

MEMORANDUM

March 20, 2017

TO: City Commission

THRU: Greg Harrison, City Manager
John Sfiropoulos, City Engineer

FROM: Horacio Danovich, CIP Manager

Issue

Staff is seeking City Commission approval to award a professional services contract to the Wantman Group, Inc. ("WGI") to conduct Construction Engineering Inspection (CEI) services related to the Fishing Pier Replacement Project in the sum of \$747,230.00 including \$56,280.00 set aside in contingency (see Figure 1).

Recommendation

Staff recommends Approval of the Resolution.

Background

On January 5, 2017, the City published RLI E-12-17 (see Exhibits A and B) seeking qualified firms to provide CEI services for the Fishing Pier Replacement Project. A panel reviewed packages and ranked WGI No. 1. On February 28, 2017, the City Commission approved the rankings of RLI E-12-17 and authorized Staff to negotiate fees for a professional services contract with WGI. The purpose of the CEI is to provide onsite supervision, fill out and submit responses to government agencies' inquiries, assist with plan review and field verification, and ultimately certify the project. Although the City is allowed to carry out these duties in lieu of retaining an outside professional, the work ahead is quite onerous. This project is very significant as it entails coordination with numerous other undertakings such as redevelopment of the Pier Parking Lot and construction of a number of restaurants and retail establishments. Assigned City Staff will continue to be oversee the entire operation but the magnitude and length of this project urges retaining an independent CEI. Staff has negotiated the terms of the contract and WGI is expected to provide the following services:

- 1) Assist the City with contract administration (review pay applications, attend monthly meetings with contractors, respond to Requests for Information (RFIs), review shop drawings, etc.).
- 2) Conduct periodic inspections as required by the Florida Building Code and in compliance with other government agencies' permit requirements.
- 3) Design and inspect the Bait and Tackle Shop.
- 4) Evaluate plan modifications that could affect the Guaranteed Maximum Price (GMP) contract with the contractor.
- 5) Attend progress meetings with Staff and help prepare periodic reports to City Commission.
- 6) Conduct final inspections, review punchlist items, and project closure.
- 7) Prepare final certification to all applicable government agencies.

Having completed a review of all applicable documents and information, Staff recommends approval.