



MEMORANDUM NO. 21-034

TO: Carla R. Byrd, General Services Director
VIA: Brian Donovan, Assistance City Manager
FROM: George Buenaventura, Facilities Director *GB*
DATE: November 8, 2021
SUBJECT: E-23-21 City Hall Re-Roof Project

Approval Request:

City Commission approval to award the qualified vendor for solicitation E-23-21 City Hall Re-Roof Project and authorization to negotiate a construction service contract for the subject project.

Explanation:

Advanced Roofing Inc. has satisfactorily performed a prior re-roof for the Public Safety Complex Building/BSO. The contractor has been in business for the past 38 years with certifications in various fields, including roofing, general contractor, electrical, solar and mechanical by the State and the County.

Recommendation:

Based on the submitted bid package review and prior documented work affiliation, the Facilities Maintenance Department recommends a bid approval award to Advanced Roofing Inc. The contractor's proposal was the lowest and most responsive. The construction shall be budgeted through the capital account number 302-7302-530.65-12.