage Improvement projects • Consultation for Emergency Water/Wastewater/Stormwater Repairs. • Inspection Services for Emergency Water/Wastewater/ Stormwater Repairs. • Canal and lake dredging. • Grant reimbursement, FAA and FDOT support and compliance. • SRF support and Davis Bacon Wage Reporting requirements • Support Services for Remediation • Demolition Projects
<b>Answer</b>	The RLI contains a list of project types where the City may require professional environmental testing.
<b>Asked</b>	7/16/2020 11:06 AM (ET)

<b>Question</b>	Can you please list who the incumbent firms for this contract are?
<b>Answer</b>	GFA International, Inc., Professional Service Inc., E Sciences, Inc.
<b>Asked</b>	7/14/2020 11:43 AM (ET)



<b>Question</b>	Who will be on the selection committee?
<b>Answer</b>	Qualified City staff to be determined.
<b>Asked</b>	7/14/2020 08:42 AM (ET)

<b>Question</b>	What are amount of awards per consultant under the previous contract?
<b>Answer</b>	GFA \$24,000.00 E Sciences \$297,872.54 Professional Services \$31,290 The City reserves the right to award contracts in its best interest. Past business is no indication of future contract awards.
<b>Asked</b>	7/14/2020 08:41 AM (ET)

<b>Question</b>	Is a certificate of Insurance Required with the proposal submittal and if so should it be uploaded under the Attachments tab within the Ebid System or a separate tab within the proposal response?
<b>Answer</b>	The certificate of insurance will be required for each SELECTED firm prior to contract negotiation.
<b>Asked</b>	7/14/2020 08:41 AM (ET)

<b>Question</b>	1. Who are the incumbent firms for this contract? 2. Besides the Transmittal Page, are there any other page limits on the RFP response? 3. Is there a contract funding limit?
<b>Answer</b>	1. GFA International, Inc., Professional Service Inc., E Sciences, Inc. 2. There is a 250MB limit for each attachment uploaded, but no limit on the number of attachments. 3. The RLI under "Scope of Services" discusses limits/restrictions. The City's approved Capital Improvement Plan as referenced in the RLI contains estimates of projects to be funded over the next 5 years.
<b>Asked</b>	7/10/2020 11:37 AM (ET)

<b>Question</b>	What City entity is this contract with (CRA, Engineering, etc.)?
<b>Answer</b>	Awarded City contracts will be available for use by any applicable department.
<b>Asked</b>	7/9/2020 03:47 PM (ET)



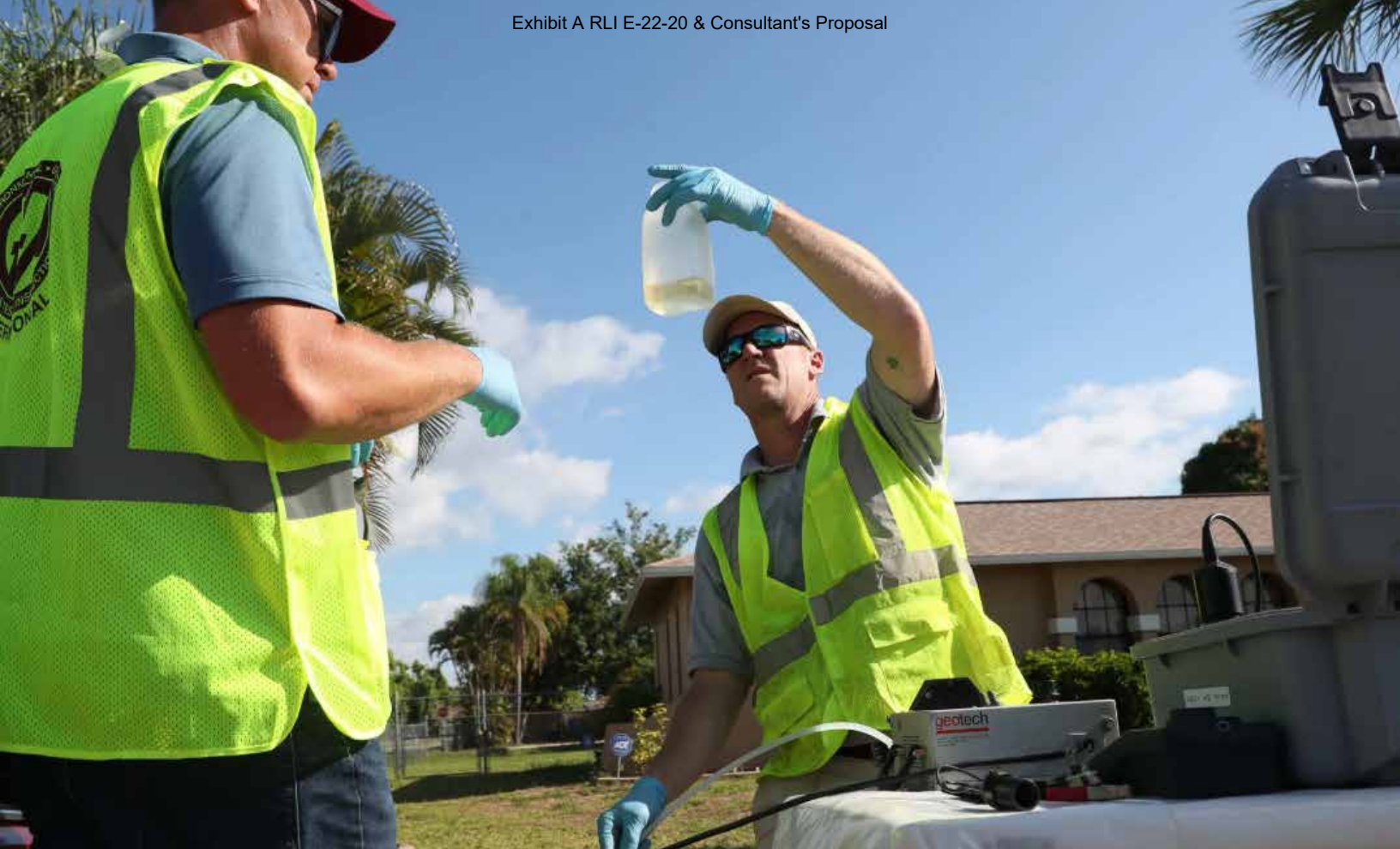
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Company



Request for Letters of Interest  
RLI E-22-20

**CONTINUING CONTRACT FOR  
PROFESSIONAL ENVIRONMENTAL  
TESTING**

CITY OF POMPANO BEACH



## **CITY OF POMPANO BEACH**

### **REQUEST FOR LETTERS OF INTEREST**

**E-22-20**

### **CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING**

**August 10, 2020, 2:00 PM**



**A Universal  
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Sciences  
Company**

**GFA International, Inc.**

1215 Wallace Drive

Delray Beach, Florida 33444

Contact: Frederick G. Kaub, P.G., L.A.C., President

Ph.: (561) 347-0070 Fax: (561) 395-5808

Email: [fred@teamgfa.com](mailto:fred@teamgfa.com)



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Date: August 10, 2020  
Attention: City of Pompano Beach  
Purchasing Department  
1190 NE 3rd Avenue, Building C  
Pompano Beach, Florida 33060

**GFA International, Inc.**

1215 Wallace Drive  
Delray Beach, FL 33444  
Ph.: (561) 347-0070  
www.teamgfa.com

Reference: **Request for Letters of Interest E-22-20  
Continuing Contract for Professional Environmental Testing**

Dear City of Pompano Beach Selection Committee,

GFA International, Inc. (GFA) is pleased to submit this Request for Qualifications package to the City of Pompano Beach to provide professional environmental testing services to the City on a continuing as-needed basis. Supported by our proven track record and past performance with numerous municipalities throughout Florida, specifically the City of Pompano Beach, we are uniquely qualified to provide the services required under this contract, as evidenced by the following enclosed documentation.

Founded in 1988, GFA International, Inc. (GFA) is a full-service Environmental and Geological consulting organization providing Environmental Consulting, Health & Safety, Geotechnical Engineering, Construction Materials Testing, Inspections, as well as Code Compliance services across a broad spectrum of industries. We offer a full-line of turn-key services and bring more than three decades of proven experience. GFA's team brings the City of Pompano Beach our renowned reputation for superior client service, thorough knowledge, and a complete understanding of your needs. As a current provider of services to the City of Pompano Beach, we are better aware of the City's processes and requirements than our competitors.

Our dynamic and experienced team is comprised of highly qualified in-house environmental professionals. These individuals include Professional Engineers, Professional Geologists, Environmental Specialists, American Board of Industrial Hygiene (ABIH) Certified Industrial Hygienists (CIH), Florida Licensed Mold Assessors, Florida Licensed Radon Measurement Technicians, EPA Certified Lead Inspector / Risk Assessors, Florida Licensed Asbestos Consultants, a team of EPA Accredited AHERA Inspectors, Management Planners, Designers, Supervisors, Inspectors, and Technicians. These individuals have multiple years of experience with the Florida regulatory agencies that oversee these disciplines and are available on a moment's notice.

As a professional and innovative firm with traditional work ethics, GFA International has been quickly recognized by various clients for our effective performance, tireless workmanship, and commitment to the successful completion of given tasks. GFA has established a reputation as a trusted partner in delivering the right solutions through innovative approaches, quality services, and engineering excellence.

We have served redevelopment agencies, municipalities, public agencies and private clients alike. GFA's professionals have established close relationships with personnel from the State and County Environmental regulatory agencies, which promotes successful implementation of remedial strategies. Our clients have come to depend upon our knowledge of regulatory requirements and regulators, technical expertise, local knowledge, and risk management approaches that deliver the best services in the industry. In addition, GFA also negotiates reasonable scopes of work, develops and implements streamlined plans that minimize operational interruptions, and a cost-effective approach for long term planning to help avoid future events.

Our team of experienced professionals has the necessary education, training, equipment, and licenses to address all of the services detailed in the solicitation. GFA utilizes state-of-the-art equipment, global information systems, and wide-area communications, to assure our clients that the data they receive is timely, accurate, and comprehensive. GFA also owns and operates one of the largest and most diverse fleets of drilling equipment in the state. By owning, operating, and maintaining our equipment, we can deliver the highest quality product in a more cost-effective and timely manner by eliminating unnecessary subcontractor costs and delays. Our fleet includes track and truck-mounted equipment and limited access rigs for tight spaces, low overhead conditions, and over-water work, allowing us to access almost any drill





site. In addition to direct push and conventional drilling, GFA also offers Sonic drilling services. Sonic drilling is renowned for its high-quality samples, drilling speed, and capacity compared to rig weight, size, and costs. Another advantage of Sonic drilling is that there are virtually no soil and water spoils that may otherwise need to be disposed of when drilling on environmentally impacted sites, thus saving thousands of dollars for our clients. Our drill crews have experience in handling a wide range of geologic situations in a variety of settings; their drilling experience combined with state-of-the-art technological capabilities means we successfully complete jobs even under the most challenging drilling conditions.

GFA utilizes nationally accredited laboratories for all our analytical testing. GFA maintains the majority of our own calibrated equipment and sampling materials, which will assist in the success of this contract. In short, we have the resources, equipment, and transportation necessary to perform all associated tasks and activities that the City of Pompano Beach may require.

### **DEDICATED CONTRACT MANAGER**

The project manager for this contract will be Jonathan Bulley, PMP, who will act on behalf of GFA with respect to directing, coordinating, and administering all aspects of the services to be provided and performed.

Jonathan Bulley, PMP  
 Environmental Department Manager / Authorized Representative  
 1215 Wallace Drive  
 Delray Beach, Florida 33444  
 Office: (561) 347-0070 Direct Line : (561) 270-6864  
 Email: jbulley@teamgfa.com

### **GFA'S APPROACH OF SERVICES / GUIDING PRINCIPALS**

Our mission is to provide the City of Pompano Beach with cost-effective, efficient Environmental Testing services that ensure the standard of performance of our industry. Since our inception, our emphasis has been to aggressively pursue the interests of our clients. GFA has established a reputation as a trusted partner in delivering solutions our clients can trust, added value through our innovative abilities, and exceptional service. Our success is exhibited by our tenure with our clients, many of whom we have served for over 20 years.

GFA works diligently to ensure unparalleled customer service by understanding client objectives, remaining responsive and communicative, and recognizing the importance of deadlines. We deliver projects on time and within budget, and to the most stringent standards. Integrity is the keystone of our business relationship with all of our clients. Not only are our employees committed to fulfilling your needs, but also the hands-on principle management team is readily available to be of service, anywhere at any time. We are the company to choose for performance, efficiency, reliability, cost-effectiveness, and superior service.

Contained in this qualifications package are all the required materials and enclosures to clearly show why GFA is the most qualified environmental firm to support this contract successfully. Not only do we have over thirty-two years of Environmental Testing experience, but we also have the financial capability, resources, insurance requirements, and willingness to execute a standard agreement to perform the entire scope of work required by the City of Pompano Beach.

We would like to thank the City of Pompano Beach for the opportunity to present our qualifications and experience. We also would like to express our appreciation for your time in reviewing this document and any consideration given toward GFA International, Inc.

From our Team to Yours,  
**GFA International, Inc.**

  
 Frederick G. Kaub, P.G., L.A.C.  
 President / Authorized Representative  
 Email: fred@teamgfa.com

  
 Jonathan Bulley, PMP  
 Environmental Dept. Manager / Authorized Representative  
 Email: jbulley@teamgfa.com

Tab 2

## Technical Approach



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## ENVIRONMENTAL APPROACH AND VISION

GFA's vision for the City of Pompano Beach is to develop a proactive environmental policy that addresses compliance issues as they arise before they become problems and potential expenses for the City.

GFA's project approach will always heed the ultimate goal: preparing to develop a solution that will efficiently meet any necessary needs. For instance, deciding where to cut expenses is critical but not always visible. Trying to save money during site investigation by collecting fewer samples, using less expensive analyses, or avoiding sophisticated modeling can ultimately cause costly errors; information gathered during an investigation can be used to negotiate the most favorable cleanup levels (if necessary) for the site.

Our approach to projects also means that all work will be performed in accordance with Florida Administrative Code (FAC) 62-780 (Contaminated Site Cleanup Criteria) and in general accordance with American Society for Testing and Materials Standard Practice for Environmental Site Assessments (ASTM Practice E 1903-97), as well as the Florida Department of Environmental Protection's (FDEP) Standard Operating Procedures for Field Sample Collection (DEP-SOP 001/01).

From the issuance of the individual task order, GFA will develop a comprehensive timeline using Microsoft Project® or Microsoft Excel® depending on the project scope, for the performance of each activity associated with the work scope and submit the schedule for the City of Pompano Beach's approval. Subsequent to the approval, the work will be managed by our team of professionals in close communication with City representatives. It will be the responsibility of the GFA Principal in Charge and co-owner, Frederick Kaub, PG and Jonathan Bulley, M.S., PMP., to interact with the City of Pompano Beach and its project team to determine how the needs of the project will be best served on an item-by-item basis. Key personnel within the company will remain easily accessible at all times and the project representatives will be well informed of the status of ongoing progress.



During field activities, senior and staff Professionals will be performing regular site visits to verify the continuity of the work plan. If the work plan needs modification based on project specific conditions, adjustments can be made.

The client will be notified in each case prior to the implementation of additional or alternative services. Innovative alternatives designed to provide higher levels of accuracy and overall cost effectiveness will be suggested whenever possible. Our technical teams will be available on a 24-hour basis if required, and points of contact will be established for after-hours service. GFA stands ready to service our clients and their project needs around the clock whether it is scheduled work or emergency in nature.

## APPROACH TO SITE EVALUATION

Preliminary site assessment work involves a review of existing data including a desk-top review, and site reconnaissance. A thorough site investigation, including site characterization, high resolution site characterization, fate and transport modeling and site specific risk assessment can significantly cut any necessary overall remediation costs. GFA can often effectively minimize site investigation costs by carefully focusing the work to avoid collection of extraneous samples, and through the use of field-screening techniques.

This investigation stage is critically important to cost reduction because the information gathered can be used to negotiate the most favorable cleanup levels (if any are necessary) for the site. The solution should also have the lowest costs and distribute those costs over time in the most beneficial way in order to determine preference of either paying most of the costs upfront (i.e. a solution) with high capital costs and low operation and maintenance costs, or a solution distributing the costs over time with relatively low capital costs but higher operation and maintenance costs. By policy, regulatory agencies are conservative when setting cleanup levels. Once these levels are determined, changing them is costly and extremely difficult.





## STEPS OF THE PRELIMINARY ASSESSMENT PHASE I SITE RECONNAISSANCE

Identification of potential contaminant point sources and environmental concerns at the site.

Identification, in a preliminary manner, of the subsurface conditions at and near the site vicinity to develop a site conceptual model.

Establishment of a framework for subsequent site investigation work.

### Desktop Review

In the desktop review, existing data for the site and site area are reviewed. Data may include:

Regulatory and compliance data including records of inspections, warning letters, enforcement actions, consent orders for State, County and Local regulatory agencies.

- Environmental property audits.
- City directory searches to determine historical land use and potential contaminant source areas in the site vicinity.
- Occupational licenses and business permits.
- Review of historical aerial photographs.
- Review of topographical maps.
- Historical maps and fire insurance records (such as Sanborn maps).
- Review of assessment/remedial work at nearby sites (particularly service stations).
- Review of facility as-built drawings.
- Utility records, including videos of sewer lines and pressure testing.
- Interview of real property owner, business owner/operator and employees regarding any recent facility operations or waste management practices.

## APPROACH TO PHASE I ENVIRONMENTAL ASSESSMENTS (DUE DILIGENCE)

### Records Review

A record review is conducted to help identify potential environmental liabilities associated with current and past uses of the property. The record review includes both environmental information and historical use information readily available in public records. Information concerning potential environmental liabilities associated with known nearby properties is obtained using a computer database records search in accordance with minimum search distances specified in the ASTM Standards on Environmental Site Assessments for Commercial Real Estate (the current standard for

Phase I environmental site assessments). Other historical sources include: aerial photographs, Sanborn Fire Insurance maps, city directories, historical topographic maps, and building permits.

### Site Reconnaissance

A site reconnaissance is conducted to identify environmental liabilities. Current and past land-use practices that may be visible during the site reconnaissance include, but are not limited to, storage tanks, drums, and containers, stained soil and stressed vegetation, drains and sumps, solid waste, and wells.

### Interviews

The current owner, tenant, or other knowledgeable person is given a questionnaire form to fill out and return. The form allows the knowledgeable person to disclose environmental issues or conditions that may be present on this site.

### Report Preparation

A report is then prepared documenting the information and findings of the environmental assessment. The report includes a map depicting the location of properties identified in the data base search of environmental release sites. In addition, the report provides an opinion regarding the potential presence and impact of environmental liabilities identified. If environmental liabilities are identified, we provide recommendations for follow-up assessment and cost estimates to implement the recommendations.





## **APPROACH TO PHASE II ENVIRONMENTAL SITE ASSESSMENTS, SOIL CONTAMINATION TESTING, ASSESSMENT AND REMEDIATION PLAN; MISCELLANEOUS CONTAMINATION TESTING, ASSESSMENT AND REMEDIATION PLAN; ABOVE GROUND AND BELOW GROUND PETROLEUM STORAGE TANK CONTAMINATION TESTING AND EVALUATION**

GFA's approach to environmental assessment is to tailor the sampling program to the specific project. Samples can be obtained using a variety of methods, including:

- Surface grab sample
- Shallow hand auger sample
- Direct push sampling (i.e., Geoprobe or CPT)
- Hollow-stem auger drilling and sampling
- Backhoe excavation observation
- Soil gas sampling

The appropriate sampling methodology is dependent on the following:

- Suspected source of contamination (point source versus non-point source)
- Suspected type of contaminant (volatile or non-volatile)
- Media affected (soil only or soil and groundwater)
- Anticipated depth of contamination
- Soil/geologic conditions at the site
- Depth to groundwater

If groundwater sampling is required, this can be conducted in conjunction with direct push soil sampling or conventional drilling. Sampling can include one-time sampling conducted during the soil sampling event, or installation of monitoring wells to allow periodic monitoring. Soil and water samples will be collected in laboratory supplied containers and placed in a cooler on wet ice and transported under proper chain-of-custody protocol. An Environmental Scientist will perform sample collection activities, provide the sample(s) to a laboratory, and prepare a report summarizing the findings and recommendations. If three or more wells are installed, depth of water can be referenced to established survey points to determine groundwater flow direction and gradient.

Soil or groundwater samples are analyzed for suspected contaminants using appropriate EPA or State methodology in laboratories certified by the State to conduct such tests. The analytical testing program is tailored to the suspected contaminants. For example, if a site involves a tank that was used to store gasoline, the soil samples would be analyzed for total petroleum hydrocarbons – modified for gasoline and volatile aromatics (benzene, toluene, ethylbenzene, and total xylenes). The analysis may also include lead, if the tank was used to store leaded gasoline, and gasoline additives, such as MTBE, based on the period of operation.

The concentrations of contaminants detected are initially compared to published cleanup target levels. If the levels of contaminants can be demonstrated to be below the default cleanup standards, remediation would not be required. If the levels are above the default cleanup levels or there are no listed standards for a specific contaminant, then site specific risk-based analysis can be conducted to further evaluate the significance of the contamination levels. US-EPA has developed a number of risk based methodologies to evaluate human health and environmental risk. Risk based cleanup levels can be applied to a site that incorporates site specific conditions (nature of contamination, proximity to receptors, exposure pathways, etc.) and establishes cleanup objectives. In our experience, it is critical to establish cleanup objectives early on in an assessment program. This avoids unnecessary assessment in areas that may have levels of contaminants below significant thresholds.

All site activities will be performed in accordance with the Florida Department of Environmental Protection (FDEP) Standard Operating Procedures for Field Sample Collection (DEP-SOP 001/01) and Chapter 62-780 of the Florida Administrative Code (FAC). A report of findings including discussion of work performed, results, conclusions, recommendations, tables, figures, and appendices will be prepared and an Environmental Scientist and reviewed by a licensed Professional Geologist or Engineer.



### **APPROACH TO CONTAMINATION ASSESSMENT REPORTS, DESIGN REMEDIATION SYSTEMS RELATED TO CONTAMINATION FOUND AT CITY SITES AND REMEDIAL ACTION PLAN DEVELOPMENT**

When it comes to site soil and groundwater remedial action planning and implementation, GFA enjoys a state-wide reputation for completing projects on time and within budget while also providing innovative, cost effective and swift resolution to specific environmental problems. GFA also believes in acting as a true consultant in the recovery of funds through state and local reimbursement programs. In many cases, the costs associated with assessment and remediation can be recovered. GFA has been very proactive over the years in the recovery of funds that may have never been otherwise realized.

### **COST SAVING APPROACH**

GFA International is well aware that construction projects face many challenges: budget constraints, safety issues, environmental impact, etc. By applying value methodology (also called value engineering, value analysis or value management) to construction projects, GFA International is able to save its clients significant amounts of money and time. These concepts benefit GFA clients and taxpayers by:

- Reducing project costs
- Reducing paperwork
- Simplifying procedures
- Improving project schedules
- Reducing waste
- Increasing efficiency
- Using resources more effectively
- Developing innovative solutions

### **VALUE METHODOLOGY APPLICABILITY**

GFA applies Value Methodology wherever cost and/or performance improvement is desired. That improvement can be measured in terms of monetary aspects and/or other critical factors such as productivity, quality, time, energy, environmental impact and durability. It can beneficially be applied to virtually all areas of construction. With respect to this submittal, Value Methodology is applicable to professional engineering services primarily in the Environmental arena.

### **COST CONTROL**

It is GFA's obligation to be cost conscious in our attempts to ensure that our client's needs are met. We are responsive to the needs of our clients without compromising the integrity of the work and have developed an effective policy in partnering with our clients throughout the term of our contracts.

Once awarded a project, GFA's principal management team will meet with City representatives to identify cost estimates for the full scope of a project. Recommendations will be made at this point to manage costs before the actual work has begun, and once cost issues have been resolved, only then does GFA commence work.

It is our mission to communicate with our client before and during the work to come to mutually agreeable terms. We intend to provide the City of Pompano Beach with a level of comfort knowing that GFA International views cost management as a critical concern.

GFA maintains full management control over the scheduling and quality of our work. Should a problem arise with which the City of Pompano Beach is not comfortable, we would urge your representative to contact our Senior Management and or Principals in our firm for immediate resolution. Since the company's inception, we have made a commitment to an "open door" policy with all of our clients and employees and have found this to be profitable and agreeable to both.

Tab 3  
**Schedule**



**A Universal  
Engineering  
Sciences  
Company**



## SCHEDULE:

It will be its responsibility of the GFA Contract Manager, Jonathan Bulley, PMP, to interact with the City of Pompano Beach and the assigned project team to determine how the needs of the project will be best served on an item-by-item basis. Once awarded the project, GFA's management team will meet with City representatives to identify cost estimates for project scope. Recommendations will be to manage cost before the work has begun, and once cost issues have been resolved, GFA will commence work. Work assignments will be delegated to the appropriate Senior and Staff professionals within our organization for execution.

At that time, project milestone dates will be established, and the quality assurance project plan will be implemented. A project information sheet will then be processed within the GFA office to specify what the job consists of and what distribution will be required for reporting.

As field work is completed, a dedicated staff professional will then proceed to produce reporting data and formalize the deliverable work products. Drafts of the deliverables will then be reviewed between the Senior Staff Professional and the Project Manager. A final deliverable work product will then be issued for the client use. If required, draft reports can be reviewed by the City of Pompano Beach for any additional comments prior to the final deliverables.

Key personnel within the company will remain easily accessible at all times, and the project representatives will be well informed of the status of ongoing progress. During field activities, Senior and Staff Professionals will be performing regular site visits to verify the continuity of the work plan. If the work plan needs modification based on project-specific conditions, adjustments will be made. The client will be notified in each case before the implementation of additional or alternative services. Our technical crews are available on a 24-hour basis if required, and GFA will provide the City with a telephone number for 24-hour service. We understand that at certain times (i.e., nights, holidays, and weekends), our services may be needed so as not to disrupt the City of Pompano Beach functions, we will be fully prepared to respond. It is typical to be servicing projects around the clock, whether it is scheduled work or emergency in nature.

## COMMUNICATION METHODS & PROCEDURES

It is our mission to communicate with the City of Pompano Beach before and during the work to come to mutually agreeable terms. We intend to provide the City with a level of comfort knowing that GFA views cost management as a critical concern.

It is GFA's obligation to be cost conscious in our attempt to ensure that all of the City's needs are met. We are responsive to the needs of our clients without compromising the integrity of the work and have developed an effective policy in partnering with our clients throughout the term of our contracts. During the duration of the contract, GFA will continuously communicate potential areas for improvement with the City's team members.

GFA will coordinate with the City of Pompano to maintain full management control over the scheduling and quality of our work. Should a problem arise, we would urge City of Pompano representatives to contact our Senior Management and/or Principals for immediate resolution.

Since inception, GFA has made a commitment to an open-door policy with all of our clients and team members and have found this to be a mutually beneficial approach.

### Scheduling

- Licensed and experienced Environmental personnel will be provided to the City of Pompano Beach on an as-needed basis
- For emergency situations that may occur outside of normal business hours, GFA's personnel will be available and can be notified by the City at any time.
- Environmental Professionals can be made available within 24 to 48 Hours (Same Day if Necessary)
- All GFA personnel will have cell phones, vehicles (equipped with GPS for efficient scheduling) and required equipment

### Coordination and Time Frame Procedures

- GFA will schedule all required testing with City of Pompano representatives or contractors.
- Various QA Laboratory / Field Technicians
- Report directly to the assigned City of Pompano representatives
- Create all required field and review all laboratory reports





### **Experience in Handling All Requested Services and Associated Time Frames**

- GFA has extensive experience with all environmental sampling and assessment requests.
- GFA can handle all the coordination efforts of Environmental Professionals and Technicians for several project sites involving various levels of contamination.

### **CURRENT WORKLOAD**

Prior to presenting this qualification statement, our Principals reviewed the anticipated scope of work under this contract to determine the allocation of our company resources should we become the successful consultant.

GFA's staff and resources provide maximum flexibility to meet our clients' scheduling needs. The nature of our work requires us to typically provide services on an expedited basis. Our typical back-log is made up of many short duration assignments and therefore our workload varies on a weekly basis.

Furthermore, long-term contracts are of indefinite quantity making workload dependent upon individual work orders, and difficult to predict.

The Team GFA workload capacity is strategically managed to enable us to respond successfully to emergency situations and fast-tracked projects. Based on prior experience, we believe that our present and future workload capacity is more than adequate to conduct the required services for this contract in a prompt (timely) and efficient manner.

### **COMMITMENT TO AVAILABILITY**

GFA prides itself on maintaining a local, available, and responsive team. We are confident of meeting the project schedules.

We are committed to exceeding your expectations and will always plan for enough capacity to meet your project needs, both anticipated and unanticipated. Our staff has the commitment and availability to fulfill this contract successfully and is also willing and able to work nights, holidays, and weekends as necessary. Our firm has the staff available to respond effectively to multiple, varied, and often simultaneous task authorizations. Regardless of the number of authorizations, complexity or size, GFA has been able to consistently deliver ALL projects on or ahead of schedule.

Our Delray Beach office and local key personnel within the company will remain easily accessible at all times, and the project representatives will stay well informed of the status of ongoing progress. During field activities, Senior and Staff Professionals will be performing regular site visits to verify the continuity of the work plan.

Tab 4  
**References**



**A Universal  
Engineering  
Sciences  
Company**



## Bradford Marine

Fort Lauderdale, Florida



The subject property is an approximate +/-15-acre commercial tract currently used as a marina. This project consists of the demolition of existing parking and construction of a one-story guardhouse and multiple two-story, +/-4,000-square foot mixed-use buildings.

### ENVIRONMENTAL TESTING SERVICES

A Phase I Environmental Site Assessment (ESA) was prepared for the subject property. The Phase I ESA identified the site's historic use as a marine maintenance facility as onsite recognized environmental conditions (RECs). Furthermore, adjoining properties including a railroad yard, lumber yard, and historic gasoline service stations were listed as offsite recognized environmental conditions. To address these concerns, GFA performed a Limited Soil and Groundwater Assessment for potential site developers/investors in December 2018. The results of this limited soil and groundwater assessment suggest widespread impacts to soils, sediment and groundwater at the subject property. Subsequently, in April of 2019, GFA performed a Site Assessment to delineate horizontal and vertical impacts of contaminant of concern onsite. GFA performed source removal activities through the excavation and disposal of approximately 1,119 tons of impacted soils. An Interim Source Removal Report was submitted to the Broward County Environmental Engineering and Permitting Division) with recommendations of No Further Action. A No Further Action Approval Letter was issued by the Division in January of 2020.

### GEOTECHNICAL ENGINEERING SERVICES

GFA performed a Geotechnical Exploration consisting of eight standard penetration test borings to depths of 50-feet below existing grade and four exfiltration tests to depths of 10-feet below existing grade. Additionally, GFA performed a Property Condition Assessment. GFA also performed an inspection of approximately 3,300-linear feet of seawall, 31 finger piers and associated deck, cap, and pilings.



### Scope of Services

Phase I ESA, Phase II ESA, Site Assessment Reporting, Source Removal, Geotechnical Engineering

### Customer Name

Fort Lauderdale Yacht Harbor, LLC

### Customer Contact Information

Mr. Michael Kelly, COO  
(412) 860-5660

### Dates of Service

2018 - 2020

### Total Contract Value:

\$428,530.00

### Change Orders:

0





## Deem Property

Sunrise, Florida



The project site is located near the northwest intersection of Hiatus Road and Northwest 44th Street in Sunrise, Florida. The site is currently vacant. In 2017, the site was utilized by the City of Sunrise for debris management during Hurricane Irma.

### ENVIRONMENTAL TESTING SERVICES

GFA performed a Limited Groundwater Assessment which included installing two temporary groundwater monitoring wells and collecting water samples from each for laboratory testing for analysis of Volatile Organic Aromatics by EPA Method 8260, Polyaromatic Hydrocarbons by EPA Method 8270, Total Recoverable Petroleum Hydrocarbons by FL-PRO and 8-RCRA metals. In addition, GFA performed a Limited Soil Assessment which consisted of collecting soil samples throughout the site using a GeoProbe rig. The soil samples were field-screened for organic vapors using an Organic Vapor Analyzer. The soil samples were submitted to a NELAC-accredited laboratory for analysis of Volatile Organic Aromatics, Polyaromatic Hydrocarbons, 8 RCRA Metals and Total Recoverable Petroleum Hydrocarbons. In addition, GFA installed additional soil borings to collect soil samples for laboratory analysis of total Methylene Chloride and leachate Methylene Chloride.

### Scope of Services

Limited Soil and Groundwater Assessment

### Customer Name

City of Sunrise

### Customer Contact Information

Mr. Alan Gavazzi, AIA  
(954) 572-2487

### Dates of Service

2017 - 2018

### Total Contract Value:

\$18,800.00

### Change Orders:

0



## Camino Real Bridge Reconstruction Project

Boca Raton, Florida



This \$8.9-million project consisted of the reconstruction and widening and resurfacing of the Camino Real Bridge over the intracoastal waterway in Boca Raton, Florida.

### ENVIRONMENTAL TESTING SERVICES

During bridge reconstruction activities, one (1) 500-gallon single-walled steel underground storage tank (UST) was discovered. The UST was abandoned in-place and filled with concrete prior to its discovery. The UST was removed from the site and properly disposed of on April 1st, 2019. GFA provided oversight and documentation for the removal and proper disposal, as well as oversight for the removal of any identified source material and free-floating product from the tank pit. A Tank Closure Assessment Report was prepared and submitted to Palm Beach County. Additional GFA services included Pre and Post Construction Video Survey, Construction Materials Testing, and Vibration Monitoring.

### CONSTRUCTION MATERIALS TESTING SERVICES

Additionally, GFA provided engineering field technicians and a certified laboratory to complete Construction Materials Testing services for the project. This included observing structural fill placement and performing field density and moisture content tests, laboratory testing of proposed fill soils, stabilized sub-grade and base to determine suitability, level 1 and 2 CTQP Earthwork Technicians, Level 1 CTQP Concrete Technicians, and compressive strength testing on laboratory cured concrete cylinders.



### Scope of Services

UST Removal and Tank Closure Assessment Reporting, Construction Materials Testing

### Customer Name

Kiewit Infrastructure South Co.

### Customer Contact Information

Ms. Mani Tennyson  
(770) 402-9954

### Dates of Service

2018 - 2019

### Total Contract Value:

\$127,006.25

### Change Orders:

2 - Client requested additional services that were not a part of the original proposal.





## Broward County Courthouse Main Parking Facility

Fort Lauderdale, Florida



This project consisted of the new construction of a six-story parking garage.

### ENVIRONMENTAL TESTING SERVICES

During redevelopment of the subject property in September of 2012, five (5) Underground Storage Tanks (USTs) were discovered in the southwestern portion of the site. The USTs are believed to be associated with the former Coca-Cola facility formerly located on the subject property during the 1940s. During UST removal activities, a Leaking Underground Storage Tank (LUST) and associated petroleum-impacted soil and groundwater were identified. In September of 2012 GFA performed initial and subsequent remedial actions including the removal of approximately 450 tons of petroleum-impacted soil and approximately 3,200 gallons of free-floating product and petroleum-impacted groundwater from the UST area. The excavated petroleum-impacted soil was transported to Waste Management's Monarch Hill landfill for appropriate disposal. Confirmation soil samples collected from the sidewalls of the excavation indicated petroleum-impacted soil was successfully removed. Following the completion of the initial remedial actions and approval of the site assessment process the property was allowed to initiate a natural attenuation monitoring only plan in early 2013. The Broward County Pollution Prevention, Remediation, and Air Quality Division (PPRAQD) approved No Further Action for the site in April 2015.



### Scope of Services

UST Removal, Remediation of Petroleum Contamination and Tank Closure Assessment Reporting

### Customer Name

Geologistics, Inc.

### Customer Contact Information

Mary Kaub  
(305) 384-0524

### Dates of Service

2012 - 2015

### Total Contract Value:

\$100,000+

### Change Orders:

0



## Boca Resort and Club

Boca Raton, Florida



The Boca Resort facility combines hotel and residential space, recreational facilities, a marina, conference center and support buildings and operations. During the foundation construction of a new marina wing, dry cleaning solvent contamination associated with the laundry building facility was discovered.

### ENVIRONMENTAL TESTING SERVICES

GFA's staff of environmental professionals completed the groundwater assessment including the installation of monitoring wells in sensitive and difficult to access locations without disturbing facility operations. GFA conducted active remediation including the including the injection of a bio-remediation agent to enhance degradation of chlorinated solvent contaminants. GFA continues to conduct quarterly groundwater sampling at the Boca Resort as part of an approved Monitoring Only Plan (MOP). We are currently exploring closure options for the site.



### Scope of Services

Site Assessment, Remediation, Natural Attenuation Monitoring and Reporting

### Customer Name

Boca Raton Resort & Club

### Customer Contact Information

Ms. Robyn Neely  
(407) 419-8549

### Dates of Service

1999 - Ongoing

### Total Contract Value:

\$200,000+

### Change Orders:

0





## Lockhart Stadium

Fort Lauderdale, Florida



This project consists of the new construction of an 18,000-seat soccer stadium, a two-story 50,000-square foot training facility, a one story 1,786-square foot concession building, a 24,431-square foot VIP three level building with a roof deck terrace, a 3,000-square foot maintenance building and associated infrastructure and on-grade paved parking areas and roadways.

### ENVIRONMENTAL TESTING SERVICES

Prior to the commencement of demolition activities, GFA provided a Certified Asbestos Building Inspector to complete a physical inspection of the facilities marked for demolition. A total of eighty bulk samples were collected for laboratory analysis.

### GEOTECHNICAL, MATERIALS TESTING, AND INSPECTION SERVICES

GFA performed a Geotechnical Exploration consisting of thirty-one standard penetration test borings to depths between 10 and 100 feet below existing site grade. Site evaluations and recommendations with respect to foundation support of the proposed construction were provide in the form of a Geotechnical Report. GFA provided a geotechnical field technician to perform Pile Installation Monitoring services. GFA also provided licensed inspectors to complete Private Provider Inspections for building, gas, electrical, plumbing, and mechanical disciplines, as well as Special and Threshold Inspections for all reinforcing steel placement, shoring and re-shoring inspection verification, concrete and grout placement monitoring, structural steel, exterior windows and doors, precast concrete units, engineered unit masonry, weld connections, bolt connections, and welding inspections. Additionally, GFA provided engineering field technicians and a certified laboratory to complete Construction Materials Testing Services for all soils and concrete materials utilized for the project completion.



### Scope of Services

Asbestos Survey, Geotechnical Engineering, Private Provider Inspections, Private Provider Plan Review, Special Inspections, Threshold Inspections, Construction Materials Testing

### Customer Name

Flynn Engineering Services, P.A

### Customer Contact Information

Mr. Jay Flynn, P.E.  
(954) 522-1004

### Dates of Service

2019 - 2020

### Total Contract Value:

\$401,780.00

### Change Orders:

1- Client requested additional services that were not a part of the original proposal.



## Ravenswood Bus Terminal

Dania Beach, Florida



The objective of this project was to provide Limited Emergency Response Soil Sampling and Analysis for approximately 500 tons of soil that was stockpiled on the site to determine if there were impacts to the material that would require specialized disposal.

### ENVIRONMENTAL TESTING SERVICES

GFA mobilized all necessary personnel and equipment to the subject property to collect 5-point composite samples from excavated soils using a stainless-steel hand auger. Soil samples were collected, placed on wet ice and transported to a NECLAC-accredited laboratory for analysis of Volatile Organic Compounds, Polycyclic Aromatic Hydrocarbons, Total Recoverable Petroleum Hydrocarbons, and RCRA 8 Metals (arsenic, barium, cadmium, chromium, lead, mercury, selenium, and silver). GFA prepare a soil sampling and analysis report summarizing the findings and necessary conclusions.

### Scope of Services

Limited Emergency Response  
Soil Sampling and Analysis

### Customer Name

Broward County Commission

### Customer Contact Information

Mr. Jamil Jalloul  
(954) 357-7035

### Dates of Service

2016

### Total Contract Value:

\$4,250.00

### Change Orders:

0





**KEITH**

## *MLK Blvd. Streetscape Improvement Phase 2*

Project Location: Pompano Beach

Project Commencement: 2015

Project Completion: 2015



**Client:** City of Pompano Beach CRA  
 Mr. Horacio Danovich, CIP Engineer  
 100 West Atlantic Boulevard  
 Pompano Beach, Florida 33060  
 954.786.7834  
 horacio.danovich@copbfl.com

**Project Description:** The Pompano Beach Northwest Community Redevelopment Agency (CRA) wanted to enhance the area along Martin Luther King Boulevard between I-95 and Dixie Highway. This area was part of the CRA's overall master plan known as the "Downtown Pompano Connectivity Plan".

The proposed improvements included multi-modal (pedestrian/bicycle/transit) friendly streetscape with landscape/hardscape beautification features along MLK Boulevard including special pavement materials, new pedestrian level and roadway decorative lighting, streetscape furnishings, utility adjustments (including undergrounding overhead FPL/Comcast/AT&T lines), and overall drainage, utility and roadway improvements.

KEITH was awarded this project as the Prime Consultant and assembled a multi-disciplinary team to complete all design aspects. KEITH as the Lead/Prime consultant was responsible for the overall team management, Engineering, Permitting, Planning, Surveying, Public Consensus and Construction Management.

After the design was complete, the CRA split the project into two construction phases due to budgeting restraints. Phase 1 would consist of Dixie Highway to NW 6th Avenue and Phase 2 would be I-95 to NW 6th Avenue.

Phase 2 was fully designed and permitted by KEITH and is pending the City approval to move to construction. When the time comes to move to construction, KEITH will ensure the existing design meets all current codes and will renew all existing permits.



**KEITH**

## Charlotte J. Burrie Civic Center

Project Location: Pompano Beach, Florida

Project Commencement: 2015

Project Completion: 2019



**Owner:** City of Pompano Beach  
 Tammy Good, CIP Manager  
 (954) 786-4640  
 Tammy.Good1@copbfl.com

**Project Description:** KEITH provided civil engineering, permitting, landscape architecture and construction administration and coordination services for the 8,712-SF Charlotte J. Burrie Community/ Civic Center location at 2669 North Federal Highway in Pompano Beach's Cresthaven neighborhood. The Civic Center was designed with multipurpose meeting spaces for civic, social, and recreational activities, easy pedestrian access with ADA compliance, porte-cochère entrance for inclement weather protection, and 48 vehicular and 20 bicycle parking spots. The interior of the Civic Center includes a lobby/pre-function area, reception area, administrative offices, small conference room, large assembly space accommodating up to 250 people, fixed platform performance stage, warming kitchen, storage areas and two activity rooms. The Civic Center building is LEED-certified. The engineering requirements include LEED templates, permitting, engineering plans including water and sewer, on-site paving, grading and drainage, signing and pavement marking, stormwater pollution prevention, bidding assistance and construction observation. Landscape services included tree inventory and appraisal, a tree disposition plan, landscape and irrigation plans, and landscape construction observation.





### ***Pompano Air Park***

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### ***Pompano Beach, Florida***

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#### **Client:**

Mr. Greg Spatz  
 Pompano Aviation, LLC  
 2785 SE 11<sup>th</sup> Street  
 Pompano Beach, FL 33062

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#### **Services:**

- Wildlife Surveying
  - Mitigation planning
  - Environmental permitting
- 

#### **Construction Cost:**

\$500,000

This project involved the development of 2.14-acres of land to expand the 133.1-acre public airport in Pompano.

The Chappell Group, Inc (TCG) provided a wildlife survey to locate burrowing owl nests and assess if the nests were active. After, locating and establishing that the nests on site were active, we prepared the Florida Fish and Wildlife Conservation Commission (FWCC) Migratory Bird Nest Removal permit application for the client. The permit authorized the client to have the nest filled, if a starter burrow was built 150ft away from the existing nest; thus facilitating owl relocation to a safe, nearby location away from construction.



ENVIRONMENTAL CONSULTANTS  
MARINA & WETLAND PERMITTING | PHASE 1 ESAS | MITIGATION DESIGN & MONITORING | T&E SPECIES SURVEYS



## ***Port Everglades Wetland Enhancement***

### ***Port Everglades, Broward County Florida***

#### **Client:**

Mr. John Foglesong  
Division Director  
Seaport Engineering & Construction  
Division – Port Everglades  
Phone: (954) 468-0143

#### **Services:**

- Environmental Permitting
- Benthic Survey
- Construction Observation
- Turbidity Monitoring
- Water Quality Analysis
- Permit Compliance
- Plant Inspections
- Erosion Control Inspection
- Sediment Quality Analysis
- Mitigation Permitting and Design
- Mitigation Monitoring

**Construction Cost:**  
\$15,000,000.00

The Chappell Group Inc. (TCG) is the lead environmental consulting firm for the design, permitting, monitoring, and construction inspection for the Port Everglades Wetland Enhancement project. The project was the creation of a 16.5-acre wetland enhancement area related to the release of a portion of the existing 8-acre conservation easement that will allow the Port to expand the Southport Turning Notch. The wetland enhancement project included the planting of over 53,000 mangroves, and over 17,000 Florida native transitional buffer plants. TCG prepared and processed the environmental applications for the mitigation and design of the wetland enhancement area to offset impacts associated with the proposed turning notch expansion. TCG also conducted construction inspection services including turbidity monitoring during in-water work, plant inspections of the mangroves and transitional buffer plants delivered, permit compliance, plan review, and erosion control inspections.

TCG is currently conducting mitigation monitoring of the wetland enhancement area, coordinating nuisance/exotic removal to maintain permit compliance, and preparing monitoring reports to submit to the environmental regulatory agencies.

***Pompano Beach, Florida***



## CITY OF POMPANO BEACH PROJECTS

**GFA International, Inc.** has provided various professional services for the following projects for the City of Pompano Beach:

- 2' Main Placement - NE 25th Ave. & NE 10th St.
- 3200 to 3500 Block of Spanish River Drive
- 505 South Riverside Drive
- Briny Road
- Collier City Sanitation
- Community Park Cul De Sac
- CT 3-1 Drainage Project CIP #04-871
- CT 3-3
- Drainage Improvements SE 12
- Drainage Improvements SE 3-1
- Drainage Street Improvements
- Exchange Club Park
- Fire Station 103
- Fire Station 11
- Harbor Drive
- Indian Mound Park & Hillsboro Inlet Park Seawall Repair
- Lift Station #24 Improvement Project Ocean Blvd.
- Martin Luther King Jr. Blvd. & NW 6th Ave.
- McNab Road Bridge Improvements
- Miscellaneous Lab and Field Testing Services
- Mitchell Moore Park New Concession Building
- NC 2-3
- NE 13th Street and 15th Street Water Main Improvements
- NE 18th Avenue Improvements
- NE 48th & Atlantic Boulevard
- North Riverside Drive Force Main
- Northwest Area Multipurpose Center
- NW Industrial
- NW Watermain Replacement - 300-600 NW 8th Ave.
- Oaks Drive Recreation Center
- Pompano Beach Fire Station 52
- Pompano Beach Restroom South
- Pompano Effluent Plant
- Pompano Golf Course Fence Project
- Public Works Building Improvement
- Retaining Wall, Pompano
- Reuse Main Extension - 1200 NE 23rd Ave.
- Reuse Water Main
- Reuse - City of Pompano Beach
- Road Widening at NE 11th Avenue
- SE 28th Ave. & SE 5th Court
- SE 5th Street Drainage, Pompano Beach
- SE 9th Avenue Bridge Replacement
- Seawall Site

- Southwest Recreational Center
- Streets Department Parking Lot
- SW 8th Court Bridge
- Terra Mar Bridge
- Vacant Commercial - Parcels 1 - 3
- Water Main Repair
- Water Main Replacement - 5 Sites - NW 7th Ave.
- Water Main - City of Pompano Beach
- Well Station Pumps

**KEITH**, a Civil Engineering and Surveying company with corporate headquarters located in Pompano Beach, has provided professional services for following projects for the City of Pompano Beach:

- 110 S. Federal Highway Boundary Survey
- 33-49-42 Boundary Survey
- A1A Water Main Improvements
- Alsdorf park Utility As-Built
- Anne Gillis Park Pompano Beach
- Atlantic Boulevard Contract Administration
- Avondale
- Blount Road
- Bridge and Culvert Improvements - SE 9th Avenue
- City of Pompano Beach Filter Backwash Line
- City of Pompano Beach Municipal Boundary Desc.
- City of Pompano Beach Cemetery
- City of Pompano Beach Alsdorf Park
- City of Pompano Beach and CRA Projects roadway Paving and Utility Upgrades Project
- City of Pompano Beach Founders park
- City of Pompano Beach Miscellaneous Engineering and Surveying Services
- City of Pompano Beach Public Works
- Collier City Sanitary Sewer Improvements
- E. Pompano CRA Slum & Blight Study
- Electrical Design Pompano Beach Pier Area
- Fairfield at Pompano Beach
- Feasibility Study for Utilities
- Flagler Drive and SE 15th Street
- Founders Park
- Harbor Drive Area Improvements
- Hillsboro Shores
- I-95 NW Industrial Area Feasibility Study
- Kendall Lakes Walking Path
- Lighthouse Water Main Improvements
- McClellan Building Relocation
- Miscellaneous City of Pompano Beach CRA Services
- MLK Jr. Blvd. Roadway Improvements
- NE Pompano Beach Force Main
- New Sidewalks Pompano Beach
- North Course Drive Jogging Path Improvements





- North Course Jogging Path
- North Harbor Drive Area Bike Path
- NW 15th Street Survey
- NW 1st Street
- P - Sidewalk Construction Program
- Palm Aire Recreation Center
- PBMGC Maintenance Building
- Pompano Beach Airpark Hangers/Sheltair
- Pompano Beach Arch & Structural Engineering Services
- Pompano Beach Boulevard Streetscape
- Pompano Beach Chiller Plant
- Pompano Beach District IV Master Plan
- Pompano Beach Dog Park
- Pompano Beach East CRA District Projects
- Pompano Beach Elks Club
- Pompano Beach Facility Assessments
- Pompano Beach Fire Station 103
- Pompano Beach Fire/EOC - Sinalovski
- Pompano Beach Fishing Pier - WT
- Pompano Beach Golf Course Stormwater Certification
- Pompano Beach HUD Loan Assistance
- Pompano Beach Library
- Pompano Beach Municipal Air Park
- Pompano Beach Municipal Pier
- Pompano Beach NW CRA District Projects
- Pompano Beach Ocean Rescue Headquarters
- Pompano Beach Oceanside Fire Station No. 11
- Pompano Beach Park
- Pompano Beach Park-N-Ride Lot
- Pompano Beach Parking Garage
- Pompano Beach Public Safety Complex
- Pompano Beach Rezoning Opposition
- Pompano Beach Senior Center
- Pompano Beach Water Treatment Plant
- Pompano Beach Womans Club
- Pompano Beach Misc. Sidewalk Survey
- Pompano Community Park
- Pompano Municipal Golf Course
- Pompano Reclaimed Water III CEI
- Pompano Reclaimed Water phase III
- Pompano Water & Sewer Division Plant
- Public Works Facility Topo
- Recreation Center - Palm Aire
- Reuse Water Main Design
- Sand & Spurs Equestrian Center
- Sanders Park
- Sanders Park Sidewalk Construction
- Sec. 27-48-42 Route of Line Survey
- SW 9th Ave. - Engineering Design Survey

- SW 9th Ave. - R/W Base map
- The Waters/Pompano Beach Condominium
- Traffic Engineering Study - Bikeway
- West Side of Federal Hwy. N of 15th St.-18
- Western Wellfield Expansion - Palm Aire

**The Chappell Group, Inc.**, a local firm within the City of Pompano Beach WBE/CDBE/SBE firm that specializes in Environmental Consulting and Permitting services has provided professional services to the City of Pompano Beach for the following projects:

- Hillsboro Inlet Park
- Pompano Municipal Golf Course
- Inlet Charter Fleet Seawall
- Alsdorf Park
- Pompano Air Park
- Complete Marine
- Numerous single-family/residential projects

Tab 5

## Project Team



**A Universal  
Engineering  
Sciences  
Company**



**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RLI IN THE EBID SYSTEM.**

**PROJECT TEAM**

RLI NUMBER E-22-20

Federal I.D.# 65-0874962

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	<u>Frederick G. Kaub, P.G., L.A.C.</u>	<u>32</u>	<u>B.S.</u>
Project Manager	<u>Jonathan Bulley, PMP</u>	<u>15</u>	<u>B.S., M.S.</u>
Asst. Project Manager	<u>Robert P. Crowell, P.G.</u>	<u>30</u>	<u>B.S.</u>
Other Key Member	<u>Jeremy Ally</u>	<u>4</u>	<u>B.S.</u>
Other Key Member	<u>Diarra Thomas</u>	<u>3</u>	<u>B.S.</u>

**SUB-CONSULTANT**

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	<u>_____</u>	<u>_____</u>
Landscaping	<u>_____</u>	<u>_____</u>
Engineering	<u>_____</u>	<u>_____</u>
Other Key Member	<u>The Chappell Group, Inc.</u>	<u>Tyler Chappell</u>
	<u>714 East McNab Road, Pompano Beach, FL</u>	<u>Kathryn Bongarzone</u>
Other Key Member	<u>KEITH</u>	<u>Alex Lazowick</u>
	<u>301 E. Atlantic Blvd., Pompano Beach, FL</u>	<u>Thomas Donahue, Stephen Williams</u>
Other Key Member	<u>_____</u>	<u>_____</u>
Other Key Member	<u>_____</u>	<u>_____</u>

(use attachments if necessary)



## STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

### A DEMONSTRATED HISTORY OF SUCCESS ON SIMILAR CONTRACTS

GFA has provided a full range of turn-key environmental services to our clients throughout the State of Florida for over 32 years. We have served redevelopment agencies, municipalities, public agencies and private clients alike. Our lengthy project experience includes, Asbestos, lead-based paint and radon site testing, assessment and remediation plans; Phase I & II Environmental Site Assessments (ESAs); Ground water/soil contamination testing, assessment and remediation plan; Mold contamination testing, assessment and remediation plans; Indoor air quality standards studies, assessment and remediation plans; Above ground and below ground petroleum storage tank contamination testing and evaluation; Storage Tank Removal and Closure Assessments Design, install and monitor groundwater wells; and Environmental Drilling.

We know and understand what it takes to successfully provide services on municipal projects and our staff is thoroughly versed with local codes and ordinances. Our field personnel are continually trained in the latest technical and safety advancements. Our professional and technical staff has significant experience with the geology and hydrogeology of the City of Pompano Beach and all of Florida and has assisted public and private clients with all aspects of environmental consulting as well as geotechnical engineering, construction materials testing and inspections, services on many local projects.

GFA's professionals have established close relationships with personnel from the State and County Environmental regulatory agencies, which promotes successful implementation of remedial strategies. Our clients have come to depend upon our knowledge of regulatory requirements and regulators, technical expertise, local knowledge and risk management approaches that deliver the best services in the industry. In addition, GFA's also negotiates reasonable scopes of work, develops and implements streamlined plans that minimize operational interruptions, and a cost-effective approach for long term planning to help avoid future events.

GFA's environmental consulting qualifications and capabilities for providing superior quality and cost-effective services are well known throughout Florida and have resulted in the award of environmental consulting continuing contracts by several public sector clients. The following are select environmental consulting services contracts that GFA currently holds:

- City of Pompano Beach
- Town of Palm Beach Gardens
- City of West Palm Beach
- Palm Beach County Schools
- Florida Department of Management Services
- City of North Miami
- City of Miami Gardens
- Town of Medley
- City of Marathon
- Broward County
- City of Sunrise
- Palm Beach County
- St Lucie Public Schools

Because of our record of successful completion of these types of projects, we provide a solid understanding of the standards, level of response and budget demands that will be required under this contract.

### EXPERIENCED PROJECT MANAGER AND TALENTED LOCAL TEAM

Because this contract includes diverse environmental services, we offer Jonathan Bulley, PMP, M.S., as our project manager, who will act on behalf of GFA with respect to directing, coordinating and administering all aspects of the services to be provided and performed. Mr. Bulley is an Environmental Professional with over fifteen (15) years of experience in the Environmental Consulting industry. He has extensive experience with many complex environmental projects ranging from local, privately owned sites to large international sites owned by large corporations, such as Chevron. He specializes in Phase I and Phase II Environmental Site Assessments, Storage Tank Closures, Contamination Assessment and Reporting, Site Remediation and Closure, Natural Attenuation Monitoring, and Field Sampling Procedures, as well as Asbestos Surveys and Asbestos Consulting.

GFA is fortunate to employ some of the best and brightest Environmental Professionals in the industry. We offer the City of Pompano Beach a consultant with a continuity of management and staff with a proven record of performance to meet our client's needs, as well as a tradition of excellence in the quality of work produced.





Our professionals represent diverse credentials, licensing, and backgrounds designed to best compliment the services requested by the City.

These individuals include:

- Professional Engineers (PE)
- Professional Geologists (PG)
- Florida Licensed Asbestos Consultants (LAC)
- Board Certified Industrial Hygienists (CIH)
- Environmental Specialists
- AHERA-Accredited Asbestos Inspectors & Supervisors
- AHERA-Accredited Asbestos Project
- Designers
- AHERA-Accredited Asbestos Management Planners
- EPA Accredited Lead-Based Paint Inspectors & Risk Assessors
- Board Certified Safety Professionals (CSP)
- Florida Licensed Mold Assessors
- Florida Licensed Radon Measurement Specialists & Technicians
- HAZWOPER Trainer
- ISA Certified Arborists

### **THE CHAPPELL GROUP, INC.**

The Chappell Group, Inc. (TCG) was founded in 2005 and provides environmental consulting services to both the public and private sectors serving South Florida and the Caribbean. TCG is headquartered in Pompano Beach and has an office in Miami Shores.

TCG is a certified DBE/MBE/CBE/SBE firm that covers the specialized fields of wetlands delineation, marina and wetland permitting, marina design, wetland mitigation, and monitoring; threatened and endangered species surveys and habitat management plans; environmental impact assessments; benthic surveys; and all forms of environmental permitting and compliance for Federal, State, and local agencies.

More specifically, TCG specializes in benthic resource surveys via agency and scientific protocols for use with impact assessments, permitting and mitigation requirements; jurisdictional wetland determinations and delineations; wetland restoration, creation, or enhancement projects; monitoring of wetland mitigation sites to meet wetland permit success criteria; structural design and permitting of mid to large scale commercial and residential marinas; single family docks, seawalls, breakwaters, wave attenuation devices, and all types of dredging projects; earthwork and planting design for small to large scale mitigation projects associated with

residential, commercial, industrial, and marina projects; tree surveys and appraisals; and water quality sampling based on the required field parameters and analytical results required for marina projects in the State of Florida.

TCG is equipped with the knowledge and experience of completing projects involving the Army Corps of Engineers (ACOE), Florida Department of Environmental Protection (FDEP), South Florida Water Management District (SFWMD), Florida Department of Transportation (FDOT), Florida Fish and Wildlife Conservation Commission (FWC), Florida State Statutes, Broward County Environmental Protection and Growth Management Division (EPGMD), Miami-Dade County Regulatory and Environmental Resource Department (RER), City of Fort Lauderdale, City of Dania Beach, and City of Hollywood.

### **KEITH**

KEITH was incorporated as a Florida corporation in 1998. As a mid-size close-knit firm of over 170 professionals, we provide civil engineering, traffic engineering, surveying and mapping, subsurface utility engineering, planning, landscape architecture, construction management and virtual design and construction services. The firm was founded on the principal of achieving success by combining the latest technology with client oriented business practices, and a staff of experienced and talented professionals.

KEITH understands the importance of community involvement and the necessity of working with local, state, and federal agencies in a hands-on cooperative manner to build consensus and receive subsequent approval of highly sensitive projects. This approach represents an underlying philosophy of the firm which results in a quality product, with emphasis on scheduling and cost effectiveness through team oriented management and quality control.

The professionals of KEITH continue to take great pride in the success of their undertakings. We look forward to the opportunity to provide you professional services.



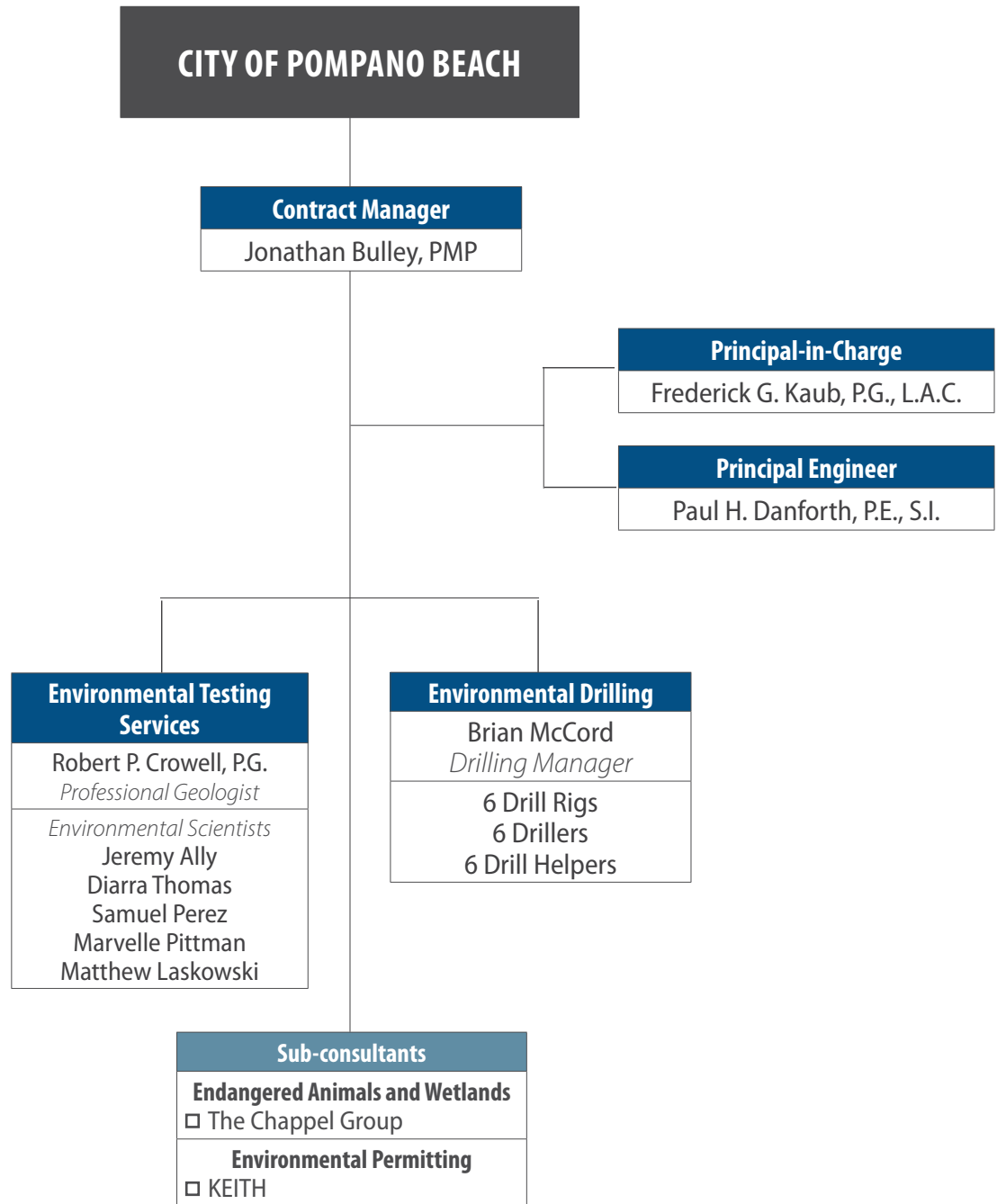
## CIVIL ENGINEERING

KEITH has extensive experience in providing professional services required for the development or redevelopment of land including the permitting, design, coordination and construction of roadway / parking area(s), stormwater, potable water, utility, and wastewater systems. Recognizing and expecting that each development or redevelopment project has its own unique site issues, KEITH performs a thorough investigation into these issues in order to avoid planning, design, coordination, and construction issues.

KEITH's staff has provided comprehensive planning and engineering services in various disciplines involving many government agencies, institutions, and municipalities. We have had the honor and privilege of serving as one of the City of Pompano Beach's Civil Engineering consultants for the past thirteen years on a continuing service basis. Our ability to work with municipalities, government agencies and other consultants, while providing close coordination with the client result in projects being completed on time and within budget. KEITH has found great success utilizing a team approach that has led to effectively identifying problems and defining solutions.



## PROJECT TEAM ORGANIZATIONAL CHART





### Education

M.S Environmental Engineering, Florida International University

B.S. Agricultural Science, Kwame Nkrumah University Of Science And Technology

### Years of Experience

17

### Licenses

- State Of Michigan Professional Engineer #6201058528, Environmental
- RBCA Training, RAM Group
- OSHA 40-hours HAZWOPER and Annual Refreshers
- FDEP Stormwater Erosion and Sedimentation Control Inspector
- First Aid and CPR
- Behavior Based Safety Training (Loss Prevention System)

### Availability

90%

## Jonathan Bulley, M.S., PMP

### Environmental Department Manager / Contract Manager

Mr. Bulley is an Environmental Professional with over seventeen(17) years of experience in the Geotechnical Engineering and Environmental Consulting industry. He has extensive experience with many complex environmental projects ranging from local, privately owned sites to large international sites owned by large corporations, such as Chevron. He specializes in Phase I and Phase II Environmental Site Assessments, Storage Tank Closures, Contamination Assessment and Reporting, Site Remediation and Closure, Natural Attenuation Monitoring, and Field Sampling Procedures, as well as Asbestos Surveys and Asbestos Consulting. As the Environmental Department Manager for GFA International, Inc., Mr. Bulley oversees all environmental projects., coordinates the Environmental Department staff to complete field work, as well as develops scopes and budgets for projects.

Mr. Bulley will serve as the Primary Contact for all coordination, report issuance, questions and site inspections.

## PROJECT EXPERIENCE

### John Knox Village

*Pompano Beach, Florida*

Served as the Contract Manager responsible for providing environmental project oversight, review of technical reports, and approval of the Phase I environmental assessment report for the new construction of a 15-story residential building, a 1-story pavilion, and a 1-story enclosure for the CEP. GFA services included Geotechnical Engineering and Environmental Consulting.

### Lanzo Industrial Center

*Deerfield Beach, Florida*

Served as the Environmental Contract Manager responsible for providing project oversight, review of technical reports, and approval of final environmental reports for the new construction of an 88,000-S.F. warehouse building. GFA services included Geotechnical Engineering and Environmental Consulting.

### Boca Raton Resort & Club

*Boca Raton, Florida*

Serves as the Contract Manager responsible for providing project oversight and review of technical reports for a large hotel and residential facility. GFA services include contamination assessments, remediation monitoring, and semi-annual groundwater monitoring.

### Deem Property

*Sunrise, Florida*

Served as the Environmental Contract Manager responsible for providing project oversight, review of technical reports, and final approval of environmental reports for a vacant site owned by the City of Sunrise that was utilized for debris management during Hurricane Irma. GFA services included Limited Groundwater Assessment and Limited Soil Assessment.

### Stirling Road Property

*Hollywood, Florida*

Served as the Environmental Contract Manager responsible for providing project oversight, review of technical reports, and final approval of environmental reports for the construction of retail and multi-family residential buildings and a prefabricated vehicular bridge on a 24-acre site. GFA services included Environmental Phase I Site Assessment, Environmental Phase II Site Assessment, and Geotechnical Engineering.



### Education

BS, Geology, Indiana University (White Star Endowment Scholarship)

### Years of Experience

32

### Licenses

- Professional Geologist, FL, #1344
- Florida Asbestos Consultant #AX71
- Florida Water Well Contractor #11236
- Asbestos Contractor Supervisor, Provider #: FL-49-0003810, Cert #: 07201803
- Asbestos Survey & Mechanical Inspector, Provider #: FL-49-0003810, Cert #: 07191804
- Asbestos Management Planner, Provider #: FL-49-0003810, Cert #: 07191801
- Asbestos Project Designer, Provider #: FL-49-0003810, Cert #: 07211801

### Availability

90%

## Frederick G. Kaub, P.G., L.A.C.

Principal in Charge / Professional Geologist / Licensed Asbestos Consultant / Water Well Contractor

Mr. Kaub is the co-founder of GFA International, Inc. and assumes overall responsibility for the leadership of professional Geotechnical and Engineering services for all GFA contracts as President and Principal-in-Charge. Fred has a 30+ year track record of successfully managing environmental, geotechnical, and materials testing and inspection projects in both the private sector and public sector, including, culverts, reservoirs, dams, dikes, levees, port and beach related projects, roadways, various high-rise and mid-rise structures, commercial structures, medical and educational facilities. He also oversees all educational, municipal, and governmental continuing contracts in the areas of environmental, geotechnical, materials testing, inspection, and code compliance services throughout the State of Florida.

As a Florida Registered Professional Geologist, Fred directs the services of soil exploration and report preparation; structural foundation analysis and design; offshore geotechnical studies; aquifer studies; environmental monitoring; jet probe investigations; marine geophysics; vibrocore investigations; marine hydrology; water quality analysis; coastal inlet studies; environmental impact mitigation; impact assessment and beach restoration studies for the company. His work has involved solving foundation and earth structure problems, conducting subsurface and subaqueous soil investigations, conducting hydrogeological studies and investigations and other earth science problems through the application of sound theoretical concepts and a practical knowledge of earth materials and hydrogeological systems. Having a clear understanding of South Florida geology Mr. Kaub also serves in the capacity of Expert Professional for the South Florida Water Management District.

## PROJECT EXPERIENCE

### Pompano Beach Parking Garage

*Pompano Beach, Florida*

Served as a Professional Geologist and Principal-in-Charge responsible for the direction of all GFA services for the new construction of a 5-story, 239,646-S.F. parking garage and associated site work. GFA services included Environmental Phase I Site Assessment, Geotechnical Engineering, Construction Materials Testing, and Threshold Inspections.

### Lauderdale Marina

*Fort Lauderdale, Florida*

Served as a Professional Geologist and Principal-in-Charge responsible for the direction of all GFA services for a full-service marina. GFA services include Annual Natural Attenuation Monitoring and Limited Soil Assessment.

### Camino Real Bridge Reconstruction Project

*Boca Raton, Florida*

Served as a Professional Geologist and Principal-in-Charge responsible for the direction of all GFA services for renovations to the historic Camino Real Bridge. GFA services included Tank Closure Assessment Reporting and Monitoring, Geotechnical Engineering, Pre and Post Construction Video Survey, and Construction Materials Testing.

### Ravenswood Bus Terminal

*Dania Beach, Florida*

Served as a Professional Geologist and Principal-in-Charge responsible for the direction of all GFA services for Limited Emergency Response Soil Sampling & Analysis for a 500-ton soil stockpile.



### Education

BS, Geology, 1984,  
University of South Florida

### Years of Experience

30

### Licenses

- Professional Geologist, FL, #1748
- Professional Geologist, KY, #1215
- AHERA Licensed Asbestos Building Inspector
- OSHA HAZWOPER 40-Hr and Annual 8-Hr Refresher
- Transportation Worker Identification Credential (TWIC)

### Availability

80%

## Robert P. Crowell, P.G.

### Professional Geologist

Mr. Crowell has over 30 years of experience in the Environmental Consulting industry. He has led and served as project manager for hundreds of environmental site assessments and remediation projects. Mr. Crowell has performed Environmental Site Assessments (ESAs) in Florida, Georgia, Mississippi, Louisiana, California, Minnesota, Pennsylvania, West Virginia, South Carolina, and the U.S. Virgin Islands.

## PROJECT EXPERIENCE

### Cloud Grove UST Closure Assessment

*Fort Pierce, Florida*

Served as a Professional Geologist responsible for performing an Underground Storage Tank Closure Assessment for the removal of two 10,000-gallon USTs at a former citrus grove. Mr. Crowell prepared a Tank Closure Assessment Report for submittal to the Florida Department of Environmental Protection. GFA services included Environmental Consulting.

### Old Lake Park Dump

*Lake Park, Florida*

Served as a Professional Geologist responsible for performing an Environmental Phase I Site Assessment and collection of soil and groundwater samples for the Old Lake Park Dump property in Lake Worth, Florida. GFA services included Environmental Consulting.

### Stuart Yacht Center Property

*Stuart, Florida*

Served as a Professional Geologist responsible for performing a Environmental Phase I Site Assessment and report preparation for an existing marina facility on an approximate 1.38-acre parcel located on a tributary of the south fork of the St. Lucie River. Various structures, paved areas, seawalls, and docks, as well as a boat lift occupy the site. GFA was contracted to perform work as part of due diligence associated with the purchase of the property. GFA services included Geotechnical Engineering and Environmental Consulting.

### Town of Ocean Breeze Landfill Closure

*Ocean Breeze, Florida*

Served as a Professional Geologist responsible for the preparation of a Waste Excavation and Disposal Report for the closure of an old landfill for the Town of Ocean Breeze. The Report was submitted to the Florida Department of Environmental Protection. "No Further Action" was approved by the FDEP. The site is undergoing redevelopment. GFA services included Environmental Consulting.

### Tradition Southern Grove/Western Grove

*Port St. Lucie, Florida*

Served as a Professional Geologist responsible for performing a Phase I Environmental Site Assessment and overseeing Phase II Environmental Site Assessment activities for a 1,780-acre site currently utilized for agricultural activities. GFA services included Environmental Consulting.

### Clarity Pointe

*Palm Beach Gardens, Florida*

Served as a Professional Geologist responsible for performing an Environmental Phase I Site Assessment for the new construction of a 4-story independent living facility and 2-story memory care facility. GFA services included Environmental Consulting, Geotechnical Engineering, Threshold Inspections, and Construction Materials Testing.





### Education

BS, Biological Science  
with a minor in Chemistry,  
Florida State University,  
2016

### Years of Experience

5

### Availability

90%

## Jeremy Ally

### Environmental Scientist

Mr. Ally is an Environmental Scientist with five years of experience in the environmental engineering industry. He has experience with Phase I and Phase II Environmental Site Assessments, Groundwater Monitoring, Asbestos Surveys, and Field Sampling Procedures. He is experienced with overseeing multiple projects and preparing reports.

## PROJECT EXPERIENCE

### Benevento Apartments

*Tamarac, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Environmental Site Assessment and collecting soil and groundwater samples for laboratory analysis during the Phase II Environmental Site Assessment, and preparation of the Phase I and Phase II ESA Report. GFA services included Environmental Consulting and Geotechnical Engineering.

### Proposed Hollywood Apartments

*Hollywood, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Environmental Site Assessment for a 1.5-acre residential tract for the new construction of an 8-story apartment building. GFA services included Environmental Consulting and Geotechnical Engineering.

### FEC Property

*Boca Raton, Florida*

Served as an Environmental Scientist responsible for performing a Limited Soil and Groundwater Assessment and preparing the technical report for the FEC property located at the Southwest corner of Glades Road and North Dixie Highway. Soil and groundwater samples were collected for laboratory analysis. GFA services included Environmental Consulting.

### Camino Real Bridge Reconstruction Project

*Boca Raton, Florida*

Served as an Environmental Scientist responsible for performing services for a Tank Closure Assessment for renovations to the historic Camino Real Bridge. GFA services included Tank Closure Assessment Reporting and Monitoring, Geotechnical Engineering, Pre and Post Construction Video Survey, and Construction Materials Testing.

### South Fork Marina

*Fort Lauderdale, Florida*

Served as an Environmental Scientist responsible for performing additional Sediment, Soil and Groundwater Assessment and completion of the technical report for the South Fork Marina located at 1502 SW 17th Street in Fort Lauderdale, Florida. GFA services included Geotechnical Engineering, Groundwater Analytical Analysis, Limited Soil and Groundwater Analysis, Limited Sediment Assessment, Well Abandonment, Soil Management Plan Preparation, Implementation, and Compliance Reporting, Tank Removal and Closure Assessment, and Additional Sediment, Soil and Groundwater Assessment services.





### Education

BS, Environmental Science,  
University of South Florida,  
2018

AS, Science Physics,  
University of the Virgin  
Islands, 2015

### Years of Experience

3

### Licenses

- OSHA 40 Hour  
HAZWOPER

### Availability

90%

## Diarra Thomas

### Environmental Scientist

Ms. Thomas is an Environmental Scientist for GFA's Delray Beach branch. She has over three years of experience in the environmental consulting industry. Her experience includes performing Phase I and Phase II Environmental Site Assessments, Groundwater Monitoring, Asbestos Surveys, and Field Sampling Procedures. She is experienced with overseeing multiple projects and preparing reports.

## PROJECT EXPERIENCE

### Davita Dialysis

*Deerfield Beach, Florida*

Served as an Environmental Scientist responsible for the completion of all steps of an Environmental Phase I Site Assessment with an Environmental Lien Search for an approximate 1.9 acre commercial tract with a one-story medical office building.

### 665 South Federal Highway

*Deerfield Beach, Florida*

Served as an Environmental Scientist responsible for the completion of all steps of an Environmental Phase I Site Assessment with an Environmental Lien Search for an approximate 0.52 acre commercial tract developed with a one-story commercial building.

### Warehouse Property

*Fort Lauderdale, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Site Assessment, as well as the collection of soil and groundwater samples for laboratory analysis and preparation of the Phase II ESA report for a 2.31-acre commercial tract comprised of two parcels.

### 817 NW 1st Street

*Fort Lauderdale, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Site Assessment, as well as the collection of soil and groundwater samples for laboratory analysis and preparation of the Phase II ESA report for a 0.48-acre commercial tract.

### 6781 NW 17th Avenue

*Fort Lauderdale, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Site Assessment, as well as the collection of soil and groundwater samples for laboratory analysis and preparation of the Phase II ESA report for a 1.1-acre commercial tract currently developed with a one-story warehouse building.

### Gloria Dei Lutheran Academy

*Davie, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Site Assessment and preparation of the technical report for a 3.8-acre commercial tract currently developed with the Gloria Dei Lutheran Academy.

### Confidential Site

*Delray Beach, Florida*

Served as an Environmental Scientist responsible for performing all steps of a Phase I Environmental Site Assessment for an approximate 3.13 +/- acre residential tract currently developed with eight two-story residential buildings, a pool house, laundry room and office spaces. GFA services included Environmental Phase I Site Assessment and an Environmental Phase II Site Assessment.



### Education

BA, Environmental Studies with Concentration in Ecology and Environmental Assessment

### Years of Experience

<1

### Licenses

- Professional Engineer, FL, #44653, 1991
- Florida Special Inspector #1103, 1996
- Texas Professional Engineer #116221
- Mississippi Professional Engineer #25174
- Louisiana Professional Engineer #38506
- Alabama Professional Engineer #34069-E

### Availability

90%

## Samuel Perez

### Environmental Scientist

Mr. Perez is an Environmental Scientist with GFA's Delray Beach branch location. Mr. Perez is a recent graduate from Florida Gulf Coast University where he focused on Environmental Studies with a concentration in Ecology and Environmental Assessment. As a field researcher and research field assistant, his experience includes water and soil sampling and using equipment such as YSI, Flo-meter, peristaltic pumps, water level gauges, and automatic water gauges.

## PROJECT EXPERIENCE

### Helix Urgent Care

*Lake Park, Florida*

Served as an Environmental Scientist responsible for assisting with the field recording and report preparation of twenty-one bulk samples from eleven homogeneous areas of suspect asbestos-containing materials for the partial demolition and renovation to an existing building. GFA services included Asbestos Survey.

### 2201 South Federal Highway

*Boynton Beach, Florida*

Served as an Environmental Scientist responsible for performing all steps of the Environmental Phase I Site Assessment for a 0.94+/- acre commercial tract currently developed with a vacant restaurant building as part of a due diligence process. GFA services included an Environmental Phase I Site Assessment.

### Brooks + Scarpa Office Project

*Fort Lauderdale, Florida*

Served as an Environmental Scientist responsible for assisting with the field recording and report preparation for the collection of thirty-one bulk samples from eighteen homogeneous areas of suspect asbestos-containing materials for the partial demolition and renovations to an existing office building. GFA services included Asbestos Survey.

### Doral Square Renovations

*Doral, Florida*

Served as an Environmental Scientist responsible for assisting with the field recording and report preparation for the collection of six bulk samples from three homogeneous areas of suspect asbestos-containing materials for areas marked for partial demolition and renovation in an existing building.

### Museum Tower 27th Floor Renovations

*Miami, Florida*

Served as an Environmental Scientist responsible for assisting with the field recording and report preparation for the collection of thirty bulk samples from fifteen homogeneous areas of suspect asbestos-containing materials for areas marked for partial demolition and renovation of the 27th floor of an existing building.

### Museum Tower 14th Floor Renovations

*Miami, Florida*

Served as an Environmental Scientist responsible for assisting with the field recording and report preparation for the collection of twenty-three bulk samples from seven homogeneous areas of suspect asbestos-containing materials for areas marked for partial demolition and renovation of the 14th floor of an existing building.



### Years of Experience

15

### Licenses

- Asbestos Building Inspector
- OSHA 40 Hour HAZWOPER with 8 Hour Refreshers

### Availability

90%

## Marvelle Pittman

### Environmental Technician

Mr. Pittman is an Environmental Technician for GFA's Delray Beach branch. He has over fifteen years of experience in the Environmental Consulting Industry. His experience includes performing Asbestos Surveys, soil, ground and wastewater sampling for laboratory analysis, gauging and purging of monitoring wells, collecting air samples for analysis, field testing and surveys, interpretation of geologic and hydrogeologic and analytical data, and construction oversight of soil and groundwater cleanup remediation systems.

## PROJECT EXPERIENCE

### Chocolato Ice Cream Shop Renovation

*Delray Beach, Florida*

Served as an Environmental Technician responsible for the collection and recording of twenty-six bulk samples from twelve homogeneous locations of suspect asbestos-containing building materials for the interior renovations of an existing ice cream shop. GFA services included Asbestos Survey.

### Boca Raton Resort Tower, Addison Rooms

*Boca Raton, Florida*

Served as an Environmental Technician responsible for the collection and recording of thirty-seven bulk samples from ten homogeneous areas of suspect asbestos-containing materials for areas marked for renovation and partial demolition. GFA services included Asbestos Survey.

### 2980 N. Federal Highway

*Boca Raton, Florida*

Served as an Environmental Technician responsible for the collection of fourteen bulk samples from four homogeneous areas of suspect asbestos-containing materials for laboratory analysis for facade renovations of an existing building. GFA services included Asbestos Survey.

### Flagler Station Building

*Miami, Florida*

Served as an Environmental Technician responsible for the collection and recording of thirty-two bulk samples from

six homogeneous locations for the interior renovations of a commercial building. GFA services included Asbestos Survey.

### Helix Urgent Care

*Lake Park, Florida*

Served as an Environmental Technician responsible for the collection of twenty-one bulk samples from eleven homogeneous areas of suspect asbestos-containing materials for areas marked for renovation and partial demolition of an existing building. GFA services included Asbestos Survey.

### 3199 Lake Worth Road B-1

*Palm Springs, Florida*

Served as an Environmental Technician responsible for the collection of twenty-eight bulk samples from nineteen homogeneous areas of suspect asbestos-containing materials for areas marked for renovation and partial demolition of an existing building. GFA services included Asbestos Survey.

### Flagler Station Building

*Miami, Florida*

Served as an Environmental Technician responsible for the collection and recording of thirty-two bulk samples from six homogeneous locations for the interior renovations of a commercial building. GFA services included Asbestos Survey.



## Education

AS, Broadcasting, City College of Fort Lauderdale  
Certificate in Computer Operations, Computer Processing Institute

## Years of Experience

15

## Licenses

- Asbestos Inspector, FL, #190426-7802
- Mold Assessor, FL, #MRSA292
- Certified Radon Measurement Technician, FL, #R2641
- Licensed Lead Inspector, FL, #177816
- EPA Certified Lead Risk Assessor, #LBP-R-1195918-1
- APTI SI-303 Chain of Custody
- APTI SI-350 Asbestos Inspection and Safety Procedures

## Availability

70%

## Matthew Laskowski

Asbestos Inspector / Mold Assessor / Radon Technician / Lead Inspector

Mr. Laskowski has over 15 years of experience as a State of Florida Licensed Mold Assessor and has added to that background with an EPA Lead Risk Assessor license, as well as a State of Florida Radon Measurement Technician certification and Asbestos Inspector certification. In addition to having conducted several thousand mold assessments, he has experience in radon and lead in water testing for a county school district, as well as lead-based paint assessments, IAQ testing, high-sulfur (Chinese) drywall inspections, and environmental analysis during and post remediation/abatement projects.

## PROJECT EXPERIENCE

### Venetian Isles Clubhouse

*Boynton Beach, Florida*

Served as an Asbestos Inspector responsible for the collection and recording of seventy-two bulk samples from twenty homogeneous areas of suspect asbestos-containing materials for laboratory analysis.

### Grand Beach Apartments

*Miami Beach, Florida*

Served as an Asbestos Inspector responsible for assisting with the collection and recording of 468 bulk samples for the removal and replacement of windows, exterior plaster, and stucco. GFA services included a Limited Asbestos Containing Materials Building Survey.

### Bradford Marine

*Fort Lauderdale, Florida*

Served as an Asbestos Inspector responsible for the collection and recording of ninety-four bulk samples from forty-seven homogeneous areas for laboratory analysis for the demolition of existing buildings and new construction of multiple buildings. GFA services included Asbestos Survey, Environmental Consulting, and Geotechnical Engineering.

### Northwest 12th Avenue Demolition

*Miami Gardens, Florida*

Served as an Asbestos Inspector responsible for the collection and recording of two-hundred eighteen bulk samples from one-hundred and three

homogeneous areas of suspect asbestos-containing materials for laboratory analysis. GFA services included Asbestos Survey.

### Twin Peaks

*Hollywood, Florida*

Served as an Asbestos Inspector responsible for the collection and recording of sixty bulk samples from fifteen homogeneous areas of suspect asbestos-containing materials for laboratory analysis for the partial demolition and renovations to an existing building. GFA services included Asbestos Survey and Geotechnical Engineering.

### Asbestos Surveys and Mold Assessments, Hospital

*Miami, Florida*

Served as an Asbestos Inspector and Mold Assessor responsible for the inspection and collection of bulk samples for laboratory analysis for a hospital facility located in Miami, Florida. GFA services included Asbestos Containing Materials Building Survey and Water Intrusion and Mold Assessment.



**ALEX LAZOWICK, PE, PMP**  
President

Mr. Lazowick was introduced to civil engineering and construction by his grandfather, Mr. Bill Keith, founder of the firm. He is eager for the challenge to be the third family generation professional working to provide quality developments within the South Florida community. Mr. Lazowick has gained experience in civil engineering design projects including water, sewer and drainage systems, roadway design, permitting, and construction administration services. He understands the importance of working together as a team to quickly identify and establish project goals and achieve successful results in the most expedient and cost effective manner. His qualifications include knowledge with AutoCAD Civil 3D, Navisworks, Revit, BIM, Microsoft Office, computer networking, and he possesses excellent communication skills.

### RELEVANT PROJECT EXPERIENCE

**Pompano Beach Design/Build Pier Beach Parking Garage, Pompano Beach, FL:** The new Pompano Beach Pier/Beach Parking Garage is located at the southeast corner of North Ocean Blvd. (S.R A1A) and NE 3rd Street on a 3.5-acre site. The new parking garage includes five stories, 625 parking spaces, speed ramp to facilitate access to higher levels of the garage and some retail space on the ground level fronting NE 3rd Street and the new Pier Street. As part of the design-build team, led by Kaufman Lynn Construction, KEITH was responsible for Planning, Surveying, Utility Coordination/Investigation, Civil Engineering, Landscape Design, Permitting and Construction Inspection of the project.

**Pompano Beach Fire Station No. 24 Design/Build, Pompano Beach, FL:** KEITH, as a subconsultant partner to Currie Sowards Aguila Architects and West Construction, is currently providing engineering design and permitting, project coordination, surveying, landscape architecture and construction services for the replacement of the existing Pompano Beach Fire Station 24 located at 2001 NE 10th Street. The scope of work includes design and construction for this new two story, multi-bay fire protected building. New utilities and services along with new landscaping, 23 parking spaces, offices training room and an exercise room on the first floor.

**Charlotte Burrie Civic Center, Pompano Beach, FL:** KEITH is currently providing civil engineering, permitting, construction administration and coordination and landscape architecture services for the 8,712-SF Charlotte J. Burrie Community/Civic Center location in Pompano Beach. The Center is designed with multipurpose meeting spaces for civic, social, and recreational activities, easy pedestrian access with ADA compliance, porte cochere entrance for inclement weather protection, and 48 vehicular and 20 bicycle parking spots. Interior floor plans feature reception area and administrative offices; small conference room; assembly spaces for classes or meetings; large multipurpose room to offer table seating for 125, or theater style seating for 250, as well as a performance stage; and a warming kitchen, restrooms, and storage areas.

**SE 8th Court Bridge Replacement, Pompano Beach, FL:** The project consisted of replacing an existing bridge along SE 8th Court, immediately east of SE 22nd Avenue. The project included complete design, permitting, bid assistance, coordinated structural engineering for the bridge design, and construction inspection for phased bridge and bulkhead rehabilitation/ replacement. The SE 8th Court bridge carries a two lane roadway (one lane each direction) which is the only means of ingress/egress to the residential island community.

**BCWWS Water and Waste Water Services Continuing Contract, Broward County, FL:** Broward County Water and Wastewater Services is implementing a new septic tank elimination program which consists of short sanitary sewer runs to serve small pockets of previously unserved properties. KEITH is providing engineering services for water distribution, wastewater collection and storm water collection systems. As the Prime consultant, KEITH is providing design and construction support services throughout the county related to the septic tank elimination program.



*Years of Experience*  
11

*Education*  
B.S. Civil Engineering,  
University of North  
Florida, 2010

*Professional Registrations*  
Professional Engineer,  
State of Florida, #78625  
(2015)

*Project Management  
Professional Certification*  
No. 2554175 (2019)

*Professional Affiliations*  
ASCE Member

*FES Member*

*BIM Smart Foundation  
Member*

*BuildingSMART  
Foundation Member*

*Professional  
Certifications*  
Troxler Nuclear Gauge

*FDOT Workzone Traffic  
Control Intermediate  
Level MOT*

*30 Hour OSHA  
General Industry safety  
and health hazard  
recognition and  
prevention*





**KOI Residences and Marina, Pompano Beach, FL:** Mr. Lazowick assisted with the design and permitting tasks associated with the development of this 8.8 acre parcel which includes 350 residential condos and apartments, integrated with restaurant and retail commercial within a compact integrated gated community. Project is located along Atlantic Boulevard (SR 814) also includes a 48 slip marina. Design includes off-site FDOT turn lanes, exfiltration trench accented stormwater management system, lift station serving all uses, and an extensive internal roadway system connecting all 13 buildings. Site and utility infrastructure was designed and modeled with AutoCAD Civil 3D. Mr. Lazowick was responsible for collaborating with architectural and support subconsultant team to set shared coordinate base to correlate Revit design files with AutoCAD Civil 3D, and link all files into Navisworks. As the firm's BIM Coordinator, he was responsible for assisting with clash detection and constructability reviews.

**City of Parkland Miscellaneous Engineering, Planning & Survey Services Contract, Parkland, FL:** KEITH provides ongoing continuing services on an as needed basis for General Planning, Engineering and Surveying and Mapping services to the municipality. Some projects provided under these contracts include: Parkland Roundabout Conceptual Design, Tennis Center at Quigley Park, Holmberg Road Roadway Improvements, and miscellaneous topographic and boundary surveys for various municipal design contracts.

**City of Deerfield Beach General Engineering Services, Deerfield Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Deerfield Beach for over 14 years. KEITH is providing on-going continuing serves as needed including engineering and surveying and mapping services to the municipality. KEITH also provided plan review services.

**Continuing Contract for Professional Engineering Services, Town of Southwest Ranches, FL:** KEITH is providing civil engineering and civil engineering inspection and review services for this continuing services contract. Mr. Lazowick is serving as KEITH's contract manager responsible for providing professional engineering services for projects identified in the City's Capital Improvement Plan and miscellaneous engineering services.

**Port Everglades A/E Services, Fort Lauderdale, FL:** KEITH is providing landside civil engineering, surveying and subsurface utility engineering (SUE) services for this continuing services contract. Mr. Lazowick is serving as KEITH' project oversight, responsible for coordinating all design, surveying and SUE efforts. He is also the firm's liaison with the owner and other consultants. This contract is an on-call general services type contract, which is utilized to provide any array of civil engineering services to the client.

**Broward County Water Reclaimed Water Plant Expansion, Broward County, FL:** KEITH served as a subconsultant to Brown and Caldwell and was responsible for performing the pre-design, detailed design, bidding and permitting services, as well as engineering services during construction for the expansion of the existing reclaimed facility to increase its capacity.

**Fort Lauderdale-Hollywood International Airport (FLL) South Runway 10R/28L Expansion Lead Design Team, Fort Lauderdale, FL:** Mr. Lazowick was responsible for the design of all utilities, earthwork, grading and portions of the stormwater management system associated with the 8,000-foot runway expansion project. He assisted with the development of conceptual runway extension design alternatives and permitting of the 24" water and 16" sewer transmission utility main relocations. Responsibilities included the preparation of the Design Criteria Package for the Design/Build portion of the tunnel and bridge section over the FEC Railroad, US 1 and Interstate 595 entrance ramps, all surveying and mapping functions including Utility Coordination and Subsurface Utility Locations and identification and the coordinating and overseeing designations and locations of all geotechnical borings associated with the design efforts.

**Broward County Parks and Recreation Projects - District 2 Park Improvements:, Broward County, FL:** Mr. Lazowick provided construction engineering inspections for the final stages of this re-construction associated with the recreational facilities of two major County parks.

- **Quiet Waters Park** - Project included existing entrance and exit roadway to be reconstructed, construct toll booth and gate house, construct new 8' wide concrete pedestrian walkway from gate house, construct 1 story CBS maintenance building, and pool area improvements.
- **Tradewinds Park (South)** - Project included construction of new gatehouse, overhaul softball complex, new concessions building, overflow parking lot (1.5 acres), soccer field upgrades including new restroom and concession building.



## THOMAS DONAHUE, PE

Director of Engineering / QA/QC Manager

Mr. Thomas Donahue has more than 40 years of experience in civil engineering projects including 15 years in South Florida. His qualifications include engineering design, quality assurance/quality control management, planning and environmental studies. Mr. Donahue's comprehensive experience includes: residential, commercial and industrial development, site plans, airports, highways, environmental analysis, local, state and federal permitting, right-of-way plans, utility and military designs. Project management experience includes management of professional staff of engineers, landscape architects and CAD personnel, development of project scope of work, contract negotiations, budgets, scheduling, quality control, oversight of resident inspectors and surveyors, review and processing of contractor's pay requests and client contact.

### RELEVANT PROJECT EXPERIENCE

**City of Pompano Beach CRA Miscellaneous Engineering and Surveying Services, Pompano Beach, FL:** KEITH is currently providing general engineering and surveying and mapping services to the CRA on an as needed basis on this ongoing continuing services contracts. Some projects provided under this contract include: MLK Boulevard Study & Boundary Survey, MLK Boulevard Planning & Design, FEC Railroad Right-of-Way Study, Municipal Pier Restaurant Redevelopment, MLK Boulevard Street Vacation Services, Pompano Beach Boulevard Streetscape & Dune Revitalization, East Atlantic Boulevard/Pompano Beach Boulevard Surveys, Old Pompano Area Design Survey (North of Atlantic Boulevard), NW CRA Update Boundary Survey to Design Survey, MLK Boulevard Survey (I-95 to Dixie Highway), Right-of-Way Vacations & Dedications for NW CRA (NW 4th Street and NW 4th Avenue), Esquire Lakes Sign Survey, Professional Services for Mixed-Use Downtown Pompano Connectivity Plan, NW 6th Street Topographic Survey and Street Light Locations, NE 1st Street Boundary Survey, Pompano Springs Utility Easements, Ortanique Boundary Survey, NW Corner of NW 6th Avenue/MLK Boulevard Plat & Re-Plat, FPL Utility Easements, MLK Boulevard Update Survey, Professional Services for the Development of 731 Hammondville Road, Professional Services for MLK Boulevard Streetscape Improvements, FEC Flagler Corridor Landscape Easements, Pompano Beach Library Branch Relocation Survey, Rezoning of NE Corner of MLK Boulevard & NW 6th Avenue, Atlantic Point Boundary and Topographic Surveys, Trafficway Plan Amendment for MLK Boulevard/Hammondville Road, Bailey Hotel Boundary Survey, Old Pompano Area Water and Sewer Improvements for Future Development Restaurants, and MLK Boulevard Water Main Design.

**Pompano Business Center, Pompano Beach, FL:** Mr. Donahue led a multi-disciplinary team of planning, civil engineering design, grading, drainage, water, sewer, parking, landscape architecture and construction administration for multiple parcels of a Distribution/Assembly development of 1.85 million SF on 105 acres (16 buildings).

**Pompano Center of Commerce, Pompano Beach, FL:** Mr. Donahue was responsible for site development and design of a surface water management system to serve a 45-acre industrial and commercial project to be completed in two phases, including 9 office/industrial buildings and associated paving and drainage. The project required development of a complex shared city/developer shared drainage system which involved filling an existing lake which was replaced with a new 3.5 acre lake.

**Pompano Beach Fire Station No. 24 Design/Build, Pompano Beach, FL:** KEITH, as a subconsultant partner to Currie Sowards Aguila Architects and West Construction, is currently providing engineering design and permitting, project coordination, surveying, landscape architecture and construction services for the replacement of the existing Pompano Beach Fire Station 24 located at 2001 NE 10th Street. The scope of work includes design and construction for this new two



*Years of Experience*  
40

*Education*  
B.S. Civil Engineering,  
Northeastern University,  
1978

*Professional Registrations*  
State of Florida  
Professional Engineer,  
#60529 (2033)

*Professional Affiliations*  
National Association  
of Industrial and Office  
Parks (NAIOP) Member

*Institute of Transportation Engineers, Gold Coast Chapter Member*

*American Society of Civil Engineers Member*





story, multi-bay fire protected building. New utilities and services along with new landscaping, 23 parking spaces, offices training room and an exercise room on the first floor.

**Pompano Beach Municipal Golf Course, Pompano Beach, FL:** Mr. Donahue provided civil engineering services as a consultant to the Greg Norman Golf Course Design Company for design, permitting and construction of the new signature golf course for the City of Pompano Beach. The project involved complete regrading of the site including dredging and filling of lakes and installation of a new irrigation system. This was Greg Norman's first municipal golf course design and provided the City of Pompano Beach with one of the finest municipal golf courses in Florida and a pillar for the community for both residents and tourists. The project totaled \$3.5 million and the new golf course opened in Spring 2013. **Alexan Plantation, Plantation, FL:** Mr. Donahue redeveloped a former 48-acre mobile home park site into a 481-unit townhouse and apartment community with new urbanist elements, including a Broward County Trafficways Plan amendment, rezoning, site plan, platting and vacation of various on-site easements.

**Charlotte J. Burris Civic Center, Pompano Beach, FL:** KEITH is currently providing civil engineering, permitting, construction administration and coordination and landscape architecture services for the 8,712-SF Charlotte J. Burrie Community/ Civic Center location in Pompano Beach. The Center is designed with multipurpose meeting spaces for civic, social, and recreational activities, easy pedestrian access with ADA compliance, porte cochere entrance for inclement weather protection, and 48 vehicular and 20 bicycle parking spots. Interior floor plans feature reception area and administrative offices; small conference room; assembly spaces for classes or meetings; large multipurpose room to offer table seating for 125, or theater style seating for 250, as well as a performance stage; and a warming kitchen, restrooms, and storage areas.

**MLK Boulevard Improvements, Pompano Beach, FL:** KEITH was selected to provide professional engineering design and related services to the City of Pompano Beach and the Pompano Beach CRA for roadway improvements along MLK Boulevard (aka Hammondville Road) between NW 31st Avenue (turnpike ramp) and Powerline Road in accordance with the Phase II "Educational Corridor" improvements. The roadway improvements include incorporating new sidewalks, dedicated bicycle lanes and roadside swales along both sides of the roadway, roadway milling and resurfacing (with some widening and other miscellaneous improvements).

**City of Deerfield Beach Miscellaneous Engineering, Planning and Surveying Services, Deerfield Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Deerfield Beach for over 14 years. KEITH is providing on-going continuing serves as needed including engineering and surveying and mapping services to the municipality. KEITH also provided plan review services Some projects provided under these contracts include: Hillsboro Blvd and A1A "S-Curve" Beach Roadway, Drainage and Beautification (Phase I and II), Ocean Way Café Luna Improvement, Ocean Way Drainage, Infrastructure, and Beautification Improvements, Deerfield Beach Sand and Dune Stabilization Re-nourishment and Erosion Control, Deerfield Beach Boardwalk, Volleyball Courts and Artificial, Reef Improvements, Main Beach Parking Lot Improvements, Intersection Improvement Design of Goolsby Blvd/Hillsboro Blvd, Intersection Improvement Design of Century Blvd/Hillsboro Blvd, Hillsboro Blvd Streetscape Improvements, SW 15th Street Roadway Improvements.

**John Knox Village Woodland Green Healthcare, Pompano Beach, FL:** The John Knox Village Health Center is a seven story "Green House" skilled nursing facility. The state of the art center is one of Florida's first of its kind carrying the Green House designation. It is located on their 65 acre campus in Pompano Beach Florida and is designed to be a LEED Silver building. The ground floor serves the common area and each floor above consisting of two Green House homes with twelve elders per home, totaling 24 elders per floor; a total of 144 elders in the building. KEITH provided planning, surveying, civil engineering, landscape architecture, construction administration and SUE services. KEITH was responsible for processing the Site Plan for this unique living facility through the City of Pompano Beach site plan approval process consisting of DRC, AAC and P&Z as well as providing the Civil design and processing the construction permits through the various agencies having jurisdiction.

**Parkland Fire Station No. 42 Site Plan, Parkland, FL:** KEITH is putting together a set of plans for Parkland Fire Station No. 42 Building Addition of additional 529.5 SF to accommodate additional dormitories. KEITH provided surveying, subsurface utility engineering (SUE), engineering design, permitting, utility coordination, and construction administration services; which included some off-site roadway, drainage and utilities improvements.



## **STEPHEN WILLIAMS, SR., PE**

Vice President of Civil Engineering

Mr. Stephen Williams has been engaged in civil and transportation engineering design and construction in South Florida since 1970. Mr. Williams has served as the record engineer for numerous transportation, utility, water management, municipal, aviation, recreation, roadway and land development (governmental, residential, mixed-use and commercial) projects in South Florida. These include projects at Florida's Turnpike, Miami International and Fort Lauderdale-Hollywood International Airports and multiple projects for the local municipalities, school districts and universities. Projects have included roadway and site engineering design and analysis (paving, grading, drainage, water and sanitary sewer design and construction administration) for both private and governmental clients. He has served as the general municipal civil engineering consultant to cities of Oakland Park, Miramar, Plantation, Fort Lauderdale, Sunrise, Pompano Beach and Tamarac throughout his career. Notably, Mr. Williams developed a SWMM EXTRAN computer model for the 55,000-acre Indian River Farms Water Control District. Mr. Williams also serves as the Firm's Senior Quality Assurance /Quality Control (QA/QC) Officer and continuously monitors all projects for compliance with our established QA/QC Program.

### **RELEVANT PROJECT EXPERIENCE**

**City of Pompano Beach Miscellaneous Civil Engineering Services, Pompano Beach, FL:** KEITH has served as the General Engineering Consultant for the City of Pompano Beach for over 16 years on an as needed basis. All services of the firm are utilized including planning, civil engineering, surveying, subsurface utility engineering, and landscape architecture.

**Charlotte Burrie Civic Center, Pompano Beach, FL:** KEITH is currently providing civil engineering, permitting, construction administration and coordination and landscape architecture services for the 8,712-SF Charlotte J. Burrie Community/Civic Center location in Pompano Beach. The Center is designed with multipurpose meeting spaces for civic, social, and recreational activities, easy pedestrian access with ADA compliance, porte cochere entrance for inclement weather protection, and 48 vehicular and 20 bicycle parking spots. Interior floor plans feature reception area and administrative offices; small conference room; assembly spaces for classes or meetings; large multipurpose room to offer table seating for 125, or theater style seating for 250, as well as a performance stage; and a warming kitchen, restrooms, and storage areas.

**Pompano Beach Design/Build Pier Beach Parking Garage, Pompano Beach, FL:** The new Pompano Beach Pier/Beach Parking Garage is located at the southeast corner of North Ocean Blvd. (S.R. A1A) and NE 3rd Street on a 3.5-acre site. The new parking garage includes five stories, 625 parking spaces, speed ramp to facilitate access to higher levels of the garage and some retail space on the ground level fronting NE 3rd Street and the new Pier Street. As part of the design-build team, led by Kaufman Lynn Construction, KEITH was responsible for Planning, Surveying, Utility Coordination/Investigation, Civil Engineering, Landscape Design, Permitting and Construction Inspection of the project.

**Pompano Beach Fire Station No. 24 Design/Build, Pompano Beach, FL:** KEITH, as a subconsultant partner to Currie Sowards Aguila Architects and West Construction, is currently providing engineering design and permitting, project coordination, surveying, landscape architecture and construction services for the replacement of the existing Pompano Beach Fire Station 24 located at 2001 NE 10th Street. The scope of work includes design and construction for this new two story, multi-bay fire protected building. New utilities and services along with new landscaping, 23 parking spaces, offices training room and an exercise room on the first floor.

**10th Street General Consulting, Deerfield Beach, FL:** Mr. Williams coordinated with FDOT's Metropolitan Planning Organization, the Community Oversight Advisory Team (COAT)



*Years of Experience*  
48

*Education*  
B.S. Civil Engineering,  
University of Florida,  
1977

*Professional Registrations*  
State of Florida  
Professional Engineer,  
#32090 (1982)

*Professional Affiliations*  
American Society of  
Civil Engineers (ASCE),  
Member

*Florida Engineering Society (FES), Member*

*National Society of Professional Engineers (NSPE)*



STEPHEN WILLIAMS, PE

Page 2

Committee and officials from the City of Deerfield Beach Administration department to achieve the City's objectives for the 10th Street Corridor through the City. The City was interested in addressing the traffic volume issues along the SW 10th Street corridor between Florida's Turnpike and I-95, which has consistently increased over the past 20 years and is expected to continue to grow, compounding congestion and noise.

**City of Parkland Miscellaneous Engineering, Planning & Survey Services Contract, Parkland, FL:** KEITH provides ongoing continuing services on an as needed basis for General Planning, Engineering and Surveying and Mapping services to the municipality. Some projects provided under these contracts include: Parkland Roundabout Conceptual Design, Tennis Center at Quigley Park, Holmberg Road Roadway Improvements, and miscellaneous topographic and boundary surveys for various municipal design contracts.

**City of Oakland Park, Community Redevelopment Area (CRA), Oakland Park, FL:** Mr. Williams served as the Project Manager. In order to spur development and to create developer interest in the City, officials undertook the task of creating a CRA. His Team, along with sub consultants EDSA and Iler Planning Group, developed the Local Activity Center (LAC) zoning and Design Guidelines for future development downtown. He played a pivotal role in the planning, engineering, consensus building and ordinance and guideline development throughout the project. Following the Commission's approval, the design team developed the CRA Master Plan which was also approved by the City Commission. This was followed by County Commission approval and the development of inter-local agreements between the City and the County.

**Bermuda Riviera Water Main Improvements, Fort Lauderdale, FL:** The City of Fort Lauderdale has identified the area within the residential neighborhood of Bermuda Riviera from NE 36th Street to NE 42nd Court, between State Road A1A and the Intracoastal Waterway as an improvement project. The upgraded water mains will be a looped system totaling approximately 22,630 LF of new 8-inch diameter water main pipe. The new system will connect to the existing water mains near state road A1A. These improvements involve upgrading the existing 6-inch diameter water mains one nominal size to 8-inch diameter, replacing existing 8-inch water mains with new, providing a looped system, and installing new fire hydrants. As the Prime Consultant, KEITH is currently providing civil design, surveying, subsurface utility engineering, permitting, bidding support and construction administration services.

**Continuing Contract for Professional Engineering Services, Town of Southwest Ranches, FL:** KEITH is providing civil engineering and civil engineering inspection and review services for this continuing services contract. Mr. Williams is serving as KEITH's contract manager responsible for providing professional engineering services for projects identified in the City's Capital Improvement Plan and miscellaneous engineering services.

**Margate CRA General Engineering Consulting Services, Margate, FL:** KEITH is currently providing civil engineering, surveying, utility locating, landscape architecture, traffic and environmental services for this continuing services contract for the City of Margate CRA. Mr. Williams is serving as KEITH's contract manager responsible for providing professional engineering services for projects identified in the CRA's Capital Improvement Plan and miscellaneous engineering services. Signature projects include: Colonial Drive Traffic Calming, Pedestrian Routing and Streetscape Improvements; Winfield Boulevard Traffic Calming and Streetscape Improvements; Atlantic Boulevard Streetscape Improvements.

**City of Fort Lauderdale NE/NW 6 Street (Sistrunk Boulevard), Fort Lauderdale, FL:** This 2.3-mile urban corridor is a Streetscape and Enhancement Project from NW 24th Avenue to Federal Highway (US-1). Mr. Williams served as the lead site design engineer and Project Manager during the construction phase. This project involved lane reductions, on-street parking, wider sidewalks, drainage improvements, decorative street and pedestrian lighting, bus shelters, landscaping, signalization upgrades and sanitary sewer design. Post Design Services representative to City.

**City of Oakland Park, General Engineering Services, Oakland Park, FL:** Mr. Williams served as the Project Manager, providing professional engineering services for projects identified in the City's Capital Improvement Plan, Stormwater Master Plan, Community Development Program and miscellaneous engineering services. Projects included design services for drainage/stormwater management systems, water/wastewater utility systems, including related roadway, utility, environmental and permit related services; and landscaping.



*Professional Resume*  
**TYLER CHAPPELL**

**Education**

Texas Christian University- Fort Worth, Texas, Bachelor of Science, August 1997, Environmental Science

**Summary**

Mr. Chappell's capabilities include wetland jurisdictional determinations, environmental feasibility studies, seagrass surveys, gopher tortoise surveys, environmental permitting, mitigation design, and mitigation monitoring. Mr. Chappell has performed a number of endangered and threatened species surveys, jurisdictional determinations, and environmental monitoring reports. Mr. Chappell has also conducted construction compliance inspections including turbidity monitoring for wetland and coastal projects. He has over eighteen years of experience in many types of environmental permitting, including residential docks, marinas and coastal development.

**Professional Experience:**

VICE PRESIDENT

APRIL 2005 – PRESENT

***The Chappell Group, Inc. Pompano Beach, Florida***

Responsibilities include wetland jurisdictional determinations, environmental feasibility studies, Phase I ESA's, seagrass surveys, gopher tortoise surveys, environmental permitting with all agencies, mitigation design, and mitigation monitoring. Residential and commercial marina permitting and design including all aspects of sovereign submerged land regulations with the Division of State Lands. Construction compliance inspections including turbidity monitoring for wetland and coastal projects.

DIRECTOR, ENVIRONMENTAL SERVICES

JANUARY 1998 – APRIL 2005

***Craven Thompson & Associates, Inc. Fort Lauderdale, Florida***

Responsibilities include wetland jurisdictional determinations, environmental feasibility studies, Phase I ESA's, seagrass surveys, gopher tortoise surveys, environmental permitting with all agencies, mitigation design, and mitigation monitoring. Residential and commercial marina permitting and design including all aspects of sovereign submerged land regulations with the Division of State Lands.

**Partial List of Projects:**

- Gateway Hotel & Marina, Daytona Beach
- Harbour Towne Marina – Dania Beach
- Sunrise Harbor Marina, Fort Lauderdale
- Port Everglades Bridge over the FPL Discharge Canal, Port Everglades
- Boca Raton Beach Club & Marina, Boca Raton
- Ocean Express Pipeline, Dania Beach / Bahamas
- Miramar Regional Park, Miramar
- Dania Beach Port Casino, Dania Beach
- Border Patrol Center, Hollywood, FL
- Heron Bay, Parkland
- White Bay Cay, Exumas
- Hall of Fame Marina, Fort Lauderdale
- Fort Lauderdale Hollywood International Airport, Broward County
- Broward County Mitigation Monitoring, BC Waste & Recycling Services
- Pembroke Road over I-75, Broward County
- Sheridan Street, Broward County
- Deerfield Beach Pier Renovation, Deerfield Beach, FL
- Radisson Riverwalk Hotel, Tampa
- Port Everglades Turning Notch Expansion, Fort Lauderdale, FL
- Dania Beach Marina, Dania Beach, FL
- Broward County Segment II Beach Renourishment
- Southport Phase XI A&B



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Fax: (954) 782-1108  
[tyler@thechappellgroup.com](mailto:tyler@thechappellgroup.com)  
[www.thechappellgroup.com](http://www.thechappellgroup.com)

**Certifications:**

- ISA Certified Arborist

**Affiliations:**

- South Florida Association of Environmental Professionals, Past President
- Florida Association of Environmental Professionals, Past Board Member
- Leadership Broward Graduate, Class XIX
- Marine Industries Association of South Florida, Member
- Florida Inland Navigation District, Past Broward Commissioner
- Riverwalk Trust, Past Board Member
- Broward Alliance, Past Investor
- International Society of Arboriculture, Certified Arborist, Member
- Hillsboro Inlet District, Broward Commissioner
- Friends of Hugh Taylor Birch State Park, Secretary of Board
- Port Everglades Association, Board Member
- Broward Workshop, Business Advocacy Committee
- Coastal Coalition, Fort Lauderdale Chamber of Commerce



*Professional Resume*

**KATHRYN BONGARZONE**

**Education**

Averett University, Danville Virginia 2007-2010  
B.S. Environmental Science, minor Political Science, Magna Cum Lade

**Summary**

Ms. Bongarzone's capabilities include wetland jurisdictional determinations, environmental feasibility studies, seagrass surveys, environmental permitting, mitigation design, and mitigation monitoring. Ms. Bongarzone has experience with endangered and threatened species surveys, jurisdictional determinations, and environmental monitoring reports. As a member of *The Chappell Group, Inc.*'s team, Ms. Bongarzone is handling environmental permitting, including residential docks, marinas and coastal development projects.

**Professional Experience:**

SENIOR PROJECT BIOLOGIST MAY 2014 – PRESENT

***The Chappell Group, Inc. Pompano Beach, Florida***

Responsibilities include wetland jurisdictional determinations, environmental feasibility studies, seagrass surveys, environmental permitting with all agencies, mitigation design, and mitigation monitoring. Residential and commercial marina permitting and design including all aspects of sovereign submerged land regulations with the Division of State Lands.

***Newfound Harbor Marine Institute at Seacamp Association***

Head Unit Leader/Instructor SEPTEMBER 2012- APRIL 2014

- Teach students through lecture, laboratory and field lessons in interpretive tropical marine science both on land and on water
- Captain a 26 ft. USCG designated research vessel, act as an ARC lifeguard, NAUI skin diving leader, and participate in hospitality services necessary to a residential facility
- Work directly with teachers to coordinate their trip for up to 120 students, including logistics, custom scheduling and lesson plans to fit the needs of each school

**Partial List of Projects:**

- Port Everglades Turning Notch Expansion, Port Everglades
- Dania Beach Marina, Dania Beach
- Yachts Miami Beach Boat show, Miami Beach
- Harbor Towne Marina, Dania Beach
- Lauderdale Marine Center, Fort Lauderdale
- Pier 66 Marina, Fort Lauderdale
- Sunrise Parks, City of Sunrise
- Cooper City Soccer Park, Cooper City
- Alsdorf Park, Pompano Beach
- Private client, single family home dock design and permitting
- Tortuga Music Festival

**Affiliations:**

- South Florida Association of Environmental Professionals, Member
- Leadership Broward, Class XXXVII
- International Society of Arboriculture, Certified Arborist, Member



714 East McNab Road  
Pompano Beach, Florida 33060  
Ph: (954) 782-1908  
Fax: (954) 782-1108  
[www.thechappellgroup.com](http://www.thechappellgroup.com)





**Certifications:**

- ISA Certified Arborist
- USCG OUVLP Licensed Captain with Towing Endorsement
- ARC Lifeguard, First Aid and CPR certified
- ARC Lifeguard, First Aid and CPR Instructor
- PADI Open water SCUBA certified



Tab 6

## Office Locations



**A Universal  
Engineering  
Sciences  
Company**



## PRIME OFFICE LOCATION

GFA's Delray Beach Branch Office (Corporate Office) will be the primary office servicing this contract. With over 60 staff members, our Delray Beach office is conveniently located just east of Interstate 95 and affords quick response to any needs that may arise. You can be assured that if selected for this contract, GFA will provide the City with exceptional service.

Professionalism, consistency, and Client experience are paramount to GFA's operational structure.

We pride ourselves on being available 24/7. We understand project timelines are sensitive and will quickly respond to all requests. An experienced Project Manager is dedicated to oversee each project, from initial proposal request to reporting. In this regard, the City of Pompano Beach will have the benefit of one highly-responsive and skilled individual to discuss all facets of a project.

Our key personnel within the company will remain easily accessible at all times and the project representatives will be well informed of the status of ongoing progress.

### GFA INTERNATIONAL, INC - DELRAY BEACH

1215 Wallace Drive  
Delray Beach, Florida 33444  
Ph.: (561) 347-0070 Fax: (561) 395-5805

GFA Delray Beach Branch (Prime Office)	
Professional Staff	19
Administrative Staff	12

## SUB-CONSULTANT OFFICE LOCATIONS

The Chappell Group, Inc., a local Pompano Beach firm, will be providing environmental services that include, but are not limited to, benthic resource surveys, threatened and endangered species surveys, wetland delineation, wetland mitigation & design, wetland monitoring, and environmental permitting services to the City of Pompano Beach for this contract. The Chappell Group is a certified WBE/CDBE/SBE firm.

### THE CHAPPELL GROUP, INC.

714 East McNab Road  
Pompano Beach, Florida 33060  
Ph.: (954) 782-1908

THE CHAPPELL GROUP, INC.	
Professional Staff	7
Administrative Staff	0

KEITH, with Corporate Headquarters located in Pompano Beach, Florida, will be responsible for providing Permitting and Civil Engineering services to the City of Pompano Beach under this contract. KEITH has a local team of 98 Professionals and Administrative members ready to provide services for the contract.

### KEITH

301 East Atlantic Boulevard  
Pompano Beach, Florida 33060  
Ph.: (954) 788-3400

KEITH	
Professional Staff	83
Administrative Staff	15

Tab 7

## Local Business



**A Universal  
Engineering  
Sciences  
Company**





LOCAL BUSINESS EXHIBIT "B"  
LOCAL BUSINESS  
LETTER OF INTENT TO PERFORM AS A LOCAL SUBCONTRACTOR

Solicitation Number E-2020

TO: Keith and Associates, Inc, dba KEITH  
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to perform subcontracting work in connection with the above contract as (check below)

an individual  a corporation  
 a partnership  a joint venture

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

civil engineering, permitting  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

at the following price: TBD

7/22/2020 Keith and Associates, Inc., dba KEITH  
(Date) (Print Name of Local Business Contractor)

301 E. Atlantic Boulevard  
(Street Address)

Pompano Beach, FL 33060  
(City, State Zip Code)

BY:   
(Signature)

**IMPORTANT NOTE:** Signatures on this form MUST be by an authorized employee of Subcontractor and must be uploaded to the Response Attachment Tab

LOCAL BUSINESS EXHIBIT "B"



LOCAL BUSINESS EXHIBIT "B"  
LOCAL BUSINESS  
LETTER OF INTENT TO PERFORM AS A LOCAL SUBCONTRACTOR

Solicitation Number E-22-20

TO: GFA International, Inc.  
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to perform subcontracting work in connection with the above contract as (check below)

an individual  a corporation  
 a partnership  a joint venture

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

environmental services such as threatened and endangered species surveys,  
wetland assessments, wetland mitigation & design, etc.  
\_\_\_\_\_  
\_\_\_\_\_

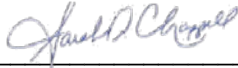
at the following price: TBD

7/16/2020  
(Date)

The Chappell Group, Inc.  
(Print Name of Local Business Contractor)

714 E McNab Rd  
(Street Address)

Pompano Beach, FL 33060  
(City, State Zip Code)

BY:   
(Signature)

**IMPORTANT NOTE:** Signatures on this form MUST be by an authorized employee of Subcontractor and must be uploaded to the Response Attachment Tab

LOCAL BUSINESS EXHIBIT "B"



LOCAL BUSINESS EXHIBIT "C"

LOCAL BUSINESS UNAVAILABILITY FORM

BID # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESSES to bid work items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said Local Businesses:

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid which was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.

Not Applicable





LOCAL BUSINESS EXHIBIT "D"  
GOOD FAITH EFFORT REPORT  
LOCAL BUSINESS PARTICIPATION

BID # RLI E-22-20

1. What portions of the contract have you identified as Local Business opportunities?

Threatened and Endangered Species Surveys, Wetland Assessments,  
Wetland Mitigation and Design, Permitting, and Civil Engineering  
\_\_\_\_\_  
\_\_\_\_\_

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

Yes - we provided a copy of the RLI documents to KEITH and The  
Chappell Group, Inc.  
\_\_\_\_\_

3. Did you send written notices to Local Businesses?

Yes       No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

Yes       No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

We have provided our local businesses with contact information for the  
GFA contract manager.

7. List the Local Businesses you will utilize and subcontract amount.

<u>The Chappell Group, Inc.</u>	\$ <u>TBD</u>
<u>KEITH</u>	\$ <u>TBD</u>
_____	\$ _____

8. Other comments: \_\_\_\_\_  
\_\_\_\_\_

Tab 8  
**Litigation**



**A Universal  
Engineering  
Sciences  
Company**



## LITIGATION

There has been no litigation, judgments, or settlements of court cases filed against GFA International, Inc. (GFA) in the past five (5) years other than the following:

1. On March 11, 2015, a Complaint was filed against GFA, et al, by 2700 North Ocean Condominium Association, Inc. (Case No. 50-2014-CA-010718-XXXX-MB (AI) in the 15th Judicial Court in Palm Beach County). GFA provided third-party plan review, building inspections, threshold inspections and construction materials testing for two (2) 27-story condominium buildings(2700 North Ocean). The plaintiff(s) are alleging negligence for failure to properly inspect certain aspects of the building construction. GFA has denied all liability and is currently defending the claim.
2. On February 1, 2017, a Complaint was filed by Altman Glenewinkel Construction against Orange and Blue Construction (Case No. 50-2017-CA-001280-XXXX-MB in the 15th Judicial Court in Palm Beach County) involving alleged construction defects for a 6-story apartment complex in Boca Raton (Altis Fairway Commons). On July 26, 2018, the Complaint was amended to include GFA, et al. GFA provided private provider plan review, building inspections and threshold inspections for the project. The plaintiff is alleging negligence for failure to properly inspect certain aspects of the building construction. GFA denied all liability and was granted a Motion for Summary Judgment and Final Judgment in their favor on January 8, 2020. The Plaintiff has appealed the ruling to the 4th District Court of Appeals.
3. On February 21, 2017, a Complaint was filed against GFA, et al, by Swire Pacific Holdings, Inc. (Case No. 2016-000804-CA-40) in the 11th Judicial Court in Miami-Dade County. GFA provided limited structural observations and construction materials testing on a 36-story condominium project (Asia Condominium). The plaintiff(s) alleged negligence for failure to properly inspect certain limited aspects of the building construction. The case against GFA was settled and dismissed in July 2019.
4. On August 20, 2018, a Complaint was filed by Stock Development against GFA, et al (Case No. 18-CA-003655 in the 20th Judicial Court in Lee County) involving alleged construction defects for a multi-building condominium project (Paseo) in Lee County. GFA provided private provider building inspections, third-party quality control inspections and construction materials testing for some of the buildings within the community in 2006-7. The plaintiff is alleging negligence for failure to properly inspect certain aspects of the building construction. GFA denied all liability and was dismissed from the case on 03/15/2019.
5. On August 20, 2018, a Complaint was filed by Stock Development against GFA, et al (Case No. 11-2018-CA-002256-0001-XX in the 20th Judicial Court in Collier County) involving alleged construction defects for a multi-building condominium project (Ole at Lely) in Collier County. GFA provided private provider building inspections, third-party quality control inspections and construction materials testing for some of the buildings within the community in 2006-7. The plaintiff is alleging negligence for failure to properly inspect certain aspects of the building construction. GFA denied all liability and was dismissed from the case on 03/15/2019.
6. On June 25, 2019, a Complaint was filed by FCCI Insurance as subgrogee to Coconut Creeks Hotels, LLC against GFA, et al in Case No. CACE-19-006066 in Broward County involving alleged construction defects and resulting water intrusion damage for a 4-story Hampton Inn and Suites Hotel in Coconut Creek Florida. GFA provided threshold inspections and construction materials testing. The plaintiff was alleging negligence for failure to properly inspect certain aspects of the building window construction. GFA denied all liability and after filing a 57.105 claim (frivolous lawsuit), was dismissed from the case on 11/15/2019.

Tab 9

## Forms, Licenses, & Registrations



**A Universal  
Engineering  
Sciences  
Company**



**BIDDERS ARE TO COMPLETE FORM AND UPLOAD COMPLETED FORM TO THE EBID SYSTEM**

**EXHIBIT E**

**MINORITY BUSINESS ENTERPRISE PARTICIPATION**

RLI # E-22-20

List all members of your team that are a certified Minority Business Enterprise (as defined by the State of Florida.) You must include copies of the MBE certificates for each firm listed with your electronic submittal.

Name of Firm	Certificate Included?
The Chappel Group, Inc.	Yes



**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RFP IN THE EBID SYSTEM.**

**PROPOSER INFORMATION PAGE**

RFP E, 22-20 Continuing Contract for Professional Environmental Testing  
 (number) (RFP name)

To: The City of Pompano Beach, Florida

The below named company hereby agrees to furnish the proposed services under the terms stated subject to all instructions, terms, conditions, specifications, addenda, legal advertisement, and conditions contained in the RFP. I have read the RFP and all attachments, including the specifications, and fully understand what is required. By submitting this proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal submitted by:

Name (printed) Frederick G. Kaub, P.G., L.A.C. Title President

Company (Legal Registered) GFA International, Inc.

Federal Tax Identification Number 65-0874962

Address 1215 Wallace Drive

City/State/Zip Delray Beach, FL 33444

Telephone No. 561-347-0070 Fax No. 561-395-5805

Email Address fred@teamgfa.com



## TIER 1/TIER 2 COMPLIANCE FORM

**IN ORDER FOR YOUR FIRM TO COMPLY WITH THE CITY'S LOCAL BUSINESS PROGRAM AS A TIER 1 OR TIER 2 VENDOR, BIDDERS MUST COMPLETE THE INFORMATION BELOW AND UPLOAD THE FORM TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

### **TIER 1 LOCAL VENDOR**

My firm has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least 10 % who are residents of the City of Pompano Beach.

And/Or

My firm has maintained a permanent place of business within the city limits and my submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 10 % of the contract value.

Or

My firm does not qualify as a Tier 1 Vendor.

### **TIER 2 LOCAL VENDOR**

My firm has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach

And/Or

My firm has maintained a permanent place of business within Broward County and my submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value.

Or

My firm does not qualify as a Tier 2 Vendor.

**I certify that the above information is true to the best of my knowledge.**

08/20/2020  
(Date)

GFA International, Inc.  
(Name of Firm)

BY: Frederick G. Kaub, P.G., L.A.C.





# GFA INTERNATIONAL, INC. LICENSES AND CERTIFICATIONS

## State of Florida Department of State

I certify from the records of this office that GFA INTERNATIONAL, INC. is a corporation organized under the laws of the State of Florida, filed on October 20, 1998.

The document number of this corporation is P98000089761.

I further certify that said corporation has paid all fees due this office through December 31, 2020, that its most recent annual report/uniform business report was filed on January 16, 2020, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Sixteenth day of January, 2020*



*Jonathan Zchem*  
Secretary of State

Tracking Number: 7724416825CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

RICK SCOTT, GOVERNOR
JONATHAN ZACHEM, SECRETARY



**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF PROFESSIONAL ENGINEERS**

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE  
 PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**GFA INTERNATIONAL, INC.**  
 1215 WALLACE DRIVE  
 DELRAY BEACH FL 33444

**LICENSE NUMBER: CA4930**

  
**EXPIRATION DATE: FEBRUARY 28, 2021**  
Always verify licenses online at MyFloridaLicense.com



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Ron DeSantis, Governor Halsey Beshears, Secretary

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**ASBESTOS LICENSING UNIT**

THE ASBESTOS BUSINESS ORGANIZATION HEREIN IS LICENSED UNDER THE  
 PROVISIONS OF CHAPTER 469, FLORIDA STATUTES

**GFA INTERNATIONAL INC**  
 FREDERICK GEORGE KAUB  
 1215 WALLACE DRIVE  
 DELRAY BEACH FL 33444

LICENSE NUMBER: ZA404  
 EXPIRATION DATE: NOVEMBER 2022

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**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL GEOLOGISTS**

THE PROFESSIONAL GEOLOGIST HEREIN IS LICENSED UNDER THE  
 PROVISIONS OF CHAPTER 492, FLORIDA STATUTES

**KAUB, FREDERICK GEORGE**  
 851 NE 71ST STREET  
 BOCA RATON FL 33487

LICENSE NUMBER: PG1344  
 EXPIRATION DATE: JULY 31, 2022

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**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL GEOLOGISTS**

THE PROFESSIONAL GEOLOGIST HEREIN IS LICENSED UNDER THE  
 PROVISIONS OF CHAPTER 492, FLORIDA STATUTES

**CROWELL, ROBERT P**  
 303 TREELINE TRACE  
 PORT SAINT LUCIE FL 34986

LICENSE NUMBER: PG1748  
 EXPIRATION DATE: JULY 31, 2022

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**STATE OF FLORIDA**  
**WATER WELL CONTRACTOR LICENSE**  
 Issued to  
**FREDERICK KAUB**

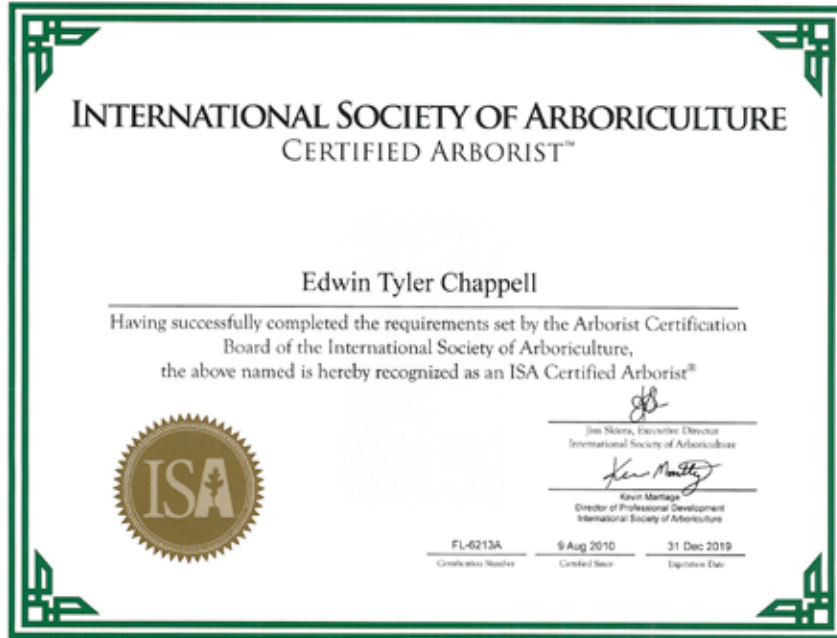
---

License No. **11236** Expires **7/31/2021**

*Victoria Lopper*  
**DISTRICT CERTIFICATION OFFICER**



# THE CHAPPELL GROUP, INC. LICENSES AND CERTIFICATIONS





**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**

**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301

954-357-6400 • FAX 954-357-5674 • TTY 954-357-5664

**July 19, 2019**

**Ms. Sarah Chappell  
THE CHAPPELL GROUP, INC.  
714 East McNab Road  
Pompano Beach, Florida 33060**

**ANNIVERSARY DATE – Annually, on August 31<sup>st</sup>**

Dear Ms. Chappell:

**Broward County** is pleased to announce **The Chappell Group, Inc.** has renewed its certification as a **Disadvantaged Business Enterprise [DBE]** in Florida, under a **Unified Certification Program [UCP]** in accordance with 49 CFR, PART 26.

DBE certification continues from your anniversary date, but is contingent upon The Chappell Group, Inc. renewing its eligibility annually through this office, Office of Economic and Small Business Development (OESBD). OESBD will notify you in advance of your obligation to provide continuing eligibility documents; however, ensuring continued certification is your responsibility. Failure to continue your eligibility will result in immediate action to decertify The Chappell Group, Inc. as a DBE.

As long as The Chappell Group, Inc. is listed in the DBE Directory, it is considered DBE Certified by all Florida UCP Members.

DBE Certification is subject to actions by governmental agencies impacting the disadvantaged status of The Chappell Group, Inc.

The Chappell Group, Inc. will be listed in Florida's **UCP DBE Directory** which can be accessed via the internet, at:

<https://fdotxwp02.dot.state.fl.us/EqualOpportunityOfficeBusinessDirectory/CustomSearch>

DBE certification is **NOT** a guarantee of work, but enables The Chappell Group, Inc. to compete for, and perform, contract work on all USDOT Federal Aid (FAA, FTA and FHWA) projects in Florida as a DBE contractor, sub-contractor, consultant, and sub-consultant or material supplier.





**Re: The Chappell Group, Inc.**

**July 19, 2019**

If, at any time, there is a material change in The Chappell Group, Inc. including, but not limited to, ownership, officers, directors, scope of work being performed, daily operations, affiliations with other businesses or individuals or physical location of The Chappell Group, Inc., you must notify OESBD, in writing, without delay. Notification should include supporting documentation. You will receive acknowledgement and confirmation of continued eligibility, if applicable after notification of changes.

The Chappell Group, Inc. may compete for, and perform, work on all USDOT Federal Aid projects throughout Florida, receiving DBE credit for work performed in the following area:

**NAICS CODE: 541340 Drafting Services**

**NAICS CODE: 541620 Environmental Consulting Services**

**NAICS CODE: 541690 Other Scientific and Technical Consulting Services**

**NAICS CODE: 541990 All Other Professional, Scientific, and Technical Services**

Please feel free to contact OESBD for any questions or concerns pertaining to your DBE certification. Our telephone number is (954) 357-6400; our fax number is (954) 357-5674.


Sincerely,


Sandy-Michael McDonald, Director  
Office of Economic and Small Business Development





# KEITH LICENSES AND CERTIFICATIONS

Ron DeSantis, Governor 

 **FBPE**  
FLORIDA BOARD OF PROFESSIONAL ENGINEERS

**STATE OF FLORIDA**


**BOARD OF PROFESSIONAL ENGINEERS**

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**KEITH & ASSOCIATES, INC.**  
301 EAST ATLANTIC BOULEVARD  
POMPANO BEACH FL 33060

LICENSE NUMBER: CA7928  
EXPIRATION DATE: FEBRUARY 28, 2021

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Ron DeSantis, Governor 

Halsey Beshears, Secretary 

**STATE OF FLORIDA**

**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**LAZOWICK, ALEXANDER SCOTT**  
301 EAST ATLANTIC BLVD  
POMPANO BEACH FL 33060

LICENSE NUMBER: PE78625  
EXPIRATION DATE: FEBRUARY 28, 2021



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Ron DeSantis, Governor

**STATE OF FLORIDA**

**BOARD OF PROFESSIONAL ENGINEERS**


THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**DONAHUE, THOMAS F.**  
 1637 E. CLASSICAL BLVD  
 DELRAY BEACH FL 33445

**LICENSE NUMBER: PE60529**



**EXPIRATION DATE: FEBRUARY 28, 2021**

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Ron DeSantis, Governor

**STATE OF FLORIDA**

**BOARD OF PROFESSIONAL ENGINEERS**


THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**WILLIAMS, STEPHEN DONALD**  
 2365 NE 7TH PLACE  
 FT. LAUDERDALE FL 333043545

**LICENSE NUMBER: PE32090**

**EXPIRATION DATE: FEBRUARY 28, 2021**

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## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/09/2020

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Brown & Brown of Florida, Inc. 1661 Worthington Rd Ste 175  West Palm Beach FL 33409		CONTACT NAME: Maria Molina AAI PHONE (A/C, No, Ext): (561) 686-2266 FAX (A/C, No): (561) 686-2313 E-MAIL ADDRESS: mmolina@bb-wpb.com																			
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>American Casualty Company of Reading, Pennsylvania</td> <td>20427</td> </tr> <tr> <td>INSURER B:</td> <td>Transportation Insurance Company</td> <td>20494</td> </tr> <tr> <td>INSURER C:</td> <td>National Union Fire Insurance Company of Pittsburgh PA</td> <td>19445</td> </tr> <tr> <td>INSURER D:</td> <td>Valley Forge Insurance Company</td> <td>20508</td> </tr> <tr> <td>INSURER E:</td> <td>Continental Casualty Company</td> <td>20443</td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	American Casualty Company of Reading, Pennsylvania	20427	INSURER B:	Transportation Insurance Company	20494	INSURER C:	National Union Fire Insurance Company of Pittsburgh PA	19445	INSURER D:	Valley Forge Insurance Company	20508	INSURER E:	Continental Casualty Company	20443	INSURER F:
INSURER(S) AFFORDING COVERAGE		NAIC #																			
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INSURER F:																					
<b>INSURED</b> GFA International, INC. 1215 Wallace Drive  Delray Beach FL 33444																					

**COVERAGES CERTIFICATE NUMBER: Master 2020-2021 REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			6080697842	04/01/2020	04/01/2021	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 100,000</td></tr> <tr><td>MED EXP (Any one person)</td><td>\$ 10,000</td></tr> <tr><td>PERSONAL &amp; ADV INJURY</td><td>\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td>\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr> <tr><td></td><td>\$</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	MED EXP (Any one person)	\$ 10,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
EACH OCCURRENCE	\$ 1,000,000																				
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B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/>			6080697887	04/01/2020	04/01/2021	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 1,000,000</td></tr> <tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr> <tr><td></td><td>\$</td></tr> </table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000																				
BODILY INJURY (Per person)	\$																				
BODILY INJURY (Per accident)	\$																				
PROPERTY DAMAGE (Per accident)	\$																				
	\$																				
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			EBU04932698	04/01/2020	04/01/2021	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td>\$ 5,000,000</td></tr> <tr><td>AGGREGATE</td><td>\$ 5,000,000</td></tr> <tr><td></td><td>\$</td></tr> <tr><td><input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER</td><td></td></tr> </table>	EACH OCCURRENCE	\$ 5,000,000	AGGREGATE	\$ 5,000,000		\$	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER							
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D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6080697839	04/01/2020	04/01/2021	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>E.L. EACH ACCIDENT</td><td>\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$ 1,000,000</td></tr> </table>	E.L. EACH ACCIDENT	\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	E.L. DISEASE - POLICY LIMIT	\$ 1,000,000								
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E.L. DISEASE - POLICY LIMIT	\$ 1,000,000																				
E	Professional/Pollution Liability Claims Made Policy			MCH591908633	04/01/2020	04/01/2021	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Each Claim</td><td>2,000,000</td></tr> <tr><td>Aggregate</td><td>4,000,000</td></tr> </table>	Each Claim	2,000,000	Aggregate	4,000,000										
Each Claim	2,000,000																				
Aggregate	4,000,000																				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**

Proof of Insurance

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Michael Vega*

Tab 10

## Financial Statements



**A Universal  
Engineering  
Sciences  
Company**



## FINANCIAL STATEMENTS

As requested, GFA International, Inc. has supplied a copy of consolidated financial statements of our latest year of operation in a separate file labeled: *“Confidential Financial Information”*.

GFA International, Inc. (“GFA”) finished up FY2019 in a strong financial position. We are confident in our financial and operational ability to serve all our current and future clients’ needs.

We assure you that we are in good standing with the IRS and Florida Division of Corporations. GFA International, Inc. does not have any liens for which the firm or its owners are liable.



**A Universal  
Engineering  
Sciences  
Company**

Geotechnical Engineering | Construction Materials Testing and Inspections  
Building Code Compliance | Environmental, Health & Safety | Facilities Consulting

**LOCATIONS**

Atlanta, GA	Hagerstown, MD	Pensacola, FL
Buford, GA	Irvine, CA	Port St. Lucie, FL
Chantilly, VA	Jacksonville, FL	Reno, NV
Charlotte, NC	Kennesaw, GA	Rockledge, FL
Clewiston, FL	Las Vegas, NV	Sarasota, FL
Daytona, FL	Miami, FL	St. Petersburg, FL
Delray Beach, FL	Ocala, FL	Tampa, FL
Douglasville, GA	Orlando, FL	Tifton, GA
Fort Myers, FL	Palm Coast, FL	West Palm Beach, FL
Fort Pierce, FL	Panama City, FL	
Gainesville, FL	Pelham, AL	

<b>CITY OF POMPANO BEACH CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING FEE SCHEDULE</b>	
<b>E-22-20</b>	
<b>Job Title/Description</b>	<b>Hourly Rate</b>
Project Executive	\$ 250.00
Expert Witness	\$ 350.00
Sr. Principal/Corporate Office (Licensed)	\$ 240.00
Sr. Principal/Corporate Office	\$ 195.00
Principal (Licensed)	\$ 195.00
Principal	\$ 190.00
Sr. Project Manager (Licensed)	\$ 180.00
Sr. Project Manager	\$ 145.00
Project Manager (Licensed)	\$ 160.00
Project Manager	\$ 135.00
Assistant Project Manager	\$ 100.00
Administrative Assistant I	\$ 80.00
Sr. Professional Engineer	\$ 150.00
Professional Engineer	\$ 135.00
Engineer	\$ 105.00
Engineer Intern	\$ 95.00
Sr. Hydrogeologist	\$ 135.00
Hydrogeologist	\$ 110.00
Sr. Professional Geologist	\$ 150.00
Geologist	\$ 90.00
Certified Industrial Hygienist	\$ 175.00
Licensed Asbestos Consultant	\$ 125.00
Licensed Radon Measurement Specialist	\$ 150.00
Radon Technician	\$ 125.00
EPA Lead Risk Assessor/Inspector	\$ 125.00
Asbestos Inspector	\$ 105.00
Florida Licensed Mold Assessor	\$ 125.00
Sr. Scientist	\$ 115.00
Sr. Project Biologist	\$ 125.00
Project Biologist	\$ 105.00
Certified Arborist	\$ 105.00
Scientist	\$ 70.00
Sr. Scientist	\$ 115.00



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Building Code Compliance | Environmental, Health & Safety | Facilities Consulting

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Fort Pierce, FL	Panama City, FL	
Gainesville, FL	Pelham, AL	

<b>CITY OF POMPANO BEACH CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING FEE SCHEDULE</b>	
<b>E-22-20</b>	
<b>Job Title/Description</b>	<b>Hourly Rate</b>
Wetlands Specialist	\$ 85.00
Threatened/Endangered Species Specialist	\$ 85.00
Sr. CADD Technician	\$ 90.00
CADD Technician	\$ 75.00
GIS Technician	\$ 75.00
Technical Writer	\$ 65.00
Office Administrator	\$ 55.00
Board Certified Industrial Hygienist	\$ 55.00
Industrial Hygiene Consultant	\$ 175.00
Industrial Hygienist Technician	\$ 125.00
Board Certified Safety Professional	\$ 175.00
Senior Safety Consultant	\$ 125.00
Sr. Architect (Licensed)	\$ 250.00
Architect (Licensed)	\$ 230.00
Architect Intern	\$ 90.00
Sr. Landscape Architect (Licensed)	\$ 250.00
Landscape Architect (Licensed)	\$ 230.00
Landscape Architect Intern	\$ 90.00
Sr. Analyst	\$ 140.00
Analyst	\$ 90.00
Sr. Planner	\$ 140.00
Planner II	\$ 120.00
Planner I	\$ 100.00
Sr. Designer	\$ 125.00
Designer II	\$ 100.00
Designer I	\$ 90.00
Senior Traffic Engineer	\$ 175.00
Traffic Engineer	\$ 125.00
Engineer IV	\$ 125.00
Engineer III	\$ 110.00
Engineer II	\$ 100.00
Engineer I	\$ 90.00
Sr. Technician	\$ 75.00
Senior Construction Manager	\$ 180.00
Construction Manager	\$ 150.00



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**LOCATIONS**

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Fort Myers, FL	Palm Coast, FL	West Palm Beach, FL
Fort Pierce, FL	Panama City, FL	
Gainesville, FL	Pelham, AL	

CITY OF POMPANO BEACH CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING FEE SCHEDULE	
E-22-20	
Job Title/Description	Hourly Rate
Engineering Inspector III	\$ 125.00
Engineering Inspector II	\$ 100.00
Engineering Inspector I	\$ 90.00
Technician	\$ 70.00
Chief Surveyor	\$ 175.00
Senior Surveyor & Mapper	\$ 150.00
Project Surveyor II	\$ 125.00
Project Surveyor I	\$ 110.00
Technician	\$ 90.00
Survey Crew IV	\$ 160.00
Survey Crew III	\$ 140.00
Survey Crew II	\$ 120.00
Survey Crew I	\$ 110.00

CITY OF POMPANO BEACH CONTINUING CONTRACT FOR PROFESSIONAL ENVIRONMENTAL TESTING FEE SCHEDULE	
E-22-20	
Item	Fee
Laboratory analyses	Cost + 20%
Subcontractor fees	Cost + 20%

## EXHIBIT C

### INSURANCE REQUIREMENTS

CONSULTANT shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the City's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to City staff responsible for oversight of the subject project/contract.

CONSULTANT is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONSULTANT, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONSULTANT under this Agreement.

Throughout the term of this Agreement, CONSULTANT and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

A. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONSULTANT further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

B. Liability Insurance.

(1) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONSULTANT's negligent acts or omissions in connection with CONSULTANT's performance under this Agreement.

(2) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.



**Type of Insurance****Limits of Liability****GENERAL LIABILITY:**

Minimum 1,000,000 Per Occurrence and  
\$1,000,000 Per Aggregate

\* Policy to be written on a claims incurred basis

XX	comprehensive form	bodily injury and property damage
XX	premises - operations	bodily injury and property damage
—	explosion & collapse hazard	
—	underground hazard	
XX	products/completed operations hazard	bodily injury and property damage combined
XX	contractual insurance	bodily injury and property damage combined
XX	broad form property damage	bodily injury and property damage combined
XX	independent contractors	personal injury
XX	personal injury	

**AUTOMOBILE LIABILITY:**

Minimum \$1,000,000 Per Occurrence and \$1,000,000 Per Aggregate. Bodily injury (each person) bodily injury (each accident), property damage, bodily injury and property damage combined.

- XX comprehensive form
- XX owned
- XX hired
- XX non-owned

**REAL & PERSONAL PROPERTY**

— comprehensive form                      Agent must show proof they have this coverage.

**EXCESS LIABILITY**

Per Occurrence    Aggregate

XX	Umbrella and other than umbrella	bodily injury and property damage combined	\$2,000,000	\$2,000,000
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**PROFESSIONAL LIABILITY**

Per Occurrence    Aggregate

XX	* Policy to be written on a claims made basis		\$2,000,000	\$2,000,000
----	---	--	-------------	-------------

(3) If Professional Liability insurance is required, CONSULTANT agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of three (3) years unless terminated sooner by the applicable statute of limitations.

C. Employer's Liability. If required by law, CONSULTANT and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability

Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

D. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONSULTANT, the CONSULTANT shall promptly provide the following:

- (1) Certificates of Insurance evidencing the required coverage;
- (2) Names and addresses of companies providing coverage;
- (3) Effective and expiration dates of policies; and
- (4) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

E. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

F. Waiver of Subrogation. CONSULTANT hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONSULTANT shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONSULTANT enter into such an agreement on a pre-loss basis.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/24/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Brown & Brown of Florida, Inc. 1661 Worthington Rd Ste 175 West Palm Beach FL 33409		<b>CONTACT NAME:</b> Maria Molina AAI <b>PHONE (A/C, No, Ext):</b> (561) 686-2266 <b>E-MAIL ADDRESS:</b> mmolina@bb-wpb.com <b>FAX (A/C, No):</b> (561) 686-2313	
<b>INSURED</b> GFA International, Inc. 525 S Flagler Dr STE 201 West Palm Beach FL 33401		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> The Charter Oak Fire Insurance Company <b>INSURER B:</b> The Travelers Indemnity Company of America <b>INSURER C:</b> Travelers Property Casualty Company of America <b>INSURER D:</b> Travelers Casualty and Surety Company <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 25615 25666 25674 19038	

**COVERAGES**

CERTIFICATE NUMBER: 2021-2022 GFA Master

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	P-630-5R060261-COF-21	01/01/2021	01/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	810-7R587773-21-43-G	01/01/2021	01/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	CUP-5R18640A-21-43	01/01/2021	01/01/2022	COMBINED SINGLE LIMIT EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	UB-5R059305-21-43-G	01/01/2021	01/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured's: City of Pompano Beach

**APPROVED**

By Danielle Thorpe at 4:05 pm, Mar 01, 2021

**CERTIFICATE HOLDER****CANCELLATION**
 City of Pompano Beach; Purchasing Division  
 1190 NE 3rd Avenue

Pompano Beach

FL 33069

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Michael Vega*

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## Additional Named Insureds

### Other Named Insureds

Contour Engineering II, LLC	Limited Liability Company, Additional Named Insured
Contour Engineering, LLC	Limited Liability Company, Additional Named Insured
GFA International, Inc	Corporation, Additional Named Insured
IQC Southwest LLC	Limited Liability Company, Additional Named Insured
Nova Geotechnical & Inspection Services - N Nev LLC	Limited Liability Company, Additional Named Insured
Nova Geotechnical & Inspection Services LLC	Limited Liability Company, Additional Named Insured
Nova Geotechnical & Services - So Cal LLC	Limited Liability Company, Additional Named Insured
Obsidian Group Acquisitions, Inc	Corporation, Additional Named Insured
Vaughn Road Properties, LLC	Limited Liability Company, Additional Named Insured

## ADDITIONAL COVERAGES

<b>Ref #</b>	<b>Description</b> PIP-Basic	<b>Coverage Code</b> PIP	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b> 10,000	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b> Medical payments	<b>Coverage Code</b> MEDPM	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b> 5,000	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b> Crisis Management Services	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b> 50,000	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b> WC & Employer's liability	<b>Coverage Code</b> WCEL	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b>	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b>	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b>	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b>	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b>	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>
<b>Ref #</b>	<b>Description</b>	<b>Coverage Code</b>	<b>Form No.</b>	<b>Edition Date</b>	
<b>Limit 1</b>	<b>Limit 2</b>	<b>Limit 3</b>	<b>Deductible Amount</b>	<b>Deductible Type</b>	<b>Premium</b>

