

## MEMORANDUM

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Purchasing #16-093  
July 13, 2016

To: Dennis W. Beach, City Manager

Through: Otis J. Thomas, General Services Director

From: Jeffrey English, Purchasing Agent

Subject: Award Bid E-34-16, Sample Road Beautification

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### Contract Need/Background

Bid E-34-16 was issued for the Public Works Department to establish a contract for furnishing all labor, equipment, tools, and materials for the installation of irrigation, and replacement of sod, trees, and shrubs. The project location is S.R. 834 / Sample Road – from Military Trail to U. S. 1, in Pompano Beach.

Attached you will find copies of the memorandum and the bid award recommendation form submitted by the Public Works Department, the bid tabulation, and bid solicitation document.

### Bidders List

The Bidders List was created by using companies suggested by the requesting department, companies that have responded to prior bids, companies that have requested their names be placed on the Bid List, and companies from appropriate listings in other source books.

Number of firms responding with complete bids.....1

### Advertising

The Bid was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. Bid notices are also posted on the City's web page.

### Funding

The contract will be funded from budgeted funds in account 302-7500-530.65-12/14222 Capital Project Fund/Enhance FDOT Landscaping.

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Market Research

The General Services Department performed outreach to local landscape enhancement contractors to inform them about this project. A total of eight (8) local companies were notified.

Award Recommendation

After reviewing the responses to this bid with the Public Works Department it is recommended that the award for E-34-16 be made to the sole responsive, responsible bidder, Landscape Service Professionals, Inc. in the amount of \$381,365.71.

enclosures

cc: file