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**MEMORANDUM**

**TO:** The Honorable Mayor and Members of the City Commission

**THRU:** Greg Harrison, City Manager

**FROM:** Ernesto Reyes, Strategic Performance Manager

**SUBJECT:** Presentation – 4<sup>th</sup> Qtr. Action Agenda 2019-2020 Progress Report

**DATE:** January 13<sup>th</sup>, 2021

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**ISSUE**

Action Agenda quarterly progress reports are designed to inform City Commission and the community on the progress of those initiatives that are key to achieving the City's Strategic Plan Objectives.

**BACKGROUND**

On July 9<sup>th</sup>, 2019, the City Commission approved an updated Strategic Plan for 2019-2024 and an Action Agenda for 2019/2020. The updated Plan and Action Agenda lays the groundwork for future success of the City of Pompano Beach. As of end of Q4 FY 2020, these were the statuses of all action items in each of the two active Plans:

	Action Agenda FY 18/19	Action Agenda FY 19/20
Achieved	102	63
On Track	37	87
Off Track	7	20
At Risk	2	3
Cancelled	7	22
Not Started	0	5
	155	200

The City continued to monitor its work towards achieving the Strategic Plan Objectives in Q4 FY 2020. The content of quarterly progress changes each quarter as new initiatives are started and others are completed. Supplemental to this memorandum is the FY 2018-2023-2033 Strategic Plan – Strategies 2018-2019 – Q4 Progress Report and the FY 2019-2024-2034

Strategic Plan – Strategies 2019-2020 – Q4 Progress Report, which provides an assigned status and detailed progress of all 155 and 200 action items not achieved or cancelled prior to Q4 FY 2020, respectively. Strategies are grouped under one of six Strategic Plan, community, Goals to better track and measure progress. For each Strategic Plan Goal, Strategies are assigned one of the following priorities: Policy Top/High, Management Top/High, Management in Progress, or Major Projects.

New symbols have been deployed, starting in Q4 FY 2020, and used through-out the supplemental documents to communicate the status of each Strategy. I have provided the following descriptions to assist in their interpretations.

Achieved = Black Check

On Track = Green Arrow

At Risk = Orange Box

Off Track = Red Arrow

Cancelled = Red Circle with Diagonal Line through it

Not Started = Blue Circle

Cc: Brian Donovan, Assistant City Manager