

**MINUTES
SELECTION / EVALUATION COMMITTEE**

**RLI #T-28-20
Continuing Contracts for Construction Engineering Inspection (CEI) Services
Zoom Virtual Webinar
2:03 p.m. 11/17/20**

The committee consisted of:

Matt Kudrna, Engineer Project Manager II(Voting)
Chris Schlageter, Engineering Project Manager I (Voting)
Vincent Wooten, Community Redevelopment Agency Director (Voting)

Also, in attendance: Tammy R. Thompkins, Purchasing Agent and Jeff English, Purchasing Agent (Non-Voting)

The meeting was held to evaluate the proposals received in response to the City's solicitation to select firms to provide engineering inspection services to the City and the CRA on a continuing as-needed basis. This meeting was posted as a "Public Meeting" both at City Hall and at the Purchasing Division office, and on the City's website. Thirteen (13) firms submitted responses to the City's Request for Letters of Interest (RLI).

Matt Kudrna led the technical discussion. The Purchasing Agent reviewed evaluation procedures and distributed Conflict of Interest Statements for completion by all voting members. Each Committee member had reviewed all of the responses in advance of the meeting.

The Committee discussed each of the proposals in alphabetical order, and scored the responses using voting forms containing the evaluation criteria published in the RLI, with the following results:

(1)	Baxter & Woodman, Inc	253.175
(2)	Lakdas Yohalem Engineering Inc.....	229.6
(3)	R.J. Behar & Company, Inc.....	204
(4)	KCI Technologies Inc.....	168.1
(5)	Rummel Klepper & Kahl, LLP (RR&K)	167.075
(6)	Calvin, Giordano & Associates.....	166.05
(7)	Craven Thompson & Associates	166.05
(8)	H2R Corp.....	165.9
(9)	Carnahan Proctor and Cross, Inc.....	164
(10)	Tectonic Group International.....	160.925
(11)	CIMA Engineering Corp	155.8
(12)	Conzor Engineerings, LLC	133
(13)	The Corradino Group, Inc	119.925

Pursuant to City Ordinance 2018-46 establishing a Local Business Program, Baxter & Woodman, Inc., Calvin, Giordano & Associates, Carnahan Proctor and Cross, Inc., Craven Thompson & Associates, KCI Technologies, Inc., Lakdas/Yohalem Engineering, Inc., Rummel, Klepper Kahl, LLP (RK&K), Tectonic Group International

and The Corradino Group, Inc., were awarded an additional 2.5% for compliance with Tier-2 requirements. H2R Corp was awarded an additional 5% for compliance with Tier-1 requirements. A copy of the voting matrix is attached. The Committee decided oral presentations would not be required. The consensus of the Committee was that seven (7) highest firms would be recommended for contracts. An agenda item will be prepared to present the Committee's recommendation to the City Commission for their approval to negotiate a contract with each firm as detailed above.

Agenda items will be prepared to present the Committee's recommendation to the City Commission and the CRA Board for their approval to negotiate with Baxter & Woodman, Inc., Lakdas/Yohalem Engineering, Inc., R.J. Behar & Company, Inc., KCI Technologies, Inc., Rummel, Klepper Kahl, LLP., Calvin, Giordano & Associates and Craven Thompson & Associates. The Committee meeting adjourned at approximately 3:41p.m.