

**From:** [Suzette Sibble](#)  
**To:** [Christopher Schlageter](#)  
**Cc:** [Carla Byrd](#); [Tammy L. Good](#); [Jeff Lantz](#); [Tammy Thompkins](#)  
**Subject:** RE: Emergency Procurement Request (\$134,500): Parking Garage 5th floor Elevator Enclosure  
**Date:** Monday, October 2, 2023 9:37:10 AM  
**Importance:** High

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Carla – once Chris completes his due diligence with Antonio, let's put a rush on getting a PO as we are getting a lot of rain and I am very concerned about the new equipment getting wet.

Thanks

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**From:** Christopher Schlageter <[Christopher.Schlageter@copbfl.com](mailto:Christopher.Schlageter@copbfl.com)>  
**Sent:** Monday, October 2, 2023 9:33 AM  
**To:** Suzette Sibble <[Suzette.Sibble@copbfl.com](mailto:Suzette.Sibble@copbfl.com)>  
**Cc:** Carla Byrd <[Carla.Byrd@copbfl.com](mailto:Carla.Byrd@copbfl.com)>; Tammy L. Good <[Tammy.Good@copbfl.com](mailto:Tammy.Good@copbfl.com)>; Jeff Lantz <[Jeff.Lantz@copbfl.com](mailto:Jeff.Lantz@copbfl.com)>  
**Subject:** RE: Emergency Procurement Request (\$134,500): Parking Garage 5th floor Elevator Enclosure

Yes will follow up with Antonio.

Thank you



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**From:** Suzette Sibble <[Suzette.Sibble@copbfl.com](mailto:Suzette.Sibble@copbfl.com)>  
**Sent:** Monday, October 2, 2023 9:31 AM  
**To:** Christopher Schlageter <[Christopher.Schlageter@copbfl.com](mailto:Christopher.Schlageter@copbfl.com)>  
**Cc:** Carla Byrd <[Carla.Byrd@copbfl.com](mailto:Carla.Byrd@copbfl.com)>; Tammy L. Good <[Tammy.Good@copbfl.com](mailto:Tammy.Good@copbfl.com)>; Jeff Lantz <[Jeff.Lantz@copbfl.com](mailto:Jeff.Lantz@copbfl.com)>  
**Subject:** RE: Emergency Procurement Request (\$134,500): Parking Garage 5th floor Elevator Enclosure

Hi Chris. Yes, the 4<sup>th</sup> floor has approved the emergency. However, have you cleared the bullets in the email that was attached from Carla, as well as have you conferred with Antonio on if a PO is sufficient or if any language on a PO sufficiently protects and warranties the City?

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**From:** Christopher Schlageter <[Christopher.Schlageter@copbfl.com](mailto:Christopher.Schlageter@copbfl.com)>  
**Sent:** Monday, October 2, 2023 9:27 AM  
**To:** Suzette Sibble <[Suzette.Sibble@copbfl.com](mailto:Suzette.Sibble@copbfl.com)>

**Cc:** Carla Byrd <[Carla.Byrd@copbfl.com](mailto:Carla.Byrd@copbfl.com)>; Tammy L. Good <[Tammy.Good@copbfl.com](mailto:Tammy.Good@copbfl.com)>; Jeff Lantz <[Jeff.Lantz@copbfl.com](mailto:Jeff.Lantz@copbfl.com)>

**Subject:** Emergency Procurement Request (\$134,500): Parking Garage 5th floor Elevator Enclosure

Suzette,

Based on Carla's comments, copy attached, and the need to proceed with this work via an Emergency Procurement, as you and Greg have confirmed, please assist with the procurement process in obtaining a PO from Purchasing.

Thank you very much.

