

MEMORANDUM

Purchasing #18-006
November 2, 2017

To: Gregory P. Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Jeffrey K. English, Purchasing Agent

Subject: Approve Award of Co-op Bid 15-16-039(A) Sidewalk Replacement and Installation – Annual Contract

Contract Need/Background

The City of Pompano Beach replaces sidewalks within the City of Pompano Beach city limits throughout the year, on an as needed basis. The City of Miami Gardens issued Bid 15-16-039(A) to establish an annual contract for the replacement and installation of new sidewalks on an as needed basis. Miami Gardens issue this bid as the lead agency, on behalf of entities included in the Southeast Florida Governmental Purchasing Cooperative. This bid contains the combined estimated annual purchase requirements from all of the participating entities. Miami Gardens awarded the contract to the lowest bidder, Metro Express, Inc. The contract is valid until February 23, 2018 with four (4) annual one-year renewals available.

Attached you will find copies of a memorandum from the Streets Department and copies of the bid documents from the City of Miami Gardens.

Funding

The contract will be funded from Account 302-7304-530.65-12/07926 Capital Project / City Sidewalk. The estimated annual expenditure is \$150,000.00. The estimated total expenditure over the life of the contract may be \$750,000.00.

Award Recommendation

After a review of the City of Miami Gardens bid results with the Streets Department it is recommended that Metro Express, Inc. be awarded a contract for the replacement and installation of new sidewalks, as needed, at the unit prices bid, based upon the City of Miami Gardens Bid #15-16-039(A), through February 23, 2018, with possible renewals as stated in the bid specifications.

enclosures

cc: File