

**MINUTES
SELECTION / EVALUATION COMMITTEE**

**RFQ #E-11-19
Construction Management At Risk (CMAR) Services for Public Services Complex
Purchasing Conference Room
1190 N.E. 3rd Avenue, Pompano Beach, FL
4:11 p.m. 4/2/19**

The committee consisted of:

Wayne Adkins, Broward Sheriff's Office Major (Voting)
Earl Bosworth, Assistant City Manager (Voting)
Michael Hohl, Assistant Fire Chief (Voting)
Kimberly Spill-Cristiano, Emergency Manager (Voting)

Also in attendance: Tammy R. Thompkins: Purchasing Agent, Jeff English: Purchasing Agent, and Horacio Danovich, Capital Improvement and Innovation Director (Non-Voting)

The meeting was held to evaluate the proposals received in response to the City's solicitation to select a firm to provide professional consulting services for design, bidding, and construction phase services to the City for the Public Services Complex. This meeting was posted as a "Public Meeting" both at City Hall and at the Purchasing Division office, and on the City's website. Five (5) firms submitted responses to the City's Request for Qualifications (RFQ).

Horacio Danovich led the technical discussion. The Purchasing Agent reviewed evaluation procedures and distributed Conflict of Interest Statements for completion by all voting members. Each Committee member had reviewed all of the responses in advance of the meeting.

The Committee discussed each of the proposals in alphabetical order, and scored the responses using voting forms containing the evaluation criteria published in the RFQ, with the following results:

(1)	Pirtle Construction Company Inc.....	340.3
(2)	Verdex Construction LLC	339
(3)	Kaufman Lynn Construction Inc	337
(4)	Hedrick Brothers Construction	312
(5)	State Contracting and Engineering Corp	266

Pursuant to City Ordinance 2018-112 establishing a Local Business Program, Pirtle Construction Company Inc, was awarded an additional 2.5% for compliance with Tier-2 requirements. A copy of the voting matrix is attached. After review, the Committee decided oral presentations would be required as scoring results showed insufficient distinction between the top Three (3) responding firms. Pirtle Construction Company Inc., Verdex Construction LLC, and Kaufman Lynn Construction Inc., would be invited to make presentations at a later date.

The Selection/Evaluation meeting adjourned at approximately 5:13 a.m.