



MEMORANDUM # 24-002

TO: Mark Berman, City Attorney

FROM: George Buenaventura, Facilities Maintenance Operations Manager *GB*

DATE: October 10, 2023

SUBJECT: Request for Resolution - Service Contract for Janitorial 5 Star Services LLC

Facilities Maintenance is requesting a Resolution with Janitorial 5 Star Services LLC number 2133. The drafted contract and supporting documents can be found in Agiloft under the above referenced number and await your review prior to an Ordinance being drafted and the vendor signing it.

If you have any questions or concerns regarding the agreements please feel free to contact me (x5574; antonio.pucci@copbfl.com), for any questions regarding the scope of these please feel free to contact George Buenaventura (x4108; george.buenaventura@copbfl.com)

The service contract shall be for one year beginning with the date this Agreement is fully executed by both parties, with the option to renew for an additional four 1 (one) year terms. The total cost of the contract shall not exceed \$200,000.00