

REVOCABLE LICENSE AGREEMENT

Between

BROWARD COUNTY

and

LEGAL AID SERVICE OF BROWARD COUNTY, INC.

for

PROVISION OF SERVICES AT THE ANNIE WEAVER HEALTH
CENTER AND FAMILY SUCCESS CENTER
IN CITY OF POMPANO BEACH, FLORIDA

REVOCABLE LICENSE AGREEMENT

Between

BROWARD COUNTY

And

LEGAL AID SERVICE OF BROWARD COUNTY, INC.

for

PROVISION OF SERVICES AT THE ANNIE L. WEAVER HEALTH
CENTER AND FAMILY SUCCESS CENTER
IN CITY OF POMPANO BEACH, FLORIDA

THIS STANDARD FORM REVOCABLE LICENSE AGREEMENT ("Agreement"), made and entered into, by and between BROWARD COUNTY, a political subdivision of the state of Florida, hereinafter referred to as "COUNTY," and LEGAL AID SERVICE OF BROWARD COUNTY, INC., a not-for-profit Florida corporation hereinafter referred to as "LICENSEE." The COUNTY and the LICENSEE are collectively referred to as the "Parties."

RECITALS:

WHEREAS, On October 28, 2008, the Board of County Commissioners adopted Resolution No. 2008-783, authorizing the Director of the Human Services Department to execute standard form Revocable License Agreements; and

WHEREAS, the Parties desire to enter this Agreement granting LICENSEE a revocable license to utilize certain space designated by COUNTY within the Annie L. Weaver Health Center and Family Success Center located at 2011 NW 3rd Avenue, Pompano Beach, Florida, and more fully identified on Exhibit "A" for the purposes described herein ("Family Success Center"), under the terms set forth herein; and.

WHEREAS, it is the desire of COUNTY and LICENSEE to enter into this Agreement to define the terms and conditions for LICENSEE's usage of the premises as designated by County's Contract Administrator (as defined in Section 26 herein); and

WHEREAS, COUNTY is committed to assisting LICENSEE in providing needed services to the public and is willing to provide designated space on a non-exclusive basis as stated in more detail in the Agreement, including Exhibit "A" to accomplish these objectives; NOW, THEREFORE,

IN CONSIDERATION of the mutual terms, conditions, promises and covenants hereinafter contained, it is hereby agreed by and between the Parties hereto as follows:

1. DESCRIPTION OF PREMISES:

The "Licensed Premises" or "premises" is the area described in Exhibit "A" for use by LICENSEE under this Agreement which is owned by the City of Pompano Beach and leased to the COUNTY pursuant to that certain Amended and Restated Lease Agreement dated May 28, 2013. City of Pompano Beach is a Florida municipal corporation ("CITY") and owner of the Licensed Premises.

LICENSEE is permitted to utilize the premises in the Family Success Center designated on Exhibit "A," attached hereto and made a part hereof, under the terms and conditions set forth herein, on a non-exclusive basis. The COUNTY's Contract Administrator may change the location within the Family Success Center and the times utilized by LICENSEE with five (5) days written notice to LICENSEE.

2. TERM:

This Agreement is effective upon execution by COUNTY and LICENSEE, for a term of two (2) year(s) ("Initial Term"); provided, however, the Parties may terminate this Agreement earlier as provided for under Section 11, entitled "TERMINATION." This Agreement may be renewed for an additional term of up to three (3) years by the Director of the Family Success Administration Division prior to the expiration of the Initial Term. Any renewal of this Agreement as provided for herein shall be set forth in an amendment executed by the Director of the Family Success Administration Division for COUNTY and LICENSEE.

3. COMPENSATION:

LICENSEE agrees to pay COUNTY for the use of the premises pursuant to the terms and conditions of this Agreement, the sum of One Dollar (\$1.00) annually and such other good and valuable consideration, the sufficiency of which is hereby acknowledged by the Parties.

4. USE OF SPACE:

- a. CITY as owner of the premises and COUNTY as lessee of the premises identified herein located in Broward County, Florida, represent that said premises is in good repair.
- b. LICENSEE may use and occupy, on a non-exclusive basis, the premises licensed hereunder only for the purpose of providing social services or services that complement those currently being provided by LICENSEE under a separate agreement with COUNTY, as agreed upon in writing by the Director of the Family Success Administration Division and at such specific times and locations as agreed upon in writing by the Director.
- c. LICENSEE agrees to use the premises consistent with COUNTY's procedures for usage of such space. The premises shall not be used for any other purpose, or at any time other than stated above without first obtaining the written consent of the Director of the Family Success Administration Division.
- d. LICENSEE covenants that no nuisance or hazardous trade or occupation shall be permitted or carried on, in or upon said premises, no act shall be permitted, and nothing shall be kept in or about said premises which will increase the risk of any hazard, fire, or catastrophe other than would normally occur with vehicle parking, and no waste shall be permitted or committed upon or any damage done to said premises.
- e. LICENSEE shall not permit the premises licensed hereunder to be used or occupied in any manner which will violate any laws or regulations of any governmental authority.
- f. COUNTY's Contract Administrator has the right, in his or her sole discretion, to request the removal (temporary or permanent) from the premises, any staff member of LICENSEE at any time.
- g. LICENSEE agrees that its staff providing any services described herein at the premises shall be appropriately trained and supervised.

5. ALTERATIONS AND IMPROVEMENTS TO LICENSED PREMISES:

COUNTY shall not be required to make any changes to the building to accommodate LICENSEE's use of the premises. LICENSEE shall not be permitted to make any alteration or improvement to the licensed premises. LICENSEE shall keep the premises in a clean, safe, and sanitary condition during its hours of occupancy hereunder.

6. ASSIGNMENT OR SUBLETTING:

LICENSEE shall have no authority to assign or authorize any other person or entity to use all or any portion of the premises during any term of this Agreement, without the express written permission of COUNTY's Contract Administrator and the CITY via formal Resolution by its City Commission. Should LICENSEE attempt to assign this Agreement, then the license granted hereunder shall be terminated forthwith, automatically, by operation of this clause, without prior notice to LICENSEE.

7. DAMAGE TO PREMISES:

- a. LICENSEE agrees to limit the amount of personal property placed upon the premises. LICENSEE agrees that all personal property placed upon the premises shall remain the property of LICENSEE, its employees, visitors, and invitees as the case may be, and shall be placed upon the property at the risk of each such party. LICENSEE shall give COUNTY prompt written notice by certified mail of any occurrence, incident, or accident occurring on the premises. In the event any damages should occur to the licensed premises, or property adjacent thereto, as a result of the use and occupancy of the licensed premises hereunder, LICENSEE shall promptly notify COUNTY.
- b. LICENSEE is responsible to COUNTY and CITY for the acts and omissions of person(s) admitted to the Licensed Premises by LICENSEE to obtain services from LICENSEE, subject to LICENSEE's continuing rights to pursue indemnification, hold harmless or other actions against such person(s).
- c. LICENSEE agrees not to injure, or in any manner mar or deface said premises or any equipment contained therein, and to not cause or permit anything to be done whereby said premises or equipment therein shall be in any manner injured, marred, or defaced; and to not drive or permit to be driven nails, hooks, tacks, or screws into any part of said premises or equipment contained therein and not to make nor allow to be made any alterations of any kind to said building or equipment.
- d. In the event said premises or any portion thereof, the building or any equipment contained therein during the term of this Agreement shall be damaged by the act, default, or negligence of LICENSEE, or LICENSEE's agents, employees, patrons, or invitees, LICENSEE shall cause the premises and the equipment to be returned to the condition as they existed upon the execution hereof of this Agreement.

8. INSPECTIONS:

COUNTY and CITY, their authorized employees and agents may enter upon said premises at all reasonable times and hours to examine same to determine if LICENSEE is properly maintaining the premises according to this Agreement.

9. INDEMNIFICATION/LIABILITY:

LICENSEE shall at all times hereafter indemnify, hold harmless and defend COUNTY and CITY and all of COUNTY's and CITY's current and former officers, agents, servants, and employees (collectively, "Indemnified Entity") from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any kind, including attorneys' fees, court costs, and expenses (collectively, a "Claim"), raised or asserted by any person or entity not a party to this Agreement, which Claim is caused or alleged to be caused, in whole or in part, by any intentional, reckless or negligent act or omission of LICENSEE, its current or former officers, employees, agents, or servants, arising from, relating to, or in connection with this Agreement.

In the event any Claim is brought against an Indemnified Entity, LICENSEE shall, upon written notice from said Indemnified Entity, defend each Indemnified Entity against each such Claim in a manner that is satisfactory to said Indemnified Entity, or, at the option of the Indemnified Entity, pay for an attorney selected by the County Attorney and/or City Attorney, as applicable, to defend them. The obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by the Indemnified Entity, any sums due LICENSEE under this Agreement may be retained by said Indemnified Entity until all its claims for indemnification pursuant to this Agreement have been settled or otherwise resolved. Any amount withheld shall not be subject to payment of interest by the Indemnified Entity.

Nothing herein is intended to serve as a waiver of sovereign immunity by any party nor shall anything included herein be construed as consent to be sued by third parties in any matter arising out of this Agreement or any other contract. If LICENSEE is a state agency or political subdivision as defined in Chapter 768.28, Florida Statutes, LICENSEE shall be fully responsible for the acts and omissions of its agents or employees to the extent permitted by law.

10. INSURANCE:

- 10.1 LICENSEE shall maintain, at its sole cost, at all times during the term of this Agreement at least the minimum coverage designated in this Article in accordance with the terms and conditions stated in this Article.
- 10.2 Such policy or policies shall be issued by companies authorized to do business in the State of Florida, with an A.M. Best financial rating of A- or better. Coverage shall be afforded on a form no more restrictive than the latest edition of the respective Insurance Services Office policy. LICENSEE shall be responsible for any policy deductibles or self-insured retentions. LICENSEE shall specifically protect CITY, COUNTY and the Broward County Board of County Commissioners by naming the "City of Pompano Beach" and "Broward County" as additional insureds on a primary and non-contributory basis under the Commercial General Liability Policy as well as on any Excess Liability Policy. The official title of the certificate holder is Broward County and the City of Pompano Beach. This official title shall be used in all insurance documentation.
- 10.2.1 Commercial General Liability Insurance. Commercial General Liability Insurance shall be provided which shall contain minimum limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for bodily injury liability and property damage liability, and Two Million Dollars (\$2,000,000) per aggregate.
- 10.3 LICENSEE shall furnish to the Contract Administrator proof of insurance in the form of Certificate of Insurance and endorsements, Declarations pages or policies evidencing the insurance coverage specified by this Article upon execution of this Agreement. LICENSEE's failure to provide to COUNTY proof of insurance shall provide the basis for the termination of the Agreement.
- 10.4 LICENSEE shall provide to COUNTY and/or CITY a certified copy of any policy required by this Article within fifteen (15) days of a written request. LICENSEE shall provide COUNTY and CITY with at least thirty (30) days written notice of cancellation or restriction of coverage unless it is replaced by another policy acceptable to COUNTY and CITY. If any of the insurance coverage will expire prior to the expiration of the then current term, proof of renewal coverage shall be furnished at least thirty (30) days prior to the date of expiration. Failure to maintain the required insurance may result in the termination of the Agreement.
- 10.5 COUNTY and CITY reserve the right to review and revise any insurance requirements at the time of renewal or amendment of this Agreement, including, but not limited to, deductibles, limits, coverage, and

endorsements. If LICENSEE uses a subcontractor, LICENSEE shall ensure that subcontractor names COUNTY and CITY as additional insureds in the name of "Broward County" and "City of Pompano Beach."

10.6 If LICENSEE is an entity subject to Section 768.28, Florida Statutes, LICENSEE shall furnish the COUNTY's Contract Administrator with written verification of liability protection in accordance with state law prior to final execution of this Agreement.

11. TERMINATION:

This Agreement merely grants LICENSEE a right to use the premises described herein under the terms and conditions set forth herein and grants LICENSEE no estate in the premises. This Agreement may be terminated by either party for convenience by giving the other party not less than a thirty (30) day written notice to the other party as provided for in Section 11 herein. This Agreement may also be terminated by the Director of the Family Success Administration Division upon such notice as the Director of the Family Success Administration Division deems appropriate under the circumstances in the event the Director of the Family Success Administration Division determines that termination is necessary to protect the public health, safety, or welfare.

12. AMENDMENTS:

No modification, amendment or alteration of the terms or conditions contained herein shall be effective unless contained in a written document executed by the Parties hereto, with the same formality and of equal dignity herewith except that any modification, amendment or alterations of terms or conditions involving the CITY, must be approved by formal Resolution of its City Commission.

13. SURRENDER UPON TERMINATION:

LICENSEE shall peaceably surrender and deliver the licensed premises to COUNTY, or its agents, immediately upon expiration or earlier termination of this Agreement, as provided for in Section 11 hereof.

LICENSEE further agrees that it will leave the licensed premises in the condition existing at the commencement of this Agreement, all alterations and improvements, if applicable, that LICENSEE is not required to remove hereunder excepted, and normal wear and tear excepted, and subject to the repair and maintenance obligations provided in this Agreement.

14. MATERIALITY AND WAIVER OF BREACH:

COUNTY and LICENSEE agree that each requirement, duty, and obligation set forth herein was bargained for at arm's-length and is agreed to by the Parties in exchange for quid pro quo, that each is substantial and important to the formation of this Agreement and that each is, therefore, a material term hereof.

COUNTY's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver of any breach of a provision of this Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

15. NOTICES:

Whenever any party desire to give notice unto the other, it must be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended, at the place last specified, and the place for giving of notice shall remain such until it shall have been changed by written notice in compliance with the provisions of this paragraph. For the present, COUNTY and LICENSEE designate the following as the respective places for given of notice, to-wit:

Notice to COUNTY shall be addressed to:

Broward County, Family Success Administration Division
Attn: Director, Family Success Administration Division
900 NW 31st Avenue, Suite 3000
Fort Lauderdale, FL 33311

Notice to LICENSEE shall be addressed to:

Legal Aid Service of Broward County, Inc.
Attn: Executive Director
491 North State Road 7
Plantation, FL 33317

16. ASSIGNMENT AND PERFORMANCE:

Neither this Agreement nor any interest herein shall be assigned, transferred, or encumbered by LICENSEE.

17. WAIVER OF BREACH AND MATERIALITY:

Failure by COUNTY to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver

of any breach of a provision of this Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

COUNTY and LICENSEE agree that each requirement, duty, and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof.

18. COMPLIANCE WITH LAWS:

LICENSEE shall comply with all federal, state, and local laws, codes, ordinances, rules, and regulations in performing its duties, responsibilities, and obligations related to this Agreement.

19. SEVERANCE:

In the event this Agreement or a portion of this Agreement is found by a court of competent jurisdiction to be invalid, the remaining provisions shall continue to be effective unless COUNTY or LICENSEE elect to terminate this Agreement. The election to terminate this Agreement based upon this provision shall be made within seven (7) days after the finding by the court becomes final.

20. JOINT PREPARATION:

The Parties hereto acknowledge that they have sought and received whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been a joint effort of the Parties, the language has been agreed to by Parties to express their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the Parties than the other.

21. PRIORITY OF PROVISIONS:

If there is a conflict or inconsistency between any term, statement, requirement, or provision of any exhibit attached hereto, any document or events referred to herein, or any document incorporated into this Agreement by reference and a term, statement, requirement, or provision of this Agreement, the term, statement, requirement, or provision contained in this Agreement shall prevail and be given effect.

22. APPLICABLE LAW AND VENUE:

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. All Parties agree and accept that jurisdiction of any controversies or legal problems arising out of this Agreement, and any action involving the enforcement or interpretation of any rights hereunder, shall be exclusively in the state courts of the Seventeenth Judicial Circuit in Broward County, Florida, and venue for litigation arising out of this Agreement shall be exclusively in such state courts, forsaking any other jurisdiction which either party may claim by virtue of its residency or other jurisdictional device. **BY ENTERING INTO THIS AGREEMENT, LICENSEE AND COUNTY HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.**

COUNTY shall have the additional remedy of a possessory action to recover possession of the premises in the event of a breach by LICENSEE. In the event of any litigation to enforce COUNTY's and/or CITY's rights under this Agreement, both COUNTY and CITY shall be entitled to reimbursement of reasonable attorney's fees and costs at trial and at all appellate levels if either are the prevailing party.

23. PRIOR AGREEMENTS:

This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein and the Parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the Parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written. It is further agreed that no modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document utilizing the same formalities as this Agreement.

24. THIRD PARTY BENEFICIARIES:

Neither COUNTY nor LICENSEE intends to directly or substantially benefit a third party by this Agreement. Therefore, the Parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against either of them based upon this Agreement. The Parties expressly acknowledge that it is not their intent to create any rights or obligations in any third person or entity under this Agreement.

25. INCORPORATION BY REFERENCE:

The attached Exhibit "A" is incorporated into and made a part of this Agreement.

26. CONTRACT ADMINISTRATOR/DESIGNATED REPRESENTATIVE:

For COUNTY, the Contract Administrator is the Human Services Department Director or such designee of the Director. For LICENSEE, the Designated Representative is its Executive Director. In the administration of this Agreement, as contrasted with matters of policy, all Parties may rely upon instructions or determinations made by COUNTY's Contract Administrator and LICENSEE's Designated Representative; provided, however, that such instructions and determinations do not change the scope of this Agreement.

27. NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND AMERICANS WITH DISABILITIES ACT:

LICENSEE shall not unlawfully discriminate on the basis of race, color, national origin, sex, religion, age, marital status, political affiliation, familial status, disability, sexual orientation, pregnancy, or gender identity and expression in the performance of this Agreement, the solicitation for or purchase of goods or services relating to this Agreement, or in subcontracting work in the performance of this Agreement and shall not otherwise unlawfully discriminate in violation of the Broward County Code, Chapter 16½.

LICENSEE shall not unlawfully discriminate against any person in its operations and activities or in its use or expenditure of funds in fulfilling its obligations under this Agreement. LICENSEE shall affirmatively comply with all applicable provisions of the Americans with Disabilities Act (ADA) in the course of providing any services funded by COUNTY, including Titles I and II of the ADA (regarding nondiscrimination on the basis of disability), and all applicable regulations, guidelines, and standards. In addition, LICENSEE shall take affirmative steps to ensure nondiscrimination in employment against disabled persons.

28. INDEPENDENT CONTRACTOR:

LICENSEE is an independent contractor under this Agreement. Services provided by LICENSEE to persons while utilizing the premises described herein shall be subject to the supervision of LICENSEE. In providing the services, LICENSEE or its agents shall not be acting and shall not be deemed as acting as officers, employees, or agents of COUNTY or CITY.

29. REPRESENTATION OF AUTHORITY:

Each individual executing this Agreement on behalf of a party hereto hereby represents and warrants that he or she is, on the date he or she signs this

Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of such party and does so with full and legal authority.

30. MULTIPLE ORIGINALS:

This Agreement may be executed in three (3) copies, each of which shall be deemed to be an original.

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REVOCABLE LICENSE AGREEMENT BETWEEN BROWARD COUNTY AND LEGAL AID SERVICE OF BROWARD COUNTY, INC. FOR PROVISION OF SERVICES AT ANNE L. WEAVER HEALTH CENTER AND FAMILY SUCCESS CENTER IN CITY OF POMPANO BEACH, FLORIDA

IN WITNESS WHEREOF, the Parties hereto have made and executed this Revocable License Agreement for Provision of Services at Anne L. Weaver Health Center and Family Success Center: BROWARD COUNTY, through its Director of Human Services Department, authorized to execute same by Board action on October 28, 2008, and LEGAL AID SERVICE OF BROWARD COUNTY, INC., signing by and through its _____, duly authorized to execute same.

COUNTY

WITNESSES:

BROWARD COUNTY, through its
Director of Human Services Department

Signature

By _____
Director of Human Services
Department

Print/Type Name

Signature

_____ day of _____, 20____.

Print/Type Name

Insurance requirements
approved by Broward County
Risk Management Division

Approved as to form by
Joni Armstrong Coffey
Broward County Attorney
Governmental Center, Suite 423
115 South Andrews Avenue
Fort Lauderdale, Florida 33301
Telephone: (954) 357-7600
Telecopier: (954) 357-7641

By _____
Signature (Date)

Print Name and Title above

By _____
Andrea S. Froome (Date)
Senior Assistant County Attorney

ASF:dp
2016-09-27 RLA Pompano Legal Aid Service.A01
09/27/16
#16-068

REVOCABLE LICENSE AGREEMENT BETWEEN BROWARD COUNTY AND LEGAL AID SERVICE OF BROWARD COUNTY, INC. FOR PROVISION OF SERVICES AT ANNE L. WEAVER HEALTH CENTER AND FAMILY SUCCESS CENTER IN CITY OF POMPANO BEACH, FLORIDA

LICENSEE

WITNESSES:

LICENSEE: Legal Aid Service of Broward County, Inc.

Signature

By _____
Authorized Signor above

Print Name

Print name & title of signor above

Signature

____ day _____, 20____

Print Name

ATTEST:

(SEAL)

By: _____
Corporate Secretary or other
person authorized to attest

EXHIBIT "A"

USE OF LICENSED PREMISES

FOR REVOCABLE LICENSE AGREEMENT BETWEEN BROWARD COUNTY AND LEGAL AID SERVICE OF BROWARD COUNTY, INC. FOR PROVISION OF SERVICES AT ANNE L. WEAVER HEALTH CENTER AND FAMILY SUCCESS CENTER IN CITY OF POMPANO BEACH, FLORIDA

LICENSEE is a not-for-profit organization organized for various non-profit purposes including the purpose of promoting community interest and welfare. LICENSEE use of the Licensed Premises shall be for public or community interest or welfare as more fully described below.

LICENSEE is permitted to utilize the Licensed Premises described herein as part of the LICENSEE's provision of legal services to low income individuals. LICENSEE is also permitted to utilize the Licensed Premises for LICENSEE's provision of legal assistance for increasing economic stability of eligible low-income individuals, including, but not limited to, the Family Success Center's clients and other individuals who are part of a culturally diverse poor population existing in the Broward County community who may face one or more barriers to economic stability such as lack or denial of government benefits, eviction, foreclosure, bankruptcy, credit and debit issues, and domestic violence. LICENSEE may use the Licensed Premises to provide legal assistance to its clients in any form determined by LICENSEE, including, but not limited to, assistance in the form of advocacy, provide assistance to complete forms, legal counseling and advice, legal representation, paralegal counseling, self-representation assistance, referrals so that clients can secure public benefits such as food stamps, social security benefits, public housing assistance, or other civil matters.

Location: Annie L. Weaver Health Care Center and Family Success Center
2011 NW 3rd Avenue
Pompano Beach, FL 33060

Room number: N.A. Other identifier: One (1) room or cubicle for LICENSEE's staff to be assigned by the Regional Manager of each Family Success Center.

Day(s) (check which apply). Hours of occupancy by LICENSEE may include any of the hours listed below:

Monday	<input checked="" type="checkbox"/>	8:30 <u>AM</u> to 5:00 <u>PM</u>
Tuesday	<input checked="" type="checkbox"/>	8:30 <u>AM</u> to 5:00 <u>PM</u>
Wednesday	<input checked="" type="checkbox"/>	8:30 <u>AM</u> to 5:00 <u>PM</u>
Thursday	<input checked="" type="checkbox"/>	8:30 <u>AM</u> to 5:00 <u>PM</u>
Friday	<input checked="" type="checkbox"/>	8:30 <u>AM</u> to 5:00 <u>PM</u>

***NOTE:** COUNTY's Family Success Centers are closed to the public and LICENSEE on COUNTY holidays, other days approved by the Board or as the Contract Administrator determines necessary from time to time in his or her sole discretion. A list of the anticipated closure date can be obtained from the Contract Administrator from time to time, subject to changes in the sole discretion of the Contract Administrator.

LICENSEE is permitted reasonable use, as determined by the Contract Administrator, of the following (check which apply):

Office Equipment:

Copier	<input checked="" type="checkbox"/>
Computer Printer	<input checked="" type="checkbox"/>
Facsimile Machine	<input checked="" type="checkbox"/>

LICENSEE will supply its own computer(s). There is no charge for use of COUNTY's copier, computer printer or fax machine subject to changes which may be effective within one (1) business days after e-mail notice from Contract Administrator.

Conference Room(s):	<input checked="" type="checkbox"/>	Conference rooms to be determined by the Contract Administrator
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Appliances:

Refrigerator	<input checked="" type="checkbox"/>	Describe: Staff Lounge
Other	<input checked="" type="checkbox"/>	

LICENSEE is permitted access to the long distance telephone code system, so long as COUNTY is reimbursed for all long distance charges within the time required by the COUNTY's Contract Administrator. This privilege may be revoked at any time by COUNTY (through its Director of Family Success Administration Division) with oral notice which will be immediately followed within one (1) business day with e-mail notice from Contract Administrator.

(The remainder of this page is intentionally left blank.)