

MEMORANDUM NO. 18-79

DATE: August 8, 2018

TO: Mark Berman, City Attorney

FROM: Stacy-Ann Shields, CIP Intern

VIA: Tammy Good, PMP, Project Manager III ^{TG}

SUBJECT: Request for Resolution-Execute Consultant Agreement for CIP#16-292-Gateway Drive Stormwater Improvements

A single project RLI L-03-16 was advertised in November 2015 to provide engineering services for Gateway Drive Stormwater Improvements. Subsequent to this RLI, a contract was awarded on July 12, 2016 to the highest ranked firm, Mathews Consulting, a Baxter Woodman company, via (Resolution No. 2016-251) to provide tasks 2.a-2.c, as described on page 2 of the RLI L-03-16.

At this time we are now ready to commence with the remaining tasks 2.d-2.f as described in the RLI L-03-16 on page 2, and more specifically as detailed in the attached Final Design Scope and Fees, in the amount of \$196,023.00.

If you do not have any objection, please process my request for a resolution to execute a Consultant Agreement to Mathews Consulting, a Baxter & Woodman Company, in the amount of \$196,023.00 for professional engineering services and construction administration and I will present to commission for approval.

Enclosures:
Final Design Scope and Fees
Resolution 2016-251
Consultant Agreement
L-03-16 Gateway Drive Stormwater Improvements-Solicitation