

MEMORANDUM NO. 24-13

DATE: 01/31/24

TO: Mark Berman, City Attorney

FROM: Christopher R. Schlageter, Project Manager I

SUBJECT: Request for Resolution- Execute Work Authorization to Baxter & Woodman for Stormwater Improvements at NW 33 Street.

In October 2021, the City solicited for CCNA civil consultants through RLI E-20-20. Following this, the Commission approved a Contract for Consultant Agreement with Baxter & Woodman, which was one of the many ranked firms. This was done via Ordinance No. 2021-54 for a Continuing Contract for Engineering Services for Civil Engineering Services for Various City Projects.

This project area is bounded by Powerline Road on the west, NW 33rd Court on the north, NW 18th Terrace on the east and NW 19th Terrace on the south. The area primarily consists of commercial office and warehouse businesses. Based on the City's Stormwater Master Plan (2013), the area mentioned was identified as a priority drainage basin that requires stormwater system improvements. This was based on the historical flooding problems observed by City staff, the flooding complaints received from residents, and the results from the existing conditions stormwater model.

At this point, we request a resolution to execute Work Authorization No. 20388-01 , which amounts to \$212,703.00 This will provide civil engineering design services for the subject project, specifically as detailed in the attached Exhibit A. Please refer to the attached Work Authorization and other corresponding documents for reference.

If you have no objections, please process my request for a resolution to execute Work Authorization No. to Baxter & Woodman in the amount of \$212,703.00 for civil engineering services.

Enclosures:

Work Authorization No. 20388-01
Exhibit A-Work Authorization Back Up.
Ordinance 2021-54