
Mario Sotolongo, Code Compliance Director

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MEMORANDUM

DATE: May 11th, 2026

TO: Meredith Rollins

FROM: Mario Sotolongo, Code Compliance Director

SUBJECT: May ZBA

- **621 NE 1 Ave**
 - No Open Code Cases
- **825 NE 12 Ave.**
 - Active Code Case 25-09000575
 - 152.01(B) – Work without permits (Driveway)
 - 113.41(A) – Operating a rental property without a Business Tax Receipt.
 - 113.41(C)(1) – Rental housing inspection required.
 - Active Code Case 25-06000122 – Building Safety
 - 105.3.1.4.1 – Work without permits (Laundry room, Patio roof, and Kitchen remodel)
 - Active Code Case 21-06005010 – Building Safety
 - 105.3.1.4.1 – Work without permits (Bathroom remodel)