

**MINUTES  
SELECTION / EVALUATION COMMITTEE**

**RFP P-27-19**

**Emergency and On Call Utility Repair Services  
Wednesday, June 26, 2019  
1:30 PM**

The committee consisted of:

Ben Bray, Utilities Field Supervisor (Voting)  
Randolph Brown, Utilities Director (Voting)  
Bobby Clayton, Sewer Pump Station Supervisor (Voting)  
John Sfiropoulos, City Engineer (Voting)  
Nathanial Watson, Water Distribution Supervisor (Voting)

Also in attendance: Jill Klaskin Press, Purchasing Department, and Peter Moore, Consultant (Non-Voting)

The meeting was held to evaluate the proposals received in response to the City's solicitation to establish a contract with a maximum of two (2) firms to provide Emergency and On Call Utility Repair Services. This meeting was posted as a "Public Meeting." Five (5) firms submitted responses to the City's Request for Qualifications. The meeting was called to order at 1:42 PM.

Nathanial Watson led the technical discussion. The Purchasing Department reviewed evaluation procedures and distributed Conflict of Interest Statements for completion by all voting members... Each Committee member had reviewed all of the responses in advance of the meeting.

The Committee discussed each of the proposals, and scored the responses using voting forms containing the evaluation criteria published in the RFP, with the following results:

(1)	Reynolds Construction.....	437.85
(2)	Man Con, Inc.....	414.10
(3)	Hinterland Group.....	405
(4)	Lanzo Construction.....	355.68
(5)	Danz Contracting .....	148.05

The consensus of the Committee was that the two (2) highest ranked firms would be recommended for moving forward. Pursuant to City Ordinance 2018-46 establishing a Local Business Program, Danz Contracting and Reynolds Construction were awarded an additional 5% for compliance with Tier 1 requirements and Lanzo Construction and Man-Con were awarded an additional 2.5% for compliance with Tier 2 requirements. The Committee decided oral presentations would not be required. An agenda item will be prepared to present the final ranking to the City Commission for their approval to enter into contracts, with Reynolds Construction, the firm with the highest rank and Man Con, Inc. the second highest ranked firm.

A copy of the voting matrix is attached. An agenda item will be prepared to present the Committee's recommendation to the City Commission for their approval to negotiate with the highest ranked firms, Reynolds Construction, a local Pompano Beach firm and Man Con, Inc., as detailed above. The Committee meeting adjourned at 2:40 PM.