

MEMORANDUM

Purchasing #22-002
October 27, 2021

To: Gregory P. Harrison, City Manager

Through: Carla R. Byrd, General Services Director

From: Jill Klaskin Press, Purchasing Supervisor

Subject: Approval to Award Invitation to Bid (ITB) P-35-21, Weavers
Community Park Lighting

Contract Need/Background

Invitation to Bid (ITB) P-35-21 was issued to establish a contract to provide Lighting at Weavers Community Park. City Commission approval of this award, to the single bidder that was also a responsive and responsible bidder, Davco Electrical Contractors Corporation, is requested.

Attached you will find copies of a memorandum and the bid award recommendation form submitted by the Engineering Department, copies of the bid tabulation, and solicitation documents.

Bidders List

The Bidders List was created by using companies suggested by the requesting department, companies that have responded to prior solicitations, companies that have requested their names be placed on the Bidders List, and companies from appropriate listings in other source books.

Number of companies submitting bids 1

Advertising

The ITB was advertised in the Sun Sentinel and notices were sent to bid notice agencies throughout the nation. The ITB package was also posted on the City's webpage for download by interested companies.

Funding

The project will be funded from budgeted funds in account 302-7669-572.65-12/20-390 Capital Project/Weaver PK Lighting.

Market Research

The General Services Department conducted outreach to fifteen (15) local companies to inform them of the solicitation.

Award Recommendation

After reviewing the responses to this ITB with the Engineering Department, it is recommended that the single bidder that is also a responsive and responsible bidder, Davco Electrical Contractors Corporation, be awarded this project in the amount of \$267,055.00. This solicitation was assigned a 10% Local Business participation goal. Davco Electrical Contractors Corporation has committed to meeting that goal.

Enclosures

cc: file