

*CITY OF POMPANO BEACH,  
FLORIDA*

**PROFESSIONAL CONSULTING AGREEMENT**

**with**

**BERMELLO, AJAMIL & PARTNERS, INC.**



**CONTINUING CONTRACT FOR ARCHITECTURAL SERVICES FOR  
VARIOUS CITY PROJECTS RLI E-24-20**

**CONTRACT FOR  
PROFESSIONAL CONSULTING SERVICES**

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This Contract is made on \_\_\_\_\_, by and between the CITY OF POMPANO BEACH, a municipal corporation of the State of Florida, hereinafter referred to as "CITY," and Bermello, Ajamil & Partners, Inc. a Florida corporation, hereinafter referred to as the "Consultant".

**WHEREAS**, the Consultant is able and prepared to provide such services as City requires under the terms and conditions set forth herein; and

**WHEREAS**, the City Commission has approved the recommendation that Consultant be employed by the City and authorized the negotiation of contractual terms.

**NOW, THEREFORE**, in consideration of the mutual promises herein, the City and the Consultant agree as follows:

**ARTICLE 1 – SERVICES/CONSULTANT AND CITY REPRESENTATIVES**

The Consultant's responsibility under this Contract is to provide professional consulting services as more specifically set forth in RLI No. E-24-20 attached hereto as Exhibit A and incorporated herein in its entirety.

The Consultant's representative shall be Randy Hollingworth

The CITY's representative shall be City Engineer or designee.

**ARTICLE 2 – TERM**

The CONSULTANT shall adhere to the schedule given in each work authorization after receiving the "Notice to Proceed."

Reports and other items shall be delivered or completed in accordance with the detailed schedule set forth in individual Work Authorizations as negotiated.

The Term of this Contract shall be for an initial period of five (5) years from the date of execution by both the City and the Consultant.

### ARTICLE 3 – PAYMENTS TO CONSULTANT

A. City agrees to pay Consultant in consideration for its services described herein. It is the intention of the parties hereby to ensure that unless otherwise directed by the City in writing, Consultant will continue to provide services as specified in Exhibit A for the term of this Contract.

B. Price Formula. City agrees to pay Consultant as negotiated on a Work Authorization basis. Each work authorization shall specifically identify the scope of the work to be performed and the fees for said services. As set forth in RLI No. E-24-20, professional services under this contract will be restricted to those required for any project for which construction costs will not exceed four million dollars (\$4,000,000.00), and for any study activity fees shall not exceed five hundred thousand dollars (\$500,000.00).

C. Fee Determination. Each individual Work Authorization may be negotiated for fees to be earned by Time and Materials with a Not to Exceed Amount, Lump Sum, or a combination of both methods for subtasks contained therein. The total amount to be paid by the City under a Work Authorization shall not exceed specified amounts for all services and materials including “out of pocket” expenses as specified in Paragraph E below and also including any approved subcontracts unless otherwise agreed in writing by both parties. The Consultant shall notify the City’s Representative in writing when 90% of the “not to exceed amount” for the total Work Authorization has been reached. The Consultant will bill the City on a monthly basis, or as otherwise provided. Time and Materials billing will be made at the amounts set forth in Exhibit B for services rendered toward the completion of the Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date. It is acknowledged and agreed to by the Consultant that the dollar limitation set forth in this section is a limitation upon and describes the maximum extent of City’s obligation to pay Consultant, but does not include a limitation upon Consultant’s duty to perform all services set forth in Exhibit A for the total compensation in the amount or less than the guaranteed maximum stated above.

D. Invoices received by the City from the Consultant pursuant to this Contract will be reviewed and approved in writing by the City’s Representative, indicating that services have been rendered in conformity with the Contract, and then will be sent to the City’s Finance Department for payment. All invoices shall contain a detailed breakdown of the services provided for which payment is being requested. In addition to detailed invoices, upon request of the City’s representative, Consultant shall provide City with detailed periodic Status Reports on the project. All invoice payments by City shall be made after the Work has been verified and completed. Unless disputed by City as provided herein, upon City’s receipt of a Proper Invoice as defined in §218.72, Florida Statutes, as amended, City shall forward Consultant payment for work performed within forty five (45) days for all goods and services provided.

City may temporarily remove for review any disputed amount, by line item, from an invoice and shall timely provide Consultant written notification of any such disputed charge. Consultant shall provide clarification and a satisfactory explanation to City, along with revised copies of all such documents if inaccuracies or errors are discovered, within ten (10) days of receipt of City’s notice of the disputed amount

In the event City has a claim against Consultant for Work performed hereunder which has not been timely remedied in accordance with the provisions of this Article 3, City may withhold payment for the contested amount, in whole or in part, to protect itself from loss on account of defective Work, claims filed or reasonable evidence indicating probable filing of claims by other parties against Consultant, and/or Consultant's failure to make proper payments to subcontractors or vendors for material or labor. When the reason(s) for withholding payment are removed or resolved in a manner satisfactory to City, payment shall be made.

E. "Out-of-pocket" expenses shall be reimbursed up to an amount not to exceed amounts included in each Work Authorization. All requests for payment of "out-of-pocket" expenses eligible for reimbursement under the terms of this Contract shall include copies of paid receipts, invoices, or other documentation acceptable to the City's Representative and to the Finance Department. Such documentation shall be sufficient to establish that the expense was actually incurred and necessary in the performance of the Scope of Work described in a Work Authorization and this Contract. All out-of-pocket, reimbursables and expenses shall be billed at actual amount paid by Consultant, with no markup.

F. Final Invoice. In order for both parties herein to close their books and records, the Consultant will clearly state "Final Invoice" on the Consultant's final/last billing to the City. This final invoice shall also certify that all services provided by Consultant have been properly performed and all charges and costs have been invoiced to the City. Because this account will thereupon be closed, any and other further charges not properly included on this final invoice are waived by the Consultant.

#### **ARTICLE 4 – TRUTH-IN-NEGOTIATION CERTIFICATE**

Signature of this Contract by the Consultant shall also act as the execution of a truth in negotiation certificate, certifying that the wage rates, overhead charges, and other costs used to determine the compensation provided for this Contract are accurate, complete and current as of the date of the Contract and no higher than those charged the Consultant's most favored customer for the same or substantially similar service. Should the City determine that said rates and costs were significantly increased due to incomplete, non-current or inaccurate representation, then said rates shall be adjusted accordingly.

#### **ARTICLE 5 – TERMINATION**

City shall have the right to terminate this Contract, in whole or in part, for convenience, cause, default or negligence on Consultant's part, upon ten (10) business days advance written notice to Consultant. Such Notice of Termination may include City's proposed Transition Plan and timeline for terminating the Work, requests for certain Work product documents and materials, and other provisions regarding winding down concerns and activities.

If there is any material breach or default in Consultant's performance of any covenant or obligation hereunder which has not been remedied within ten (10) business days after City's



written Notice of Termination, City, in its sole discretion, may terminate this Contract immediately and Consultant shall not be entitled to receive further payment for services rendered from the effective date of the Notice of Termination.

In the event of termination, City shall compensate Consultant for all authorized Work satisfactorily performed through the termination date under the payment terms set forth in Article 3 above and all Work product documents and materials shall be delivered to City within ten (10) business days from the Notice of Termination. If any Work hereunder is in progress but not completed as of the date of the termination, then upon City's written approval, this Contract may be extended until said Work is completed and accepted by City.

This Contract may be cancelled by the Consultant, upon thirty (30) days prior written notice to the City's Representative, in the event of substantial failure by the City to perform in accordance with the terms of this Contract through no fault of the Consultant.

## **ARTICLE 6 – PERSONNEL**

The Consultant is, and shall be, in the performance of all work services and activities under this Contract, an independent Contractor, and not an employee, agent or servant of the City. All persons engaged in any of the work or services performed pursuant to this Contract shall at all times, and in all places, be subject to the Consultant's sole direction, supervision, and control and shall not in any manner be deemed to be employees of the City. The Consultant shall exercise control over the means and manner in which it and its employees perform the work. This contract does not create a partnership or joint venture between the parties.

The Consultant represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the City, nor shall such personnel be subject to any withholding for tax, Social Security or other purposes by the City, nor be entitled to any benefits of the City including, but not limited to, sick leave, pension benefits, vacation, medical benefits, life insurance, workers or unemployment compensation benefits, or the like from the City.

All of the services required hereunder shall be performed by the Consultant or under its supervision, and all personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

Any changes or substitutions in the Consultant's key personnel, as may be listed in Article 1, must be made known to the City's Representative at the time substitution becomes effective.

The Consultant warrants that all services shall be performed by skilled and competent personnel to the degree exercised by consultants performing the same or similar services in the same location at the time the services are provided.

## **ARTICLE 7 – SUBCONTRACTING**

Consultant may subcontract any services or work to be provided to City with the prior written approval of the City's Representative. The City reserves the right to accept the use of a subcontractor or to reject the selection of a particular subcontractor and to inspect all facilities of any subcontractors in order to make determination as to the capability of the subcontractor to perform properly under this Contract. The City's acceptance of a subcontractor shall not be unreasonably withheld. The Consultant is encouraged to seek small business enterprises and to utilize businesses that are physically located in the City of Pompano Beach with a current Business Tax Receipt for participation in its subcontracting opportunities.

## **ARTICLE 8 – FEDERAL AND STATE TAX**

The City is exempt from payment of Florida State Sales and Use Taxes. The City will provide the Consultant with the current state issued exemption certificate. The Consultant shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the City, nor is the Consultant authorized to use the City's Tax Exemption Number in securing such materials.

The Consultant shall be responsible for payment of its own and its share of its employees' payroll, payroll taxes and benefits with respect to this Contract

## **ARTICLE 9 – AVAILABILITY OF FUNDS**

The City's performance and obligation to pay under this contract is contingent upon appropriation for various projects, tasks and other professional services by the City Commission.

## **ARTICLE 10 - INSURANCE REQUIREMENTS**

The Consultant shall not commence work under this Contract until it has obtained all insurance required under this paragraph and such insurance has been approved by the Risk Manager of the City, nor shall the Consultant allow any Subcontractor to commence work on its sub-contract until the aforementioned approval is obtained.

CERTIFICATE OF INSURANCE, reflecting evidence of the required insurance, shall be filed with the Risk Manager prior to the commencement of the work. The Certificate shall contain a provision that coverage afforded under these policies will not be cancelled, will not expire and will not be materially modified until at least thirty (30) days prior written notice has been given to the City. Policies shall be issued by companies authorized to conduct business under the laws of the State of Florida and shall have adequate Policyholders and Financial ratings in the latest ratings of A. M. Best and be part of the **Florida Insurance Guarantee Association Act**.

Insurance shall be in force until all work required to be performed under the terms of the Contract is satisfactorily completed as evidenced by the formal acceptance by the City. In the event the Insurance Certificate provided indicates that the insurance shall terminate and lapse during the period of this Contract, the Consultant shall furnish, at least ten (10) days prior to the

expiration of the date of such insurance, a renewed Certificate of Insurance as proof that equal and like coverage for the balance of the period of the Contract and extension thereunder is in effect. The Consultant shall not continue to work pursuant to this Contract unless all required insurance remains in full force and effect.

Limits of Liability for required insurance are shown in Exhibit C.

The City of Pompano Beach must be named as an additional insured for the Automobile and Commercial General Liability Coverage.

For Professional Liability, if coverage is provided on a claims made basis, then coverage must be continued for the duration of this Contract and for not less than one (1) year thereafter, or in lieu of continuation, provide an "extended reporting clause" for one (1) year.

Consultant shall notify the City Risk Manager in writing within thirty (30) days of any claims filed or made against the Professional Liability Insurance Policy.

For Workers' Compensation Insurance, coverage shall be maintained during the life of this Contract to comply with statutory limits for all employees, and in the case of any work sublet, the Consultant shall require any Subcontractors similarly to provide Workers' Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the Consultant. The Consultant and his Subcontractors shall maintain during the life of this Contract Employer Liability Insurance.

## **ARTICLE 11 – INDEMNIFICATION**

A. Consultant shall at all times indemnify, hold harmless the City, its officials, employees, volunteers and other authorized agents from and against any and all claims, demands, suit, damages, attorneys' fees, fines, losses, penalties, defense costs or liabilities suffered by the City to the extent caused by any negligent act, omission, breach, recklessness or misconduct of Consultant and/or any of its agents, officers, or employees hereunder, including any inaccuracy in or breach of any of the representations, warranties or covenants made by the Consultant, its agents, officers and/or employees, in the performance of services of this contract. To the extent considered necessary by City, any sums due Consultant hereunder may be retained by City until all of City's claims for indemnification hereunder have been settled or otherwise resolved, and any amount withheld shall not be subject to payment or interest by City.

B. Consultant acknowledges and agrees that City would not enter into this Contract without this indemnification of City by Consultant. The parties agree that one percent (1%) of the total compensation paid to Consultant hereunder shall constitute specific consideration to Consultant for the indemnification provided under this Article and these provisions shall survive expiration or early termination of this Contract.

C. Nothing in this Agreement shall constitute a waiver by the City of its sovereign immunity limits as set forth in section 768.28, Florida Statutes. Nothing herein shall be construed as consent from either party to be sued by third parties.

## **ARTICLE 12 – SUCCESSORS AND ASSIGNS**

The City and the Consultant each binds itself and its partners, successors, executors, administrators and assigns to the other party of this Contract and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Contract. Except as above, neither the City nor the Consultant shall assign, sublet, encumber, convey or transfer its interest in this Contract without prior written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the City, which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consultant.

## **ARTICLE 13 – REMEDIES**

The laws of the State of Florida shall govern this Contract. Any and all legal action between the parties arising out of the Contract will be held in Broward County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power or remedy hereunder shall preclude any other or further exercise thereof.

## **ARTICLE 14 – CONFLICT OF INTEREST**

The Consultant represents that it has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in the Code of Ethics for Public Officers and Employees (Chapter 112, Part III, Florida Statutes). The Consultant further represents that no person having any interest shall be employed for said performance.

The Consultant shall promptly notify the City's representative, in writing, by certified mail, of a potential conflict(s) of interest for any prospective business association, interest or other circumstance, which may influence or appear to influence the Consultant's judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the Consultant may undertake and request an opinion of the City as to whether the association, interest or circumstance would, in the opinion of the City, constitute a conflict of interest if entered into by the Consultant. The City agrees to notify the Consultant of its opinion by certified mail within thirty (30) days of receipt of notice by the Consultant. If, in the opinion of the City, the prospective business association, interest, or circumstance would not constitute a conflict of interest by the Consultant, the City shall so state in the notice and the Consultant shall at its option, enter into said association, interest or circumstance and it shall be deemed not a conflict of interest with respect to services provided to the City by the Consultant under the terms of this Contract.

## **ARTICLE 15 – EXCUSABLE DELAYS**

The Consultant shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of the Consultant or its subcontractors and without their fault or negligence. Such causes include, but are not limited to, acts of God; natural or public health emergencies; freight embargoes; and abnormally severe and unusual weather conditions.

Upon the Consultant's request, the City shall consider the facts and extent of any failure to perform the work and, if the Consultant's failure to perform was without it, or its subcontractors fault or negligence, the Contract Schedule and/or any other affected provision of this Contract shall be revised accordingly; subject to the City's rights to change, terminate, or stop any or all of the work at any time.

## **ARTICLE 16 – DEBT**

The Consultant shall not pledge the City's credit or attempt to make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien or any form of indebtedness. The Consultant further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Contract.

## **ARTICLE 17 – DISCLOSURE AND OWNERSHIP OF DOCUMENTS**

The Consultant shall deliver to the City's representatives for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials prepared by and for the City under this Contract.

All written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the City or at its expense will be kept confidential by the Consultant and will not be disclosed to any other party, directly or indirectly, without the City's prior written consent unless required by a lawful order. All drawings, maps, sketches, programs, data base, reports and other data developed, or purchased, under this Contract for or at the City's expense shall be and remain the City's property and may be reproduced and reused at the discretion of the City.

A. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Consultant shall comply with Florida's Public Records Law, as amended. Specifically, the Consultant shall:

1. Keep and maintain public records required by the City in order to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Consultant does not transfer the records to the City.

4. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Consultant, or keep and maintain public records required by the City to perform the service. If the Consultant transfers all public records to the City upon completion of the contract, the Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Consultant keeps and maintains public records upon completion of the contract, the Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

B. Failure of the Consultant to provide the above described public records to the City within a reasonable time may subject Consultant to penalties under 119.10, Florida Statutes, as amended.

## **PUBLIC RECORDS CUSTODIAN**

**IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**CITY CLERK  
100 W. Atlantic Blvd., Suite 253  
Pompano Beach, Florida 33060  
(954) 786-4611  
[RecordsCustodian@copbfl.com](mailto:RecordsCustodian@copbfl.com)**

All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Contract and the consummation of the transactions contemplated thereby.

## **ARTICLE 18 – CONTINGENT FEES**

The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract. Violation of this Article shall constitute a forfeiture of this Contract by Consultant.

## **ARTICLE 19 – ACCESS AND AUDITS**

The Consultant shall maintain adequate records to justify all charges, expenses, and cost incurred in estimating and performing the work for at least three (3) years after completion of this Contract. The City shall have access to such books, records and documents as required in this section for the purpose of inspection or audit during normal business hours, at the Consultant's place of business.

## **ARTICLE 20 – NONDISCRIMINATION**

The Consultant warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status and sexual orientation.

## **ARTICLE 21 – INTERPRETATION**

The language of this Contract has been agreed to by both parties to express their mutual intent and no rule of strict construction shall be applied to either party hereto. The headings are for reference purposes only and shall not affect in any way the meaning or interpretation of this Contract. All personal pronouns used in this Contract shall include the other gender, and the singular, the plural, and vice versa, unless the context otherwise requires.

## **ARTICLE 22 – AUTHORITY TO PRACTICE**

The Consultant hereby represents and warrants that it has and will continue to maintain all licenses and approvals required conducting its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the City's representative upon request.

## **ARTICLE 23 – SEVERABILITY**

If any term or provision of this Contract, or the application thereof to any person or circumstances shall, to any extent be held invalid or unenforceable, to remainder of this Contract, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law.

## **ARTICLE 24 – ENTIRETY OF CONTRACTUAL AGREEMENT**

The City and the Consultant agree that this Contract, together with the Exhibits hereto, sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. It is further agreed that no modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith. None of the provisions, terms and conditions contained in this Contract may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto in accordance with Article 25 – Modification of Work. In the event of any conflict or inconsistency between this Contract and the provisions in the incorporated Exhibits, the terms of this Contract shall supersede and prevail over the terms in the Exhibits.

## **ARTICLE 25 – MODIFICATION OF SCOPE OF WORK**

The City reserves the right to make changes in the Scope of Work, including alterations, reductions therein or additions thereto. Upon receipt by the Consultant of the City's notification of a contemplated change, the Consultant shall, in writing: (1) provide a detailed estimate for the increase or decrease in cost due to the contemplated change; (2) notify the City of any estimated change in the completion date; and (3) advise the City if the contemplated change shall affect the Consultant's ability to meet the completion dates or schedules of this Contract.

If the City so instructs in writing, the Consultant shall suspend work on that portion of the Scope of Work affected by a contemplated change, pending the City's decision to proceed with the change.

If the City elects to make the change, the City shall initiate a Work Authorization Amendment and the Consultant shall not commence work on any such change until such written amendment is signed by the Consultant and the City Manager, and if such amendment is in excess of \$75,000, it must also first be approved by the City Commission and signed by the appropriate City Official authorized by the City Commission

The City shall not be liable for payment of any additional or modified work, which is not authorized in the manner provided for by this Article.

## **ARTICLE 26 – NOTICE**

All notices required in this Contract shall be sent by certified mail, return receipt requested, to the following:

### **FOR CITY:**

City Manager  
City of Pompano Beach  
Post Office Drawer 1300  
Pompano Beach, Florida 33061



**FOR CONSULTANT:**

Randy Hollingworth  
Bermello Ajamil & Partners, Inc  
2601 South Bayshore Drive, Suite 1000  
Miami, FL 33133

**ARTICLE 27 – OWNERSHIP OF DOCUMENTS**

All finished or unfinished documents, data, reports, studies, surveys, drawings, maps, models and photographs prepared or provided by the Consultant in connection with this Contract shall become property of the City, whether the project for which they are made is completed or not, and shall be delivered by Consultant to City within ten (10) days of notice of termination. If applicable, City may withhold any payments then due to Consultant until Consultant complies with the provisions of this section.

**ARTICLE 28 – PROMOTING PROJECT OBJECTIVES**

Consultant, its employees, subcontractors, and agents shall refrain from acting adverse to the City's interest in promoting the goals and objectives of the projects. Consultant shall take all reasonable measures necessary to effectuate these assurances. In the event Consultant determines it is unable to meet or promote the goals and objectives of the projects, it shall immediately notify the City and the City, may then in its discretion, terminate this Contract.

**ARTICLE 29 – PUBLIC ENTITY CRIMES ACT**

As of the full execution of this Contract, Consultant certifies that in accordance with §287.133, Florida Statutes, it is not on the Convicted Vendors List maintained by the State of Florida, Department of General Services. If Consultant is subsequently listed on the Convicted Vendors List during the term of this Contract, Consultant agrees it shall immediately provide City written notice of such designation in accordance with Article 26 above.

**ARTICLE 30 – GOVERNING LAW**

This Contract must be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement will be in the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. If any claim arising from, related to, or in connection with this Agreement must be litigated in federal court, the exclusive venue for any such lawsuit will be in the United States District Court or United States Bankruptcy Court for the Southern District of Florida. BY ENTERING INTO THIS AGREEMENT, THE PARTIES HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.

**ARTICLE 31 - BINDING EFFECT**

The benefits and obligations imposed pursuant to this Contract shall be binding and enforceable by and against the parties hereto.

**THE REMAINDER OF THE PAGE IS INTENTIONALLY LEFT BLANK**

**“CITY”**

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed the day and year hereinabove written.

Attest:

**CITY OF POMPANO BEACH**

\_\_\_\_\_  
ASCELETA HAMMOND, CITY CLERK

By: \_\_\_\_\_  
REX HARDIN, MAYOR

(SEAL)

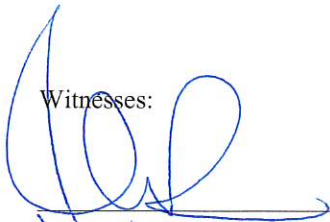
By: \_\_\_\_\_  
GREGORY P. HARRISON, CITY MANAGER

APPROVED AS TO FORM:

\_\_\_\_\_  
MARK E. BERMAN, CITY ATTORNEY

“CONSULTANT”

Bermello, Ajamil & Partners, Inc.

Witnesses:  


Juan Bauds  
(Print or Type Name)

Eve Lopez  
EVE LOPEZ  
(Print or Type Name)

By:   
Scott Bakos, Vice President

STATE OF FLORIDA

COUNTY OF Broward

The foregoing instrument was acknowledged before me, by means of  physical presence or  online notarization, this 1<sup>st</sup> day of April, 2021, by Scott Bakos as Vice President of Bermello, Ajamil & Partners, Inc., a Florida corporation on behalf of the corporation. He is personally known to me or who has produced \_\_\_\_\_ (type of identification) as identification.

NOTARY'S SEAL:

Eve Lopez  
NOTARY PUBLIC, STATE OF FLORIDA  
EVE LOPEZ  
(Name of Acknowledger Typed, Printed or Stamped)

HH025877  
Commission Number



**Eve Lopez**  
Comm. #HH025877  
Expires: July 30, 2024  
Bonded Thru Aaron Notary



Florida's Warmest Welcome

**CITY OF POMPANO BEACH  
REQUEST FOR LETTERS OF INTEREST  
E-24-20**

**CONTINUING CONTRACT FOR ARCHITECTURAL  
SERVICES**

**RLI OPENING: AUGUST 10, 2020 2:00 P.M.  
PURCHASING OFFICE  
1190 N.E. 3RD AVENUE, BUILDING C (Front)  
POMPANO BEACH, FLORIDA 33060**

July 9, 2020

CITY OF POMPANO BEACH, FLORIDA  
REQUEST FOR LETTERS OF INTEREST  
E-24-20

CONTINUING CONTRACT FOR ARCHITECTURAL SERVICES

Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" the City of Pompano Beach invites professional firms to submit qualifications and experience for consideration to provide architectural services to the City on a continuing as-needed basis.

The City will receive sealed proposals until **2:00 p.m. (local), August 10, 2020**. Proposals must be submitted electronically through the eBid System on or before the due date/time stated above. Any proposal received after the due date and time specified, will not be considered. Any uncertainty regarding the time a proposal is received will be resolved against the Proposer.

Proposer must be registered on the City's eBid System in order to view the solicitation documents and respond to this solicitation. The complete solicitation document can be downloaded for free from the eBid System as a pdf at: <https://pompanobeachfl.ionwave.net>. The City is not responsible for the accuracy or completeness of any documentation the Proposer receives from any source other than from the eBid System. Proposer is solely responsible for downloading all required documents. A list of proposers will be read aloud in a public forum.

### **Introduction**

The City of Pompano Beach is seeking qualified architectural firms to work on various projects for the City. The projects range in magnitude from small-scale to large or specialized designs.

### **The types of projects to be undertaken may include, but are not limited to:**

- The City's approved Capital Improvement Plan (CIP) maybe found here: [Adopted Capital Improvement Plan FY 2020-2024](#)
- Municipal Buildings, Renovations
- Bridge repair, reconstruction, or replacement projects.
- Miscellaneous building repair or improvement projects.
- Roofing repair or replacement projects.
- Seawall repair, reconstruction, or replacement projects.
- Parks and Recreational Facilities projects.
- Emergency power projects.
- Sign Foundations

## A. Scope of Services

The City intends to issue multiple contracts to architectural firms to provide continuing professional services to the City for various projects as-needed. Professional services under this contract will be restricted to those required for any project for which construction costs will not exceed \$4 million, and for any study activity for which fees will not exceed \$500,000.00.

### The scope of services may include, but is not limited to, the following:

- Prepare preliminary design reports and/or design alternative recommendations. This may include various types of modeling, surveying, and field data analysis. Preparation of preliminary cost estimates.
- Prepare all required bidding/construction documents for projects. This may include the preparation of surveys, design plans and construction documents, technical specifications, and cost estimates. Attendance at required pre-design, design, Development Review Committee (DRC), Architectural Appearance Committee (AAC), Planning & Zoning (P&Z) bidding and bid award meeting may also be required.
- Attend a pre-bid conference, prepare possible bid addenda for contract document revisions. Assist in making bid award recommendations for contracting/construction services.
- Prepare all required permit applications and submittal packages as required for permit issuance of all applicable agency permits (i.e. Federal, State, County and City).
- Provide construction engineering/management/administration services for projects. Services during construction may include shop drawing/contractor submittal reviews and approvals, inspection and approval of project improvements, certification of projects for various permitting entities, possible field revisions, and review and approval of contractor pay applications.
- Provide project close-out services. This may include preliminary and final acceptance of projects, to ensure applicable code and contractual compliance preparation and approval of punch list items and project certification as required to all permitting agencies.

Firms must have previous municipal experience and must be licensed to practice **Architecture** in the State of Florida, pursuant to Florida State Statute 481, by the Board of Professional Regulation.

## B. Task/Deliverables

Tasks and deliverables will be determined per project. Each project shall require a signed Work Authorization (WA) form from the awarded firm to be provided to the City. Forms shall be completed in its entirety and include the agreed upon scope, tasks, schedule, cost, and deliverables for the project. Consultant will be required to provide all applicable insurance requirements.

## C. Term of Contract

The Term of this Contract shall be for an initial period of five (5) years from the date of execution by both the City and the Consultant.

**D. Project Web Requirements:**

1. This project will utilize e-Builder Enterprise™, a web-based project management tool. This web-based application is a collaboration tool, which will allow all project team members continuous access through the Internet to important project data as well as up to the minute decision and approval status information.

e-Builder Enterprise™ is a comprehensive Project and Program Management system that the City will use to manage all project documents, communications and costs between the Lead Consultant, Sub-Consultants, Design Consultants, Contractor and Owner. e-Builder Enterprise™ includes extensive reporting capabilities to facilitate detailed project reporting in a web-based environment that is accessible to all parties and easy to use. Training will be provided for all consultants selected to provide services for the City of Pompano Beach.

2. Lead and Sub-Consultants shall conduct project controls outlined by the Owner, Project Manager, and/or Construction Manager, utilizing e-Builder Enterprise™. **The designated web-based application license(s) shall be provided by the City to the Prime Consultant and Sub-Consultants.** No additional software will be required.

Lead Consultant and Sub-Consultants shall have the responsibility for logging in to the project web site on a daily basis, and as necessary to be kept fully apprised of project developments and required action items. , These may include but are not limited to: Contracts, Contract Exhibits, Contract Amendments, Drawing Issuances, Addenda, Bulletins, Permits, Insurance & Bonds, Safety Program Procedures, Safety Notices, Accident Reports, Personnel Injury Reports, Schedules, Site Logistics, Progress Reports, Correspondence, Daily Logs, Non-Conformance Notices, Quality Control Notices, Punch Lists, Meeting Minutes, Requests for Information, Submittal Packages, Substitution Requests, Monthly Payment Request Applications, Supplemental Instructions, Owner Change Directives, Potential Change Orders, Change Order Requests, Change Orders and the like. All supporting data including but not limited to shop drawings, product data sheets, manufacturer data sheets and instructions, method statements, safety SDS sheets, Substitution Requests and the like will be submitted in digital format via e-Builder Enterprise™.

**E. Local Business Program**

On March 13, 2018, the City Commission approved Ordinance 2018-46, establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process.

For purposes of this solicitation, "Local Business" will be defined as follows:

1. **TIER 1 LOCAL VENDOR. POMPANO BEACH BUSINESS EMPLOYING POMPANO BEACH RESIDENTS.** A business entity which has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least ten percent who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least ten percent of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute



- goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
2. **TIER 2 LOCAL VENDOR. BROWARD COUNTY BUSINESS EMPLOYING POMPANO BEACH RESIDENTS OR UTILIZING LOCAL VENDOR SUBCONTRACTORS.** A business entity which has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach or includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the respective Broward County municipality for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.
  3. **LOCAL VENDOR SUBCONTRACTOR. POMPANO BEACH BUSINESS.** A business entity which has maintained a permanent place of business within the city limits of the City of Pompano Beach. The permanent place of business may not be a post office box. The business must be located in a non-residential zone, and must actually distribute goods or services from that location. The business must be staffed with full-time employees within the limits of the city. In addition, the business must have a current business tax receipt from the City of Pompano Beach for a minimum of one year prior to the date of issuance of a bid or proposal solicitation.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: [www.pompanobeachfl.gov](http://www.pompanobeachfl.gov) by selecting the Pompano Beach Business Directory in the Shop Pompano! section.

The City of Pompano Beach is **strongly committed** to insuring the participation of City of Pompano Beach Businesses as contractors and subcontractors for the procurement of goods and services, including labor, materials and equipment. Proposers are required to participate in the City of Pompano Beach's Local Business Program by including, as part of their package, the Local Business Participation Form (Exhibit A,) listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit B) from each local business that will participate in the contract.

**Please note that, while no goals have been established for this solicitation, the City encourages Local Business participation in *all* of its procurements.**

If a Prime Contractor/Vendor is not able to achieve the level of goal attainment of the contract, the Prime Vendor will be requested to demonstrate and document that good faith efforts were made to achieve the goal by providing the Local Business Unavailability Form (Exhibit C), listing firms that were contacted but not available, and

the Good Faith Effort Report (Exhibit D), describing the efforts made to include local business participation in the contract. This documentation shall be provided to the City Commission for acceptance.

The awarded proposer will be required to submit "Local Business Subcontractor Utilization Reports" during projects and after projects have been completed. The reports will be submitted to the assigned City project manager of the project. The Local Business Subcontractor Utilization Report template and instructions have been included in the bid document.

Failure to meet Local Vendor Goal commitments will result in "unsatisfactory" compliance rating. Unsatisfactory ratings may impact award of future projects if a sanction is imposed by the City Commission.

The city shall award a Local Vendor preference based upon vendors, contractors, or subcontractors who are local with a preferences follows:

1. For evaluation purposes, the Tier 1 and Tier 2 businesses shall be a criterion for award in this Solicitation. No business may qualify for more than one tier level.
2. For evaluation purposes, local vendors shall receive the following preferences:
  - a. Tier 1 business as defined by this subsection shall be granted a preference in the amount of five percent of total score.
  - b. Tier 2 business as defined by this subsection shall be granted a preference in the amount of two and one-half percent of total score.
3. It is the responsibility of the awarded vendor/contractor to comply with all Tier 1 and Tier 2 guidelines. The awarded vendor/contractor must ensure that all requirements are met before execution of a contract.

#### **F. Required Proposal Submittal**

Sealed proposals shall be submitted electronically through the eBid System on or before the due date/time stated above. Proposer shall upload response as one (1) file to the eBid System. The file size for uploads is limited to 250 MB. If the file size exceeds 10 MB the response must be split and uploaded as two (2) separate files.

**Information to be included in the proposal:** In order to maintain comparability and expedite the review process, it is required that proposals be organized in the manner specified below, with the sections clearly labeled:

**Title page:**

Show the project name and number, the name of the Proposer's firm, address, telephone number, name of contact person and the date.

**Table of Contents:**

Include a clear identification of the material by section and by page.

**Letter of Transmittal:**

Briefly state the Proposer's understanding of the project and express a positive commitment to provide the services described herein. State the name(s) of the person(s) who will be authorized to make representations for the Proposer, their title(s), office and E-mail addresses and telephone numbers. Please limit this section to two pages.

**Technical Approach:**

Firms or teams shall submit their technical approach to the tasks described in the scope, including details of how each phase of the project would be completed, and how their firm proposes to maintain time schedules and cost controls.

**Schedule:**

Proposer shall provide a timeline that highlights proposed tasks that will meet all applicable deadlines.

**References:**

References for past projects in the tri-county area (Broward, Palm Beach, and Miami-Dade.) Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to respondent's activities in relation to the project.

List any prior projects performed for the City of Pompano Beach.

**Project Team Form:**

Submit a completed "Project Team" form. The purpose of this form is to identify the key members of your team, including any specialty subconsultants.

**Organizational Chart:**

Specifically identify the management plan (if needed) and provide an organizational chart for the team. The proposer must describe at a minimum, the basic approach to these projects, to include reporting hierarchy of staff and sub-consultants, clarify the individual(s) responsible for the co-ordination of separate components of the scope of services.

**Statement of Skills and Experience of Project Team:**

Describe the experience of the entire project team as it relates to the types of projects described in the Scope section of this solicitation. Include the experience of the prime consultants as well as other members of the project team; i.e., additional personnel, sub-consultants, branch office, team members, and other resources anticipated to be utilized for this project. Name specific projects (successfully completed within the past five years) where the team members have performed similar projects previously.

**Resumes of Key Personnel**

Include resumes for key personnel for prime and subconsultants.

**Office Locations:**

Identify the location of the office from which services will be rendered, and the number of professional and administrative staff at the prime office location. Also identify the location of office(s) of the prime and/or sub consultants that may be utilized to support any or all of the professional services listed above and the number of professional and administrative staff at the prime office location.

If firms are situated outside the local area, (Broward, Palm Beach, and Miami-Dade counties) include a brief statement as to whether or not the firm will arrange for a local office during the term of the contract, if necessary.

**Local Businesses:**

Completed Local Business program forms, Exhibits A-D.

NOTE: Form B must be signed by a representative of the subcontractor, NOT of the Prime.

**Litigation:**

Disclose any litigation within the past five (5) years arising out your firm's performance, including status/outcome.

**City Forms:**

The Proposer Information Page Form and any other required forms must be completed and submitted electronically through the City's eBid System. The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

**Reviewed and Audited Financial Statements:**

Proposers shall be financially solvent and appropriately capitalized to be able to service the City for the duration of the contract. Proposers shall provide a complete financial statement of the firm's most recent audited financial statements, indicating organization's financial condition. Must be uploaded to the Response Attachments tab in the eBid System as a separate file titled "Financial Statements" and marked "CONFIDENTIAL."

Financial statements provided shall not be older than twelve (12) months prior to the date of filing this solicitation response. The financial statements are to be reviewed and submitted with any accompanying notes and supplemental information. The City of Pompano Beach reserve the right to reject financial statements in which the financial condition shown is of a date twelve (12) months or more prior to the date of submittals.

The City is a public agency subject to Chapter 119, Florida's Public Records Law and is required to provide the public with access to public records, however, financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure.

The City reserves the right to request additional information to ensure the proposer is financially solvent and has sufficient financial resources to perform the contract and shall provide proof thereof of its financial solvency. The City may as at its sole discretion ask for additional proof of financial solvency, including additional documents post proposal opening, and prior to evaluation that demonstrates the Proposer's ability to perform the resulting contract and provide the required materials and/or services.

A combination of two (2) or more of the following may substitute for audited financial statements:

- 1) Bank letters/statements for the past 3 months
- 2) Balance sheet, profit and loss statement, cash flow report
- 3) IRS returns for the last 2 years
- 4) Letter from CPA showing profits and loss statements (certified)

## G. Insurance

CONTRACTOR shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the CITY's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to CITY staff responsible for oversight of the subject project/contract.

CONTRACTOR is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONTRACTOR, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONTRACTOR under this Agreement.

Throughout the term of this Agreement, CONTRACTOR and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

1. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONTRACTOR further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

2. Liability Insurance.

(a) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONTRACTOR's negligent acts or omissions in connection with Contractor's performance under this Agreement.

(b) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

**Type of Insurance**

**Limits of Liability**

<b>GENERAL LIABILITY:</b>	Minimum \$1,000,000 Per Occurrence and \$2,000,000 Per Aggregate	
* Policy to be written on a claims incurred basis		
XX comprehensive form	bodily injury and property damage	
<b>XX premises - operations</b>	<b>bodily injury and property damage</b>	
— <b>explosion &amp; collapse</b>		
— hazard		
— underground hazard		
XX products/completed operations hazard	bodily injury and property damage combined	
XX contractual insurance	bodily injury and property damage combined	
XX broad form property damage	bodily injury and property damage combined	
XX independent contractors	personal injury	
XX personal injury		
— sexual abuse/molestation	Minimum \$1,000,000 Per Occurrence and Aggregate	
— liquor legal liability	Minimum \$1,000,000 Per Occurrence and Aggregate	

<b>AUTOMOBILE LIABILITY:</b>	Minimum \$1,000,000 Per Occurrence and Aggregate. Bodily injury (each person) bodily injury (each accident), Property damage, bodily injury and property damage combined.	
XX comprehensive form		
XX owned		
XX hired		
XX non-owned		

**REAL & PERSONAL PROPERTY**

— comprehensive form	Agent must show proof they have this coverage.	
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<b>EXCESS LIABILITY</b>		Per Occurrence	Aggregate
— other than umbrella	bodily injury and property damage combined	\$1,000,000	\$1,000,000

<b>PROFESSIONAL LIABILITY</b>		Per Occurrence	Aggregate
XX * Policy to be written on a claims made basis		\$1,000,000	\$1,000,000

(c) If Professional Liability insurance is required, Contractor agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of four (4) years unless terminated sooner by the applicable statute of limitations.

**CYBER LIABILITY**

Per Occurrence Aggregate

___	* Policy to be written on a claims made basis	\$1,000,000	\$1,000,000
___	Network Security / Privacy Liability		
___	Breach Response / Notification Sublimit (minimum limit of 50% of policy aggregate)		
___	Technology Products E&O - \$1,000,000 (only applicable for vendors supplying technology related services and or products)		
___	Coverage shall be maintained in effect during the period of the Agreement and for not less than four (4) years after termination/ completion of the Agreement.		

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3. Employer's Liability. If required by law, CONTRACTOR and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

4. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONTRACTOR, the CONTRACTOR shall promptly provide the following:

- (a) Certificates of Insurance evidencing the required coverage;
- (b) Names and addresses of companies providing coverage;
- (c) Effective and expiration dates of policies; and

(d) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

5. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

6. Waiver of Subrogation. CONTRACTOR hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONTRACTOR shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONTRACTOR enter into such an agreement on a pre-loss basis.

**H. Selection/Evaluation Process**

A Selection/Evaluation Committee will be appointed to select the most qualified firm(s). The Selection/Evaluation Committee will present their findings to the City Commission.

Proposals will be evaluated using the following criteria.

Line	Criteria	Point Range
1	<p>Prior experience of the firm with projects of similar size and complexity:</p> <ul style="list-style-type: none"> <li>a. Number of similar projects</li> <li>b. Complexity of similar projects</li> <li>c. References from past projects performed by the firm</li> <li>d. Previous projects performed for the City (provide description)</li> <li>e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)</li> </ul>	0-15
2	<p>Qualifications of personnel including sub consultants:</p> <ul style="list-style-type: none"> <li>a. Organizational chart for project</li> <li>b. Number of technical staff</li> <li>c. Qualifications of technical staff: <ul style="list-style-type: none"> <li>(1) Number of licensed staff</li> <li>(2) Education of staff</li> <li>(3) Experience of staff on similar projects</li> </ul> </li> </ul>	0-15
3	<p>Proximity of the nearest office to the project location:</p> <ul style="list-style-type: none"> <li>a. Location</li> <li>b. Number of staff at the nearest office</li> </ul>	0-15
4	<p>Current and Projected Workload</p> <p>Rating is to reflect the workload (both current and projected) of the firm, staff assigned, and the percentage availability of the staff member assigned. Respondents which fail to note both existing and projected workload conditions and percentage of availability of staff assigned shall receive zero (0) points</p>	0-15
5	<p>Demonstrated Prior Ability to Complete Project on Time</p> <p>Respondents will be evaluated on information provided regarding the firm's experience in the successful completion and steadfast conformance to similar project schedules. Provide an example of successful approaches utilized to achieve a timely project completion. Respondents who demonstrate the ability to complete projects on time shall receive more points.</p>	0-15
6	<p>Demonstrated Prior Ability to Complete Project on Budget</p> <p>Proposers will be evaluated on their ability to adhere to initial design budgets. Examples provided should show a comparison between initial negotiated task costs and final completion costs. Respondents should explain in detail any budgetary overruns due to scope modifications. Respondents which fail to provide schedule and budget information as requested will receive zero (0) points.</p>	0-15
7	<p>Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)</p>	0-10



Additional 0-5% for Tier1/Tier2 Local Business will be calculated on combined scoring totals of each company.

**NOTE:**

Financial statements that are required as submittals to prequalify for a solicitation will be exempt from public disclosure; however, financial statements submitted to prequalify for a solicitation, and are not required by the City, may be subject to public disclosure.

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

The Committee has the option to use the above criteria for the initial ranking to short-list Proposers and to use an ordinal ranking system to score short-listed Proposers following presentations (if deemed necessary) with a score of "1" assigned to the short-listed Proposer deemed most qualified by the Committee.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short listing purposes. After an initial review of the Proposals, the City may invite Proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of no fewer than three firms deemed to be the most highly qualified to perform the service. If three or less firms respond to the Solicitation, the list will contain the ranking of all responses.

The City Commission has the authority to (including, but not limited to); approve the recommendation; reject the recommendation and direct staff to re-advertise the solicitation; or, review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

**I. Hold Harmless and Indemnification**

Proposer covenants and agrees that it will indemnify and hold harmless the City and all of its officers, agents, and employees from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Proposer, whether direct or indirect, or whether to any person or property to which the City or said parties may be subject, except that neither the Proposer nor any of its subcontractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused by or resulting from the sole negligence of the City or any of its officers, agents or employees.

**J. Right to Audit**

Contractor's records which shall include but not be limited to accounting records, written policies and procedures, computer records, disks and software, videos, photographs, subcontract files (including proposals of successful and unsuccessful bidders), originals estimates, estimating worksheets, correspondence, change order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to this contract (all the foregoing hereinafter referred to as "records") shall be open to inspection and subject to audit and/or reproduction, during normal working hours, by Owner's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the contractor or any of his payees pursuant to the execution of the contract. Such records subject to examination shall also include, but not be limited to, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with this contract.

For the purpose of such audits, inspections, examinations and evaluations, the Owner's agent or authorized representative shall have access to said records from the effective date of this contract, for the duration of the Work, and until 5 years after the date of final payment by Owner to Consultant pursuant to this contract.

Owner's agent or its authorized representative shall have access to the Contractor's facilities, shall have access to all necessary records, and shall be provided adequate and appropriate work space, in order to conduct audits in compliance with this article. Owner's agent or its authorized representative shall give auditees reasonable advance notice of intended audits.

Contractor shall require all subcontractors, insurance agents, and material suppliers (payees) to comply with the provisions of this article by insertion of the requirements hereof in any written contract agreement. Failure to obtain such written contracts which include such provisions shall be reason to exclude some or all of the related payees' costs from amounts payable to the Contractor pursuant to this contract.

**K. Retention of Records and Right to Access**

The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:

1. Keep and maintain public records required by the City in order to perform the service;
2. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;
3. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law;
4. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the

duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and

5. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

**L. Communications**

No negotiations, decisions, or actions shall be initiated or executed by the firm as a result of any discussions with any City employee. Only those communications, which are in writing from the City, may be considered as a duly authorized expression on behalf of the City. In addition, only communications from firms that are signed and in writing will be recognized by the City as duly authorized expressions on behalf of firms.

**M. No Discrimination**

There shall be no discrimination as to race, sex, color, age, religion, or national origin in the operations conducted under any contract with the City.

**N. Independent Contractor**

The selected firm will conduct business as an independent contractor under the terms of this contract. Personnel services provided by the firm shall be by employees of the firm and subject to supervision by the firm, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this agreement shall be those of the firm.

**O. Staff Assignment**

The City of Pompano Beach reserves the right to approve or reject, for any reasons, Proposer's staff assigned to this project at any time. Background checks may be required.

**P. Contract Terms**

The contract resulting from this Solicitation shall include, but not be limited to the following terms:

The contract shall include as a minimum, the entirety of this Solicitation document, together with the successful Proposer's proposal. Contract shall be prepared by the City of Pompano Beach City Attorney.

If the City of Pompano Beach defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct

of the contractor, its employees, agents or servants during the performance of the contract, whether directly or indirectly, contractor agrees to reimburse the City of Pompano Beach for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action or lawsuit.

**Q. Waiver**

It is agreed that no waiver or modification of the contract resulting from this Solicitation, or of any covenant, condition or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this contract, or the right or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

**R. Survivorship Rights**

This contract resulting from this Solicitation shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representative, successors and assigns.

**S. Termination**

The contract resulting from this Solicitation may be terminated by the City of Pompano Beach without cause upon providing contractor with at least sixty (60) days prior written notice.

Should either party fail to perform any of its obligations under the contract resulting from this Solicitation for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting part will have the right to terminate the contract immediately upon delivery of written notice to the defaulting part of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

**T. Manner of Performance**

Proposer agrees to perform its duties and obligations under the contract resulting from this Solicitation in a professional manner and in accordance with all applicable local, federal and state laws, rules and regulations.

Proposer agrees that the services provided under the contract resulting from this Solicitation shall be provided by employees that are educated, trained and experienced, certified and licensed in all areas encompassed within their designated duties. Proposer agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws or rules and regulations. Proposer further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all license, permits, registration, authorization or certification required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of contract.

**U. Acceptance Period**

Proposals submitted in response to this Solicitation must be valid for a period no less than ninety (90) days from the closing date of this solicitation.

**V. Conditions and Provisions**

The completed proposal (together with all required attachments) must be submitted electronically to City on or before the time and date stated herein. All Proposers, by electronic submission of a proposal, shall agree to comply with all of the conditions, requirements and instructions of this solicitation as stated or implied herein. All proposals and supporting materials submitted will become the property of the City.

Proposer's response shall not contain any alteration to the document posted other than entering data in spaces provided or including attachments as necessary. By submission of a response, Proposer affirms that a complete set of bid documents was obtained from the eBid System or from the Purchasing Division only and no alteration of any kind has been made to the solicitation. Exceptions or deviations to this proposal may not be added after the submittal date.

All Proposers are required to provide all information requested in this solicitation. Failure to do so may result in disqualification of the proposal.

The City reserves the right to postpone or cancel this solicitation, or reject all proposals, if in its sole discretion it deems it to be in the best interest of the City to do so.

The City reserves the right to waive any technical or formal errors or omissions and to reject all proposals, or to award contract for the items herein, in part or whole, if it is determined to be in the best interests of the City to do so.

The City shall not be liable for any costs incurred by the Proposer in the preparation of proposals or for any work performed in connection therein.

**W. Standard Provisions**

1. Governing Law

Any agreement resulting from this Solicitation shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement will be in Broward County, Florida.

2. Licenses

In order to perform public work, the successful Proposer shall:  
Be licensed to do business in Florida, if an entity, and hold or obtain such Contractor' and Business Licenses if required by State Statutes or local ordinances.

3. Conflict Of Interest

For purposes of determining any possible conflict of interest, each Proposer must disclose if any Elected Official, Appointed Official, or City Employee is also an owner, corporate officer, or an employee of the firm. If any Elected Official, Appointed Official, or City Employee is an owner, corporate officer, or an employee, the Proposer must file a statement with the Broward County Supervisor of Elections pursuant to §112.313, Florida Statutes.

4. Drug Free Workplace

The selected firm(s) will be required to verify they will operate a "Drug Free Workplace" as set forth in Florida Statute, 287.087.

5. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

6. Patent Fees, Royalties, And Licenses

If the selected Proposer requires or desires to use any design, trademark, device, material or process covered by letters of patent or copyright, the selected Proposer and his surety shall indemnify and hold harmless the City from any and all claims for infringement by reason of the use of any such patented design, device, trademark, copyright, material or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay by reason of any infringement at any time during or after completion of the work.

7. Permits

The selected Proposer shall be responsible for obtaining all permits, licenses, certifications, etc., required by federal, state, county, and municipal laws, regulations, codes, and ordinances for the performance of the work required in these specifications and to conform to the requirements of said legislation.

8. Familiarity With Laws

It is assumed the selected firm(s) will be familiar with all federal, state and local laws, ordinances, rules and regulations that may affect its services pursuant to this Solicitation. Ignorance on the part of the firm will in no way relieve the firm from responsibility.

9. Withdrawal Of Proposals

A firm may withdraw its proposal without prejudice no later than the advertised deadline for submission of proposals by written communication to the General Services Department, 1190 N.E. 3<sup>rd</sup> Avenue, Building C, Pompano Beach, Florida 33060.

10. Composition Of Project Team

Firms are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless otherwise provided for by way of a negotiated contract or written amendment to same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

11. Invoicing/Payment

All invoices should be sent to City of Pompano Beach, Accounts Payable, P.O. Drawer 1300, Pompano Beach, Florida, 33061. In accordance with Florida Statutes, Chapter 218, payment will be made within 45 days after receipt of a proper invoice.

12. Public Records

- a. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law, as amended. Specifically, the Contractor shall:
  - i. Keep and maintain public records required by the City in order to perform the service;
  - ii. Upon request from the City's custodian of public records, provide the City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;
  - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City; and
  - iv. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining

public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

- b. Failure of the Contractor to provide the above described public records to the City within a reasonable time may subject Contractor to penalties under 119.10, Florida Statutes, as amended.

## **PUBLIC RECORDS CUSTODIAN**

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**CITY CLERK  
100 W. Atlantic Blvd., Suite 253  
Pompano Beach, Florida 33060  
(954) 786-4611  
[RecordsCustodian@copbfl.com](mailto:RecordsCustodian@copbfl.com)**

### **X. Questions and Communication**

All questions regarding the Solicitation are to be submitted using the Questions feature in the eBid System. Questions must be received at least seven (7) calendar days before the scheduled solicitation opening. Oral and other interpretations or clarifications will be without legal effect. Addenda will be posted to the solicitation in the eBid System, and it is the Proposer's responsibility to obtain all addenda before submitting a response to the solicitation.

### **Y. Addenda**

The issuance of a written addendum or posting of an answer in response to a question submitted using the Questions feature in the eBid System are the only official methods whereby interpretation, clarification, or additional information can be given. If any addenda are issued to this solicitation the addendum will be issued via the eBid System. It shall be the responsibility of each Proposer, prior to submitting their response, to contact the City Purchasing Office at (954) 786-4098 to determine if addenda were issued and to make such addenda a part of their proposal. Addenda will be posted to the solicitation in the eBid System.

### **Z. Contractor Performance Report**

The City will utilize the Contractor Performance Report to monitor and record the successful proposer's performance for the work specified by the contract. The Contractor Performance Report has been included as an exhibit to this solicitation.



**N THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE THE FORM IN ITS ENTIRITY AND INCLUDE THE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

***PROPOSER INFORMATION PAGE***

\_\_\_\_\_, \_\_\_\_\_  
(number) (Title)

To: The City of Pompano Beach, Florida

The below named company hereby agrees to furnish the proposed services under the terms stated subject to all instructions, terms, conditions, specifications, addenda, legal advertisement, and conditions contained in the solicitation. I have read the solicitation and all attachments, including the specifications, and fully understand what is required. By submitting this proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal submitted by:

Name (printed) \_\_\_\_\_ Title \_\_\_\_\_

Company (Legal Registered) \_\_\_\_\_

Federal Tax Identification Number \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Email Address \_\_\_\_\_

**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**PROJECT TEAM**

SOLICITATION NUMBER \_\_\_\_\_

Federal I.D.# \_\_\_\_\_

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	_____	_____	_____
Project Manager	_____	_____	_____
Asst. Project Manager	_____	_____	_____
Other Key Member	_____	_____	_____
Other Key Member	_____	_____	_____

**SUB-CONSULTANT**

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	_____	_____
Landscaping	_____	_____
Engineering	_____	_____
Other Key Member	_____	_____
Other Key Member	_____	_____
Other Key Member	_____	_____

(use attachments if necessary)

**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE THE FORM IN ITS ENTIRETY AND INCLUDE THE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

**VENDOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES LISTS**

Respondent Vendor Name: \_\_\_\_\_

Vendor FEIN: \_\_\_\_\_

Section 287.135, Florida Statutes, prohibits agencies from contracting with companies, for goods or services over \$1,000,000, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Further, Section 215.4725, Florida Statutes, prohibits agencies from contracting (at any dollar amount) with companies on the Scrutinized Companies that Boycott Israel List, or with companies that are engaged in a boycott of Israel. As the person authorized to sign electronically on behalf of Respondent, I hereby certify by selecting the box below that the company responding to this solicitation is not listed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I also certify that the company responding to this solicitation is not participating in a boycott of Israel, and is not engaged in business operations in Syria or Cuba. I understand that pursuant to sections 287.135 and 215.4725, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

I Certify



### Exhibit – Contractor Performance Report

CATEGORY	RATING	COMMENTS
<b>1. Quality Assurance/Quality Control</b> - Product/Services of high quality - Proper oversight - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>2. Record Keeping</b> -Accurate record keeping -Proper invoicing -Testing results complete	Poor =1 Satisfactory =2 Excellent =3	
<b>3. Close-Out Activities</b> - Restoration/Cleanup - Deliverables met - Punch list items addressed	Poor =1 Satisfactory =2 Excellent =3	
<b>4. Customer Service</b> - City Personnel and Residents - Response time - Communication	Poor =1 Satisfactory =2 Excellent =3	
<b>5. Cost Control</b> - Monitoring subcontractors - Change-orders - Meeting budget	Poor =1 Satisfactory =2 Excellent =3	
<b>6. Construction Schedule</b> - Adherence to schedule - Time-extensions - Efficient use of resources	Poor =1 Satisfactory =2 Excellent =3	
<b>SCORE</b>	_____	<b>ADD ABOVE RATINGS/DIVIDE TOTAL BY NUMBER OF CATEGORIES BEING RATED</b>

#### **RATINGS**

**Poor Performance (1.0 – 1.59):** Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.

**Satisfactory Performance (1.6 – 2.59):** Generally responsive, effective and/or efficient; delays are excusable and/or results in minor program adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.

**Excellent Performance (2.6 – 3.0):** Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal direction; customers expectations are exceeded.



## City of Pompano Beach Florida

### Local Business Subcontractor Utilization Report

Project Name (1)		Contract Number and Work Order Number (if applicable) (2)	
Report Number (3)	Reporting Period (4) to	Local Business Contract Goal (5)	Estimated Contract Completion Date (6)
Contractor Name (7)		Contractor Telephone Number (8) ( ) -	Contractor Email Address (9)
Contractor Street Address (10)	Project Manager Name (11)	Project Manager Telephone Number (12) ( ) -	Project Manager Email Address (13)

<b>Local Business Payment Report</b>						
Federal Identification Number (14)	Local Subcontractor Business Name (15)	Description of Work (16)	Project Amount (17)	Amount Paid this Reporting Period (18)	Invoice Number (19)	Total Paid to Date (20)
<b>Total Paid to Date for All Local Business Subcontractors (21) \$</b>						<b>0.00</b>

**I certify that the above information is true to the best of my knowledge.**

Contractor Name – Authorized Personnel (print) (22)	Contractor Name – Authorized Personnel (sign) (23)	Title (24)	Date (25)
---	--	------------	-----------

**Local Business Subcontractor Utilization Report Instructions**

- Box (1) Project Name** – Enter the entire name of the project.
- Box (2) Contract Number (work order)** – Enter the contract number and the work order number, if applicable (i.e., 4600001234, and if work order contract include work order number – 4600000568 WO 01).
- Box (3) Report Number** - Enter the Local Business Subcontractor Utilization Report number. Reports must be in a numerical series (i.e., 1, 2, 3).
- Box (4) Reporting Period** - Enter the beginning and end dates this report covers (i.e., 10/01/2016 – 11/01/2016).
- Box (5) Local Contract Goal** - Enter the Local Contract Goal percentage on entire contract.
- Box (6) Contract Completion Date** - Enter the expiration date of the contract, (not work the order).
- Box (7) Contractor Name** - Enter the complete legal business name of the Prime Contractor.
- Box (8) Contractor Telephone Number** - Enter the telephone number of the Prime Contractor.
- Box (9) Contractor Email Address** - Enter the email address of the Prime Contractor.
- Box (10) Contractor Street Address** – Enter the mailing address of the Prime Contractor.
- Box (11) Project Manager Name** - Enter the name of the Project Manager for the Prime Contractor on the project.
- Box (12) Project Manager Telephone Number** – Enter the direct telephone number of the Prime Contractor's Project Manager.
- Box (13) Project Manager Email Address** – Enter the email address of the Prime Contractor's Project Manager.
- Box (14) Federal Identification Number** – Enter the federal identification number of the Local Subcontractor(s).
- Box (15) Local Subcontractor Business Name** – Enter the complete legal business name of the Local Subcontractor(s).
- Box (16) Description of Work** – Enter the type of work being performed by the Local Subcontractor(s) (i.e., electrical services).
- Box (17) Project Amount** – Enter the dollar amount allocated to the Local Subcontractor(s) for the entire project (i.e., amount in the subcontract agreement).



- Box (18) Amount Paid this Reporting Period** – Enter the total amount paid to the Local Subcontractor(s) during the reporting period.
- Box (19) Invoice Number** – Enter the Local Subcontractor's invoice number related to the payment reported this period.
- Box (20) Total Paid to Date** – Enter the total amount paid to the Local Subcontractor(s) to date.
- Box (21) Total Paid to Date for All Local Subcontractor(s)** – Enter the total dollar amount paid to date to all Local Subcontractors listed on the report.
- Box (22) Contractor Name Authorized Personnel (print)** – Print the name of the employee that is authorized to execute the Local Subcontractor Utilization Report.
- Box (23) Contractor Name Authorized Personnel (sign)** – Signature of authorized employee to execute the Local Subcontractor Utilization Report.
- Box (24) Title** – Enter the title of authorized employee completing the Local Subcontractor Utilization Report.
- Box (25) Date** – Enter the date of submission of the Local Subcontractor Utilization Report to the City.

**REQUESTED INFORMATION BELOW IS ON LOCAL BUSINESS PROGRAM FORM ON THE BID ATTACHMENTS TAB. BIDDERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE COMPLETED FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

CITY OF POMPANO BEACH, FLORIDA  
 LOCAL BUSINESS PARTICIPATION FORM

Solicitation # & Title: \_\_\_\_\_

Prime Contractor's Name: \_\_\_\_\_

<u>Name of Firm, Address</u>	<u>Contact Person, Telephone Number</u>	<u>Type of Work to be Performed/Materials to be Purchased</u>	<u>Contract Amount</u>

LOCAL BUSINESS EXHIBIT "A"

LOCAL BUSINESS EXHIBIT "B"  
LOCAL BUSINESS  
LETTER OF INTENT TO PERFORM AS A LOCAL SUBCONTRACTOR

Solicitation Number \_\_\_\_\_

TO: \_\_\_\_\_  
(Name of Prime or General Bidder)

The undersigned City of Pompano Beach business intends to perform subcontracting work in connection with the above contract as (check below)

\_\_\_\_\_ an individual

\_\_\_\_\_ a corporation

\_\_\_\_\_ a partnership

\_\_\_\_\_ a joint venture

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

at the following price: \_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Name of Local Business Contractor)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State Zip Code)

BY: \_\_\_\_\_  
(Signature)

**IMPORTANT NOTE:** Signatures on this form **MUST** be by an authorized employee of Subcontractor and must be uploaded to the Response Attachment Tab

LOCAL BUSINESS EXHIBIT "B"

LOCAL BUSINESS EXHIBIT "C"  
LOCAL BUSINESS UNAVAILABILITY FORM

Solicitation # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESS(s) to bid work  
(Month) (Year)

items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said Local Businesses:

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid which was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.

LOCAL BUSINESS EXHIBIT "C"

LOCAL BUSINESS EXHIBIT "D"  
GOOD FAITH EFFORT REPORT LOCAL BUSINESS PARTICIPATION

Solicitation # \_\_\_\_\_

1. What portions of the contract have you identified as Local Business opportunities?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Did you send written notices to Local Businesses?

\_\_\_ Yes      \_\_\_ No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

\_\_\_ Yes      \_\_\_ No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

\_\_\_\_\_  
\_\_\_\_\_

7. List the Local Businesses you will utilize and subcontract amount.

_____	\$ _____
_____	\$ _____
_____	\$ _____

8. Other comments: \_\_\_\_\_

\_\_\_\_\_

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LOCAL BUSINESS EXHIBIT "D"

CITY OF  
**POMPANO BEACH**

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**CONTINUING CONTRACT  
FOR ARCHITECTURAL  
SERVICES**

**REQUEST FOR  
LETTERS OF INTEREST  
E-24-20**

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# TITLE PAGE





# TITLE PAGE



## REQUEST FOR LETTERS OF INTEREST CONTINUING CONTRACT FOR ARCHITECTURAL SERVICES

**E-24-20**



### Submitted By

**Bermello Ajamil & Partners, Inc.**

900 SE 3rd Ave. Suite 203

Ft. Lauderdale, FL 33316

**P** 954.278.3240

**F** 954.467.1116

### Contact & Partner-In-Charge:

**Scott A. Bakos**

**P** 954.627.5109

ba@bermelloajamil.com



### Date

August 13, 2020

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# LETTER OF TRANSMITTAL

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# LETTER OF TRANSMITTAL

August 10, 2020

City of Pompano Beach, Purchasing Office  
1190 NE 3rd Avenue, Building C  
Pompano Beach, Florida 33060

## RE: Response to RLI E-24-20 City of Pompano Beach Continuing Contract for Architectural Services

Dear Members of the Selection Committee:

**Bermello Ajamil & Partners, Inc. (BA)** is pleased to submit our Letter of Interest for the City of Pompano Beach E-24-20 Continuing Contract for Architectural Services. **BA** is one of the top interdisciplinary A/E firms in South Florida providing architecture, engineering, landscape architecture, planning, interior design, public outreach, and construction services.

Our assembled team brings all of the necessary technical, management, and creative skills needed to execute each project under this contract in a manner that fulfills the project/program vision keeps within the established budget and meets the project schedule.

**BA** and its sub-consultants have direct experience with the City of Pompano Beach bringing a level of understanding and first-hand knowledge of the overall vision and goals that Pompano Beach has set out to achieve in its approved Capital Improvement Plan. Each team member understands how to tackle multi-task projects of varying size and complexity from concept thru construction and is prepared to respond to any of the miscellaneous projects that may be included in this contract. Our team includes the following firms and their primary role:

<b>Bermello Ajamil &amp; Partners, Inc. (PRIME)</b>	Project Management, Architecture, Landscape Architecture, Project Design, Civil Engineering, and Construction Administration
<b>MUEngineers, Inc.</b>	Structural Engineering and Specialty Engineering Inspections
<b>Delta G Consulting Engineers, Inc.</b>	Electrical, HVAC, Plumbing, and Fire Protection
<b>Premiere Design Solutions (PDS)</b>	Land Surveying and Mapping
<b>The Bosch Group</b>	Construction Cost Estimating
<b>Quest Engineering Services &amp; Testing, Inc.</b>	Soils and Geotechnical Engineering

# LETTER OF TRANSMITTAL

---

BA's prime office that will serve the City of Pompano Beach for this contract is located at **900 SE 3rd Avenue, Suite 203, Fort Lauderdale, Florida, 33316**. I will be the Managing Partner and my associate Natalya Maliew, RA, CGC will serve as the Project Manager and the point of contact. Our office is only 8 miles from the City of Pompano Beach, which allows our dedicated staff, assigned to this contract to be available at a moment's notice and can be "on-call" as required.

Our response to this RFQ provides detailed information that demonstrates all of the key criteria to be evaluated for this contract. As such, we welcome the opportunity to present our proposal and would be privileged to continue providing services to the City of Pompano Beach.

Thank you for considering us.

Warmest personal regards,



**Scott A. Bakos**

Managing Partner, Fort Lauderdale

Direct Office: 954.627.5109 Fax: 954.467.1116

sbakos@bermelloajamil.com



**Natalya Maliew, RA, CGC**

Project Manager

Direct Office: 954.627.5120

nmaliew@bermelloajamil.com



# TECHNICAL APPROACH





# TECHNICAL APPROACH

**Bermello Ajamil & Partners, Inc. (BA)** is a global interdisciplinary A/E firm established in 1939. Offering services that include Architecture, Engineering, Planning, Landscape Architecture, Interior Design, and Construction Services, BA serves various market sectors consisting of Municipal, Maritime, Aviation, Commercial, Residential, Healthcare, Education, Transportation, and Public Involvement.

With offices in Fort Lauderdale, Miami, Orlando, and New York the firm operates on six continents and is highly recognized for its award-winning designs and **over 80 years of extraordinary service.**

## EXPERIENCE WITH PUBLIC SECTOR AGENCIES

BA has successfully worked with over 50 public sector agencies providing services similar to those outlined in this RLI. An abbreviated list of those agencies includes:

- City of Pompano Beach
- City of Pompano Beach CRA
- Broward County
- Broward County Public Schools
- City of Aventura
- City of Cape Coral
- City of Coconut Creek
- City of Coral Gables
- City of Dania Beach
- City of Deerfield Beach
- City of Delray Beach CRA
- City of Doral
- City of Fort Myers
- City of Hallandale Beach
- City of Hialeah
- City of Hollywood
- City of Hollywood CRA
- City of Homestead
- City of Key West
- City of Marathon
- City of Medley
- City of Miami
- City of Miami CRA
- City of Miami Beach
- City of Miami Gardens
- City of Miami Springs
- City of North Miami
- City of St. Petersburg
- City of Sunny Isles Beach
- City of Surfside
- City of Tamarac
- Florida Atlantic University
- Florida International University
- FDOT District 6
- Miami Dade College
- Miami-Dade Expressway Authority
- Miami-Dade County
- Miami-Dade County Public Schools
- Miami-Dade Water & Sewer Dept.
- Monroe County
- North Bay Village
- Port Everglades
- Port Canaveral
- PortMiami
- Port of Tampa Bay
- Town of Miami Lakes
- University of Miami
- Village of Islamorada
- Village of Palmetto Bay
- Village of Pinecrest
- Village of Wellington

**80** Years in Business Within  
the State of Florida

**#1** Largest Privately Owned  
Architecture Firm in S. Florida

**116** Number of BA Employees

**6** Number of BA Offices

Our professional staff of over 116 talented individuals is always committed to embracing the Client's vision and needs first. With an abiding promise to our clients and the communities that we serve, BA has the unique expertise to connect projects on an intimate level and constantly evolve the quality of life in regions around the world. We have continuously developed innovative design technologies resulting in intelligent, sustainable design solutions that enrich the built environment. BA has been recognized both locally and nationally with many awards and by publications, some of which are listed below:



**#3 - Top Architecture Firms 2020**  
*South Florida Business Journal*



**Top 100 Private Companies 2019**  
*South Florida Business Journal*



**Top 100 Design Firms in the Southeast 2020**  
*Engineering News Record*



**Top 300 U.S. Architecture Firms 2019**  
*Architectural Record*



**Top 500 Design Firms 2020**  
*Engineering News Record*



**Top 150 Architecture/Engineering Firms 2019**  
*Building Design + Construction*



**Top 15 Architecture Firms in the Southeast 2019**  
*Engineering News Record*



**Top 25 Government Sector Architecture Firms**  
*Building Design + Construction*



# TECHNICAL APPROACH

## INNOVATION & DESIGN EXCELLENCE

The BA Team's approach and design philosophy strives to achieve our Client's needs and vision while reflecting our passion for innovation and design excellence. Architecture is the cornerstone of BA and has been for 80 years. From years of consulting experience, we have learned that successful projects require a thorough understanding of our Client's goals, as well as methodical planning concerning existing conditions, permitting, budgetary constraints, scheduling, security, and long-term maintenance.

By listening to, partnering with, and becoming an extension of the City of Pompano Beach staff, we will develop the foundation for successful projects. We understand that as a public entity, the City is a fundamentally unique Client type with multiple stakeholders and regulatory review entities requiring a very important public involvement role. Our Team is well-versed in the process required for this type of Client and can mediate between expedience to meet schedule constraints and patience with the process of stakeholder review in support of achieving any project type objectives.

The creative process of solving problems in an imaginative and cost-conscious manner is not a function of circumstance, but the diligent application of talent and expertise. BA has put together a talented group of seasoned designers and registered professionals that are accustomed to working together as a Team in an interdisciplinary manner with one united goal in mind: to deliver the best possible project that is on time, within budget, and not only aesthetically pleasing but also highly functional to the City of Pompano Beach. BA is confident that we can provide unparalleled service to the City to create state-of-the-art projects.



*Ives Estates Park And Community Center  
Miami, FL*



*Doral Triangle Park & Cultural Community Center, Doral, FL*

# TECHNICAL APPROACH

## APPROACH AND METHODOLOGY

Our Team's approach and methodology are founded on the premise that successful projects are welcomed by the public, technically and environmentally sound, cost-effective, and completed on-time and within budget. Successful projects require a thorough understanding of the City's needs and goals as well as methodical planning with respect to existing conditions, permitting, budgetary constraints, scheduling, security, and long term maintenance.

Our experience has taught us that by listening, partnering, and becoming an extension of our Client's staff, we develop a foundation for a successful project. The following are a sample of the key components to our architectural projects:



### UNDERSTANDING THE CLIENT'S NEED AND GOALS

We believe that our clients are our best source of information and therefore we partner with them to develop realistic goals and expectations that become the cornerstone of a project's deliverable expectations concerning design, scheduling, and available construction budget.



### EXISTING CONDITIONS

We develop solid technical innovative designs based on a thorough understanding of the existing site conditions through the review of surveys, geotechnical testing reports, as-built plans, existing reports, utility markups, and public sentiment. This information varies on every project assignment and cannot be approached with a boilerplate attitude.



### PERMITTING

An understanding of the Pompano Beach regulatory permitting requirements and the limitations that these requirements pose on the design of the project will be identified before engaging in the design of any specific assignment. We will identify and understand these requirements and build into the projects the necessary components to avoid cost overruns and construction delays associated with regulatory permitting.



### BUDGETARY CONSTRAINTS

We will design to meet the budgetary constraints of the City of Pompano Beach. We will assist the City in establishing project budgets, tracking the project costs through all phases of the work, and, if needed, value engineer the project to ensure that it is within the established project budget.



### SCHEDULING

We develop flexible project schedules that are based on realistic goals, task identification, and task interrelationships. We will confirm that each task fits within the overall specific project and target dates and provides for contingencies within the work plans.



### PUBLIC OUTREACH

We assist our Clients in developing public awareness programs that promote public buy-in to public improvement projects through activities such as forums, open houses, community meetings quarterly newsletters web sites, and public hearings. We have a seasoned in-house staff that has

**BA projects are each born of a creative, problem-solving process. As a result, our clients are assured of a product that not only meets their requirements but exemplifies quality, function, endurance, and award-winning design.**

# TECHNICAL APPROACH

## BA MANAGEMENT

To meet the needs of the City of Pompano Beach, BA understands that a strong project management program is crucial. BA has developed an extremely effective methodology for all of its projects. It starts by understanding both the micro and macro issues.

The most critical first step of any project is the preparation of a preliminary performance and project management strategy. The performance schedule will identify all required steps and milestones necessary to take an assigned project from its current stage to completion. It also allows the entire team to understand the overall scheduling strategy necessary to accomplish all the tasks in the correct sequence. In addition to the performance schedule, BA will implement the following project management tools:

### PROJECT GUIDELINES

At the start of most projects, BA will prepare Project Guidelines which includes all requirements by the review agencies, code requirements and design approvals the project must follow by City, County, State, and Federal jurisdictions. In essence, this provides a manual to the entire team establishing the "Authority Having Jurisdiction" for a specific project.

### COMMUNICATION

It is critical at the start of a project to establish proper protocol and follow a "Chain of Command" and point of contact for each discipline. This will assure agreement on the format for faxes, memos, phone conversations, and e-mails. A Team Directory is distributed to all involved parties.

### TEAM DIRECTORY

The Team Directory includes the entire design team and their role and/or responsibility, addresses, phone, fax and cell numbers and e-mail addresses, the review agencies' contacts, and any other participants that are involved in the project.

### TEAM MEETINGS

For each project phase (Programming, Schematic Design, Design Development, Construction Documents, Permitting, Bidding and Negotiations and Construction Administration) BA will prepare a schedule for team workshops and team meetings to ensure that decisions are made when needed and the momentum of the project remains constant during the entire project.

### ACTION ITEMS/HOT LIST

As part of the meeting minutes that are prepared, BA prepares a "Hot List", which is a comprehensive list of issues and action items that require resolution by established key dates. The Hot List is always reviewed at every team meeting and tracks the development and/or progress of items that are on the "Critical Path" for that particular phase.

# TECHNICAL APPROACH

## QUALITY ASSURANCE / QUALITY CONTROL

BA has developed and implemented a thorough and comprehensive Quality Control Manual that ensures the minimizing of conflicts on projects. At BA, the project quality is built-in, not added on. Quality work is the direct result of careful, properly sequenced production, and continuous checking of each work element for completion and correctness. The standard checking procedure in our Quality Control Manual will be utilized for production verification. The Project Managers and the Responsible Professionals are to continuously monitor and coordinate all aspects of the project and check the work for inclusion of the Client's review comments and requirements. Also, a separate Quality Assurance / Quality Control (QA/QC) Team will review all work products for overall compliance.

The BA Team of Project Managers addressing specific fields is responsible for the quality of work they produce. Daily interaction with their staff and weekly in-house meetings to review and assign priorities will achieve the necessary quality control and coordination. As supervisors to each of their fields of expertise, these managers establish operating guidelines and areas of responsibility to ensure work progress per the project scope. Additionally, they develop work compliance procedures, report on issues associated with the work progress, and inform their manager of any unforeseen/ unanticipated issues that require the expertise of a senior professional to address and resolve problems promptly.

### The Quality Control Principles we will utilize for the City of Pompano assignments to Control Costs are:



#### KEEP THE TEAM TOGETHER FOR THE DURATION OF THE PROJECT:

The nature of this contract with potential ongoing project assignments is such that with a team of professionals who have gone through the learning curve, understanding needs, prioritizing responsibilities and preparing documentation to complete assignments will become easier and faster to complete. Keeping the team together will also allow for honing and perfecting the schedule, quality control, and communication between members. The result is less cost and faster results as the projects progress from concept to construction.



#### LISTEN TO THE CLIENT

Nobody knows the project better than the City of Pompano Beach. It is our job to translate your wishes and concepts through the creative process. Our team experience allows us to quickly gather the information you have available so we can ask the pertinent questions. This simple, effective, and necessary step will allow us to communicate with you from the beginning.



#### DOCUMENT THE PROGRESS AND DECISIONS THOROUGHLY

After listening to you, reaching conclusions, and determining the direction we will document the discussions and what was agreed. Meeting minutes will be issued to all present and team members, affected or not, to ensure record-keeping, memorializing the interaction, and to track responses, deliverables, milestones as well as utilize this tool to track the schedule.



#### CONDUCT METHODOICAL PLAN CHECKS AND REVIEWS

We will establish and schedule plan checks and reviews. Agendas, lists of hot issues, and criteria will be gathered before the checks, reviews, and coordination efforts. Focused, targeted and goal minded meetings will run regularly to keep the projects on track, on schedule, coordinated.



#### PROJECT SCHEDULE MAINTENANCE

Our team will participate in the preparation of the initial schedule for each assignment. All identified goals and tasks will be discussed in-depth with City Staff and will maintain realistic milestones throughout the process.



# TECHNICAL APPROACH

When a project reaches the construction phase, we will assure that every effort is made to see that construction proceeds in accordance with the contractual requirements, plans, specifications, and applicable codes in force at the time of permitting. As part of this quality control process, samples of materials, shop drawings, mock-ups, etc., may be required before the commencement of the physical work of that component from various contractors or subcontractors to establish acceptable levels of workmanship. A control process is then put in place to document and ensure that these goals are delivered while maintaining direct communication with the City of Pompano staff to advise on the status of approved work, specification infractions, and corrective measures. The purpose of this ongoing program is to assure the implementation of each project is per the contractual requirements, plans, specifications, applicable codes, accepted industry standards, and within a predetermined cost and time framework.

## PERMITTING MANAGEMENT APPROACH

The key to successfully and rapidly acquiring permits requires a clear understanding of the time frames associated with each permit and a carefully crafted permitting plan that takes advantage of permits that can be applied for in parallel, therefore, reducing the length of the permitting phase of the project. The following streamlined permitting management approach has been implemented by BA resulting in a considerably abridged permitting phase:

### Assign Permit Coordinator and Setup Tracking Software

Our Project Manager, Natalya Maliew, assigns a permit coordinator to coordinate the permitting through the required agencies. We utilize Microsoft Outlook to keep track of when the plans/permits are submitted and to provide reminders of when a courtesy call should be made to stay abreast of the review process. We also use this software to remind us when the review comments/approved plans and permits should be ready based on the time the agencies have to complete a review.

### Pre-Submittal Meeting

The BA Project Manager and project coordinator schedule and attend a pre-submittal meeting with each agency having jurisdiction on the project. The purpose of the meeting is to explain the critical components of the project to the key reviewers so that the project is expected by the agency and understood from a design point of view. This meeting also fosters an understanding of urgency associated with the project and establishes a personal rapport between BA and the regulatory staff.

### Check Modifications Requested by Agencies

Every modification to the plans requested by a permitting agency is carefully considered by the Project Manager for necessity, conflicts with other applicable codes as well as compliance with City standards and specifications before being incorporated in the plans.

### Documentation

All meetings, agency RFI's and telephone conversations associated with the permitting process will be documented with minutes and distributed to all involved. We believe that this is a critical component of the permitting process because the turnover rate of some of the regulatory agencies is high.

To maintain established project costs and schedules, we have included The Bosch Group on our team. They have extensive experience in this area of project management and is consulted on an ongoing basis throughout all phases of project development. At the regular meetings held with City staff, we will review and update the schedule and construction cost estimate as necessary. The project team will meet weekly with City staff to update them on the progress of projects and assure that the budget and schedule are on track.

### Fast Tracking

BA has been involved in many successful Fast Track projects that are a result of our extensive project management and team leadership approach, understanding the key strategies involved in the production of construction documents, design, and quality control on a very tight schedule.

BA strives to work very closely with the City's contractor with fast track projects establishing the necessary critical communication structure, establishing and defining the path of least resistance in a detailed schedule that is constantly updated with critical milestones for meetings, permit submission, and value engineering.

# TECHNICAL APPROACH

## SCHEDULING AND COST CONTROL

Our team will participate in the preparation of the initial schedule for each assignment. Maintaining schedules allows realistic goals to be met, tasks to be identified and interrelationships to take place. These efforts foster communications for the benefit of cooperation and coordination of efforts and results. The maintenance of a project's schedule is the best way to add, reduce, and manage contingency plans for all interacting participants.

From our extensive experience designing public projects, the BA Team can develop a project which is cost-effective, aesthetically attractive, and meets the needs of the City of Pompano Beach.

## TEAM COMMITMENT TO THE CITY

The BA Team and all the key staff presented in this response are committed to the City of Pompano Beach and their current workload will not alter their commitment. Our team is dedicated to ensuring the greatest workforce flexibility, and responsiveness to the City of Pompano Beach assignments and is committed to exceeding your expectations.

Our overall project approach is founded on the premise that the public welcomes successful projects which are technically and environmentally sound, cost-effective, and completed on-time and within budget. Successful projects require a thorough understanding of our Client's needs and goals, as well as methodical planning concerning existing conditions, permitting, budgetary constraints, scheduling, security, and long-term maintenance.

Our experience has taught us that by listening, partnering, and becoming an extension of our Client's staff, we develop a solid foundation for a successful project. The key principles of our approach are:

- Understanding the Client's Needs and Goals
- Understanding of Budgetary Constraints
- Knowledge & Understanding of Existing Conditions
- Ongoing Scheduling
- Coordinated & Timely Permitting
- Effective Public Outreach

Our Team's experience and success with all types of project delivery types are unprecedented. BA projects are each born of a creative, problem-solving process. Our Clients are assured projects that will exceed their expectations on all front.

**WE ARE "ON-CALL" AS NEEDED.** The depth and strength of our experience and the entire BA Team allows us to perform successfully on all of our contracts, responding promptly and keeping projects on schedule. Our careful selection of this Team was done to bring together key personnel and firms that have collaborated on projects of this scope and magnitude in the past, and bring the expertise necessary to deliver award-winning projects to the City of Pompano Beach.

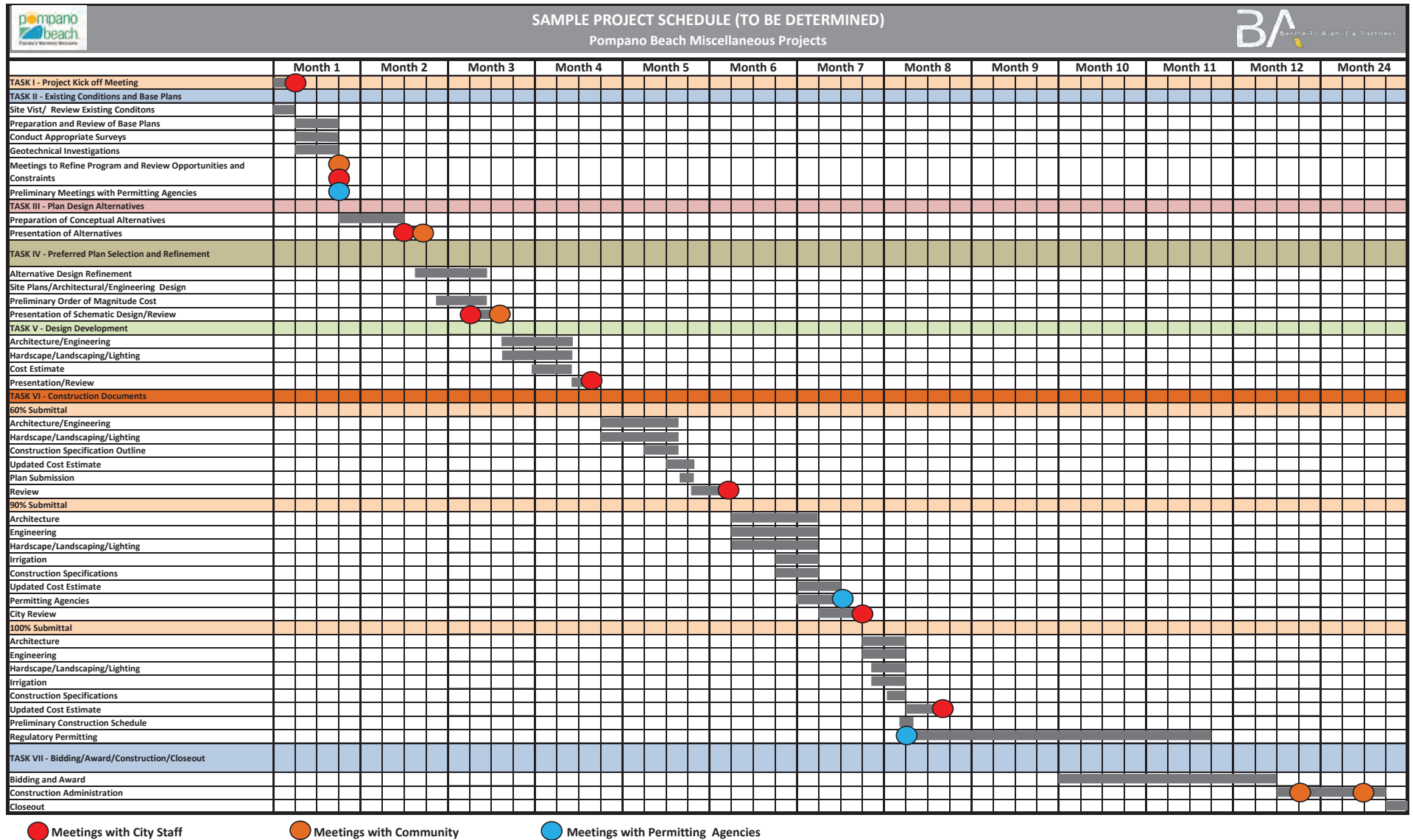
# SCHEDULE





# SCHEDULE

At this early stage, the scope of each assigned project has not been determined and therefore it is difficult for our team to determine a timeline for any specific assignment. Once our team is awarded a project, we will meet with City of Pompano Beach staff to determine a realistic time schedule for each project scope. A sample of the type of schedule the BA Team would maintain is indicated below. The time frames and Tasks will vary depending on the scope of each project. We will routinely update this schedule throughout each project to assure the City of Pompano Beach's expectations are met and that key components in the programs are completed on schedule.





# REFERENCES



SULLIVAN PARK - DEERFIELD BEACH, FL



# REFERENCES

Project	Scope	Contact
<p><b>Doral Triangle Park and Cultural Center</b> Doral, Florida</p> <p><b>Construction Cost:</b> \$ 7M</p>	<p>The project consists of the conceptual design of a 12,500 square foot (maximum) cultural arts center and surrounding park space for the 1.44 acre triangle shaped parcel located between Downtown Doral Park and the intersection of NW 53rd Street and NW 53rd Terrace.</p> <p><b>Services:</b> Architecture, Landscape Architecture, Bidding &amp; Permitting, Construction Administration, Civil</p>	<p><b>Barbara Hernandez</b> City of Doral 305.593.6600 x 5000 Barbara.hernandez@cityofdoral.com</p>
<p><b>B.F. James Park &amp; Aquatic Facility</b> Hallandale Beach, Florida</p> <p><b>Construction Cost:</b> \$2.5M</p>	<p>Developed an extensive program for the new park, including a new swimming facility, relocated basketball courts, picnic areas, exercise stations, and an expanded playground for a greater range of age groups and meet LEED Gold Certification.</p> <p><b>Services:</b> Master Planning, Architecture, Landscape Architecture, Public Outreach, Construction Management, Cost Estimating, Permitting, Civil Engineering, LEED Certification</p>	<p><b>Cathie Schanz, CPRE</b> City of Hallandale Beach 954.457.1452 CSchanz@CoHB.org</p>
<p><b>Miami Springs Aquatic Center</b> Miami Springs, FL</p> <p><b>Construction Cost:</b> \$5M</p>	<p>BA prepared a design criteria package for the new Aquatic Facility for the City of Miami Springs. The project included the demolition of the existing pool, deck, building and parking lot, a new hybrid pool, pool deck, pool building, multi-purpose building, parking lot, landscaping and site improvements.</p> <p><b>Services:</b> Preliminary Design, Public Involvement, Design Criteria Package Preparation, Bidding Phase Assistance, Owner's Representative Services</p>	<p><b>William Alonso</b> <b>City Manager</b> City of Miami Springs 305.805.5010 AlonsoW@MiamiSprings-FL.gov</p>
<p><b>Miami Springs Senior Center</b> Miami Springs, FL</p> <p><b>Construction Cost:</b> \$6M</p>	<p>The new Miami Springs Senior Center is a one-story building designed to promote an enhanced quality of life for a diverse population of older adults residing in the Miami Springs community. Safety was key with designing this project. The Senior Center accommodates the pedestrian traffic flow between the existing ballfield and the existing playground area usage of the new Senior Center bathroom facility. Through the new 11,250-SF Senior Center, the City is able to provide a comprehensive system of services for residents to include: congregate/home-delivered meals, nutrition education/counseling, health/wellness activities, transportation &amp; advocacy/information.</p> <p><b>Services:</b> Architecture, Landscape Architecture, Bidding &amp; Permitting, Construction Administration, Civil Engineering, Interior Design</p>	<p><b>William Alonso</b> <b>City Manager</b> City of Miami Springs 305.805.5010 AlonsoW@MiamiSprings-FL.gov</p>
<p><b>Ives Estates Park &amp; Community Center</b> Miami, Florida</p> <p><b>Construction Cost:</b> \$ 5.9M</p>	<p>Ives Estates Park, located near the Miami-Dade/Broward County line to the Northeast of Miami-Dade County, is a 92.46-acre existing suburban park with a number of recreational activities including: fitness equipment, playground, football fields, baseball fields and a recreation center. As part of an expansion and in compliance with the Master Plan, BA is designing the Adult Sports Complex which includes: three (3) lighted, natural turf soccer fields with bleachers, an extensive walking path with connections to existing and proposed facilities, and a 3,200 square foot fieldhouse and associated lighted surface parking, landscape and irrigation.</p> <p><b>Services:</b> Architecture, Landscape Architecture, ADA Title II, Planning &amp; Urban Design, Architectural Construction Management, and Land-Use Planning</p>	<p><b>Adelfa Martinez, LEED® AP</b> <b>Project Management Division</b> Miami-Dade County Parks, Recreation and Open Spaces Department</p> <p>305.755.7815 adelfam@miamidade.gov</p>

# REFERENCES

Project	Scope	Contact
<p><b>Pompano Beach Library</b> Pompano Beach, Florida <b>Construction Cost:</b></p>	<p>Bermello Ajamil &amp; Partners, Inc. (BA) served as the Landscape Architects for this new joint venture between the City of Pompano Beach and the County Library System to build a new library at the beach to replace the outdated building in an adjacent lot. BA developed the overall site plan and the landscape design for both the parking and public open space adjacent to the building.</p> <p>Due to the extensive tree and palm coverage on the site, BA developed a plan to relocate and preserve most of the existing trees. Large seagrapes were transferred on-site and create a dramatic impact on the new landscape design. The public open space is intended to provide outdoor space for the library users and the covered veranda and a focal point for public art.</p> <p><b>Services:</b> Landscape Architecture, Master Plan, Schematic Design &amp; Design Development</p>	<p><b>Horacio Donovanich</b> <b>CIP and Innovation District Director</b> City of Pompano Beach 954.786.7834 Horacio.Danovich@copbfl.com</p>
<p><b>Sullivan Park</b> Deerfield Beach, Florida <b>Construction Cost:</b> \$ 4.7M</p>	<p>Bermello Ajamil &amp; Partners, Inc. (BA) developed alternative master plan concepts for an existing 3 acre, underutilized waterfront park. A primary goal of the park master plan and design was to provide an interactive program for visitors. The approved development program for the revitalized park included two playgrounds, a restroom pavilion, picnic shelters, an interactive water feature, a 15-foot-wide waterfront promenade and a new stair tower to connect the site to the bridge leading over to the City's beach front area. Since the City had limited intracoastal waterfront access, one of the primary goals for the park's redevelopment was to increase public access to the water. This was accomplished by incorporating a small marina along the north shoreline of the park and a floating dock along the east shoreline for safely launching paddle boards and kayaks into the water.</p> <p><b>Services:</b> Architecture, Landscape Architecture, Permitting, Estimating, Scheduling, Construction Management, Public Outreach and Civil Engineering, Master Planning</p>	<p><b>Kris Mory</b> <b>CRA Director</b> City of Deerfield Beach 954.480.4317 kmory@deerfield-beach.com</p>
<p><b>Senior Activity Center</b> Pompano Beach, Florida <b>Construction Cost:</b> \$ TBD</p>	<p>This Senior Activity Center has been designed to service the growing, active, senior community in Pompano Beach. This 8,528 sf facility will provide a wide variety of services such as exercise and art classes, dining/party facilities, bingo, movies, and other exciting services for this senior community. The Center contains 4 activity rooms, a personal services room and a glazed fitness center with a direct view of the beautiful, landscaped rear yard. The large, 2,400 sf activity room can be divided into 2 activity rooms and serviced by a 300 sf catering kitchen. This large room has access to a covered patio that leads to a heavily landscaped yard which includes a butterfly garden, and an exercise walkway with space for 2 future gazebos. The Center's support spaces include the administration office, restrooms, storage and back of house areas. The 2,200 port cochere and covered entrance are a key architectural feature providing much-needed cover upon arrival to the center.</p> <p><b>Services:</b> Architecture, Landscape Architecture, Bidding &amp; Permitting, Construction Administration, Civil Engineering, Interior Design</p>	<p><b>Horacio Donovanich</b> <b>CIP and Innovation District Director</b> City of Pompano Beach 954.786.7834 Horacio.Danovich@copbfl.com</p>



# REFERENCES

## Prior projects BA performed for the City of Pompano Beach

- Senior Activity Center
- 31st Avenue Collier City Park Master Plan
- 9th Avenue Bridge Replacement
- Beach Pavilions and Restrooms
- City-Wide Parks Master Plan
- Collier Neighborhood Development Master Plan
- Cresthaven Community Center
- East Atlantic Blvd. Streetscape
- Emergency Generator Design
- Fire Training Tower
- George Brummer Park
- Harbor Village Public Open Space
- Hillsboro Inlet Bridge
- NE 1st Street Streetscape
- Pompano Beach Blvd. Kiosk Building
- Public Library
- Public Safety Complex
- Utilities Complex
- Waterfront Redevelopment





# PROJECT TEAM FORM





# PROJECT TEAM FORM

**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RLI IN THE EBID SYSTEM.**

## PROJECT TEAM

RLI NUMBER E-24-20

Federal I.D.# 59-1722486

### PRIME

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	<u>Scott A. Bakos</u>	<u>25</u>	<u>Bachelor of Architecture</u>
Project Manager	<u>Natalya Maliew, RA, CGC</u>	<u>8</u>	<u>Bachelor of Architecture</u>
Asst. Project Manager	<u>Anthony Valino, GA, AIA, CGC/CCC and CSI</u>	<u>31</u>	<u>Bachelor of Architecture</u>
Other Key Member	<u>Daniel Ramos, PE</u>	<u>12</u>	<u>Master of Structural Engineering</u>
Other Key Member	<u>Maria Zapata, P.E.</u>	<u>38</u>	<u>Master of Civil Engineering</u>
	<u>Jose L. Lopez, PE, PMP</u>	<u>35</u>	<u>Master of Business Administration in Environmental and Urban Systems,</u>

### SUB-CONSULTANT

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	<u>Premier Design Solutions Inc. 12781 Miramar Pkwy, Ste 205 Miramar, FL 33027</u>	<u>Fernando Fernandez, PSM Gustavo Eckardt, P.E. Jorge Michel Olmo</u>
Landscaping	<u>Bermello Ajamil and Partners, Inc. 900 SE 3rd Ave., STE 203, Ft. Lauderdale, FL 33316</u>	<u>Randy P. Hollingworth / Kirk J. Olney</u>
Structural Engineering	<u>MUEngineers, Inc. 3440 NE 12th Avenue Oakland Park, FL 33334</u>	<u>Marcus Unterweger, P.E., S.I., LEED AP Ricardo Madriz, P.E., LEED AP</u>
MEP Other Key Member	<u>Delta G Consulting Engineers, Inc. 707 NE 3rd Ave. Suite 200 Fort. Lauderdale, FL</u>	<u>George San Juan, P.E., LEED A.P. Stephen Bender P.E., LEED AP</u>
Cost Estimating Other Key Member	<u>The Bosch Group 1931 NW 150th Avenue, Suite 118 Pembroke Pines, FL</u>	<u>Maria B. Bosch, CFCC, CCP, PSP, CGC</u>
Geotechnical Engineering Other Key Member	<u>Quest Engineering Services &amp; Testing, Inc. 2737 NW 19th Street, Pompano Beach, FL 33069</u>	<u>R. N. Sailappan, P.E. Reza Javidan, P.E. Joseph Simhon, P.E.</u>
Other Key Member	<u></u>	<u></u>

(use attachments if necessary)



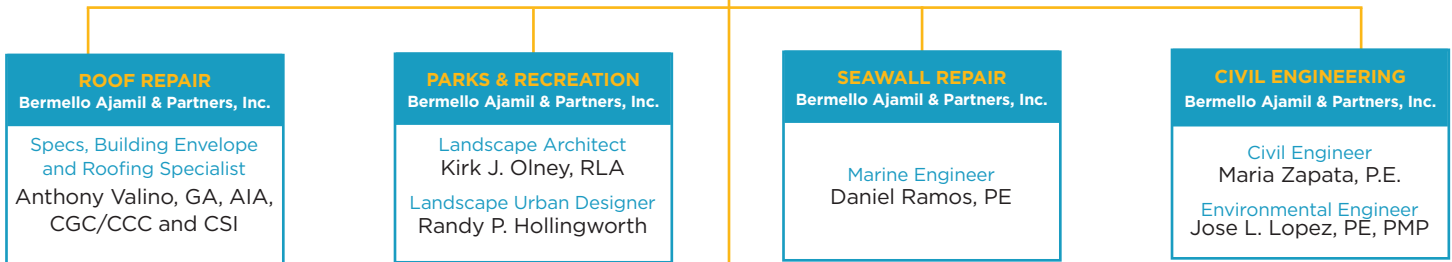
# ORGANIZATIONAL CHART

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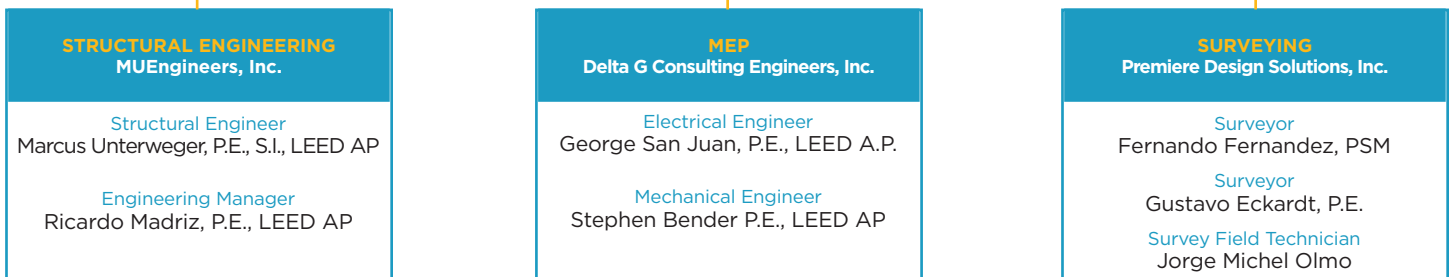




# ORGANIZATIONAL CHART



## SUB CONSULTANT TEAM





# STATEMENT OF SKILLS & EXPERIENCE OF PROJECT TEAM

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# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## Overview of the Project Team

**BERMELLO AJAMIL & PARTNERS, INC.**

Founded 1939

Unique expertise to connect projects on an intimate level and evolve the quality of life around the world.

### AREAS OF PRACTICE

Aviation  
Commercial  
Education  
Healthcare  
Hospitality  
Maritime  
Mixed-Use  
**Municipal**  
Residential  
Transportation

### DISCIPLINES

**Architecture**  
Landscape Architecture  
Planning & Urban Design  
Engineering  
Interior Architecture  
Construction



**6 OFFICES**  
**116+ PROFESSIONALS**

Bermello Ajamil & Partners Inc. (**BA**) is a global interdisciplinary A/E Firm established in 1939. Offering services that include Architecture, Engineering, Planning, Landscape Architecture, Interior Design, Construction Administration, and Public Involvement, **BA** serves various market sectors consisting of Aviation, Commercial, Education, Healthcare, Maritime, Municipal, Residential and Transportation. Headquartered in South Florida, the Firm operates on 6 continents from its offices in Florida, New York, California and Denmark and is highly recognized for its award-winning designs and extraordinary service.

The Firm's professional staff of over 130 talented individuals is always committed to embracing the Client's vision and needs first. With an abiding promise to its Clients and the communities that it serves, **BA** has the unique expertise to connect projects on an intimate level and constantly evolve the quality of life in regions around the world. The Firm has continuously developed innovative design technologies resulting in intelligent, sustainable solutions that enrich the built environment.

Whether we are designing parks and recreational facilities, revitalizing urban streetscapes, or creating wildlife habitats, **we undertake all of our projects with a keen understanding of the individual and unique characteristics of each site and each Client.**



# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## MUENGINEERS, INC. Structural Engineering



As structural engineers, we provide the backbone and strength of quality designs, but we help bring a vision to reality. At MUEngineers, Inc., we practice innovation as a problem-solving tool and think outside of the box. We look beyond the obvious to obtain the approach best suited to each project. Using the latest advances in technology, expertise, and engineering tools, we deliver solutions for projects of all types, sizes, and levels of complexity.

MUE is a full service, dynamic structural engineering, and inspection firm. We have a sound understanding of all types of building processes and provide commercial, industrial, legal, and residential clients for any type and size. Whether we are designing a one floor, an eight-floor or a thirty-floor building, we need to select the structural system which best suits the project, while keeping in mind the project budget, constructability, and local construction techniques and methods.

MUE has extensive experience in the public sector and has been involved in numerous city and county continuing contracts within the state. Our involvement on these projects have ranged to structural design and engineering of new fire stations, maintenance buildings, administration buildings, park observations walkways, boardwalks, gazebos, and restrooms, to the remodel, conversion or restoration of existing structures, such as police stations, sea walls, jetties, piers and park structures. In Pompano Beach, MUE has/is working on several successful projects, including structural modifications and inspections to the Pompano Beach Airpark Water Treatment Plant Control Room, Administration Building, and Control Tower. Additionally, we are the structural engineers for the future Senior Activity Center currently in the design phase. As a company, we strive to be the industry leaders in terms of our design approach. We use the latest editions of the structural design and analysis software and building information modeling (BIM) software to deliver a high-quality set of construction documents. Our collaborative, solutions-oriented approach combined with our extensive experience and creativity provides for competent, practical, economic and sustainable outcomes.

## DELTA G CONSULTING ENGINEERS Mechanical, Electrical, Plumbing and Fire Protection Engineering



Delta G Consulting Engineers, Inc. has registered with the USGBC. We are a full-service consulting engineering firm dedicated to providing our clients with the highest quality Electrical, HVAC, Plumbing, and Fire Protection engineering services at a competitive cost. We are experienced in low-rise, mid-rise and high-rise residential, office building design, hospitals, fire and police stations, airports, schools, library, municipal, retail, hotel, and single-family custom homes design. Delta G is centrally located to serving clients in Miami-Dade, Monroe, Broward, and Palm Beach Counties. Our headquarters is located in Downtown Fort Lauderdale, and we have offices in Coral Gables

Over two-thirds of our engineering staff are LEED AP's. Delta G is the premier LEED firm in Florida, with over 1,300,000 SF of LEED built environments. Our LEED accredited professionals have the level of experience you would expect to find only in the most environmentally advanced nations. Yet, we are right here in South Florida. We deliver results beyond your expectations.

With our extensive experience and design knowledge, be assured that our engineering solutions incorporate the greatest value and economy both for initial cost and operationally over the long term. Consistency and dedicated, experienced personnel, ensure that quality and economics are considered in each step of the design process. We have been commissioned to perform a Value Engineering analysis of many projects that others have designed and engineered. We have been instrumental in offering V/E Solutions that have produced hundreds of thousands of dollars in savings to the building owners and/or developers.

# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM



## THE BOSCH GROUP

### Cost Estimating

The Bosch Group was founded in 1999 by Maria B. Bosch, CFCC, CCP, PSP, AACE Certified Forensic Claims Consultant, a Planning and Scheduling Professional and a Certified Cost Professional, which also holds a State of Florida Certified General Contractors License since 1990, with the intent of serving South Florida. Since then, and now 20 years later, the Company has become a recognized leader in National and International Construction Management, Project Controls, Construction Litigation Support and Expert Witness Services for a large diversity of Projects. The Bosch Group has worked throughout the continental United States, Europe, South America, Central America, and the Caribbean.

We provide a wide range of construction management services, including; Program Management, Project Management, Construction Expert Witnesses, Litigation Support, Construction Claims Preparation & Analysis, Dispute Avoidance, Cost Estimating, Scheduling and Owner Representation since 1999. We have worked with Law firms, Public Agencies, Municipalities, Developers, Architectural and Engineering firms, and private Owners on projects ranging from \$100,000 to \$500,000,000.



## PREMIER DESIGN SOLUTIONS, INC. (PDS)

### Survey

Premiere Design Solutions, Inc. (PDS) is a local minority firm established as a Florida on June 19, 2007, currently headquartered in Miramar, FL, and offices in North Miami and South Carolina. PDS is licensed, insured and certified to do business in the State of Florida, rendering professional engineering and surveying services having qualifications and technical categories of work pre-approved by Miami-Dade County, Broward County, and FDOT.

The PDS professional staff, currently at 16 full-time employees, brings over 100 years of combined experience in this type of work and will work with the County finding the best solution to your needs. Our Services include an in-house topographic surveying team with the knowledge and capability to perform soft digs, engineering designers, and construction managers that will be capable of performing at any stage needed. PDS provides a wide range of engineering services, cost engineering, and construction phase services in civil and transportation engineering to serve our clients' needs. We plan, design, and oversee the construction of facilities to meet our clients' needs. We craft integrated management strategies to make the most of limited resources while serving multiple stakeholders. Most important, we work closely with each client to make sure that our innovative and cost-saving solutions are tailored to their individual needs.

# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

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## QUEST ENGINEERING SERVICES & TESTING, INC. Geotechnical



### Field & Laboratory Services

Subsurface conditions within the planned construction areas will be explored with Standard Penetration Test (SPT) borings, drilled to various depths (as required by structural type, footprint and anticipated loads) below grade. Additionally, we would run percolation tests (10' deep) in the site parking areas. Prior to commencing our drilling operations, we would generally obtain clearance for underground utilities and obstructions. The borings will be advanced with truck-mounted machinery using rotary drilling procedures. In those instances where access is tight, we can use a tri-pod rig to drill the borings. We also have hand auger and penetrometer equipment. Samples of the in-place materials will be recovered with a standard split barrel driven with a 140-pound hammer falling 30 inches (the Standard Penetration Test after ASTM D1586), classified and placed in sealed glass containers for transport to our laboratory. There an engineer will examine all samples and may have a few selectively tested for physical properties including but not necessarily limited to gradation, moisture and organic content. Engineering

### Engineering Evaluation and Reporting

Based upon the results of the subsurface study, we will identify the foundation system that will be most suited for the planned construction. We will also provide recommendations for foundation design, related construction and earthwork preparation. Each of the above will be presented in a summary engineering report and, along with the field and laboratory information, will serve as our deliverable for the project.

# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## POMPANO BEACH LIBRARY PARK

Pompano Beach, Florida



**Completion Date:** 2015

**Size:** 26,000 SF

Bermello Ajamil & Partners, Inc. (BA) served as the Landscape Architects for this new joint venture between the City of Pompano Beach and the County Library System to build a new library at the beach to replace the outdated building in an adjacent lot. BA developed the overall site plan and the landscape design for both the parking and public open space adjacent to the building.

Due to the extensive tree and palm coverage on the site, BA developed a plan to relocate and preserve most of the existing trees. Large seagrapes were relocated onsite and create a dramatic impact to the new landscape design. The public open space is intended to provide outdoor space for the library users in addition to the covered veranda and a focal point for public art.



# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## SENIOR ACTIVITY CENTER

Pompano Beach, Florida



**Completion Date:** Ongoing

**Size:** 8,528 SF

This Senior Activity Center has been designed to service the growing, active, senior community in Pompano Beach. This 8,528 sf facility will provide a wide variety of services such as exercise and art classes, dining/party facilities, bingo, movies, and other exciting services for this senior community. The Center contains 4 activity rooms, a personal services room and a glazed fitness center with a direct view of the beautiful, landscaped rear yard. The large, 2,400 sf activity room can be divided into 2 activity rooms and serviced by a 300 sf catering kitchen. This large room has access to a covered patio that leads to a heavily landscaped yard which includes a butterfly garden, and an exercise walkway with space for 2 future gazebos. The Center's support spaces include the administration office, restrooms, storage and back of house areas. The 2,200 port cochere and covered entrance are a key architectural feature providing much-needed cover upon arrival to the center.

# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## MIAMI SPRINGS SENIOR CENTER

Miami Springs, Florida



**Completion Date:** 2020

**Size:** 11,250 SF

The new Miami Springs Senior Center is a one-story building designed to promote an enhanced quality of life for a diverse population of older adults residing in the Miami Springs community. Safety was key to designing this project. The Senior Center accommodates the pedestrian traffic flow between the existing ballfield and playground area usage of the new Senior Center bathroom facility. The relationship between these three components was vitally important in the design as they share an extremely tight site. However, all project factors were taken into account as BA prepared various site planning options for the City's facility to house the Miami Springs Elderly Services Department's services and activities. Through the new 11,250-SF Senior Center, the Department is able to provide a comprehensive and coordinated system of services for local residents to include: congregate meals, home-delivered meals, nutrition education, and counseling, health and wellness activities, recreation, transportation, adult education, screening and assessment, advocacy, and information and referral assistance. In keeping with planned federal and statewide goals, the Elderly Services Department serves as a partner and stakeholder in Florida's aging services network and shares in the common objective to help elderly individuals remain independent and productive.



# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## IVES ESTATES PARK AND COMMUNITY CENTER

Miami, Florida



**Completion Date:** On-going

**Size:** 92.46 Acre

Ives Estates Park, located near the Miami-Dade/Broward County line to the Northeast of Miami-Dade County, is a 92.46-acre existing suburban park with a number of recreational activities, including fitness equipment, playground, football fields, baseball diamonds, and a recreation center. As part of an expansion and in compliance with the Master Plan, BA is designing the Adult Sports Complex which includes: three (3) lighted, natural turf soccer fields with bleachers, an extensive walking path with connections to existing and proposed facilities, and a 3,200 square foot fieldhouse, three lighted softball diamonds, associated parking, picnic shelters and a maintenance facility and service yard. BA will be providing design solutions, preparing construction drawings, and providing bidding and construction administration to Miami-Dade County Parks, Recreation and Open Space Department. The project has an \$18,000,000.00 budget and is projected to take two years to complete.

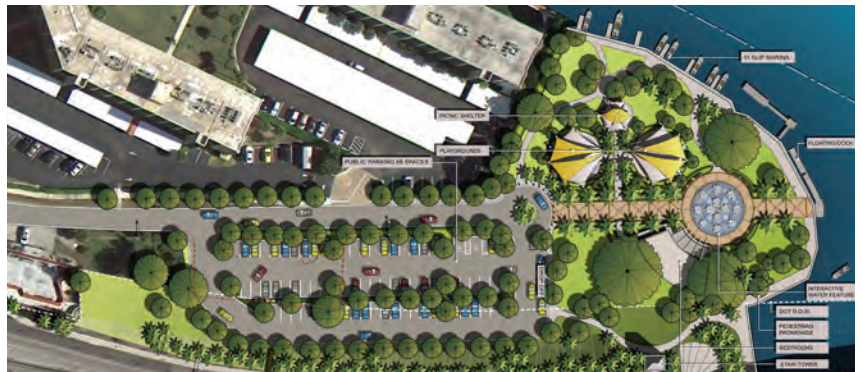


# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## SULLIVAN PARK

Deerfield Beach, Florida

2017 Project of the Year ASCE Florida- Broward County Branch



**Completion Date:** 2017

**Size:** 3 acres

Bermello Ajamil & Partners, Inc. (BA) developed alternative master plan concepts for an existing 3-acre, underutilized waterfront park. Although the existing park was visually isolated due to its location and poorly maintained, the City wished to incorporate the park into redevelopment of the waterfront and the City's new commercial core to the south. With a significant historical background, the site offered an opportunity to educate park users about the colorful history of the community and the role the site played in that history. A primary goal of the park master plan and design was to provide an interpretive program for visitors.

The approved development program for the revitalized park included two playgrounds, a restroom pavilion, picnic shelters, an interactive water feature, a 15-foot-wide waterfront promenade and a new stair tower to connect the site to the bridge leading over to the City's beachfront area. Since the City has limited intracoastal waterfront access, one of the primary goals for the park's redevelopment was to increase public access to the water. This was accomplished by incorporating a small marina along the north shoreline of the park and a floating dock along the east shoreline for safely launching paddle boards and kayaks into the water. Through meetings with City staff and neighboring residents, a final concept design was selected and approved by the CRA.



# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## TRUMAN WATERFRONT PARK COMMUNITY CENTER

Key West, Florida



**Completion Date:** 2019

**Size:** 23 acres

BA was commissioned by the City of Key West to develop an overall master plan for this 23-acre waterfront site adjacent to the historic Fort Zachary Taylor Park and Naval Base. Working with the City, the community, and nearby neighborhoods, BA developed an overall plan that would attract residents and visitors to the waterfront. The entire development of the Truman waterfront is envisioned as a water-related, park-like environment where the City will enjoy the revenue from various commercial components to assist in the expenses of maintaining a world-class park.

The park master plan incorporates a redesigned 50-foot-wide waterfront pedestrian promenade, a pedestrian bridge to span Admiral's Cut, an open-air amphitheater with 200 fixed seats, a renovated Navy Generator Building to be reused as a restaurant, historical museum and public restrooms, an interactive water feature with two adjacent shaded playgrounds, an exercise trail with outdoor exercise stations, a 35,000-SF recreation center with an adjacent synthetic turf multi-purpose athletic and event field, and new horse stables for the Key West Police Department.



# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## HIGHLANDS COMMUNITY CENTER

Deerfield Beach, Florida



**Completion Date:** 2015

**Size:** 3,500 SF

BA was commissioned by the City of Deerfield Beach to design a new 3,500 square foot Community Center located at 571 NE 44th Street in south Deerfield Beach. The new community center was inserted into the existing 2.16-acre triangular park to accommodate a variety of community-based functions. The main multi-purpose space can be divided into (2) two separate spaces that accommodate a variety of uses at the same time. The facility has a dedicated service area for catering.

The park already has adequate parking and utilities to accommodate the new building; site improvements include additional landscaping, new sidewalks to the building (main entry/front and a separate service/back of the house), and new shade over the existing playground area. The building is designed to accommodate emergency operation communications for the community before, during, and after a hurricane.

# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## MIAMI SPRINGS AQUATIC FACILITY

Miami Springs, Florida



**Completion Date:** 2016

**Size:** 9,737 SF

Bermello Ajamil & Partners, Inc. (BA) prepared a design criteria package for a new Aquatic Facility for the City of Miami Springs. The project includes the demolition of the existing pool, deck, building and parking lot, a new hybrid pool, pool deck, pool building, multi-purpose building, parking lot, landscaping and site improvements.

BA services include: preliminary design, community presentations, community surveys, city council presentations, preparation of the design criteria package, assistance during bidding phase, and owner's representative services during the construction phase.



# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## DORAL TRIANGLE PARK & CULTURAL COMMUNITY CENTER Doral, Florida



**Completion Date:** Est. 2022

**Size:** 12,500 SF

The Doral Triangle Project consists of the design of a 12,500-SF cultural arts center and surrounding park space for the 1.44- acre triangle-shaped parcel located in Downtown Doral. As the Project Architect, BA prepared two (2) alternative conceptual designs, opinions of probable cost for each and presented them at a public workshop. The building includes space for a lobby and visitor center, cultural arts room, multi-purpose room, and reading room. The project required the full integration of the proposed cultural arts center building into the overall proposed and existing park design. Both buildings and parks complement and enhance the overall experience of Downtown Doral.

The architecture creates a modern statement thru a unique vernacular shape, massing, fenestration, and materials giving it its own identity while complementing the adjacent City Hall. The exterior spaces' design provides an aesthetically pleasing physical connection to the existing Downtown Doral Park and includes sidewalks, furniture, landscape, irrigation, and suggested locations for public art.



# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## POMPANO BEACH GOLF PARK RESTROOMS AND GOLF CART STORAGE

Pompano Beach, Florida



**Completion Date:** 2020

**Size:** 500SF

Services included Electrical, Plumbing and Mechanical Systems. The project was for one new building on site approximately 500SF.

## CHARLOTTE J. CURRIE COMMUNITY CENTER

Pompano Beach, Florida



**Completion Date:** 2020

**Size:** 8,712 SF

The 8,712 SF center addresses community needs long championed by City Commissioner Charlotte J. Burrie. The Center is designed with multipurpose meeting spaces for civic, social, and recreational activities, easy pedestrian access with ADA compliance, porte cochere entrance for inclement weather protection, and 48 vehicular and 20 bicycle parking spots. Interior floor plans feature reception area and administrative offices; small conference room; assembly spaces for classes or meetings; large multipurpose room to offer table seating for 125, or theater style seating for 250, as well as a performance stage; and a warming kitchen, restrooms, and storage areas

# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## POMPANO BEACH CITY HALL PARKING LOT

Pompano Beach, Florida



**Completion Date:** 2019

Replace parking lot lighting at City Hall with LED and poles that meet current code on structural loading for hurricane forces.

## POMPANO BEACH PARKING GARAGE

Pompano Beach, Florida



**Completion Date:** 2016

**Size:** 230,000SF/per level

Services included MEPFS systems. The project included a new 5-level parking garage, site landscape for Pier Street.



# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## **PINECREST SCHOOL** Fort Lauderdale, Florida



**Completion Date:** 2014

**Size:** 90feet long, 12 feet wide

MUEngineers was tasked with structurally designing a new pedestrian bridge for The Pinecrest School. The bridge will be 90 feet long and 12 feet wide and will be a clear spanning steel pedestrian bridge supported on a deep foundation system.

## **TORRY ISLAND SEAWALL & WALKWAY** Bell Glade, Florida



**Completion Date:** 2020

**Size:** 800ft

MUE's role on this project was to structurally design a new 800ft long new bulkhead/seawall structure and concrete boardwalk structure. Additionally, MUE engineered foundations and anchor points to secure floating dock structures designed by another company. This project is ongoing and under construction.



# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## SEAWALL ASSESSMENT & RESTORATION

Aventura, Florida



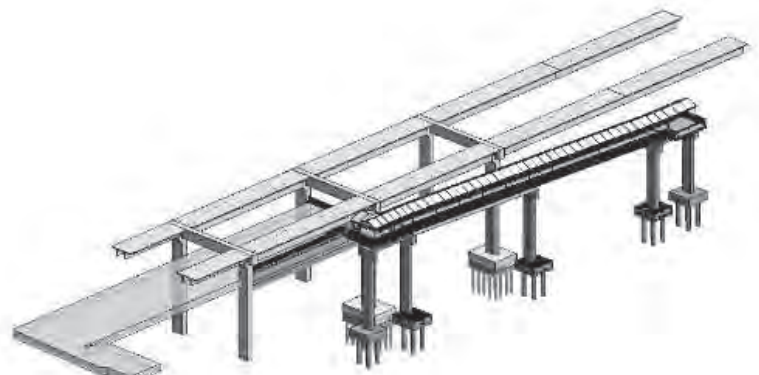
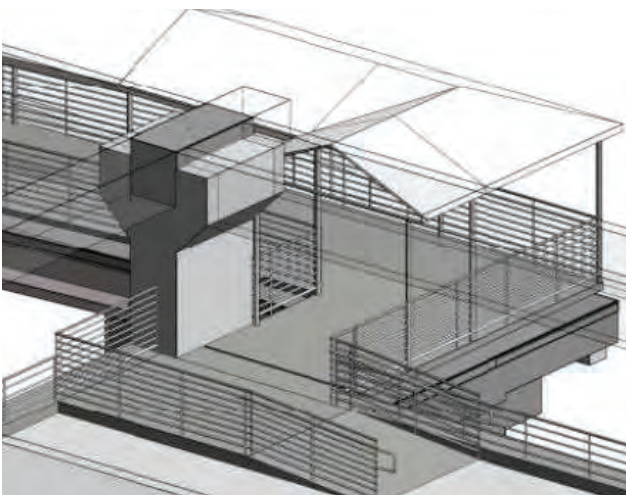
**Completion Date:** 2016

**Size:** 5.2 miles

MUEngineers, Inc. was involved in the restoration for four sections of seawalls located along canals in the City of Aventura. Our office performed visual observations of the seawalls from both the land and the water at all locations, equaling a total of 5.2 miles of canal. During the visual observations, structural assessment of the current conditions of the existing piles, seawall panels and seawall caps were obtained, analyzed and a written report of our findings was prepared. In addition, our firm also designed repair and restorative details and procedures for the deteriorated precast concrete piles and wall panels, prepared structural permit documents and made bi-monthly site visits to observe the restoration process.

## MDT PEDESTRIAN BRIDGE

Miami, Florida



**Completion Date:** 2019

**Size:** N/A

Structural engineering of a pedestrian bridge connecting the new Brightline Train Station with the existing Miami/Dade Transit Station. MUE designed the bridge structure, foundation system, all gravity and lateral loads, as well as a steel framed roof structure for the complete length of the bridge. This project was designed utilizing Revit software.



# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## SHENANDOAH PARK & AQUATIC FACILITY

City of Miami, Florida



**Completion Date:** 2020

**Size:** 142,540 SF

A renovated recreational park that contains a competition-style swimming pool, a promenade park, a new soccer field, baseball field and basketball courts. This project relocates the existing pool and various fields to improve the layout of the park. There are also improvements to sitework, including landscaping and drainage. TBG provided Cost Estimating Services from Schematic Design to Construction Documents. TBG also provided Deductive Alternates to accommodate the project budget.

## WESTCHESTER CULTURAL ARTS CENTER

City of Miami, Florida



**Completion Date:** 2019

**Size:** 88,442 SF

A cultural arts center that boasts a new performance theater, an art gallery, onsite café / dining, as well as an open-space lawn for outdoor events. The theater contains a tension wire grid system for effective lighting. TBG performed Cost Estimating Services from Schematic Design to Construction Documents. This includes providing revised cost estimates for changes in scope.

# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## LAKE STEVENS SPLASH PAD PARK

Opa Locka, Florida



**Completion Date:** 2020

**Size:** 245,776 SF

New construction of a large recreational park in Miami with a splash pad boasting a variety of fun and child-friendly water features. The park also contains a long walking path for exercise, and a sloping hill for events. New landscaping is accompanied by full-coverage irrigation and site lighting. TBG performed Cost Estimating Services from Schematic Design to Construction Documents.

## CRUISE TERMINAL 10

Port of Miami, Florida



**Completion Date:** 2020

**Size:** 782,000 SF

A new cruise terminal at the Port of Miami, featuring two separate terminal buildings with a connecting road. This project includes also 7-story vertical garage. The two-terminal building layout allows for ease of embarking and disembarking for passengers. Temporary sleeping quarters is also provided for cruise pilots, and VIP lounges improve comfort for guests. TBG provided Cost Estimating Services for a preliminary, Rough Order of Magnitude (ROM) estimate.



# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## PEMBROKE PINES CITY HALL AND CIVIC CENTER

Pembroke Pines, Florida



**Completion Date:** 2020

**Size:** 115-acre

The Pembroke Pines City Center is a 115-acre development that is currently under construction in the City of Pembroke Pines. Upon completion, the City Center will have a mixture of residential, commercial and office facilities. The site is located within one of the busiest corridors within Broward County. The Pembroke Pines City Hall and Civic Center is currently under construction and will be located in the middle of the City Center with access to all the facilities. The site, located on 10-acres will provide the community with a City Hall and Civic Center Building, and Commission Chambers Building for public meetings and an Art Gallery Building. Premiere Design Solutions was a subconsultant in this project providing Land Surveying and civil engineering services for the Architectural Prime firm.

## MIRAMAR PINELAND NATURAL AREA

City of Miramar, Florida



**Completion Date:** 2019

**Size:** 158.68-acres

The proposed project includes renovating/remodeling of the existing recreation building, demolishing the existing tennis courts, playground, fencing and any other features not designated to remain and constructing a new parking lot and pavilion, refurbishing an existing pavilion, installation of new sports court lighting, along with associated site improvements including but not limited to parking lot and hardscape improvements, lighting, fencing, landscaping, irrigation, lightning prediction/detection, site video surveillance and WiFi.

# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## RIVERSIDE PROMENADE Pembroke Pines, Florida



**Completion Date: 2019**

This project comprised of three commercial buildings and associated parking and driveways within the subject lot, located along a waterfront. Besides providing subsurface study and geotechnical engineering services, we also monitored the augercast pile installation, along with associated construction material (grout & backfill densities) testing.

## FT. LAUDERDALE INTERNATIONAL AIRPORT, TERMINAL 3 Fort Lauderdale, Florida



**Completion Date: 2017**

This project involved the construction of a new in-line baggage screening facility at Terminal 3 of the Ft. Lauderdale-Hollywood International Airport (FLL). The facility was constructed in such a way as to allow existing baggage screening positions to remain active during the construction period. The construction employed pre-cast concrete elevated floor framing and steel joist roof framing, supported by concrete columns, beams and steel columns. Besides providing subsurface study and geotechnical engineering services, we also monitored the augercast pile installation. In addition we provided construction materials testing and special inspection services.



# STATEMENT OF SKILLS AND EXPERIENCE OF PROJECT TEAM

## BERMELLO AJAMIL & PARTNERS, INC. | PAST & CURRENT CONTINUING SERVICE CONTRACTS

- City of North Miami Continuing Architecture and Engineering Consulting Services
- Miami-Dade County Parks, Recreation and Open Spaces Contract: Region A
- Miami-Dade County Parks, Recreation and Open Spaces Contract: Coastal South
- City of Hollywood Continuing Contract for Architectural Design Services
- Ft. Lauderdale Continuing Services Contract for Landscape Architecture
- City of Deerfield Beach - Architecture and Engineering Services
- City of Pompano Beach - Architecture and Engineering Services
- City of Pompano Beach CRA - Architecture and Design Services
- City of Pompano Beach - Landscape Architecture Services
- City of Hallandale Beach - Architecture and Engineering Services
- City of Tamarac - Architecture and Engineering Services
- City of Coconut Creek - Architecture, Landscape Architecture, and Planning Services
- Broward County Public Schools - Architecture and Engineering Services
- Broward County/Port Everglades - General Consultants
- Broward County/Port Everglades - Architecture Services
- Broward College - Program Management Services
- City of Doral - Architecture and Engineering Services
- Village of Palmetto Bay - Professional Consulting Services
- Monroe County - General Engineering Services
- Port Tampa Bay Continuing Services
- Town of Miami Lakes - Architecture Services
- City of Miami Gardens - Architecture, Planning and Landscape Architecture Services
- City of Miami - Construction Engineering Observations
- City of South Miami - Architecture and Engineering Services
- City of Miami - Architecture Services
- City of Coral Gables - Continuing Architecture Services
- City of Miami Beach - Architecture and Engineering Services
- City of Miami Beach - Construction Engineering & Inspection Services
- City of Homestead - Architecture, Engineering, Urban Design and Planning Services
- City of Hialeah - Architecture and Engineering Services
- City of Sunny Isles Beach - Architecture and Engineering Services
- City of North Miami - Civil Engineering and Urban Design/Planning Services
- City of Key West - CEI for Sidewalk Projects
- FDOT District 6 - Districtwide Miscellaneous Design Services Contract
- FDOT District 6 - Districtwide Public Involvement Services
- City of Cape Coral - Engineering Services
- Village of Wellington - Architecture Services
- Miami-Dade Expressway Authority - General Consultants
- City of St. Petersburg - Engineering Services
- University of Miami - Architecture and Engineering Services
- Florida International University - Architecture and Engineering Services
- Florida Atlantic University - Architecture and Engineering Services
- Miami-Dade County Public Schools - Building Code Consultants
- Indian River Memorial Hospital - Architecture Services
- North Broward Hospital District - Architecture Services
- Mercy Hospital - Architecture and Engineering Services
- Port Canaveral Continuing Planning, Design, Engineering Services
- PortMiami Continuing Services - General Consultants
- Port Tampa Bay On-Call Planning Services





# RESUMES OF KEY PERSONNEL

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# RESUMES OF KEY PERSONNEL



## SCOTT A. BAKOS

PRINCIPAL-IN-CHARGE

Scott A. Bakos has over 25 years of architectural experience within a variety of project types. His past experience encompasses residential projects for both public and private clients, commercial offices, transportation projects, military facilities, and maritime/waterfront projects. Mr. Bakos has also been involved in several development projects located in the Middle East, specifically in Dubai and Kuwait. His expertise includes developing close working relationships with clients and maintaining involvement with all disciplines of the project. Mr. Bakos is also Managing Director of BA's Ft. Lauderdale Office, overseeing a full staff comprised of architects, designers, administrative and support personnel.

### EDUCATION

Bachelor of Architecture,  
Syracuse University, 1991

## RELEVANT EXPERIENCE

**Miami Springs Senior Center,**  
Miami Springs, Florida

**Downtown Doral Triangle Park &  
Cultural Arts Center,**  
Doral, Florida

**Miami Springs Aquatic Facility,**  
Miami Springs, Florida

**Utilities Field Services Complex  
Design/Build,**  
Pompano Beach, Florida

**Highlands Park & Community  
Center** Deerfield Beach, Florida

**Highlands Park & Community  
Center,** Deerfield Beach, Florida

**Pompano Beach Public Safety  
Complex,** Pompano Beach, Florida

**Sullivan Park,**  
Deerfield Beach, Florida

**Truman Waterfront Park Master  
Plan & Streetscape,**  
Key West, Florida

**B.F. James Park & Aquatic  
Facility,** Hallandale Beach, Florida

**City of Pompano Beach  
Community Redevelopment  
Agency (CRA) Miscellaneous  
Services,** Pompano Beach, Florida

**Port of Seattle Pier 66,**  
Seattle, Washington

**Four Seasons Hotel & Tower,**  
Miami, Florida

**Port Tampa Bay Channelside  
Master Plan,** Tampa, Florida



# RESUMES OF KEY PERSONNEL



## NATALYA MALIEW, RA, CGC

### PROJECT MANAGER

Natalya Maliew is a dedicated architectural project designer with experience designing and coordinating commercial and residential projects. Ms. Maliew's skills include 3D Visualizations, as well as preparation of construction drawings and specifications. Ms. Maliew is in charge of the coordination and completion of projects working directly with clients, team members, and key stakeholders to ensure deliverables fall within the applicable scope and budget.

#### EDUCATION

Bachelor of Architecture,  
Cornell University, 2012

#### REGISTRATION

Registered Architect, State of  
Florida, Reg. No. AR97775

Certified General Contractor,  
State of Florida,  
Reg. No. CGC1526332

## RELEVANT EXPERIENCE

**PortMiami Terminal V**  
Miami, Florida

**Port Everglades Cruise Terminal  
25 Expansion,**  
Ft. Lauderdale, Florida

**Port of Seattle Pier 66 Multi-Use  
Cruise Facility,**  
Seattle, Washington

**Oasis Development,**  
Hallandale Beach, Florida

**St. Thomas University - Gus  
Machado School of Business,**  
Miami, Florida

**Public Projects Renovations,**  
Lauderhill, Florida

**Broadstone at Brickell,**  
Brickell, Florida

**Dreamland,**  
Baku, Azerbaijan

**Sunnyside Single Family  
Residential,**  
Sunnyside, New York

**Butcher Shop Storefront Retail,**  
Sunnyside, New York

**Friendship Towers,**  
Beijing, China

**Go-Bond Projects,**  
City of Lauderhill, Florida

**McIntosh Roadway Security  
Checkpoint #4, Port Everglades,**  
Fort Lauderdale, Florida

**Cruise Terminal B, Port Miami,**  
Miami, Florida

**South Carolina Port Authority  
Building 324 Renovation,**  
Charleston, South Carolina

**B-Street Cruise Terminal, San  
Diego, California**



# RESUMES OF KEY PERSONNEL



## DANIEL RAMOS, PE

### MARINE ENGINEER

Daniel Ramos is a waterfront structural engineer who has been responsible for all phases of analysis and design from concept development to the delivery of detailed construction documents. With over 12 years of professional experience, his past designs encompass a broad range of marine structures including rehabilitation and new construction of piers, wharves, seawalls, ferry terminals, marinas, marine oil terminals, and flood barrier structures.

#### EDUCATION

Master's Degree Structural Engineering, Technical University of Madrid, 2013

Bachelor of Science Architectural Engineering, California Polytechnic State University, 2008

#### REGISTRATION

Professional Engineer, State of Florida, Reg. No. 88381

Professional Engineer, State of New York, Reg. No. 098745

Professional Engineer, State of California, Reg. No. 78528

Professional Engineer, Puerto Rico, Reg. No. 28058

Professional Engineer, State of Texas, Reg. No. 137269

Professional Engineer, State of North Carolina, Reg. No. 050283

Professional Engineer, State of Massachusetts, Reg. No. 55266

TWIC/SWAC Card Holder

## RELEVANT EXPERIENCE

**Citywide Retaining Walls and Seawalls Rehabilitation,**  
Manhattan, New York

**PortMiami Terminal V,**  
Miami, Florida

**Battery Wharf Rehabilitation,**  
Manhattan, New York

**Brooklyn Cruise Terminal Pier 12 Routine Inspection,**  
Brooklyn, New York

**Statue of Liberty Ferry Study,**  
New York, New York

**Manhattan Cruise Terminal Piers 88 & 90 Substructure Rehabilitation - Phase III,**  
New York, New York

**Holland Tunnel Demolition and Reconstruction of Pier 9/204,**  
Jersey City, New York

**USACE Inner Harbor Navigation Canal (IHNC) Surge Barrier,**  
New Orleans, Louisiana

**U.S. Navy Pier 12 Replacement and Upgrade to Pier 13,**  
San Diego, California

**USACE Inner Harbor Navigation Canal (IHNC) Surge Barrier,**  
New Orleans, Louisiana

**San Francisco West Harbor Marina Renovation,**  
San Francisco, California

**SCRIPPS-UCSD Pier,**  
San Diego, California

# RESUMES OF KEY PERSONNEL



## RANDY P. HOLLINGWORTH

LANDSCAPE URBAN DESIGNER

Randy Hollingworth has more than 30 years of experience as an urban and landscape designer. His specialty is the design and development of mixed use projects and their integration within the urban fabric. With a comprehensive understanding of the needs and requirements of various land uses, Mr. Hollingworth has prepared development plans for a wide range of project types. He has developed master plans and design guidelines for commercial and retail areas, office parks and residential communities in numerous waterfront locations throughout Florida. In addition to his extensive urban design and planning experience, Mr. Hollingworth has worked on a wide variety of landscape design oriented projects.

### EDUCATION

Master of Landscape  
Architecture in Urban Design,  
Harvard University, 1984

Bachelor of Landscape  
Architecture, University of  
Guelph, 1978

### PROFESSIONAL AFFILIATIONS

Smart Growth Partnership

## RELEVANT EXPERIENCE

**City of Pompano Beach Parks,**  
Pompano Beach, Florida

**Tobie Wilson Park,**  
Medley, Florida

**Ives Estates Park Adult Sports  
Complex,** Miami, Florida

**Miami Springs Senior Center,**  
Miami Springs, Florida

**North Miami Beach Urban Design  
and Form-Based Code,**  
North Miami, Florida

**Downtown Doral Triangle,**  
Doral, Florida

**Miami Springs Aquatic Facility,**  
Miami Springs, Florida

**Riverside Wharf,**  
Miami, Florida

**B.F. James Park & Aquatic  
Facility,**

Hallandale Beach, Florida

**Highlands Community Center,**  
Deerfield Beach, Florida

**Amelia Earhart Park &  
Community Center,**  
Hialeah, Florida

**Intracoastal Parks,**  
Sunny Isles Beach, Florida

**Sullivan Park,**  
Deerfield Beach, Florida

**South City Beach Park,**  
Hallandale Beach, Florida

**George Brummer Park,**  
Pompano Beach, Florida

# RESUMES OF KEY PERSONNEL



## KIRK J. OLNEY, RLA

### LANDSCAPE ARCHITECT

Kirk J. Olney is a Florida-registered Landscape Architect with over 20 years of in-depth experience managing landscape architectural and multi-disciplinary design, production and construction projects. Most of Mr. Olney's career has been focused on the public realm providing his experience on the design and implementation of parks, streetscapes and roadway landscape design.

#### EDUCATION

Bachelor of Landscape Architecture, The Ohio State University, 1995

#### REGISTRATION

Registered Landscape Architect, State of Florida, Reg. No. LA0001705

#### PROFESSIONAL AFFILIATIONS

Smart Growth Partnership

## RELEVANT EXPERIENCE

**Downtown Doral Triangle Park & Cultural Center,**  
Doral, Florida

**Sullivan Park,**  
Deerfield Beach, Florida

**Miami Springs Aquatic Facility,**  
Miami Springs, Florida

**B.F. James Park & Aquatic Facility**  
Hallandale Beach, Florida

**South City Beach Park,**  
Hallandale Beach, Florida

**Truman Waterfront Park Master Plan & Streetscape**  
Key West, Florida

**Joseph Scavo Park,**  
Hallandale Beach, Florida

**Highlands Park & Community Center**  
Deerfield Beach, Florida

**City of Pompano Beach Citywide Parks Master Plan,**  
Pompano Beach, Florida

**Pompano Beach Public Safety Complex**  
Pompano Beach, Florida

**Pompano Beach Library,**  
Pompano Beach, Florida

**Utilities Field Services Complex,**  
Pompano Beach, Florida

**Intracoastal Parks,**  
Sunny Isles Beach, Florida

**Aventura Peace Park,**  
Aventura, Florida

# RESUMES OF KEY PERSONNEL



## Anthony Valino, GA, AIA, CGC/CCC and CSI SPECIFICATIONS, BUILDING ENVELOPE AND ROOFING

With more than 30 years of experience in all facets of Architectural Design, Project Management, Contracts Negotiations, Value Engineering Analysis, Construction Administration, Anthony Valino understands the entire design process, and ensures proper resources and continued support. Mr. Valino has worked on a variety of project types including education, government, institutional, industrial, commercial and residential facilities.

### EDUCATION

Bachelor in Science/ Architectural Technology,  
Florida International University,  
1989

Associate of Arts in  
Architecture, Miami-Dade  
College, 1984

### REGISTRATION

State of Florida Certified  
General Contractor (CGC)

State of Florida Certified  
Roofing Contractor (CCC)

National Council of  
Architectural Review Boards  
(NCARB)

### PROFESSIONAL AFFILIATIONS

American Institute of Architects  
Miami Chapter  
Associate Member (AIA)

United States Green Building  
Council Member (USGBC)

Construction Specification  
Institute (CSI)

## RELEVANT EXPERIENCE

**Miami Dade College Wolfson  
Campus David W. Dyer Federal  
Courthouse Remodel**  
Miami, Florida\*

**Middle School Prototypes "MM-1"  
Hialeah Gardens Middle School,  
"PP-1" Andover Middle School  
and "UU-1" Zelda Glazer Middle  
School**  
Miami, Florida

**MDCPS APC/EPC Roof Repair  
Contracts, Miami, Florida**

**MDCPS A/E Consultant Contract,**  
Miami, Florida

**Miami-Dade Fire Rescue Training  
Facility**  
Miami, Florida

**United States Federal Bureau of  
Prisons**  
Miami, Florida\*

**Veterans Administration Medical  
Center**  
Palm Beach, Florida

**United States Army Reserve  
Center Roof System  
Project**

**United States Navy Reroofing of  
Antilles Elementary School**  
Fort Buchanan, Puerto Rico

**Codina Real Estate Management,  
Inc. Reroofing**  
Miami, Florida

**United States Postal Service,  
General Mail Facility,**  
Miami, Florida

**The University of South Florida  
Reroofing**  
Sarasota, Florida\*



# RESUMES OF KEY PERSONNEL



## MARIA ZAPATA, P.E.

SENIOR CIVIL ENGINEER

Maria Zapata is an Engineering Professional with over 30 years of experience. Her accomplishments and leadership are in multi-million dollar projects involving strategic planning, design and construction management of civil infrastructure, urban developments and industrial facilities. Ms. Zapata's experience includes project management, project development, consulting, water resources, entitlements and land development for commercial, residential and industrial facilities; water and wastewater infrastructure; and road projects.

### EDUCATION

Master of Business Administration, Northwestern University, 2011

Master of Civil Engineering, University of Massachusetts, 1983

Bachelor of Civil Engineering, University of Massachusetts, 1982

### REGISTRATION

Professional Engineer, State of Florida, 54567

### PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers

## RELEVANT EXPERIENCE

**Miami Springs Senior Center,**  
Miami Springs, Florida

**Downtown Doral Park,**  
Doral, Florida

**Truman Waterfront Park Master Plan & Streetscape,**  
Key West, Florida

**Town of Medley, Parcel B Lakeside Community Improvements,** Florida

**PortMiami Terminal A for RCCL,**  
Miami, Florida

**Triptych, Design District,**  
Miami, Florida

**Joseph Caleb Center New Courthouse Annex Building and Parking Garage,** Miami, Florida

**Miami Springs Aquatic Facility,**  
Miami Springs, Florida

**Sullivan Park,**  
Deerfield Beach, Florida

**Port Tampa Bay, Channelside Waterfront Master Plan,**  
Tampa, Florida

**Intracoastal Parks,**  
Sunny Isles Beach, Florida

**Ocean Cay, MSC Marine Reserve,**  
Bahamas

**North Plantation Key Vacuum Sewer Improvements,** IslaMorada, Village of Islands, Florida

**Tomoka Golf Village,**  
Ormond Beach, Florida

# RESUMES OF KEY PERSONNEL



## JOSE L. LOPEZ, PE, PMP

ENVIRONMENTAL ENGINEER

Jose L. Lopez has over 30 years of in-depth experience in water and wastewater treatment, project management, stormwater management and flood control, water supply, watershed management, operation and maintenance, climate change, sea level rise, seawater intrusion, best management practice for water quality improvement, Everglades restoration and the successful selection, development, implementation, manufacturing, installation and operation of water and wastewater treatment systems integrating energy recovery and effluent reuse systems for agricultural and recreational irrigation, architectural landscaping, and industrial processes.

### EDUCATION

Master of Business Administration in Environmental and Urban Systems, Florida Atlantic University, 2000

Bachelor of Civil Engineering - Hydraulics, Florida International University, 1984

Universidad Nacional de Buenos Aires, 1980

### REGISTRATION

Registered Engineer, State of Florida, Reg. No. 39555

Project Manager Professional, Reg. No. 34108

### PROFESSIONAL AFFILIATIONS

Member of the Broward County Technical Advisory Committee to the Water Advisory Board and County Commission

Vice-Chair of Broward County Surface Water Coordination Committee

American Society of Civil Engineers

## RELEVANT EXPERIENCE

**Arch Creek Drainage Basin Outreach Methodology,** Miami-Dade, Florida

**Port Tampa Bay General Planning Services,** Tampa, Florida

**Lakeside Park Stormwater & Site Improvements and Health Facility Master Plan,** Medley, Florida

**Port Everglades Water Main Evaluation, Lead and Cooper Exceedance in Watermain Corrosion Control Study,** Ft. Lauderdale, Florida

**Pine Trails Park,** Parkland, Florida

**Broward County Water and Wastewater Services - Reuse Pipeline Design,** Broward County, Florida

**Everglades Holiday Park,** Broward County, Florida

**Sunoco Gas Station Surface Water Management Permit Renewal,** Pompano Beach, Florida

**Tradewinds Park Feasibility Study,** Coconut Creek, Florida

**Hillsboro Canal Bank Stabilization Project,** Ft. Lauderdale, Florida

**Sleepy River Dredging Project,** Oakland Park, Florida

**SFWMD Advanced Treatment Technologies - Everglades Construction Project and Community Outreach,** Everglades, Florida

# RESUMES OF KEY PERSONNEL



## MARCUS UNTERWEGER, P.E., S.I., LEED AP STRUCTURAL ENGINEER

Mr. Unterweger is the President of MUEngineers, Inc. He is a Florida registered professional engineer with over twenty years of professional experience. His experience includes the structural design of educational facilities, municipal facilities, high-rise buildings, healthcare facilities, churches, clubhouses, building restoration, office buildings, pedestrian bridges and parking garages. Marcus Unterweger has owned and operated MUEngineers since 2010, and leads a team of smart, pioneering professionals who share his vision and commitment to delivering superior results for the customers.

### EDUCATION

Master of Engineering: Dipl. Ing.  
Technical University of Munich,  
Germany, 1999

Master of Business,  
Business School of Edinburgh,  
Britain, 2004

### REGISTRATION

Registered Engineer State of  
Florida Reg. No. PE 63860

Registered Special Inspector/  
Threshold Buildings  
State of Florida Reg. No. 7027309

### PROFESSIONAL AFFILIATIONS

American Society of Civil  
Engineers

American Institute of Steel  
Construction

American Concrete Institute

## RELEVANT EXPERIENCE

**Senior Activity Center,**  
Pompano Beach, Florida

**Torry Island Seawall & Walkway,**  
Belle Glade, Florida

**Haulover Park-Seawall Repair,**  
Miami, Florida

**Seawall Assessment and  
Restoration,** Aventura, Florida

**Secret Woods Park,**  
Fort Lauderdale, Florida

**Tree Tops Park,**  
Davie, Florida

**Kelsey Park,**  
Lake Park, Florida

**Mills Pond Park,**  
Fort Lauderdale, Florida

**Windermere Basketball Courts,**  
Lauderhill, Florida

**Sadkin Recreation Center,**  
Lauderhill, Florida

**Boynton Intracoastal Park-Open  
wood park buildings,**  
Boynton Beach, Florida

**Riverside Park, Wood dock  
restoration,** Coral Springs, Florida

**Palm Beach Zoo, Entry Plaza,**  
West Palm Beach, Florida

# RESUMES OF KEY PERSONNEL



**RICARDO MADRIZ, P.E., LEED AP**  
ENGINEERING MANAGER

Mr. Madriz is the Engineering Manager for MUEngineers, Inc. and bringing more than fifteen years of structural engineering practice and skill to the table. He is incredibly knowledgeable in building structures and analysis, the latest software, and current building codes and industry standards. Ricardo Madriz has experience in the structural design of educational facilities, municipal, facilities, high-rise buildings, building restoration, residential buildings, water related structures, office buildings and parking garages.

## EDUCATION

Master of Engineering:  
McGill University, 2004

Bachelor of Civil Engineering  
McGill University, 2002

## REGISTRATION

Registered Engineer  
State of Florida  
Reg. No. PE 68444

## RELEVANT EXPERIENCE

**Secret Woods Park,**  
Fort Lauderdale, Florida

**Pedestrian Bridge, Pinecrest School,**  
Fort Lauderdale, Florida

**Pedestrian Bridge, All Aboard Train Station,**  
Miami, Florida

**Coral Springs Fire Station #43,**  
Coral Springs, Florida

**Pompano Beach Airpark Admin Building & Control Tower,**  
Pompano Beach, Florida

**Coral Springs Fire Station #71,**  
Coral Springs Florida

**Parkland Fire Station #42,**  
Parkland, Florida

**Sunny Lakes Observation Deck,**  
Davie, Florida

**Kelsey Park, Restroom Facility Building,** City of Lake Park, Florida

**City of Delray Beach Police Station,** Delray Beach, Florida



# RESUMES OF KEY PERSONNEL



## GEORGE SAN JUAN, P.E., LEED A.P. ELECTRICAL ENGINEER

Mr. SanJuan is the Principal of the firm and spends most of his time assisting the project managers of our (4) fully staffed project teams and support personnel. His responsibilities also include QA/QC and specialty projects. Mr. SanJuan also works very closely with the client's project teams and is instrumental in the management and coordination of projects from the initial kick off meeting through to final C.O. and commissioning of projects.

### EDUCATION

Bachelor of Science from Florida Atlantic University, 1988

Associate of Arts in Business Administration from Florida Atlantic University, 1983

### REGISTRATION

Professional Engineer Licenses held in 11 States

LEED Accredited Professional

### PROFESSIONAL AFFILIATIONS

USGBC United States Green Building Council

## RELEVANT EXPERIENCE

**Dania Beach Library,**  
City of Dania Beach, Florida

**Pompano Beach Transit Center Bus Canopy,**  
Pompano Beach, Florida

**Broward Performing Arts, Program and Building Expansion Studies,**  
Fort Lauderdale, Florida

**Broward County Edgar Mills Multipurpose Center, Design-Build Criteria Guidelines and Specifications**  
Broward County, Florida

**Weston City Hall,**  
Weston, Florida

**Sunrise Public Works Facility,**  
Sunrise, Florida

**Numerous Police Stations in**  
Broward County, Florida

**Over 26 Fire Stations in**  
Broward County, Florida

**Fort Lauderdale-Hollywood International Airport, Continuing Services 10 Year Contract,**  
Fort Lauderdale, Florida

**JAFCO, Respite and Residential Center for Children with Developmental Disabilities,**  
City of Sunrise, Florida

# RESUMES OF KEY PERSONNEL



## STEPHEN BENDER P.E., LEED AP MECHANICAL ENGINEER

Stephen Bender joined Delta G Consulting Engineers, Inc. in 2004 as a Mechanical Engineer. He has over 29 years of design experience in the Mechanical Engineering industry, including 9 years as a Project Manager for Delta G Consulting Engineers Inc.

### EDUCATION

Bachelor of Science in Mechanical Engineering - Rutgers University  
1989

### REGISTRATION

Professional Engineer  
Licenses held in 2 States

### PROFESSIONAL AFFILIATIONS

USGBC United States Green Building Council LEED Accredited Professional in 2007

## RELEVANT EXPERIENCE

**Central Broward Recreational Park,** Broward, Florida

**Broward College,** Broward, Florida

**Markham Park Maintenance Building,** Sunrise, Florida

**Barry University,** Miami, Florida

**Tradewinds Park Admin. Building,** Coconut Creek, Florida

**Lynn University,** Boca Raton, Florida

**Pompano Park Phase III,** Pompano Beach, Florida

**Florida International University,** Miami, Florida

**North Broward Park,** Pompano Beach, Florida

**University of Miami Hospital,** Miami, Florida

**Port Everglades,** Fort Lauderdale Florida

**University of Miami,** Miami, Florida

# RESUMES OF KEY PERSONNEL



## MARIA B. BOSCH, CFCC, CCP, PSP, CGC COST ESTIMATOR



Ms. Bosch has worked as Program Manager and Project Manager for various public and private projects, including a \$23 million 450-unit luxury multi-family complex in Pembroke Pines, Florida, and a \$26 million luxury multi-family and marina complex in Fort Lauderdale, Florida, as well as government related buildings, infrastructure and transportation projects. Ms. Bosch and her team served as cost consultants for the Miami Intermodal Center projects, which include a \$200 million Rental Car Facility, a \$15 million Tri-Rail Station and a \$14 million MIA Connector station for the Automated People Mover.

### EDUCATION

Master of Science, Construction Management, Florida International University, 1992

Bachelor of Arts, Florida Atlantic University, 1987

### REGISTRATION

State of Florida #CGC 049756

Certified Forensic Claims Consultant Cert. #23858, AACE International, 2010

Cert. Cost Consultant #1452, 1994 Planning and Scheduling Professional, Cert. # 00072, AACE International 2004

## RELEVANT EXPERIENCE

**Miami Intermodal Center**  
Miami, Florida

**Homestead Air Force Base/ Air Reserve Station,**  
Homestead, Florida

**Nassau International Airport**  
The Bahamas

**Miami Dade College - Commuting Services Contract,**  
Miami, Florida

**Dade County Public Schools**  
Miami, Florida

**University of Miami**  
Miami, Florida

**Broward County Public Schools**  
Broward, Florida

**Monroe County School Board**  
Monroe, Florida

**Port Canaveral Cruise Terminal 10,**  
Fort Lauderdale, Florida

**Port of Miami, Disney Cruise Lines,**  
Miami, Florida

# RESUMES OF KEY PERSONNEL



## FERNANDO FERNANDEZ, PSM SURVEYOR

Mr. Fernandez has nearly twenty years of field data verification, collection and surveying experience. Mr. Fernandez is a professional proficient in the use of different kinds of Data Collectors, Total Station and other surveying equipment, and is familiar with the process to develop Topographic Surveys and As-Built Drawings Miami-Dade County and Broward County, conducting surveys of above ground features and utility verifications, roadway surveys, construction stake-out and utility project as-builts. Mr. Fernandez is a diligent worker with knowledge of Autocad and various tools of the trade, with the ability to manage multiple tasks, work on projects autonomously, and work as required to meet deadlines. Mr. Fernandez is a Florida Registered Land Surveyor and participates personally on field data collection of all assignments under his control, qualifying him as a Surveyor with extensive field knowledge and experience.

### EDUCATION

Hydrologist Engineer  
Alma- Ata, former USSR, 1987

### REGISTRATION

Professional Land Surveyor and  
Mapper  
State of Florida, LS 6765

## RELEVANT EXPERIENCE

**NE 10th Street & NE 7th Avenue  
Roadway Improvements,**  
Dania Beach, FL.

**Broward County Transit Terminal  
Improvements,**  
Broward County, Florida

**North Perry Airport Park and  
Ride Facility,**  
Pembroke Pines, Florida

**Pembroke Pines City Center,  
(SR-820 & Palm Ave.)**  
Pembroke Pines, Florida

**Fort Lauderdale Airport Runway  
Expansion Project**  
Fort Lauderdale, Florida

**Citywide CIP Water & Sewer  
Improvement Surveys, City of**  
Opa-Locka, Florida

**FDOT District 4, Broward County  
Transit Bus Shelter Project,**  
Broward County, Florida

**Biscayne Landing Engineering  
and Surveying Support,**  
North Miami, Florida

**A/E Services for the Transit  
Division, Broward County Transit,**  
Broward County, Florida

**Taylor Lane Roadway  
Improvements,**  
Dania Beach, Florida



# RESUMES OF KEY PERSONNEL



## GUSTAVO ECKARDT, P.E. SURVEYOR

Mr. Eckardt is a professional engineer registered in the states of Florida with over 18 years of experience in Civil Engineering, land development, topographic surveys and roadway design. Mr. Eckardt currently serves as Director of Engineering for Premiere Design Solutions, Inc. (PDS) responsible for overseeing surveying and engineering project production, quality control and making sure our Clients needs are incorporated into our engineering design. Mr. Eckardt has been a project manager for professional engineering and surveying services work assigned to PDS. Mr. Eckardt's experience in the public sector includes design for new and existing infrastructure utilities in different municipalities throughout South East Florida. For these types of projects Mr. Eckardt has designed roadway improvements projects for Miami-Dade Public Works, Miami-Dade Transit, Broward County Transit, Mr. Eckardt has also designed potable water and sanitary sewer collection systems for the Miami-Dade Water and Sewer Department. He has a vast experience in utility coordination, subsurface utility investigation and GIS projects.

### EDUCATION

B.S. in Civil Engineering,  
University of North Carolina,  
2002

Scheduling Seminar - Primavera  
Project Management, Miami  
Micro Data, 2005

Designing Pedestrian Facilities  
for Accessibility / ADA Seminar  
2008.

Work Zone Traffic Control &  
Maintenance of Traffic, FES  
Seminar, 2010 (BT-05-0079)

### REGISTRATION

P.E. Florida License  
No. 67553

### PROFESSIONAL AFFILIATIONS

Chi Epsilon Civil Engineering  
Honor Society - Member

FES (Florida Engineering Society  
-Member)

## RELEVANT EXPERIENCE

**Citywide CIP Water & Sewer  
Improvement Surveys, City of  
Opa-Locka, Florida**

**Fort Lauderdale Airport Runway  
Expansion Project,  
Fort Lauderdale, Florida**

**Citywide Sidewalk Assessment,  
City of Fort Lauderdale, Florida**

**Various Roadway Intersections  
Surveys,  
Miami-Dade County, Florida**

**Miami-Dade Water and Sewer  
Utility Atlas Update and GIS  
Implementation  
Miami Springs, FL**

**CBIS/CBRA/BHS Program Civil  
Engineering at MIA, Miami-Dade  
Aviation Department,  
Miami, Florida**

**North Perry Airport Park and  
Ride Facility,  
Pembroke Pines, FL**

**FDOT District 4, Broward County  
Transit Bus Shelter Project,  
Broward County, Florida.**

**Biscayne Landing Engineering  
and Surveying Support, North  
Miami, Florida**

**New Hope Church,  
Town of Southwest Ranches,  
Florida.**

# RESUMES OF KEY PERSONNEL



## JORGE MICHEL OLMO

### SURVEY FIELD TECHNICIAN

Mr. Olmo is a seasoned professional, Architect by study but experienced in engineering design and construction management with heavy experience in surveying related activities. He has over 20 year of experience in computer aided drafting and design of engineering and architectural projects and proficient in AutoCAD Civil 3D utilizing its tools, attributes, layering system and CAD set up environments. Mr. Olmo is experienced in Water and Sewer projects, as well as Structural and Architectural specialties. Mr. Olmo is also experienced in the generation of 3D models by using AutoCAD Architecture, Revit Architecture, Civil 3D, BIM, Sketch up Pro and Adobe Photoshop. Mr. Olmo has also been responsible for the field data collection of features and their representation on company projects including surveying drawings, civil engineering and land development project for our firm. Mr. Olmo serves as field technician and his attention to detail and ability to communicate effectively with other team members makes him an asset for all our projects

#### EDUCATION

B.A. in Architecture, Central University of Villa Clara, Cuba 1996

Specialized Computer Aided Design & Drafting, Autodesk Technical Institute, Malaga, Spain 2010

Online Web Courses - Implementing New CAD Techniques (Tips and Shortcuts / Last Versions)

**Citywide CIP Water & Sewer Improvement Surveys,**  
City of Opa-Locka, Florida

**Various Roadway Intersections Surveys,**  
Miami-Dade County, Florida

**Medley Fire rescue Facility Survey, Medley,**  
Miami-Dade County, Florida

**Cairo Ln Topographic Survey,**  
City of Opa-Locka, Florida

**FDOT District 4, Broward County Transit Bus Shelter Project,**  
Broward County, Florida

**ADA Compliant Bus Stop Improvement,**  
Town of Miami Lakes, Florida

**Saint Agnes Residential Development Survey,**  
City of Miami, Florida

**Alaqua Drainage Survey,**  
City of Aventura, Florida

**NE 10th Street & NE 7th Avenue Improvements,**  
Dania Beach, Florida

**Sidewalk Assessment and GIS Representation,**  
City of Fort Lauderdale, Florida

**Water and Sewer Service Connection and Pump Station for Car Dealership,**  
City of North Miami, Florida

# RESUMES OF KEY PERSONNEL



**R. N. SAILAPPAN, P.E.**  
**GEOTECHNICAL ENGINEER**

Mr. Sailappan has over 30 years of engineering industry experience, with 28 of those years being in South Florida. He has worked on hundreds of projects such as roadways, utilities, public facilities, commercial projects, residential projects, stadiums and arenas, providing construction materials testing, geotechnical engineering, structural inspections, wind load evaluations as well as engineering consultations with regard to roofing, ground vibrations, light and sound analysis.

## EDUCATION

M.S. Civil Engineering, Florida Atlantic University, Boca Raton, FL, 1991

B.S. Naval Architecture, Cochin University of Science & Technology, Cochin, India, 1986

## REGISTRATION

Professional Engineer, Registered in the State of Florida

## PROFESSIONAL AFFILIATIONS

Member, American Society for Testing of Materials (ASTM), 2010

Member, American Society of Civil Engineers (ASCE), 1994

Member (Former), Institution of Naval Architects (INA), India, 1987

## RELEVANT EXPERIENCE

**Miramar East Water Treatment Plant,**  
 Miramar, Florida

**Sawgrass Water Treatment Plant,**  
 Sunrise, Florida

**North Broward Waste Water Treatment Plant,**  
 Pompano Beach, Florida

**Utility Improvements,**  
 City of Sunrise, Florida

**Miami-Dade Water & Sewer Utility Improvements,**  
 Dade County, Florida

**Ft. Lauderdale/Hollywood International Airport,**  
 Ft. Lauderdale, Florida

# RESUMES OF KEY PERSONNEL



## REZA JAVIDAN, P.E. PROJECT ENGINEER

Mr. Javidan has over 30 years of engineering industry experience of which over 17 years have been in South Florida. He has worked on hundreds of projects such as roadways, utilities, public facilities, commercial projects, residential projects, providing construction materials testing, geotechnical engineering, structural inspections, wind load evaluations as well as engineering consultations with regard to roofing and ground vibrations.

### EDUCATION

M.S. Civil Engineering, University of Detroit, MI 1988

B.S. Civil Engineering, University of Detroit, MI, 1986

### REGISTRATION

Professional Engineer, Registered in the State of Florida, 2003

## RELEVANT EXPERIENCE

**Trump Plaza,**  
Hallandale Beach, Florida

**Office Max Headquarter Building,**  
Boca Raton, Florida

**State School QQQ,**  
Miami, Florida

**Sunset Lakes Elementary School,**  
Miramar, Florida

**BCC-Central Campus, Proposed  
Parking Garage,**  
Davie, Florida

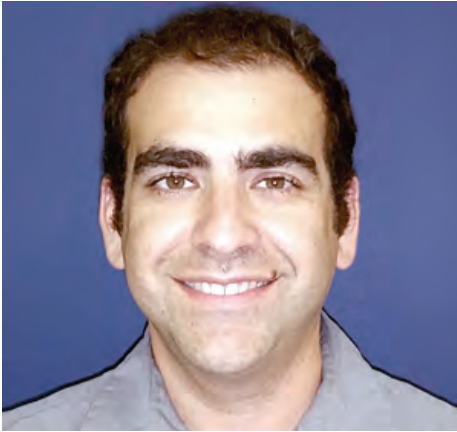
**North Broward Waste Water  
Treatment Plant,**  
Pompano Beach, Florida

**Broward County Fire Rescue -  
Station 34,**  
North Lauderdale, Florida

**Ft. Lauderdale/Hollywood  
International Airport,**  
Ft. Lauderdale, Florida



# RESUMES OF KEY PERSONNEL



**JOSEPH SIMHON, P.E.**  
FIELD INSPECTOR & PROJECT ENGINEER

Joseph Simhon has nearly 10 years of experience in the realm of drafting, structural design, materials testing, structural inspections and construction management. Joseph's focus in college was in civil and structural engineering. He is familiar with the Florida Building Code and local industry practices for concrete, steel and wood construction.

## EDUCATION

Florida Atlantic University, BSCE  
Civil Engineering, 2012  
Boca Raton, FL

University of Central Florida,  
BSBA Business Management,  
2008  
Orlando, FL

## REGISTRATION

Florida Professional Engineer  
Registration No. 86388

Certified General Contractor,  
CGC # 1520177

## RELEVANT EXPERIENCE

**Ft. Lauderdale International  
Airport, Terminal 1 Expansion,**  
Ft Lauderdale, Florida

**Tropic Oil,**  
West Palm Beach, Florida

# RESUMES OF KEY PERSONNEL

## Bermello Ajamil & Partners, Inc.

**State of Florida  
Department of State**

I certify from the records of this office that BERMELO, AJAMIL & PARTNERS, INC. is a corporation organized under the laws of the State of Florida, filed on February 28, 1977.

The document number of this corporation is 528526.

I further certify that said corporation has paid all fees due this office through December 31, 2020, that its most recent annual report/uniform business report was filed on January 23, 2020, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Twenty-third day of January, 2020*



*Ronald R. Spivey*  
Secretary of State

Tracking Number: 9640388590C

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT CORPORATION HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

**BERMELO, AJAMIL & PARTNERS, INC.**  
2601 S BAYSHORE DR STE 1000  
MIAMI FL 33133-5612

LICENSE NUMBER: AAC000412  
EXPIRATION DATE: FEBRUARY 28, 2021  
Always verify licenses online at MyFloridaLicense.com

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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**BERMELO AJAMIL & PARTNERS, INC.**  
2601 SOUTH BAYSHORE DRIVE  
SUITE 1000  
MIAMI FL 33133

LICENSE NUMBER: CA6304  
EXPIRATION DATE: FEBRUARY 28, 2021  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE INTERIOR DESIGN CORPORATION HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

**BERMELO, AJAMIL & PARTNERS, INC.**  
2601 S BAYSHORE DR 10TH FL  
MIAMI FL 33133

LICENSE NUMBER: HQ000510  
EXPIRATION DATE: FEBRUARY 28, 2021  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF LANDSCAPE ARCHITECTURE

THE LANDSCAPE ARCHITECT BUSINESS HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

**BERMELO, AJAMIL & PARTNERS, INC.**  
2601 SOUTH BAYSHORE DRIVE  
SUITE 1000  
MIAMI FL 33133

LICENSE NUMBER: LC0000261  
EXPIRATION DATE: NOVEMBER 30, 2021  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

**MALIEW, NATALYA VALERiy**  
1712 N 44TH ST  
HOLLYWOOD FL 33021

LICENSE NUMBER: AR97775  
EXPIRATION DATE: FEBRUARY 28, 2021  
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STATE OF FLORIDA  
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**RAMOS, DANIEL**  
25 W 36TH ST  
12 FLOOR  
NEW YORK NY 10018

LICENSE NUMBER: PE88381  
EXPIRATION DATE: FEBRUARY 28, 2021  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**VALINO, ANTHONY**  
LITECRETE INC  
4295 SW 30TH CT  
MIAMI FL 33185

LICENSE NUMBER: CSC069725  
EXPIRATION DATE: AUGUST 31, 2020  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF LANDSCAPE ARCHITECTURE

THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

**OLNEY, KIRK JEFFERY**  
1410 SHERIDAN STREET  
UNIT 1-16  
HOLLYWOOD FL 33020

LICENSE NUMBER: LA0001705  
EXPIRATION DATE: NOVEMBER 30, 2021  
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STATE OF FLORIDA  
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**ZAPATA, MARIA CONSUELO**  
5333 COLLINS AVE #1503  
MIAMI BEACH FL 33140

LICENSE NUMBER: PE34567  
EXPIRATION DATE: FEBRUARY 28, 2021  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**LOPEZ, JOSE LUIS**  
1601 NW 98TH AVE  
PLANTATION FL 33352-0000

LICENSE NUMBER: PE39555  
EXPIRATION DATE: FEBRUARY 28, 2021  
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# RESUMES OF KEY PERSONNEL

## MUEngineers, Inc.

**2020 FLORIDA PROFIT CORPORATION ANNUAL REPORT** FILED  
 DOCUMENT# P10000100735 Jan 02, 2020  
 Secretary of State  
 2116246257CC

Entity Name: MUENGINEERS INC.  
 Current Principal Place of Business:  
 3440 NE 12TH AVENUE  
 OAKLAND PARK, FL 33334

Current Mailing Address:  
 3440 NE 12TH AVENUE  
 OAKLAND PARK, FL 33334 US

FEI Number: 90-0640871 Certificate of Status Desired: No

Name and Address of Current Registered Agent:  
 UNTERWEGER, MARCUS  
 3440 NE 12TH AVENUE  
 OAKLAND PARK, FL 33334 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: \_\_\_\_\_ Date \_\_\_\_\_  
 Electronic Signature of Registered Agent

Officer/Director Detail :

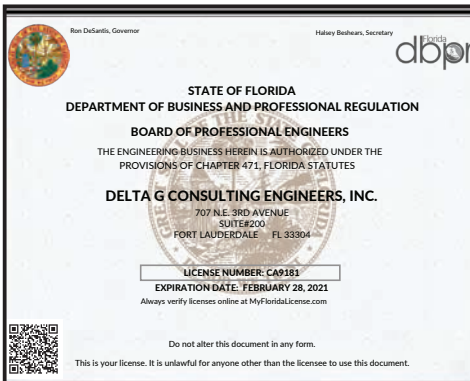
Title	President	Title	CEO
Name	UNTERWEGER, MARCUS	Name	UNTERWEGER, MARCUS
Address	3440 NE 12TH AVENUE	Address	3440 NE 12TH AVENUE
City-State-Zip	OAKLAND PARK, FL 33334	City-State-Zip	OAKLAND PARK, FL 33334

Signature: MARCUS UNTERWEGER, PRESIDENT, 01/02/2020  
 Electronic Signature of Signing Officer/Director Detail

I hereby verify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath, that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 007, Florida Statutes, and that my name appears above, or in an addendum with all other the signatories.



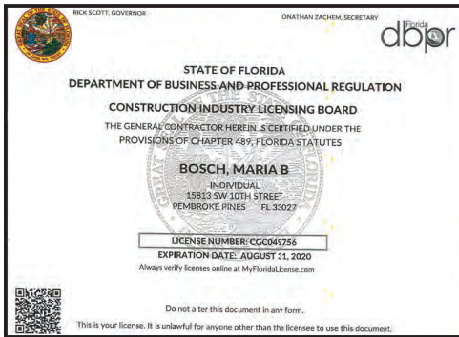
## Delta G Consulting Engineers, Inc.





# RESUMES OF KEY PERSONNEL

## The Bosch Group



## Premiere Design Solutions, Inc.

**State of Florida  
Department of State**


I certify from the records of this office that PREMIERE DESIGN SOLUTIONS, INC is a corporation organized under the laws of the State of Florida, filed on June 19, 2007, effective June 18, 2007.

The document number of this corporation is P07000070993.

I further certify that said corporation has paid all fees due this office through December 31, 2020, that its most recent annual report/uniform business report was filed on January 24, 2020, and that its status is active.

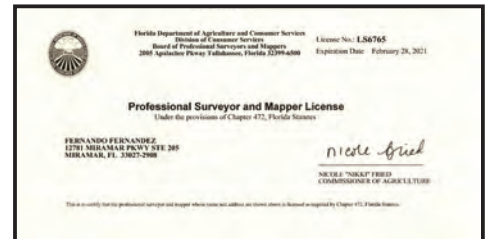
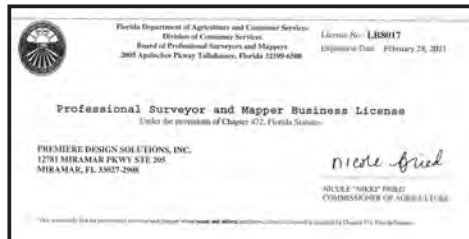
I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Twenty-fourth day of January, 2020*



Tracking Number: 7376849953C

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# RESUMES OF KEY PERSONNEL

## Quest Engineering Services & Testing, Inc.

**pompano beach**  
Florida's Business Beach

**CITY OF POMPAÑO BEACH  
BUSINESS TAX RECEIPT  
FISCAL YEAR: 2019 - 2020**

Business Tax Receipt Valid from: October 1, 2019 through September 30, 2020

4441289 924/2019  
QUEST ENGINEERING SERVICES & TESTING INC  
2737 NW 19 ST  
POMPAÑO BEACH FL 33069

**THIS IS NOT A BILL**

THIS IS YOUR BUSINESS TAX RECEIPT. PLEASE POST IN A CONSPICUOUS PLACE AT THE BUSINESS LOCATION.

**BUSINESS OWNER:** QUEST ENGINEERING SERVICES &  
**BUSINESS LOCATION:** 2737 NW 19 ST POMPAÑO BEACH FL

**RECEIPT NO:** 20-0065333 **CLASSIFICATION:** PROFESSIONAL OFFICE (SEE REQUIREMENTS)

NOTICE: A NEW APPLICATION MUST BE FILED BY THE BUSINESS NAME, OWNERSHIP OR ADDRESS CHANGES. THE RECEIPT OF A BUSINESS TAX RECEIPT SHALL NOT BE USED AS A BASIS OF ANY PROVISIONS OF THE CITY CODE OR SHALL BE DEEMED AS A BUSINESS TAX RECEIPT BY THE CITY OR BY A PROVISIONS OF THE CITY AS TO THE COMPETENCY OF THE APPLICANT TO TRANSFER BUSINESS. THIS DOCUMENT CANNOT BE ALTERED.

**BUSINESS TAX RECEIPTS EXPIRE SEPTEMBER 30<sup>TH</sup> OF EACH YEAR**

ROCK SCOTT, GOVERNOR JONATHAN ZACHEM, SECRETARY

**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL ENGINEERS**

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**QUEST ENGINEERING SERVICES & TESTING INC**  
2737 NW 19TH ST  
POMPAÑO BEACH FL 33069

**LICENSE NUMBER: CA7954**  
**EXPIRATION DATE: FEBRUARY 28, 2021**  
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ROCK SCOTT, GOVERNOR JONATHAN ZACHEM, SECRETARY

**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**SAILAPPAN, R. N.**  
18062 CLEARBROOK CIRCLE  
BOCA RATON FL 334960000

**LICENSE NUMBER: PE66696**  
**EXPIRATION DATE: FEBRUARY 28, 2021**  
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Ben DeArms, Governor Haley Bahars, Secretary

**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**RAFFATY-JAVIDAN, MOHAMMAD REZA**  
22636 BLUE PIN TRAIL  
BOCA RATON FL 33438

**LICENSE NUMBER: PE60233**  
**EXPIRATION DATE: FEBRUARY 28, 2021**  
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Ben DeArms, Governor Haley Bahars, Secretary

**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**SIMHON, JOSEPH**  
2001 SOUTH OCEAN DRIVE #45  
HALLANDALE BEACH FL 33009

**LICENSE NUMBER: PE68388**  
**EXPIRATION DATE: FEBRUARY 28, 2021**  
Always verify licenses online at MyFloridaLicense.com

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**BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT**  
115 S. Andrews Ave., 10th A-100, Ft. Lauderdale, FL 33301-1825 - 954-531-4000  
VALID OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020

**DBA:** QUEST ENGINEERING SERVICES & TESTING, INC **Receipt #:** 2019-0065333

**Business Name:** QUEST ENGINEERING SERVICES & TESTING, INC **Business Type:** ENGINEERING (80100000)

**Owner Name:** R. N. SAILAPPAN **Business Opened:** 04/23/2005

**Business Location:** 2737 NW 19 ST, POMPAÑO BEACH **State/County/Cert/Reg:** 46694/1994

**Business Phone:** 954-982-9820 **Exemption Code:**

Rooms	Boats	Employee %	Machine	Professional

Number of Machines		Vending Type					Total Paid
Tax Amount	Transfer Fee	NDF Fee	Plants	Prop. Value	Collection Cost		
30.00	0.00	0.00	0.00	0.00	0.00	30.00	

**THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS**

**THIS BECOMES A TAX RECEIPT** This tax is levied for the privilege of doing business within Broward County and is subject to regulatory or other. You must meet all County and/or Municipality zoning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed, or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

**WHEN VALIDATED**

**Mailing Address:** R. N. SAILAPPAN, 2737 NW 19 ST, POMPAÑO BEACH, FL 33069 **Receipt #:** 2019-0065333 **Receipt #:** 2019-0065333

**2019 - 2020**



# OFFICE LOCATIONS





# OFFICE LOCATIONS

## Prime Consultant

### BERMELLO AJAMIL & PARTNERS, INC.

#### Fort Lauderdale Office

900 SE 3rd. Avenue, Suite 203  
Fort Lauderdale, FL 33316

Professional Staff           **18**  
Administrative Staff       **1**

#### Miami Office

2601 S. Bayshore Drive, Suite 1000  
Miami, FL 33133

Professional Staff           **67**  
Administrative Staff       **24**

## Subconsultants

### DELTA G CONSULTING ENGINEERS

707 NE 3rd Ave. Suite 200  
Ft. Lauderdale, FL 33304

Professional Staff           **22**  
Administrative Staff       **2**

### PREMIER DESIGN SOLUTIONS INC.

12781 Miramar Pkwy, Ste 205  
Miramar, FL 33027

Professional Staff           **12**  
Administrative Staff       **3**

### MUENGINEERS, INC.

3440 NE 12th Avenue  
Oakland Park, FL 33334

Professional Staff           **13**  
Administrative Staff       **1**

### QUEST ENGINEERING SERVICES & TESTING, INC.

2737 NW 19th Street,  
Pompano Beach, FL 33069

Professional Staff           **7**  
Administrative Staff       **3**

### THE BOSCH GROUP

1931 NW 150th Avenue, Suite 118  
Pembroke Pines, FL 33028

Professional Staff           **5**  
Administrative Staff       **1**

# LOCAL BUSINESSES









# LOCAL BUSINESSES

## EXHIBIT C

LOCAL BUSINESS EXHIBIT "C"

LOCAL BUSINESS  
UNAVAILABILITY FORM

BID # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESSES to bid work items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
------------------------	-------------------	--

**N/A**

Said Local Businesses:

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid which was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.

# LOCAL BUSINESSES

## EXHIBIT D

LOCAL BUSINESS EXHIBIT "D"  
GOOD FAITH EFFORT REPORT  
LOCAL BUSINESS PARTICIPATION

BID # \_\_\_\_\_

1. What portions of the contract have you identified as Local Business opportunities?

N/A

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Did you send written notices to Local Businesses?

Yes       No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

Yes       No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

\_\_\_\_\_  
\_\_\_\_\_

7. List the Local Businesses you will utilize and subcontract amount.

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

8. Other comments: \_\_\_\_\_



# LOCAL BUSINESSES

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## EXHIBIT D

LOCAL BUSINESS EXHIBIT "D" – Page 2

N/A

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# LITIGATION



# LITIGATION

## Bermello Ajamil & Partners Inc.

BA has **NEVER** been removed or relieved from a contract or duties on a project. BA has also **NEVER** defaulted on a contract. The firm's litigation for the last five (5) years is as follows:

**Case No:** CACE18008642

**Plaintiff:** Bermello, Ajamil & Partners, Inc.

**Defendant:** Romagnole Investment Properties LLC

**Court and Date Filed:** Broward County Civil Division – Circuit Court. 04/11/18.

**Cause & Status:** Real Property Commercial Foreclosure. **Closed.**

We seek to foreclose a claim of lien on a cash bond for breach of contract for non-payment of services rendered.

**Case No:** 2016-026636-CA-01

**Plaintiff:** Bermello Ajamil & Partners, Inc.

**Defendant:** Rebuild Miami-Edgewater, LLC

**Court and Date Filed:** Miami-Dade County 11th Judicial Court. 10/14/16.

**Cause & Status:** Foreclosure. **Closed.**

We filed a construction Lien for non-payment of services rendered and have now begun foreclosure proceedings. Claims were dismissed with prejudice. Case was settled.

**Case No:** 2015-027242-CA-01

**Plaintiff:** Brisas Del Rio, Inc.

**Defendant:** Bermello, Ajamil & Partners, Inc.

**Court and Date Filed:** Miami-Dade County 11th Judicial Circuit. 11/20/15.

**Cause & Status:** Construction Lien. **Closed.**

This case stems from a civil matter brought by BA (Claimant) against a Client (Brisas del Rio as Respondents) for non-payment; a collections case to settle outstanding pending invoices for Professional Services rendered by BA. In response to BA's Claim, the Client (Brisas del Rio) has filed a Counterclaim; the subject case brought to our attention.



# CITY FORMS





# CITY FORMS

**COMPLETE THE PROPOSER INFORMATION FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRITY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RFP IN THE EBID SYSTEM.**

## **PROPOSER INFORMATION PAGE**

**RFP E-24-20, Continuing Contract for Architectural Services**  
 (number) (RFP name)

To: The City of Pompano Beach, Florida

The below named company hereby agrees to furnish the proposed services under the terms stated subject to all instructions, terms, conditions, specifications, addenda, legal advertisement, and conditions contained in the RFP. I have read the RFP and all attachments, including the specifications, and fully understand what is required. By submitting this proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal submitted by:

Name (printed) Scott A. Bakos Title Partner

Company (Legal Registered) Bermello Ajamil & Partners, Inc.

Federal Tax Identification Number 59-1722486

Address 900 SE 3<sup>rd</sup> Avenue, suite 203

City/State/Zip Ft. Lauderdale, Florida 33316

Telephone No. 954.278.3240 Fax No. 954.947.3080

Email Address BA@bermelloajamil.com

# CITY FORMS

## TIER 1/TIER 2 COMPLIANCE FORM

**IN ORDER FOR YOUR FIRM TO COMPLY WITH THE CITY'S LOCAL BUSINESS PROGRAM AS A TIER 1 OR TIER 2 VENDOR, BIDDERS MUST COMPLETE THE INFORMATION BELOW AND UPLOAD THE FORM TO THE RESPONSE ATTACHMENTS TAB IN THE EBID SYSTEM.**

### TIER 1 LOCAL VENDOR

My firm has maintained a permanent place of business within the city limits and maintains a staffing level, within this local office, of at least 10 % who are residents of the City of Pompano Beach.

And/Or

My firm has maintained a permanent place of business within the city limits and my submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 10 % of the contract value.

Or

My firm does not qualify as a Tier 1 Vendor.

### TIER 2 LOCAL VENDOR

My firm has maintained a permanent place of business within Broward County and maintains a staffing level, within this local office, of at least 15% who are residents of the City of Pompano Beach

And/Or

My firm has maintained a permanent place of business within Broward County and my submittal includes subcontracting commitments to Local Vendors Subcontractors for at least 20% of the contract value.

Or

My firm does not qualify as a Tier 2 Vendor.

**I certify that the above information is true to the best of my knowledge.**

08.07.2020

(Date)

Bermello Ajamil & Partners, Inc.

(Name of Firm)

BY: Scott A. Bakos

(Name)

# CITY FORMS

BIDDERS ARE TO COMPLETE FORM AND UPLOAD COMPLETED FORM TO THE EBID SYSTEM

## EXHIBIT E

### MINORITY BUSINESS ENTERPRISE PARTICIPATION

RLI # E-24-20

List all members of your team that are a certified Minority Business Enterprise (as defined by the State of Florida.) You must include copies of the MBE certificates for each firm listed with your electronic submittal.

Name of Firm	Certificate Included?
<b>Delta G Consulting Engineers</b>	<b>Yes</b>
<b>Muengineers, Inc.</b>	<b>Yes</b>
<b>The Bosch Group, Inc.</b>	<b>Yes</b>
<b>Premiere Design Solutions</b>	<b>Yes</b>
<b>Quest Engineering Services &amp; Testing, Inc.</b>	<b>Yes</b>

# CITY FORMS





# CITY FORMS

**COMPLETE THE PROJECT TEAM FORM ON THE ATTACHMENTS TAB IN THE EBID SYSTEM. PROPOSERS ARE TO COMPLETE FORM IN ITS ENTIRETY AND INCLUDE THE FORM IN YOUR PROPOSAL THAT MUST BE UPLOADED TO THE RESPONSE ATTACHMENTS TAB FOR THE RLI IN THE EBID SYSTEM.**

## PROJECT TEAM

RLI NUMBER E-24-20

Federal I.D.# 59-1722486

### PRIME

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	<u>Scott A. Bakos</u>	<u>25</u>	<u>Bachelor of Architecture</u>
Project Manager	<u>Natalya Maliew, RA, CGC</u>	<u>8</u>	<u>Bachelor of Architecture</u>
Asst. Project Manager	<u>Anthony Valino, GA, AIA, CGC/CCC and CSI</u>	<u>31</u>	<u>Bachelor of Architecture</u>
Other Key Member	<u>Daniel Ramos, PE</u>	<u>12</u>	<u>Master os Structural Engineering</u>
Other Key Member	<u>Maria Zapata, P.E.</u>	<u>38</u>	<u>Master of Civil Engineering</u>
	<u>Jose L. Lopez, PE, PMP</u>	<u>35</u>	<u>Master of Business Administration in Environmental and Urban Systems,</u>

### SUB-CONSULTANT

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	<u>Premier Design Solutions Inc. 12781 Miramar Pkwy, Ste 205 Miramar, FL 33027</u>	<u>Fernando Fernandez, PSM Gustavo Eckardt, P.E. Jorge Michel Olmo</u>
Landscaping	<u>Bermello Ajamil and Partners, Inc. 900 SE 3rd Ave., STE 203, Ft. Lauderdale, FL 33316</u>	<u>Randy P. Hollingworth / Kirk J. Olney</u>
Structural Engineering	<u>MUEngineers, Inc. 3440 NE 12th Avenue Oakland Park, FL 33334</u>	<u>Marcus Unterweger, P.E., S.I., LEED AP Ricardo Madriz, P.E., LEED AP</u>
MEP Other Key Member	<u>Delta G Consulting Engineers, Inc. 707 NE 3rd Ave. Suite 200 Fort. Lauderdale, FL</u>	<u>George San Juan, P.E., LEED A.P. Stephen Bender P.E., LEED AP</u>
Cost Estimating Other Key Member	<u>The Bosch Group 1931 NW 150th Avenue, Suite 118 Pembroke Pines, FL</u>	<u>Maria B. Bosch, CFCC, CCP, PSP, CGC</u>
Geotechnical Engineering Other Key Member	<u>Quest Engineering Services &amp; Testing, Inc. 2737 NW 19th Street, Pompano Beach, FL 33069</u>	<u>R. N. Sailappan, P.E. Reza Javidan, P.E. Joseph Simhon, P.E.</u>
Other Key Member	<u></u>	<u></u>

(use attachments if necessary)





# CITY FORMS

## EXHIBIT C

LOCAL BUSINESS EXHIBIT "C"

LOCAL BUSINESS  
UNAVAILABILITY FORM

BID # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESSES to bid work items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
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**N/A**

Said Local Businesses:

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid which was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.



# CITY FORMS

## EXHIBIT D

LOCAL BUSINESS EXHIBIT "D"  
GOOD FAITH EFFORT REPORT  
LOCAL BUSINESS PARTICIPATION

BID # \_\_\_\_\_

1. What portions of the contract have you identified as Local Business opportunities?

N/A

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Did you send written notices to Local Businesses?

\_\_\_ Yes     \_\_\_ No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

\_\_\_ Yes     \_\_\_ No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

\_\_\_\_\_  
\_\_\_\_\_

7. List the Local Businesses you will utilize and subcontract amount.

_____	\$ _____
_____	\$ _____
_____	\$ _____

8. Other comments: \_\_\_\_\_

# CITY FORMS

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## EXHIBIT D

LOCAL BUSINESS EXHIBIT "D" – Page 2

N/A

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# FINANCIAL STATEMENTS



**Safety Complex**



WARD SHERIFF'S OFFICE  
POMPANO BEACH DISTRICT

100 SW 3RD STREET



# FINANCIAL STATEMENTS

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**NOTE:** Per the solicitation document, BA has provided the bank statements for the past three months and the tax returns for the years 2017, 2018 and the extension for the year 2019, uploaded as a separate file titled "Financial Statements" to the Response Attachments tab in the eBid System.



# INSURANCE



# INSURANCE

Client#: 31137 BERMEAJA

**ACORD™ CERTIFICATE OF LIABILITY INSURANCE** DATE (MM/DD/YYYY)  
11/13/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> USI Insurance Services, LLC-CL 2400 East Commercial Blvd. Suite 600 Fort Lauderdale, FL 33308	<b>CONTACT NAME:</b> Esther Garcia <b>PHONE (A/C, No, Ext):</b> 786-454-2015 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> esther.garcia@usi.com														
<b>INSURED</b> Bermello, Ajamil & Partners, Inc. 2601 S Bayshore Dr Ste 1000 Miami, FL 33133-5437	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Hartford Casualty Insurance Company</td> <td>29424</td> </tr> <tr> <td>INSURER B : Twin City Fire Insurance Company</td> <td>29459</td> </tr> <tr> <td>INSURER C : Continental Casualty Company</td> <td>20443</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Hartford Casualty Insurance Company	29424	INSURER B : Twin City Fire Insurance Company	29459	INSURER C : Continental Casualty Company	20443	INSURER D :		INSURER E :		INSURER F :	
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INSURER E :															
INSURER F :															

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			21UUNKK3709	11/11/2019	11/11/2020	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			21UUNKK3709	11/11/2019	11/11/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			21XHUKK3260	11/11/2019	11/11/2020	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	21WBAG1371	11/11/2019	11/11/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Professional Liability Claims Made			AEH288262231	11/11/2019	11/11/2020	\$5,000,000 Per Claim \$10,000,000 Aggregate \$125,000 Deductible

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**Proof of Insurance only.**

<b>CERTIFICATE HOLDER</b>  SAMPLE	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
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ARCHITECTURE

ENGINEERING

PLANNING

LANDSCAPE ARCHITECTURE

INTERIOR DESIGN

CONSTRUCTION SERVICES

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[WWW.BERMELLOAJAMIL.COM](http://WWW.BERMELLOAJAMIL.COM)



## Exhibit B Fee Schedule



ARCHITECTURE  
 ENGINEERING  
 PLANNING  
 LANDSCAPE ARCHITECTURE  
 INTERIOR DESIGN  
 CONSTRUCTION SERVICES

**BERMELLO, AJAMIL & PARTNERS, INC.**  
**BILLING RATE CATEGORY 2020**

CATEGORIES	BILLING RATE
PRINCIPAL	\$375.00
SR. PROJECT MANAGER	\$300.00
PROJECT MANAGER	\$245.00
SR. ARCHITECT	\$225.00
SR. LANDSCAPE ARCHITECT	\$225.00
SR. PLANNER	\$225.00
SR. ENGINEER	\$225.00
SR. INTERIOR DESIGNER	\$175.00
SR. INSPECTOR	\$135.00
ENGINEER	\$150.00
PLANNER/URBAN DESIGNER	\$135.00
ARCHITECT	\$150.00
LANDSCAPE ARCHITECT	\$135.00
LANDSCAPE DESIGNER III	\$115.00
INTERIOR DESIGNER	\$115.00
INSPECTOR	\$90.00
SR. CADD TECHNICIAN	\$105.00
JR. CADD TECHNICIAN	\$90.00
CLERICAL	\$75.00



## EXHIBIT C

### INSURANCE REQUIREMENTS

CONSULTANT shall not commence services under the terms of this Agreement until certification or proof of insurance detailing terms and provisions has been received and approved in writing by the CITY's Risk Manager. If you are responding to a bid and have questions regarding the insurance requirements hereunder, please contact the City's Purchasing Department at (954) 786-4098. If the contract has already been awarded, please direct any queries and proof of the requisite insurance coverage to City staff responsible for oversight of the subject project/contract.

CONSULTANT is responsible to deliver to the CITY for timely review and written approval/disapproval Certificates of Insurance which evidence that all insurance required hereunder is in full force and effect and which name on a primary basis, the CITY as an additional insured on all such coverage.

Throughout the term of this Agreement, CITY, by and through its Risk Manager, reserve the right to review, modify, reject or accept any insurance policies required by this Agreement, including limits, coverages or endorsements. CITY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of poor financial condition or failure to operate legally.

Failure to maintain the required insurance shall be considered an event of default. The requirements herein, as well as CITY's review or acceptance of insurance maintained by CONSULTANT, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONSULTANT under this Agreement.

Throughout the term of this Agreement, CONSULTANT and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

A. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440. CONSULTANT further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

B. Liability Insurance.

(1) Naming the City of Pompano Beach as an additional insured as CITY's interests may appear, on General Liability Insurance only, relative to claims which arise from CONSULTANT's negligent acts or omissions in connection with CONSULTANT's performance under this Agreement.

(2) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

**Type of Insurance****Limits of Liability**

**GENERAL LIABILITY:** Minimum 1,000,000 Per Occurrence and \$1,000,000 Per Aggregate

\* Policy to be written on a claims incurred basis

XX comprehensive form	bodily injury and property damage
XX premises - operations	bodily injury and property damage
___ explosion & collapse hazard	
___ underground hazard	
XX products/completed operations hazard	bodily injury and property damage combined
XX contractual insurance	bodily injury and property damage combined
XX broad form property damage	bodily injury and property damage combined
XX independent contractors	personal injury
XX personal injury	

**AUTOMOBILE LIABILITY:** Minimum \$1,000,000 Per Occurrence and \$1,000,000 Per Aggregate. Bodily injury (each person) bodily injury (each accident), property damage, bodily injury and property damage combined.

XX comprehensive form  
 XX owned  
 XX hired  
 XX non-owned

**REAL & PERSONAL PROPERTY**

\_\_\_ comprehensive form Agent must show proof they have this coverage.

<b>EXCESS LIABILITY</b>		Per Occurrence	Aggregate
XX Umbrella and other than umbrella	bodily injury and property damage combined	\$2,000,000	\$2,000,000

**PROFESSIONAL LIABILITY**

	Per Occurrence	Aggregate
XX * Policy to be written on a claims made basis	\$2,000,000	\$2,000,000

(3) If Professional Liability insurance is required, CONSULTANT agrees the indemnification and hold harmless provisions set forth in the Agreement shall survive the termination or expiration of the Agreement for a period of three (3) years unless terminated sooner by the applicable statute of limitations.

C. Employer's Liability. If required by law, CONSULTANT and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability

Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

D. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONSULTANT, the CONSULTANT shall promptly provide the following:

- (1) Certificates of Insurance evidencing the required coverage;
- (2) Names and addresses of companies providing coverage;
- (3) Effective and expiration dates of policies; and
- (4) A provision in all policies affording CITY thirty (30) days written notice by a carrier of any cancellation or material change in any policy.

E. Insurance Cancellation or Modification. Should any of the required insurance policies be canceled before the expiration date, or modified or substantially modified, the issuing company shall provide thirty (30) days written notice to the CITY.

F. Waiver of Subrogation. CONSULTANT hereby waives any and all right of subrogation against the CITY, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONSULTANT shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition to the policy not specifically prohibiting such an endorsement, or voids coverage should CONSULTANT enter into such an agreement on a pre-loss basis.

