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**City of Pompano Beach
UTILITIES TREATMENT PLANT**

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MEMORANDUM NO. 19 – 19

DATE: April 3, 2019

TO: Otis Thomas, General Services Director

C: A. Randolph Brown, Utilities Director
Jeff English, Purchasing Agent
Tammy Thompkins, Purchasing Agent

FROM: Phil Hyer, Utilities Treatment Plant(s) Superintendent

SUBJECT: Membrane Plant Cartridge Filters Bid # T-17-19

Approval Request:

The award of Bid # T-17-19 Cartridge Filters to the lowest responsive bidder.

Explanation:

Membrane plant cartridge filters are necessary to pre-filter the raw water from the well-field prior to the membrane softening process, preventing particulates from fouling the membranes. This item is an ongoing replacement consumable, not a new item. While it is estimated only 4000 filters initially may be needed, extenuating circumstances may require additional filter change outs.

Bid # T-17-19 from American Melt Blown & Filtration, Inc. was one of six bids received. Their bid price of \$7.20 per filter, is \$0.45 less expensive per filter than the next responsive bidder. The American Melt Blown & Filtration, Inc. bid is also \$0.75 less expensive than the previous unit price of the bid awarded in 2016.

Recommendation:

Based on the information submitted for Bid # T-17-19, the Utilities Department recommends the award of Bid # T-17-19 to American Melt Blown & Filtration, Inc. in the amount of \$86,400.00 for the estimated annual purchase of 12,000 filters. Funding is available in the Water Treatment Plant, Repair & Maintenance/Machinery & Equipment account # 412.3320.533.46.30.