



General Services Department
City of Pompano Beach, Florida

1190 NE 3rd Avenue, Bldg. C Pompano Beach, Florida 33060 |
p: 954.786.4098 | f: 954.786.4168

MEMORANDUM

Purchasing #24-001
October 12, 2023

To: Gregory P. Harrison, City Manager

Through: Carla R. Byrd, General Services Director

From: Jeff English, Purchasing Agent

Subject: Approve sod purchases per the City of Boynton Beach Cooperative Invitation to Bid (ITB) Bid CW22-027, "Sod and Sod Installation"

Contract Need/Background

The Grounds Maintenance Division of Public Works orders sod as needed for landscape maintenance throughout the city. The City of Boynton Beach issued ITB CW22-027 to establish contracts for the purchase of sod and sod installation, as needed. Boynton Beach issued this bid as the lead agency for the Southeast Florida Governmental Purchasing Cooperative, on behalf of thirteen (13) participating governmental agencies. This ITB contains the combined estimated annual purchase requirements from all of the participating agencies. The City of Boynton Beach awarded the contract resulting from this ITB to Mullings Engineering Services - Landscaping Division, Inc., Odums Sod, Inc., and Sunset Sod, Inc. The contract is valid through September 30, 2024, with possible renewal periods, based on the unit prices bid.

Attached are copies of applicable pages of the contract documents from the City of Boynton Beach.

Funding

Sod is purchased, as needed, from budgeted funds in account 001-3060-530.46-10, General Fund/Public Works. The total estimated annual amount for sod is \$150,000.00.

Award Recommendation

After a review of the City of Boynton Beach's ITB results with the Public Works Department, it is recommended that purchase orders be made to Mullings Engineering Services LLC, Odums Sod, Inc. and Sunset Sod Inc., for the purchase of sod as needed at the unit prices bid, based upon the City of Boynton Beach ITB CW22-27.

enclosures

cc: file