

### MEMORANDUM 26-A052

**DATE:** July 8, 2026

**TO:** Greg Harrison, City Manager

**FROM:** Scott Moore, Recreation Director

**SUBJECT:** Agenda Item – Ordinance Awarding ITB26-039 Crossing Guard Services

Please place the attached ordinance on the July 14, 2026, City Commission Agenda. The ordinance authorizes the City to award ITB26-039 to Waterfield Florida Staffing, LLC and enter into a Service Contract with Waterfield Florida Staffing, LLC for Crossing Guard Services.

The contractor shall provide school crossing guard services as outlined in Exhibits A and B of the agreement. The term of the contract shall be for five (5) years, commencing on the date the agreement is fully executed by both parties. The contract is not subject to renewal.

The approved awarded bidder's response was the following calculation: Minimum Wage + \$4.63/hour. This was the lowest responsive, responsible bidder.

Below chart depicts the annual fiscal impacts based off the annual increases.

| Fiscal Year                                                                  | Minimum Wage + Additional | Total Fiscal Impact |
|------------------------------------------------------------------------------|---------------------------|---------------------|
| Remaining FY26 (Aug 10 - Sept 30, 2026)                                      | \$14 + \$4.63             | \$ 191,628.18       |
| FY27 (Oct 1, 2026 - Sept 30, 2027)                                           | \$15 + \$4.63             | \$ 1,145,999.40     |
| FY28 (Oct 1, 2027 - Sept 30, 2028)                                           | \$16 + \$4.63             | \$ 1,204,379.40     |
| FY29 (Oct 1, 2028 - Sept 30, 2029)                                           | \$17 + \$4.63             | \$ 1,262,759.40     |
| FY30 (Oct 1, 2029 - Sept 30, 2030)                                           | \$17 + \$4.63             | \$ 1,262,759.40     |
| FY31 (Oct 1, 2030 - Sept 30, 2031)                                           | \$17 + \$4.63             | \$ 1,262,759.40     |
| **Potential to increase in FY30 and FY31 based off if minimum wage increases |                           |                     |

If you have any questions or need additional information, please call me at 954-786-4191.

afh

cc: Kate Belcher, Recreation Manager