

Memorandum No. 20-18

DATE: January 30, 2020

TO: City Commission

THRU: Tammy Good, CIP Manager

FROM: Anthony Alhashemi, Project Manager I

SUBJECT: RFQ E-21-19

Stormwater Improvements for N. E. 27th Ave. & 16th St. (Project I) and Atlantic Blvd & S. Riverside Dr. (Project II)

Background:

The City's stormwater master plan, which was completed in 2013, had identified projects mentioned as areas that are currently prone to flooding. The stormwater master plan lists the projects mentioned as the next priority to be designed to resolve flooding issues.

The General Services Department performed outreach to Pompano firms to inform them about this project. A total of thirteen (13) local companies were notified. Five (5) responses were received to the solicitation. The Selection/Evaluation Committee met on November 5, 2019 (in a public meeting) to review and evaluate the responses. The Committee determined that the top three (3) firms, Baxter & Woodman, Inc., Chen Moore and Associates and Kimley-Horn and Associates, Inc. would be asked to make presentations to the Committee. Presentations were made to the Committee at the public meeting held on January 27, 2020. After the presentations, the Committee ranked the short-listed firms. Copies of the minutes, the voting matrix, scoring sheets, RFQ document and the stormwater master plan for the mentioned projects are attached.

Recommendation:

The recommendation from the Selection/Evaluation Committee to the City Commission is to approve the ranking order, and authorize the City staff to enter into a contract with the highest-ranked firm, Chen Moore and Associates. Further authorization is requested to continue with the succeeding ranked firms should an impasse occur in the negotiations with the recommended firm. This solicitation was assigned a 10% Local Business participation goal. The firm being recommended has committed to meeting that goal.