

MEMORANDUM

January 5, 2017

TO: Mark Berman, City Attorney

THRU: Greg Harrison, Assistant City Manager
Kim Briesemeister, CRA Co-Executive Director

FROM: Horacio Danovich, CIP Manager

RE: Interlocal Agreement with the CRA – Work Authorization No. 1 to KHA

Please prepare two Resolutions approving and authorizing Staff to enter into an Interlocal Agreement (ILA) with the CRA (see attached ILA prepared by Claudia McKenna, CRA's attorney). The ILA will allow the City to retain Kimley-Horn and Associates (KHA) to provide traffic engineering services essential to the implementation of the East Transit Oriented Corridor (ETOC). The ETOC is an initiative being jointly implemented by the CITY and the CRA, and the CRA is expected to manage KHA's services related to this assignment. For these efforts, KHA will receive \$90,000.00. The City and CRA are expected to equally pay for said services (\$45,000.00 each).

The CRA Board will first hear the ILA resolution on 01/17/2017. The Board is expected to authorize entering into the ILA. Subsequently, the City Commission will be asked to accept it.

In addition, please prepare a Resolution to approve Work Authorization No. 1 to KHA in the sum of \$90,000.00. This work authorization is necessary to provide the aforementioned traffic engineering services (See Exhibit A).

Staff wishes to have both Resolutions approved at the January 17, 2017 City Commission Special meeting.