

**MINUTES
SELECTION / EVALUATION COMMITTEE**

RFP P-19-19

**Community Redevelopment Agency (CRA) Hunters Manor Residential Subdivision
Thursday August 8, 2019
1:00 PM**

The committee consisted of:

Suzette Sibble, Assistant City Manager (Voting)
Nguyen Tran, CRA Director (Voting)
Max Wemyss, Planner (Voting)
Miriam Carrillo, Housing and Urban Improvements (Voting)
Velma Flowers, NW CRA Advisory Board Member (Voting)

Also in attendance: Kimberly Vazquez, CRA Project Manager and Jill Klaskin Press, Purchasing Supervisor (Non-Voting)

The meeting was held to evaluate the proposals received in response to the City's solicitation to obtain proposals and experience for consideration to develop and construct a single-family detached residential subdivision in the Northwest CRA District of the City of Pompano Beach. This meeting was posted as a "Public Meeting." Two (2) firms submitted responses to the City's Request for Proposals. The meeting was called to order at 1:05 PM.

Kimberly Vazquez led the technical discussion. The Purchasing Department reviewed evaluation procedures and distributed Conflict of Interest Statements for completion by all voting members... Each Committee member had reviewed all of the responses in advance of the meeting.

The Committee discussed each of the proposals, and scored the responses using voting forms containing the evaluation criteria published in the RFP, with the following results:

(1)	D.R. Horton, DBA As Is Cash Buyers, LLC.....	505
(2)	Providian Construction... ..	373

The consensus of the Committee was that the highest ranked firm would be recommended for moving forward. Local Business requirements were removed, per authorization from the City Manager. The Committee decided oral presentations would not be required as the scoring results showed sufficient distinction between the responding firms.

A copy of the voting matrix is attached. An agenda item will be prepared to present the Committee's recommendation to the CRA Board of Commissioners for their approval to negotiate with the highest ranked firm, D.R. Horton, DBA As Is Cash Buyers, LLC, as detailed above. The Committee meeting adjourned at 1:30 PM.