



## MEMORANDUM # 25-004

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**TO:** Mark Berman, City Attorney

**FROM:** George Buenaventura, Facilities Maintenance Operations Director *GB*

**DATE:** June 23, 2025

**SUBJECT:** Ordinance per the City Charter for HVAC Repair and Maintenance

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Please review the attached service contracts for A-Excellent Service, Inc. and Flo-Tech Mechanical LLC.

The contract with A-Excellent Service, Inc. covers HVAC maintenance and repair services, including but not limited to routine service calls, emergency responses, preventive and scheduled maintenance, and repairs as required by the City. The contractor shall provide all necessary labor, supervision, materials, and testing equipment to perform both major and minor repairs, as well as installations typical in the HVAC field. This includes, but is not limited to, exhaust systems, ductwork, water pumps, window and through wall A/C systems, condensing units, heat pumps, evaporator units, air handlers, ice machines, and axial fans.

The contract with Flo-Tech Mechanical LLC. provides for the repair and maintenance of the chillers including the heating, ventilation, air handlers, and refrigeration equipment, as outlined in the attached agreement.

Both contracts shall have a five-year term commencing on the date of full execution by both parties, with no option for renewal. In accordance with the City of Pompano Beach budget, the annual cost for A-Excellent Service, Inc. shall not exceed \$250,000.00 per fiscal year, and the annual cost for Flo-Tech Mechanical LLC. shall not exceed \$100,000.00 per fiscal year.