

**MINUTES  
SELECTION / EVALUATION COMMITTEE**

**RFP #E-07-18  
YOUTH ATHLETIC PROGRAMS  
Emma Lou Olson Conference Room  
1801 N.E. 6th St., Pompano Beach, FL  
2:30 p.m. 03/13/2018**

The committee consisted of:

Kate Belcher, Recreation Supervisor (Voting)  
Brian Donovan, Assistant City Manager (Voting)  
Cynthia Kitts, Recreation Manager (Voting)  
Scott Moore, Recreation Manager (Voting)  
Also in attendance: Jeff English, Purchasing Agent

The meeting was held to evaluate the proposals received in response to the City's solicitation to establish contracts to provide management services for six (6) youth athletic programs. The programs include Competitive Soccer, 3-on-3 Soccer, Baseball, Swimming, Track, and Water Polo. This meeting was posted as a "Public Meeting" both at City Hall and at the Purchasing Division office, and on the City's website. Seven (7) firms submitted responses to the City's Request for Proposals (RFP).

Scott Moore led the technical discussion. The Purchasing Agent reviewed evaluation procedures and distributed Conflict of Interest Statements for completion by all voting members. Each Committee member had reviewed all of the responses in advance of the meeting.

The Committee discussed each of the proposals in alphabetical order, and scored the responses using voting forms containing the evaluation criteria published in the RFP, with the following results for Competitive Soccer:

(1)	Floridians Football Club Inc.....	325
(2)	Hola Mundo.. .....	170

The following are the results for the sole responders of the remaining sports:

Swimming:	Pompano Piranhas, Inc. ....	356
Baseball:	Pompano Baseball, Inc. ....	340
3-on-3 Soccer:	PBFC PAL Hammerheads, Inc.....	325
Water Polo:	South Florida Water Polo Foundation, Inc.....	307
Track	Xpress Youth Development Institute, Inc. ....	275

A copy of the voting matrix is attached. The Committee decided oral presentations would not be required as the scoring results showed sufficient distinction between the responding Competitive Soccer firms. The Committee then discussed and agreed to recommend the sole responding firms for contracts in their corresponding sport. An agenda item will be prepared to present the Committee's recommendation to the City Commission for their approval to negotiate a contract with the highest-ranked Competitive Soccer firm: Floridians Football Club Inc.

Additional authorization will be requested to negotiate contracts with the sole proposers for the following athletic programs:

3-on-3 Soccer.....PBFC PAL Hammerheads, Inc.  
Baseball.....Pompano Baseball, Inc.  
Swimming.....Pompano Piranhas, Inc.  
Track.....Xpress Youth Development Institute, Inc.  
Water Polo.....South Florida Water Polo Foundation, Inc.

The Committee meeting adjourned at 3:40 p.m.