

FEE SCHEDULE

Fees associated with the procurement of public information may include, but are not limited to, the following rates:

Documents	Rates
Single-sided pages	\$.15 each
Double-sided pages	\$.20 each
Oversized pages (up Oversized pages to 11" by 17")	\$1.50 each
DVD/CD	\$10.00 each
Notary Services	\$7.00 per stamp
E-Recording Services	\$5.00 per submission
*If the nature or volume of public records requested to be inspected, examined or copied requires the extensive use or assistance of clerical or supervisory personnel of the City, there shall be assessed a special service charge which shall represent the employee's actual labor cost incurred by the City, which shall be billed in quarter-hour increments. "EXTENSIVE" shall mean any request that required more than 15 minutes of clerical or supervisory assistance to locate, review for confidential information, copy, refile or a combination of any like activities.	