



100 W. Atlantic Blvd Pompano Beach, FL 33060  
 Phone: 954.786.4679 Fax: 954.786.4666

## Development Application

### Development Review (Check all that apply)

Site Plan		Building Design	
<input type="checkbox"/> Minor	<input checked="" type="checkbox"/> Major	<input type="checkbox"/> Applicable (AAC Required)	<input checked="" type="checkbox"/> Not Applicable

**DEADLINE:** Initial paper submission and fee must be received by 5:00 PM on the day of the deadline. *Electronic file submission must be uploaded into the ePlan system within 24 hours of this deadline.* Refer to the "Meeting Schedules and Deadlines" document provided on the City's website for submission deadlines. **To ensure quality submittal, this project will only be added to the DRC Agenda when a complete submission has been uploaded into the ePlan system. If a complete submission is not uploaded by the deadline, the application will be rejected via email.**

### Application Review Process:

Application Type	Step 1	Step 2	Step 3	Step 4
<b>MINOR</b> Site Plan Review (Pg. 2)	DRC Review	Development Order from the DSD		
<b>MAJOR</b> Site Plan Review (Pg. 2)	Pre-Application Meeting (Required Prior to DRC Submittal)	DRC Review	P&Z Review	Development Order from the P&Z Board
<b>MAJOR</b> Building Design Review (Pg. 3)			AAC Review	Development Order from the AAC

**APPLICATION SUBMISSION PROCESS:** Upon reception of the **PAPER SUBMISSION** (see below) at the Zoning Inquires counter, an email will be sent to the agent with a link to ePlan where all project drawings and documents listed in the **DIGITAL SUBMISSION** section (see below) shall be uploaded.

**PAPER SUBMISSION:** The following paper documents are to be submitted to the Planning & Zoning Department:

PAPER	<input checked="" type="checkbox"/>	One (1) completed application with original signatures. (pg. 4)*
	<input checked="" type="checkbox"/>	Owner's Certificate (must be completed by the Landowner). (pg. 5)*
	<input checked="" type="checkbox"/>	Signed acknowledgement receipt of the Florida NPDES Stormwater Permitting Program for Construction Activity. (pg. 6)
	<input checked="" type="checkbox"/>	Four (4) Electronic Signature Affidavits (unless a 3 <sup>rd</sup> party digital signature is utilized). See P&Z webpage for <a href="#">instructions</a> .
	<input checked="" type="checkbox"/>	Application Fee as established by resolution of the City Commission. See <a href="#">Appendix C - Fee Schedule</a> in the Information section of the P&Z webpage.

**DIGITAL SUBMISSION:** The following digital documents are to be uploaded directly to Electronic Plan Review (ePlan):

ePLAN	<input checked="" type="checkbox"/>	Recorded or proposed plat.
	<input checked="" type="checkbox"/>	Narrative with project specifics including a full description of the proposed development (PDF).*
	<input checked="" type="checkbox"/>	Completed Plans Checklist ( <i>this must be filled out</i> ). (pg. 7-9)
	<input checked="" type="checkbox"/>	Legal Description ( <b>Digital copy in WORD</b> )
	<input checked="" type="checkbox"/>	Current survey (with flood information)
	<input checked="" type="checkbox"/>	Digital Plans**

\*Updated copies of the application, proof of ownership, or narrative may be required if Information has changed (i.e.: if the property ownership changes, the owner's certificate and application will need to be revised with the City's file.)

\*\*Refer to the Plans Checklist on page 7 of this application



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Street Address: 407 & 419 N RIVERSIDE DR		Folio Number: 484331130060 484331130050	Zoning District: RM-45
Subdivision: SURFSIDE VILLAS AMENDED PLAT OF PARCEL NO 4		Block: NA	Lot: 5, 6, 7, 8
Date of Pre-Application Meeting (Required for Major Site Plan): MARCH 29, 2022			

Site Data		
Project Name: ENTOURAGE IN THE SUN		
Acres*: 0.9	Number of units (Residential): 42	Total square feet of the building* (Non-Residential): 0

\*Minimum of one acre. Acres should be rounded to the nearest tenth. Square feet for non-residential developments should be rounded to the nearest thousand.

Owner's Representative or Agent	Landowner (Owner of Record)
Business Name (if applicable): PLANW3ST LLC	Business Name (if applicable): ENTOURAGE FLORIDA DEVELOPMENT LLC
Print Name and Title: PAOLA A. WEST, CEO	Print Name and Title: JEAN CAMPEAU
Signature:	Signature:
Date: 4/21/2022	Date: 22/04/22
Street Address: 10152 INDIANTOWN ROAD, UNIT 159	Street Address: 2525 PONCE DE LEON BOULEVARD
Mailing Address City/ State/ Zip: JUPITER, FL	Mailing Address City/ State/ Zip: CORAL GABLES, FL 33134
Phone Number: 954-529-9417	Phone Number: 418-717-0110
Email: PWEST@PLANW3ST.COM	Email: JEANCAMPEAU@ICLOUD.COM
Email of ePlan agent (if different): PWEST@PLANW3ST.COM	



**OWNER'S CERTIFICATE**

This is to certify that I am the owner of the subject lands described in this application and that I have authorized the filing of the aforesaid application.

By signing below, I agree that if the proposed development is found not in compliance with the applicable standards and minimum requirements of this Code then no building permit will be issued until those conditions the Development Services Director finds reasonably necessary to ensure compliance are met.

By signing below, I acknowledge that development applications must have a determination by the governing municipality of approved, approved with conditions, or denied within 120 days from a complete submittal for projects that do not require final action through a quasi-judicial hearing or a public meeting and within 180 days from a complete submittal for projects that do require final action through a quasi-judicial hearing or a public meeting per FL Stat § 166.033 and the Pompano Beach Code Section 155.2303.F.3. It is the responsibility of the applicant to receive all final Development Orders and receive this determination within the allotted timeframe. If the applicant fails to resubmit an application within 30 calendar days after being first notified of deficiencies of the submittal, the application shall be considered withdrawn and a \$100 non-refundable administrative fee will apply (155.2303.F.2.b). Additionally, if all required approvals are not received within the allotted timeframe the application will automatically be denied unless both the City and the applicant agree to an extension of time (155.2303.I).

**Owner's Name:** ENTOURAGE FLORIDA DEVELOPMENT LLC  
(Print or Type)

**Address:** 2525 PONCE DE LEON BOULEVARD  
CORAL GABLES, FL 33134  
(Zip Code)

**Phone:** 418-717-0110

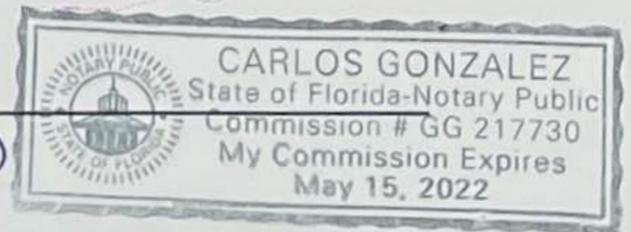
**Email address:** JEANGAMPEAU@ICLOUD.COM

*Jean Campeau*  
(Signature of Owner or Authorized Official)

**SWORN AND SUBSCRIBED** before me this 22 day of APRIL, 2022 by means of  
 physical presence or  online notarization.

**NOTARY PUBLIC, STATE OF FLORIDA**

*[Signature]*



(Name of Notary Public: Print, stamp, or Type as Commissioned.)

Personally know to me, or  
 Produced identification: PASSPORT (CANADA)  
(Type of Identification Produced)



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PLANS CHECKLIST

Acknowledgement receipt of the Florida NPDES Stormwater Permitting Program for Construction Activity

Table with 7 columns and 2 rows listing various plan types such as Site Plan, Artificial Ponds, Landscape Plan, and Erosion Control Plan.

I PAOLA A. WEST am the AGENT of the proposed application for
(Print Name) (Title)

Development approval and authorized to sign on behalf of the owner. I hereby acknowledged that I have been given a copy of the Florida National Pollutant Discharge Elimination System (NPDES) Permitting Program for construction activity.

Signature: [Handwritten Signature]
Date: 4/21/2022



**PLANS CHECKLIST**

**\*\*\* THIS CHECKLIST MUST BE INITIALED AND FILLED OUT. ALL OF THE FOLLOWING DRAWINGS ARE REQUIRED UNLESS INITIALED BY THE PROJECT PLANNER. \*\*\***

<input checked="" type="checkbox"/> Survey	<input checked="" type="checkbox"/> Architectural Plans (Elevations, Floor Plans, etc.)	<input checked="" type="checkbox"/> Landscape Plan	<input checked="" type="checkbox"/> Irrigation Plan	<input checked="" type="checkbox"/> Photometric Plan
<input checked="" type="checkbox"/> Site Plan(s)	<input checked="" type="checkbox"/> Life Safety Plans	<input checked="" type="checkbox"/> Recorded Plat	<input checked="" type="checkbox"/> Tree Survey and Tree Appraisals	<input checked="" type="checkbox"/> Civil Plans
			<input checked="" type="checkbox"/> Civil Plans	<input checked="" type="checkbox"/> CPTED Security Plan

All plans to be oriented the same as survey. Each plan must be uploaded as a single-sheet PDF. Plans must be named using a 3-digit ordering number, sheet name, and sheet title as named in the checklist above. An example is provided below:

- 001 S-1 Survey
- 002 SP-1 Site Plan
- 003 C-1 Civil Plan
- 004 A-1 Architectural Floor Plan

SURVEY: COPY of signed and sealed original:		
<input checked="" type="checkbox"/>	Current or dated within 1 year of submittal	
<input checked="" type="checkbox"/>	Legal description of property	
<input checked="" type="checkbox"/>	Property lines clearly shown	
<input checked="" type="checkbox"/>	Location of all easements and utilities	
<input checked="" type="checkbox"/>	All adjacent rights-of-way with dimensions to centerline, dimension of width, pavement width	
<input checked="" type="checkbox"/>	Flood zone and flood elevation data in NAVD format	
SITE PLAN(S): Must be drawn to ONE (1") INCH = TWENTY (20') FEET where practical and include the following:		
A. General Information:		
<input checked="" type="checkbox"/>	Names of project, applicant, owner, architect and/or engineer preparing plans with their respective addresses, telephone and fax numbers	
<input checked="" type="checkbox"/>	Location map showing arterial streets and section lines	
<input checked="" type="checkbox"/>	All adjacent rights-of-way, indication of required right-of-way dedications, and right-of-way and pavement widths	
<input checked="" type="checkbox"/>	Dimension all site features, overall building footprint, setbacks, parking stalls, driveway widths, walkways, landscape areas, signs, and provide sight triangles	
<input checked="" type="checkbox"/>	Scale and north arrow	
<input checked="" type="checkbox"/>	Property lines and easements clearly shown	
<input checked="" type="checkbox"/>	Utility lines with sizes including water, sewer, gas, & assoc. elements including DDCV, Slamese connections, backflow preventers, etc.	
<input checked="" type="checkbox"/>	Location of all water features, drainage improvements and on-site retention areas	
<input checked="" type="checkbox"/>	Flow calculations.- water & sewer demand (gallon usage per day)	
<input checked="" type="checkbox"/>	Off-site improvements such as sidewalks, bus bays, turning lanes, utility lines and fire hydrants; also indicate all driveways or curb cuts within 300 feet of the site	
B. Article 3 / Zoning District Information:		
<input checked="" type="checkbox"/>	Current land use designation of property	
<input checked="" type="checkbox"/>	Current zoning of project and abutting properties (and proposed zoning, if applicable)	
<input checked="" type="checkbox"/>	Location of all principal and accessory structures with dimensions to lot lines and between structures	
<input checked="" type="checkbox"/>	Building elevations and height	
<input checked="" type="checkbox"/>	Total square footage of pervious and impervious areas and as percentages of total area	
<input checked="" type="checkbox"/>	Computation - Gross acreage	
<input checked="" type="checkbox"/>	Computation - Net acreage	
<input checked="" type="checkbox"/>	<b>Residential Use</b>	Number of dwellings
<input checked="" type="checkbox"/>		Density
<input checked="" type="checkbox"/>		Dwelling units by type
<input checked="" type="checkbox"/>		Floor area of dwelling units by type
<input type="checkbox"/>	<b>Non-Residential Use</b>	Total Gross square footage for all buildings
<input type="checkbox"/>		Gross square footage for all uses



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<input type="checkbox"/>		Gross square footage for individual buildings
<input type="checkbox"/>	<b>Non-Residential Use (cont.)</b>	Gross square footage for individual buildings per floor
<b>C. Use Information:</b>		
<input checked="" type="checkbox"/>	Proposed Principal Use(s), <i>fill in:</i> MULTIFAMILY	
<input checked="" type="checkbox"/>	Proposed Accessory Use(s), <i>fill in:</i> PARKING, AMENITIES, LANDSCAPING	
<b>D. Development and Design Information:</b>		
<input checked="" type="checkbox"/>	Off-Street Parking and Loading Plan: Number of off-street parking spaces required and provided including handicapped: with typical sizes shown; Number of required and provided loading spaces; Access aisles and driveways; interaction with circulation plan; and surfacing materials	
<input checked="" type="checkbox"/>	Location of all ground-mounted mechanical equipment, commercial containers, and rescreening methods	
<input checked="" type="checkbox"/>	Location, height, and specifications of all fences and walls	
<input checked="" type="checkbox"/>	Sustainable Development Plan: List, description, and location (if applicable) of sustainable features with points	
<input checked="" type="checkbox"/>	Separate Sign Plan to include location and type of sign	
<input checked="" type="checkbox"/>	Refuse apparatus circulation plan incorporating the approved road widths and turning radius at 30ft inside and 50ft outside minimum	
<b>ARCHITECTURAL PLAN(S) Must be sealed by a Florida Registered Architect and include the following:</b>		
<input checked="" type="checkbox"/>	Dimensioned floor plans for all floors proposed	
<input checked="" type="checkbox"/>	Design Plan – Residential Compatibility: Roofs; Exterior color palette; Architecture features; outdoor activity areas; location of off-street parking areas; location of loading, service, and refuse areas; and location and photographs of abutting single family residential development	
<input checked="" type="checkbox"/>	Design Plan – Multifamily Residential: Site layout including buildings, parking, and outdoor activity areas; Building Size; Building Facades (including list of options); Architectural Variability options; Roofs; and Materials	
<input checked="" type="checkbox"/>	Design Plan – Commercial, Institutional, and Mixed Use: Site layout including buildings, parking, and loading, service and equipment areas; Building Size; Building Façades and materials; Building Entrances; Fenestration/ Transparency; and Roofs	
<input checked="" type="checkbox"/>	Design Plan – Industrial: Site layout including buildings, parking, and loading, service and equipment areas; Building Size; Building Façades and materials; and Building Entrances	
<input checked="" type="checkbox"/>	Elevations of all facades identifying colors and materials (by manufacturer and name/number) proposed	
<input checked="" type="checkbox"/>	Roof plan showing location of all rooftop mechanical equipment and screening methods	
<input checked="" type="checkbox"/>	Vertical dimensions of façade and elevation features, building floors, mean height/high point and slope of roof	
<b>LIFE SAFETY PLAN(S):</b>		
<input checked="" type="checkbox"/>	Circulation Plan: Street Connectivity; Emergency and service vehicle access; Vehicle stacking; Turning radii; Traffic calming measures; Bicycle access; Number of bicycle spaces required and provided; and Pedestrian access	
<input checked="" type="checkbox"/>	Site plan development standards for fire prevention NFPA 1 - Chapter 18, Fire Department Access and Water Supply	
<input checked="" type="checkbox"/>	All proposed and existing buildings: provide occupancy classification, construction type, square footage, number of floors and height of building to highest occupiable floor level	
<input checked="" type="checkbox"/>	Fire apparatus circulation plan incorporating the approved road widths and turning radius at 30ft inside and 50ft outside minimum. Provide both arcs and center point that arcs are measured from	
<input checked="" type="checkbox"/>	Location of all existing and proposed water utilities, fire hydrants, and main sizes. Fire hydrants and other fire protection appliances need to be placed along fire department access routes. Refer to NFPA 1 2009ed Chapter 18 for required fire flow and Annex I for number of hydrants and spacing. Minimum of 2 fire hydrants are required within 400ft of any future building. Distance is measured by fire apparatus travel on access roadways. (COPFL ORD. 95.09(C))	
<input checked="" type="checkbox"/>	Provide Fire Flow Data: Fire flow calculations are determined from square footage and construction type of structure. Refer to NFPA 1 chapter 18 and Annex I for required fire flow, number/spacing of fire hydrants	
<b>RECORDED PLAT: COPY of original:</b>		
<input checked="" type="checkbox"/>	Signed and sealed by the City Clerk, City Engineer, Mayor and the Chairman of the Planning & Zoning Board	
<input checked="" type="checkbox"/>	Plat net & gross acreage	
<input checked="" type="checkbox"/>	All existing and proposed public or private streets, alleys, right-of-ways, easements for utilities, bike paths, bus shelters, or bus bays, canals, lakes and other major water courses either on or adjacent to property	
<input checked="" type="checkbox"/>	Dedication of streets or other improvements	
<input checked="" type="checkbox"/>	Area of each lot and of the plat as a whole to the nearest square foot area tabulation including the right-of-way dedication, easements, etc	
<b>LANDSCAPE PLAN: Must be sealed by a Florida Registered Landscape Architect and include the following:</b>		
<input checked="" type="checkbox"/>	Location of all landscaped areas with dimensions	



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<input checked="" type="checkbox"/>	Table indicating all landscape requirements	Common and scientific names for all plant material
<input checked="" type="checkbox"/>		Plant location and spacing of plant material
<input checked="" type="checkbox"/>		Quantities and sizes of plant material with percentages of material by species and nativity
<input checked="" type="checkbox"/>	Building location	
<input checked="" type="checkbox"/>	Light pole fixtures and light pole locations showing required 15-foot radius around each fixture	
<input checked="" type="checkbox"/>	Parking and vehicular-use areas	
<input checked="" type="checkbox"/>	Square footage of vehicular use area and percentage of interior landscaping	
<input checked="" type="checkbox"/>	Location of all walls, fences, berms and other buffers with material specifications and heights	
<input checked="" type="checkbox"/>	Commercial container locations and screening	
<input checked="" type="checkbox"/>	Screening of ground-mounted mechanical equipment	
<input checked="" type="checkbox"/>	Location of all easements	
<b>TREE SURVEY &amp; TREE APPRAISALS:</b>		
Tree Survey must be sealed by a FL Registered Surveyor and Appraisals must be done by a Certified Arborist and include:		
<input checked="" type="checkbox"/>	Tree survey to include corresponding tree assessments in table form. Include the following data: common name, scientific name, size, condition, value and status (existing vegetation on site, vegetation to remain, to be removed and relocated)	
<input checked="" type="checkbox"/>	Tree appraisals to follow cost approach as identified in Rule 14-40.030 in the FL Administrative Code	
<b>IRRIGATION PLAN:</b> Must be sealed by a FL Registered Landscape Architect or Professional Engineer:		
<input checked="" type="checkbox"/>	Irrigation plan showing irrigation layout	
<input checked="" type="checkbox"/>	Location of all existing and proposed paved areas, all existing and proposed spot grades, and all existing and proposed drainage utilities	
<input checked="" type="checkbox"/>	Location of all existing and proposed water and sewer utilities	
<input checked="" type="checkbox"/>	Location of all easements	
<b>CIVIL PLAN(S):</b> Must be sealed by a Florida Registered Professional Engineer and include the following:		
<input checked="" type="checkbox"/>	Paving, grading, and drainage (PGD) plan showing location of all existing and proposed paving specifications, all existing and proposed spot grades, and all existing and proposed drainage utilities	
<input checked="" type="checkbox"/>	Water and sewer (WS) plan showing location of all existing and proposed utilities for water and sewer, AT&T, Comcast, FPL, and Teco Gas	
<input checked="" type="checkbox"/>	Traffic markings and signage (TMS) plan showing all pavement markings and traffic signage	
<input checked="" type="checkbox"/>	Paving, grading, drainage, and sewer details	
<b>PHOTOMETRIC PLAN:</b>		
<input checked="" type="checkbox"/>	Lighting / Photometric Plan: Location, height, and detail of Lighting fixtures; and Illumination levels, direction and shielding	
<b>PUBLIC SAFETY SECURITY PLAN:</b> Incorporating security strengthening and CPTED principles:		
<input checked="" type="checkbox"/>	<b>Signed &amp; Sealed CPTED (Crime Prevention Through Environmental Design) Security Drawing Plan 24"x36"</b> . Plan must be signed and sealed by a Florida Registered Architect, Florida Registered Landscape Architect, or Florida Registered Engineer. CPTED Consultant is preferred	
<input checked="" type="checkbox"/>	Location of all walls, fences, and gates with material specifications and heights	
<input checked="" type="checkbox"/>	Location of all external cameras and motion sensors	
<input checked="" type="checkbox"/>	Location of dumpster with gate detail allowing for gap from grade to gate	
<input checked="" type="checkbox"/>	Bench/seating area locations with furnishing detail to include separators	
<input checked="" type="checkbox"/>	Location, height, and specification of security-aiding landscaping or landscape maintenance (thorny shrubs, continuous hedging, low maintenance of shrubs)	
<input checked="" type="checkbox"/>	Specifications of non-impact and impact glass	
<input checked="" type="checkbox"/>	<b>CPTED Security Narrative 8.5"x11"</b> identifying how <u>all 5 CPTED Principles</u> are being achieved in the Security Drawing Plan, along with an approved maintenance plan. Narrative must be signed by a Florida Registered Architect, Florida Registered Landscape Architect, or Florida Registered Engineer. CPTED Consultant is preferred	



**CPTED PRINCIPLES**  
***Crime Prevention Through Environmental Design***

**CPTED Principle #1 - Natural Surveillance**

"See and be seen" is the overall goal when it comes to CPTED and natural surveillance. A person is less likely to commit a crime if they think someone will see them do it. Lighting and landscape play an important role in Crime Prevention Through Environmental Design.

**CPTED Principle #2 - Natural Access Control**

Natural Access Control is more than a high block wall topped with barbed wire. Crime Prevention Through Environmental Design or CPTED utilizes the use of walkways, fences, lighting, signage and landscape to clearly guide people and vehicles to and from the proper entrances. The goal with this CPTED principle is not necessarily to keep intruders out, but to direct the flow of people while decreasing the opportunity for crime.

**CPTED Principle #3 - Territorial Reinforcement**

Creating or extending a "sphere of influence" by utilizing physical designs such as pavement treatments, landscaping and signage that enable users of an area to develop a sense of proprietorship over it is the goal of this CPTED principle. Public areas are clearly distinguished from private ones. Potential trespassers perceive this control and are thereby discouraged.

**CPTED Principle #4 - Maintenance**

CPTED and the "Broken Window Theory" suggests that one "broken window" or nuisance, if allowed to exist, will lead to others and ultimately to the decline of an entire neighborhood. Neglected and poorly maintained properties are breeding grounds for criminal activity. A formal CPTED based maintenance plan will help you preserve your property value and make it a safer place.

**CPTED Principle #5 - Activity Support**

Increase the use of a built environment for safe activities with the intent of increasing the risk of detection of criminal and undesirable activities. Natural Surveillance by the intended users is casual and there is no specific plan for people to watch out for criminal activity.

.....  
If you have any questions or concerns with incorporating the CPTED Principles in your design. Please contact Deputy Patrick Noble with the Broward County Sheriff's Office at: [Patrick\\_Noble@sheriff.org](mailto:Patrick_Noble@sheriff.org) or at (954) 709-7006.

**NOTICE EFFECTIVE FEBRUARY 1, 2008**

Per resolution 08-97 RESIDENTIAL PLATS AND SITE PLAN APPLICATIONS shall not be approved without providing the appropriate written approvals from Broward County School District.

**APPLICANTS MUST TRANSMIT RESIDENTIAL PLATS AND SITE PLANS TO BROWARD COUNTY SCHOOL DISTRICT.**

For your convenience an application is attached to all plat applications and for additional information contact:

The School Board of Broward County, Florida  
Growth Management Department  
Facility Management, Planning & Site Acquisition  
1643 North Harrison Parkway  
Sunrise, Florida 33323  
(754)-321-8350

or visit their website to complete the application online:

[https://www.browardschools.com/cms/lib/FL01803656/Centricity/Domain/13479/Public\\_SchoolImpactApplication1.pdf](https://www.browardschools.com/cms/lib/FL01803656/Centricity/Domain/13479/Public_SchoolImpactApplication1.pdf)