



## OFFICE OF HOUSING & URBAN IMPROVEMENT

Miriam Carrillo, Office of Housing & Urban Improvement Director  
E: miriam.carrillo@copbfl.com | P: 954.786.4659 | F: 954.786.5534

### MEMORANDUM – 24-122

---

**TO:** Mark Berman, City Attorney

**FROM:** Alex Goldstein, Program Compliance Manager

**TRHU:** Miriam Carrillo, OHUI Director

**DATE:** June 24, 2024

**RE:** Resolution Request- Approving the City's FY 2024-2025 CDBG/HOME Annual Action Plan and Community Development Advisory Committee Funding Recommendations.

---

OHUI is requesting your Office prepare a Resolution approving the FY 2024-2025 CDBG/HOME Annual Action Plan and authorize the proper City Officials to execute the Local Government Certifications, Specific CDBG Certifications, Optional Certification CDBG, Specific HOME Certifications and Appendix to Certifications.

In FY 2024-2025, the City anticipates receiving an allocation of **\$986,989.00** in CDBG Funds and **\$403,897.80** in HOME funds, for a total of **\$1,290,886.80**.

CDBG and HOME RFPs were reviewed and scored by a sub-committee comprised of Suzanne Fejes, Assistant Director of the Broward County Resilient Environmental Department Housing Finance Division, Vince Wooten, City of Pompano Beach CRA Housing Inspector, and Jean Dolan, Principal Planner. A copy of their scoring sheets and the scoring summary sheet is attached. Also attached are their signed Conflict of Interest Statements.

At its March 21, 2024, Public Hearing, the Community Development Advisory Committee (CDAC) heard presentations from prospective CDBG & HOME Public Service applicants to make funding recommendations on the FY 2024-2025 Annual Action Plan. The CDAC subsequently met with OHUI staff in a second Public hearing held on June 6, 2024, when an agreement was reached on the funding recommendations contained in the FY 2024-2025 Annual Action Plan. OHUI requests the approval of the CDAC recommendations and Annual Action Plan so it can be advertised for the required 30-day public comment period and submitted to HUD by the August 16, 2024, filing deadline.

A copy of the CDAC funding recommendation sheet is attached as well.

OHUI requests this item be placed on the July 9, 2024 consent agenda.

Please contact Alex Goldstein, Program Compliance Manager, with any questions.

Thank you.

Attachments:  
FY 2024-2025 CDBG/HOME Annual Action Plan



## OFFICE OF HOUSING & URBAN IMPROVEMENT

Miriam Carrillo, Office of Housing & Urban Improvement Director

E: [miriam.carrillo@copbfl.com](mailto:miriam.carrillo@copbfl.com) | P: 954.786.4659 | F: 954.786.5534

FY 2024-2025 Certifications

CDBG SF-424 & SF-424D

HOME SF-424 & SF-424D

RFP Funding Guidelines and Application-CDBG & HOME Program

Conflict of Interest Disclosure from Sub-Committee

RFP Scoring Summary- CDBG & HOME Program

CDAC Approved Funding Recommendations