



## Utility Field Operations

Wastewater Pumping  
Wastewater Transmission  
Stormwater  
Water and Reuse Distribution  
Phone # (954) 786-4082  
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### MEMORANDUM #2025-08

**DATE:** March 19, 2025

**TO:** Gregory P. Harrison, City Manager

**FROM:** Aaron S Lyons, Water/Reuse Construction Manager

**VIA:** Brian Donovan, Assistant City Manager  
A. Randolph Brown, Utilities Director  
Nathaniel Watson, Utilities Field Superintendent

**SUBJECT:** Ordinance: Piggyback for Large Water Meter Testing, Calibration & Repairs

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#### **Approval Request:**

Commission approval is needed to Piggyback the negotiated City of Sanford Contract 23/24-26 "Water Meter Testing, Calibration and Repair Services" with the highest-ranked firm RWRS-East, LLC, initiated through the City of Sanford Invitation for Bid (IFB) 23/24-26.

#### **Explanation:**

The City of Sanford issued an Invitation to Bid (IFB) to select a firm to establish a water meter testing, calibration, and repairs contract. Adopting this piggyback would enhance our efforts to improve the City's ability to monitor the system for large individual water consumption and ensure accurate billing. Consequently, the service would also aid in water distribution efficiency in accounting for and addressing system water loss.

#### **Recommendation:**

Based on the submitted information, the Utilities Department recommends piggyback approval of the City of Sanford Contract 23/24-26 negotiated with the highest-ranked firm, RWRS-East, LLC. Cost for the service will abide by Section 5.0 Compensation of said contract and attachment "F" of (IFB) 23/24-26 pg.35. Procurement of this service shall be through the following budgeted accounts:

- ❖ 420-7583-533-65-11
- ❖ 412-3330-533-46-65
- ❖ 412-3355-533-46-65
- ❖ 420-7282-533-65-12