

MEMORANDUM

Purchasing #18-020
December 13, 2017

To: Gregory P. Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Jeffrey K. English, Purchasing Agent

Subject: Award Co-op Bid, "Fertilizer" Town of Davie Bid B-17-124

Contract Need/Background

The City of Pompano Beach Ground Maintenance Division uses fertilizer for landscaping maintenance and beautification throughout the City. Fertilizer is ordered on an as needed basis. The Town of Davie issued Bid B-17-124 for "Fertilizer" as the lead agency for the Southeast Governmental Purchasing Cooperative, on behalf of twenty-two (22) participating governmental agencies. This bid contains the combined estimated annual purchase requirements from all of the participating entities. The Town of Davie awarded the contract to the lowest bidders for each line item which include: SiteOne Landscape Supply, Howard Fertilizer & Chemical Co. Inc., Sunniland Fertilizer Corp., Helena Chemical Co., Residex LLC, Diamond R. Fertilizer Co. Inc., and Harrell's LLC. The contract is valid until August 16, 2020. This contract replaces the prior Cooperative Contract B-15-81 which expired August 16, 2017.

Attached you will find copies of a memorandum from the Public Works Department and copies of the contract and bid documents from the Town of Davie.

Funding

Fertilizer will be ordered as needed, to be paid for from the Ground Maintenance Division account 001-3040-530.52-05 Operating Supplies / Chemicals / Horticultural. Based upon the past and anticipated expenditures for fertilizer, it is estimated the City will spend \$35,000.00 per fiscal year using Contract B-17-124. The estimated total expenditure over the life of the contract may be \$105,000.00.

Award Recommendation

After a review of the Town of Davie bid results with the Public Works Department it is recommended that SiteOne Landscape Supply, Howard Fertilizer & Chemical Co. Inc., Sunniland Fertilizer Corp., Helena Chemical Co., Residex LLC, Diamond R. Fertilizer Co. Inc., and Harrell's LLC be awarded a contract for the purchase of fertilizer, as needed, at the unit prices bid, based upon the Town of Davie Bid B-17-124, through August 16, 2020.

Enclosures
cc: file