

MEMORANDUM

Purchasing #24-011

February 21, 2024

To: Gregory P. Harrison, City Manager

Through: Antonio Pucci, Interim General Services Director

From: Jeff English, Purchasing Agent

Subject: Approve Recommendation for RFP E-04-24 Lift Station Rehabilitation and Repairs Services

Contract Need/Background

Request for Proposals (RFP) E-04-24 was issued to establish one or more as-needed contracts to provide lift station rehabilitation and repair services. Line-Item Pricing provided by Proposers were for evaluation purposes only, and could be renegotiated prior to award, or during the contract term.

The notice list for this project was created for companies suggested by the requesting department, companies that have responded to prior solicitations, companies that have requested their names be placed on the notice list, and companies from appropriate listings in other sources.

Number of companies/firms submitting proposals.....4

Advertising

The RFP was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. The RFP package was also posted on the City's eBid System for download by interested companies/firms and notice sent to all registered bidders/proposers by email.

Market Research

Three (3) local Pompano Beach waste water distribution repair companies were invited to respond to the solicitation.

Selection/Evaluation Committee

Four (4) companies responded to the RFP. The Selection/Evaluation Committee met on February 20, 2024 (in a public meeting) to review, evaluate, and score the proposals. Copies of the meeting minutes, voting matrix, and scoring sheets, are attached.

Recommendation

The recommendation from the Selection/Evaluation Committee to the City Commission is to approve the evaluation and ranking, and authorize the City staff to negotiate primary and secondary contracts with the two (2) highest ranked responsive and responsible proposers: Trio Development Corporation, and Intercounty Engineering, Inc.

attachments

cc: file