

## MEMORANDUM

## **Development Services**

ADMINISTRATIVE REPORT NO.

16-362

DATE:

August 30, 2016

TO:

Dennis Beach, City Manager

VIA:

Robin M. Bird, Development Services Director

Jennifer Gomez, Assistant Director of Development Services

FROM:

Jae Eun Kim, Planner ガ

RE:

NE 47 Street (Alley) Extension

Staff has not been able to reach out the residents in regards to the proposed alleyway extension, NE 47 Street, as discussed in the July 12 Commission Meeting, and thereby the following items are kindly requested to be stricken from the September 13th Commission Meeting. Staff needs more time and will work diligently to resolve the residents' concern. The items will be placed for the Commission meeting at the appropriate time.

Items to be stricken:

- A. Executing a Quit-Claim-Deed
- B. Accepting Conveyance
- C. Executing a Declaration of Unity of Title.

Please contact me at extension 7778 if you need additional information or have any questions.

Thank you.

Attachments