

## **ACHIEVEMENTS RELATIVE TO OBJECTIVE FOR THIS EVALUATION PERIOD:**

*(Annual Activity Report & related audit memos/reports, extra curricula activities)*

### **Accomplishments:**

1. Presented to the Commission the Activity Report (February 2024, and June 2025) – the required reporting to the Commission
2. Completed/supervised 7 audit projects, with another 6 in progress/planned for a total of \$ 449 million, and in addition, 13 technical assistance assignments for/from City Departments for \$ 409,338
3. Attended all Commission meeting in the reporting period, except two when on vacation
4. Completed more than 40 hours of professional educational training, above the minimum that is required by City and professionally to maintain CPA certification in two States; classes included 4 professional ethics hours
5. Participated in the City Strategic Planning process, and kept up with the required updates to report completion of specific projects
6. Frequently provided consultation (outside official audit projects) with/for different Department Heads/personnel regarding matters raised/initiated by Department Heads, or other personnel, including discussions related to cyber security risk mitigation in the City, process improvements, City wide training in conjunction with Finance, Human Resources, IT, etc.
7. Working with outside auditors to satisfy the contract requirements for annual audit participation, specifically on the Federal and State Grant single audit, Airpark, HUD Home Investment Partnership Program, Wastewater Treatment Facility Construction Loan, State Housing Initiatives Program
8. Completed one annual staff evaluation as required; and filled the Staff Auditor position
9. Volunteered productively locally, in the community, and professionally (delivered 36 continuing professional education hours/units)
10. Completed the implementation of the approved Internal Audit Management system (TeamMate); went live in April 2025.
11. Completed/Received two cybersecurity related certificates: Auditing the Cybersecurity Program Certificate (IIA), and Cybersecurity Leadership and Strategy Professional Education Program (FIU)