

MEMORANDUM NO. 24-09

DATE: 01/24/2024

TO: Mark Berman, City Attorney

FROM: Matthew Kudrna, Project Manager II

SUBJECT: Request for Resolution- Execute Work Authorization No. 17.
SE 15th Avenue and SE 1st Streets.

In October 2021, the City solicited for CCNA civil consultants through RLI E-20-20. Following this, the Commission approved a Contract for Consultant Agreement with Munson Design and Consulting, inc. which was one of the many ranked firms. This was done via Ordinance No. 2021-54 for a Continuing Contract for Engineering Services for Civil Engineering Services for Various City Projects.

The project area is situated in a residential neighborhood, and it aims to alleviate ponding issues on a portion of SE 1st Street, SE 2nd Street, SE 3rd Street, as well as SE 15th Avenue and SE 13th Avenues. Based on the City's Stormwater Master Plan (2013), the area mentioned was identified as a priority drainage basin that requires stormwater system improvements. This was based on the historical flooding problems observed by City staff, the flooding complaints received from residents, and the results from the existing conditions stormwater model.

At this point, I request a resolution to execute Work Authorization No. 17, which amounts to \$209,200.00. This will provide civil engineering design services for the subject project, specifically as detailed in the attached Exhibit A. Please refer to the attached Work Authorization and other corresponding documents for reference.

If you have no objections, please process my request for a resolution to execute Work Authorization No. 17 to Munson Design and Consulting, Inc. in the amount of \$209,200.00 for civil engineering services. I will present this to the commission for approval.

Enclosures:

Work Authorization No.17
Exhibit A-Work Authorization Back Up.
Ordinance 2021-54