



CITY OF MARCO ISLAND

Finance Department
50 Bald Eagle Drive
Marco Island, Florida 34145
(239) 389-5000

September 13, 2016

Jason Schroeder
Hawkins, Inc. DBA Hawkins Water Treatment Group
2263 Clark St.
Apopka, FL 32703

Re: **Notice of Award** – Water and Wastewater Treatment Chemicals – ITB 16-026

Ms. Schroeder:

It is my pleasure to notify you that Hawkins, Inc. DBA Hawkins Water Treatment Group was awarded the annual contract for below Water and Wastewater Treatment Chemicals as per ITB 16-026; Marco Island City Council Resolution #16-79.

- *Antiscalant (RO Membranes) @376/drum DELIVERED*
- *Ammonium Sulfate (NH₃SO₄) @1.67/gal DELIVERED*
- *Citric Acid (C₆H₈O₇) powder/granulated @1.04/lb DELIVERED*

Please print two copies of the attached contract documents, sign and seal both and return to me. I will obtain the City's signatures and return one copy to you for your files.

As was specified in the bid documents, you must provide with the signed contract Certificates of Insurance in the amounts specified in the bid documents, listing the City of Marco Island as a Certificate Holder and also as an additional insured. Please also submit a copy of your most recent W-9.

All invoices must be submitted to accountspayable@cityofmarcoisland.com

Congratulations on your award. If you have any questions, please feel free to call me at any time. City of Marco Island is looking forward to working with you.

Best regards,

Lina Upham

Purchasing and Fiscal Analyst

(239) 389-5011

Email: LUpham@cityofmarcoisland.com