



**City Clerk's Office
Contract Manager
Memorandum No. 2022-3**

To: Mark Berman, City Attorney
From: Antonio Pucci on behalf of George Buenaventura
Date: September 20, 2022
Subject: Request for a Resolution for Sunshine Cleaning Systems, Inc. Janitorial Services Contract

On behalf of the Building Maintenance Department, we are requesting a Resolution with Sunshine Cleaning Systems, Inc. number 1639. The contract is for the janitorial services City wide and shall be for a one year term.

The drafted contract and supporting documents can be found in Agiloft under the above referenced number and await your review prior to an Ordinance being drafted and the vendor signing it.

If you have any questions or concerns regarding the agreements please feel free to contact me (x5574; antonio.pucci@copbfl.com), for any questions regarding the scope of these please feel free to contact George Buenaventura (x4108; george.buenaventura@copbfl.com)