

Karen Santen

From: Suzette Sibble
Sent: Monday, October 10, 2016 2:44 PM
To: Karen Santen; Brian Donovan; Robert McCaughan
Cc: Wade Collum; Jennifer Gomez; Andrew Jean-Pierre; Jayne Post; Brian Donovan
Subject: RE: 2016 Urban Forestry Grant

Hello Karen – yes I am ok with the match coming from the tree canopy trust fund. The tree canopy fund is accounted for in Fund 112, the special purpose fund. We do not actually charge expds. directly to that fund, but instead you can transfer the needed match from fund 112 to the Fund where the expds for the project would be charged. A BA would be need to increase the transfer out account in Fund 112 (i.e. transfer to fund 302) and increase the fund balance account in fund 112 (001-0000-392-1000). Commission approval would be needed unless you initial agenda item to the commission to submit the grant application to the state indicated that the match would come from the tree canopy trust fund (112).

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From: Karen Santen
Sent: Monday, October 10, 2016 2:37 PM
To: Brian Donovan <Brian.Donovan@copbfl.com>; Robert McCaughan <Robert.McCaughan@copbfl.com>
Cc: Wade Collum <Wade.Collum@copbfl.com>; Jennifer Gomez <Jennifer.Gomez@copbfl.com>; Andrew Jean-Pierre <Andrew.Jean-Pierre@copbfl.com>; Suzette Sibble <Suzette.Sibble@copbfl.com>
Subject: RE: 2016 Urban Forestry Grant

Brian and/or Rob –For the second year in a row, the City of Pompano Beach’s Division of Urban Forestry in conjunction with the Public Works Dept. have been awarded a grant from the Florida Department of Agricultural. Funding will be used to finish a tree inventory started with funds from the first grant, as well as to produce a planting plan. As part of the grant agreement, we needed to provide a match. The match we received for the first grant was provided through the Tree Canopy Trust Fund. (please see the email chain below). Would you kindly confirm this is where this year’s \$16,000 match will come from? Could you please also provide an account number? We need to list the account of the financial contribution for backup purposes.

Rob: Thank you for taking the lead on last year’s grant and assisting in the reporting process. I have the State-signed Subrecipient Agreement for this year and am available to help with the Resolution submittal process, if you like. Let me know.

Thank you.

Karen