

**MINUTES**  
**SELECTION / EVALUATION COMMITTEE**  
**RFQ #T-05-24**  
**Purchase and Delivery of Ready-Mix Concrete**  
**Purchasing Conference Room, January 30, 2024, 3:00 p.m.**

The Selection/Evaluation Committee (Committee) consisted of:

Harold Beard, Assistant Public Works Director (Voting)  
Brian Donovan, Assistant City Manager (Voting)  
Arthur Lindsey, Streets Operation Manager (Voting)

Also in attendance:

Jeff English, Purchasing Agent and Shelmine Moore, Purchasing Assistant (Non-Voting)

The meeting was held to evaluate proposals received in response to the City's solicitation to establish an as-needed contract to deliver ready-mix concrete as needed by the City for various projects throughout the City boundaries. The contracts would serve as a pre-qualified pool for competitive quotes for as-needed deliveries by concrete mixer trucks. This meeting was posted as a "Public Meeting" both at City Hall and at the Purchasing Division of the General Services Department, and on the City's website. Three (3) companies responded to the City's Request for Qualifications (RFQ). The meeting was called to order at 3:09 p.m.

The Purchasing Division of the General Services Department facilitated the meeting by explaining the evaluation procedures as detailed in the RFQ and collected Conflict of Interest Statements from all voting members. Each Committee member reviewed the response in advance of the meeting.

The Committee discussed the proposals, and scored the responses using voting forms containing the evaluation criteria published in the RFQ, with the following result:

CEMEX Construction Materials Florida LLC.....	299
Central Concrete Supermix, Inc.....	220
We Are on the Way, LLC.....	218

The Committee decided oral presentations would not be required. The consensus of the Committee was that the three (3) responsive and responsible proposers would be recommended for contracts. A copy of the ranking analysis detail is attached. An agenda item will be prepared to present the Committee's recommendation to the City Commission for its approval to contracts with CEMEX Construction Materials Florida LLC, Central Concrete Supermix, Inc., and We Are on the Way, LLC.

The Committee meeting adjourned at 3:20 p.m.