



**CITY OF POMPANO BEACH
ADVISORY BOARD / COMMITTEE
APPLICATION**

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095
Post Office Drawer 1300, Pompano Beach, FL 33061
www.pompanobeachfl.gov

Mr. ___ Mrs. ___ Ms. ☒ Miss ___ Name: Mary C Antoine
(Optional)

Residence Information:

Home Address: 2201 SE 9th St #103
City/State/Zip: Pompano Beach FL 33062
Home Phone: 954-806-6002 Cell Phone: 954-958-3622
Email: Casamarina41@yahoo.com Fax: 954-247-9927

Business Information:

Employer/Business Name: World Travel Holdings/Dream Vacations
Current Position / Occupation: Franchise Development Specialist
Business Address: 1201 W Cypress Creek Rd #100
City/State/Zip: Ft. Lauderdale FL 33309
Business Phone: 954. 958-3700 Fax: 954-247-9927 Email: mantoine@wth.com

Are you a U.S. Citizen? Yes ☒ No ___

Are you a resident of Pompano Beach? Yes ☒ No ___ Reside in District: 1 ☒ 2 ___ 3 ___ 4 ___ 5 ___

Do you own real property in Pompano Beach? Yes ☒ No ___

Are you a registered voter? Yes ☒ No ___

Have you ever been convicted of a felony? Yes ___ No ☒

Current or prior service on governmental boards and/or committees: _____

By Preference

Please make a check next to the Advisory Boards/Committees you would like to serve on:

<input checked="" type="checkbox"/> Affordable Housing	<input checked="" type="checkbox"/> Cultural Arts	<input checked="" type="checkbox"/> Parks and Recreation
<input checked="" type="checkbox"/> Air Park	<input type="checkbox"/> Education	<input type="checkbox"/> *Planning & Zoning/Local Planning Agency
<input type="checkbox"/> Architectural Appearance	<input type="checkbox"/> Emergency Medical Services	<input type="checkbox"/> *Police & Firefighter's Retirement System
<input type="checkbox"/> Nuisance Abatement Board	<input type="checkbox"/> *Employee's Board of Appeals	<input type="checkbox"/> Pompano Beach Economic Development Council
<input type="checkbox"/> Charter Amendment	<input type="checkbox"/> Employee's Health Insurance	<input type="checkbox"/> Public Art Committee
<input type="checkbox"/> Community Appearance	<input type="checkbox"/> *General Employee's Retirement System	<input checked="" type="checkbox"/> Recycling & Solid Waste ←
<input type="checkbox"/> *Community Development(CDAC)	<input type="checkbox"/> Golf	<input type="checkbox"/> Sand & Spurs Riding Stables
<input checked="" type="checkbox"/> CRA East	<input type="checkbox"/> Historic Preservation	<input type="checkbox"/> Marine
<input checked="" type="checkbox"/> CRA West	<input type="checkbox"/> *Housing Authority of Pompano Beach	<input type="checkbox"/> *Unsafe Structures
		<input type="checkbox"/> *Zoning Board of Appeals

*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.

In addition a Resume may be attached

Education: Hingham High School, Hingham, MA
Quincy Jr. College, Quincy, MA

Experience: see Resume

Past Positions: see Resume

Hobbies: Volunteering, travel, arts, music, reading,
swimming, dance

Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.

Signature: M. C. Antine Date: 5/5/16

Initials of Clerk or Deputy: _____ Date received or confirmed: _____

Please check one: ☐ New Application ☐ Currently Serving on Board ☒ Updated Information

from application
sent 10/17/16

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at: 954-786-4611, or send via fax to: 954-786-4095.

Mary C. Antoine
2201 SE 9th St #103
Pompano Beach, FL 33062
(954) 806-6002
casamarinafl@yahoo.com

Ocean Watch Foundation: Progressed from Volunteer to Board Member to Board VP and President - handled annual beach and reef clean up from Deerfield Beach to Hollywood Beach, coordinated volunteers for various programs (up to 1000), budgeting, planned post event party, solicited and organized silent and live auctions items, handled all public relations. (10 years)

Kayak Against Cancer: Volunteer and Committee Member – planned post event party, solicited and organized silent and live auctions items (2 years)

Spearfishing Club - Volunteer - assisted with registration for their underwater Pompano Pier clean up. (2 years)

City of Pompano Beach – CRA- Volunteer – manned booths at different city events including: East Village Uncorked, Green Market, July 4th, Yelp, MLK, Ali Cultural Arts, BaCA and the Pier garage. Small business incubator presentation. Consistently provide RMA with marketing ideas. Promote all city events via monthly newsletter and on a closed Facebook group. (4 years)

Seafarers House – Volunteer, Volunteer Coordinator - first year volunteered for their Port Everglades 5K run, second year organized the volunteers. (2 years)

Pompano Proud –Member - current

Hillsboro Lighthouse Preservation Society – Member – current

Sample-McDougald House – Volunteer - trained as Docent

Eastside Professional Networking and Chamber of Commerce Participant/Volunteer - current.

Dave Thomas Educational Center – ESOL Volunteer – One semester

Pompano Beach Recycling & Solid Waste Committee – provided consultation on how to do a beach clean up

PROFESSIONAL EXPERIENCE:

CruiseOne / Dream Vacations, Ft. Lauderdale FL

2011 - Present

Franchise Development Specialist for this franchise travel agency that specializes in cruises and other travel products. We are part of World Travel Holdings. I consult with potential new business owners to join our franchise network. I work with people from a wide variety of backgrounds, those with an entrepreneurial spirit, stay-at-home moms, people getting ready to retire and others from all walks of life. I assist management with streamlining processes and sales training. I have consistently met department sales goals and produced the highest sales for 2015.

CruiseOne / Cruises Inc., Ft. Lauderdale, FL

9/95 – 2/11

Marketing Director for this major cruise-only home based franchise and agency company. Developed, managed & negotiated all aspects of consumer marketing including national co-op advertising, direct mail campaigns, quarterly 28 page 4 - color magazine and consumer video. Consulted and supported over 900 independent franchises and independent agents with their individual marketing plans and selling techniques. Train new members regularly in the effective use of direct mail, yellow page ads, video, newspaper, press releases, radio, television, the internet, cruise nights and other presentations. Conducted marketing seminars at National Conferences and Regional Meetings.

Prior to relocating to Florida (5/94-9/95) I owned and operated my own successful CruiseOne franchise in Hingham, MA.

From 1984 – 1995 was employed in various travel and sales positions including Trans National Travel (outbound telemarketing supervisor), Preferred Travel (outside corporate sales representative), National Association of Senior Travel Planners (trade show management and sales, advertising sales for quarterly newsletter), National Leisure Group (direct to consumer travel sales) .

PERSONAL STRENGTHS:

Results oriented, works well alone or as part of a team, organized, cost-effective, detail oriented, dedicated, able to handle problem situations, diplomatic, ability to establish good rapport, enjoys fast pace and pressure, recruited, trained and has built new territories and new markets.



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P. O. Drawer 1300, Pompano Beach, FL 33061
www.mypompanobeach.org

Mr. ___ Mrs. X Ms. ___ Miss ___ Name: Tanya Manfredi_RN MSN
(Optional)

Residence Information:

Home Address: 913 NE 26th Avenue

City/State/Zip: Pompano Beach

Home Phone: 904.540.8242

Cell

Phone: 904.540.8242

Email: Tanya.manfredi@yahoo.com or Tanya.manfredi@leidos.com

Fax: None

Business Information:

Employer/Business Name: Leidos

Current Position / Occupation: DHMSM Technical Project Manager

Business Address: 1750 Presidents St.

City/State/Zip: Reston, VA, 20190-5617

Business Phone: (571) 526-6000

Fax:

Email:

Are you a U.S. Citizen? Yes X No ___

Are you a resident of Pompano Beach? Yes X No ___

Reside in District: 1 ___ 2 ___ 3 ___ 4 ___

5 ___

Do you own real property in Pompano Beach? Yes X No ___

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Have you ever been convicted of a felony? Yes ___ No X

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Please check the first box next to the Advisory Boards/Committees you would like to serve on:

<input checked="" type="checkbox"/> Affordable Housing	Education	<input checked="" type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Air Park		*Planning & Zoning/Local Planning Agency
<input type="checkbox"/> Architectural Appearance	Emergency Medical Services	*Police & Firefighter's Retirement System
<input type="checkbox"/> Charter Amendment	<input checked="" type="checkbox"/> *Employee's Board of Appeals	<input checked="" type="checkbox"/> Pompano Beach Economic Development Council
<input checked="" type="checkbox"/> Community Appearance	Employee's Health Insurance	Public Art Committee
<input checked="" type="checkbox"/> *Community Development	*General Employee's Retirement System	<input checked="" type="checkbox"/> Recycling & Solid Waste
		Sand & Spurs Riding Stables
<input type="checkbox"/> CRA East	Golf Advisory Board	Marine

CRA West	Historic Preservation	*Unsafe Structures
Cultural Arts	x *Housing Authority of Pompano Beach	*Zoning Board of Appeals
	x Nuisance Abatement Board	Local Complete Count (Census)
*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.		

In addition a Resume may be attached

Education: Bachelors in Science and Nursing, Master's in Science and Nursing Administration

Experience: Large scale support and implementation of the Electronic Health Record, experienced RN and Nursing Leadership, Experience Project Manager and Healthcare IT manager.

Past Positions: I have been on the board of the Great One Hundred Nurses and Putnam County Healthcare.

Hobbies: Tennis, gardening, running.

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Signature:  Date: 3/10/21

Initials of Clerk or Deputy: _____ Date received or confirmed: _____

Please check one: ☐ New Application ☐ Currently Serving on Board ☐ Updated Information

TANYA MANFREDI RN, MSN

913 NE 26th Avenue
Pompano Beach Florida 33062
904.540.8242
Tanya.manfredi@leidos.com
Tanya.manfredi@yahoo.com

A highly skilled leader with a combined 23 years of experience in nursing and information technology leadership. Winner of the Great 100 Nurses Award for innovation in nursing leadership and given a commendation from the American College of Surgeons for leadership. Experienced with large-scale enterprise system integration, deployment and support. I have extensive expertise in many facets of acute care Nursing Leadership and Electronic Medical Record (EMR) application's leadership. My Information Technologies (IT) experience includes system analysis and systems implementation in the support of operational, financial and clinical goals, standardization of processes and content, design, build, implementation, optimization, future state workflows, process redesign, application of best practices, state and regulatory compliance and maintenance of service level agreements for customer support. My most recent experience is as a Technical Project Manager for the Department of Defense's (DOD) MHS GENESIS EMR.

SKILLS & ABILITIES

- Experienced leader in health care information systems and clinical facing IT applications.
- Experienced with large-scale enterprise system of systems integration and deployment and support for commercial hospitals and DOD military treatment facilities.
- Successfully plans and directs applications teams and activities related to the design, development, implementation and maintenance of advanced clinical and Revenue Cycle applications for Cerner, MEDITECH and Siemens EMRs within an IT shared services model.
- Executes IT initiatives and leads teams to ensure optimal outcomes and adoption of new processes.
- Works with C Suite, ICS leadership, CMIOs and clinical analysts to determine build plans, vendor system capabilities, project risks, build needs, resources, and processes to support physician workflow and applications within the acute EMR.
- Acute patient safety issue identification, communication, coordination, resolution.
- Experienced in incident commander and communications for large scale EMR system disruptions.
- Experience in leading implementation and support of EMR teams on multiple platforms.
- Knowledgeable of regulatory implications to the EMR and provider workflows.
- Effectively lead, mentor and coach a large highly skilled, engaged and successful team of diverse analysts.
- Manages the applications groups while ensuring all business standards and service level agreements are achieved.

PROFESSIONAL EXPERIENCE

LEIDOS/LEIDOS PARTNERSHIP FOR DEFENSE HEALTH

4/2020 TO PRESENT

Defense Healthcare Management System Modernization (DHMSM) Program DHMSM Technical Project Manager

Project Management in support of the DHMSM Program which is the Department of Defense's (DOD)'s leading program to deploy a modern electronic health record (EHR) system across the United States and around the globe. Daily interaction with LPDH core partners in support of the DHMSM Program Executive Office (PEO) and the Defense Health Agency in the global deployment of the MHS GENESIS EMR. Responsible for planning, organizing, securing and managing of resources to bring about the successful completion of specific program goals and objectives. Duties include ensuring that all programs run within scope, time, and budget.

Primary Responsibilities

- Provide project management and some oversight to the management of MHS GENESIS operating environments, including production, pre-production, build, and training environments.
- Conduct presentations to senior program leadership to inform impact assessment and analysis of alternatives.
- Track configuration management baseline of each environment in accordance with DOD policies and procedures.
- Maintain existing processes and procedures for executing environment strategy; evaluate processes based on feedback during execution from internal and external stakeholders.
- Provide oversight and management of project resources for systems engineering lifecycle activities.
- Project manage the following:
 - EHR system interface configuration/implementation and operation
 - Requirements interpretation and decomposition
 - Software development methodologies, including testing
 - Cybersecurity implications
 - Commercial and DOD release management methodologies.

LEIDOS/ TRINITY HEALTH PROGRAM

5/2019 TO 4/2020

Manager Cerner Clinical and Revenue Cycle Applications

Leads a team of 31 highly skilled analysts in Cerner Nursing, Physician Services, FirstNet/Emergency, Enterprise Scheduling, Workflow Document Imaging, Person Management, Healthcare Information Management, Ambulatory, Enterprise Master Patient Index and Training. Oversees the application optimization, maintenance and support of the related Cerner healthcare information system applications. Other responsibilities include managing departmental operations, planning, and coordinating resources and project planning, while managing staff for optimum performance. Promotes a culture aligned with Leidos Inc.'s core values of integrity, innovation, agility, collaboration and commitment to Leidos Inc.'s customers and teams.

- Directs day-to-day operations of associates assigned to support specific technology, or system solutions.
- Leads a team of highly engaged, autonomous analysts with an excellent reputation for service excellence and customer support.
- Works closely with team members on learning and development plans, in order to provide clients with "application experts" for consulting, programming, implementation and ongoing support services.

- Responsible for resource planning and management, utilizing ITS planning tools to effectively manage team resources required for support and project needs. Manages full product lifecycle, from inception/charter to sunset and oversees the support and growth of applications while adhering to service quality guidelines and metrics.
- Advises staff on standards, policies, and procedures, technical problems, priorities and methods.
- Responsible for Executive and Manager on Call duties which include leading, facilitating and communicating during large scale EMR disruptions.
- Responsible for evaluating the quality of staff throughout the project life cycle to ensure completion of client commitments within predicted time, scope and cost according to Information Technology Services (ITS) standards.
- Responsible for supporting and cascading the Leidos strategic vision, ensuring team members understand their role/relationship in adhering to, supporting and meeting the established objectives.
- Leads and documents Root Cause Analysis for system level downtime or disruption for processes supported by the Physician Services team.
- Acts as a resource for questions or issues, and serves as an escalation point for resolving complex issues or situations
- Leads applications teams while ensuring all business standards and service level agreements are achieved.
- Prioritizes and schedules work, allocates resources, monitors progress, and supports change management.
- Manages workflow and reporting relationships to obtain optimum effectiveness.
- Builds and maintains an effective team to align business strategy with Leidos Inc.'s business objectives.
- Performs hiring, performance evaluations, recognition, and disciplinary actions.
- Recommends information technology strategies, policies, and procedures by evaluating organization outcomes; identifying problems; evaluating trends; anticipating requirements.
- Directs applications strategy by studying organization goals, strategies, practices, and projects.
- Monitors production SLAs, anticipates needs and demands, mitigates risks, adjusts accordingly.
- Accomplishes financial objectives by anticipating requirements; monitoring budget; initiating corrective action.
- Responsible for Service Quality Service Level Agreements, monitoring documentation,
- Responsible for coaching and mentoring team members with day to day support activities along with team growth and goals.
- Responsible for analyst engagement, to include team and individual personal and professional growth.

TRINITY HEALTH INFORMATION SYSTEMS
Manager Cerner Clinical IT Applications

10/2019 TO MAY 2019

Provide support and leadership for 14 analysts with diverse skill sets from clinical to security, person management and training. Lead and support TIS analyst work efforts related to all functions of the EMR and other vendor applications utilizing the SAFe Agile methodology.

- Responsible for FTE forecasting, budget forecasting and budget monitoring and maintenance.

- Managing budget/actuals, provides explanation and recommendations to address variances.
- Responsible for STORM report metrics and report out weekly on any deviations or report needs.
- Responsible for coaching and mentoring team members with day to day support activities along with team growth and goals.
- Responsible for analyst engagement, to include team and individual personal and professional growth.
- Responsible for Executive and Manager on Call duties which include leading, facilitating and communicating during large scale EMR disruptions.
- Lead a team of highly engaged, autonomous analysts with an excellent reputation for service excellence and customer support.
- Responsible for developing and managing a team structure that is aligned with the ITS model organization and SAFe Agile processes.
- Worked closely with team members on learning and development plans, in order to provide clients with “application experts” for consulting, programming, implementation and ongoing support services.
- Responsible for resource planning and management, utilizing ITS planning tools to effectively manage team resources required for support and project needs. Manages full product lifecycle, from inception/charter to sunset and oversees the support and growth of applications while adhering to service quality guidelines and metrics.
- Advised staff on standards, policies, and procedures, technical problems, priorities and methods.
- Responsible for evaluating the quality of staff throughout the project life cycle to ensure completion of client commitments within predicted time, scope and cost according to Information Technology Services (ITS) standards.
- Responsible for supporting and cascading the ITS strategic vision, ensuring team members understand their role/relationship in adhering to, supporting and meeting the established objectives.
- Team Safety Captain: coordinates and leads TIS/ICS efforts to determine acute care patient safety issue scope, resolution, communication.
- Lead and document Root Cause Analysis for system level downtime or disruption for processes supported by the Physician Services team.

TRINITY HEALTH INFORMATION SYSTEMS

8/2013 TO 10/2018

Manager Clinical IT Applications Physician Services, Cerner.

Provides support and leadership for 17 TIS clinical analysts that support Cerner Physician. Lead and support TIS analyst work efforts and support related to physicians and/or applications that directly impact physicians. Lead a team that effectively builds and optimizes physician content to include electronic prescriptions, CPOE, order sets, protocols, problem lists, clinical decision support, provider documentation, reporting, medication reconciliation and meeting meaningful use and other regulatory requirements.

- Responsible for coaching and mentoring physician services team members with day to day support activities along with team growth and goals.
- Responsible for analyst engagement, to include team and individual personal and professional growth.
- Leads a team of highly engaged, autonomous analysts with an excellent reputation for service excellence and customer support.
- Responsible for developing and managing a team structure that is aligned with the ITS model organization and SAFe Agile processes.
- Works closely with team members on learning and development plans, in order to provide clients with “application experts” for consulting,

- programming, implementation and ongoing support services.
- Responsible for resource planning and management, utilizing ITS planning tools to effectively manage team resources required for support and project needs. Manages full product lifecycle, from inception/charter to sunset and oversees the support and growth of applications while adhering to service quality guidelines and metrics.
- Advises staff on standards, policies, and procedures, technical problems, priorities and methods. Responsible for evaluating the quality of staff throughout the project life cycle to ensure completion of client commitments within predicted time, scope and cost according to Information Technology Services (ITS) standards.
- Managing budget/actuals, provides explanation and recommendations to address variances.
- Responsible for supporting and cascading the ITS strategic vision, ensuring team members understand their role/relationship in adhering to, supporting and meeting the established objectives.
- Team Safety Captain: coordinates and leads TIS/ICS efforts to determine acute care patient safety issue scope, resolution, communication.
- Lead and document Root Cause Analysis for system level downtime or disruption for processes supported by the Physician Services team.

TRINITY HEALTH INFORMATION SYSTEMS

8/2013 TO 7/2017

Manager CPOE and Physician Support MEDITECH and Siemens

Physician Applications Manager for 9 TIS colleagues that supported 15 RHMs with the MEDITECH 5.67 Client Server and Siemen's Soarian Physician Services Modules. Provided management and oversight in the planning, development and implementation of MEDITECH, Siemen' Soarian and related third party clinical modules as related to physicians and/or applications that directly impact physicians. Lead a highly regarded team that build and optimize physician content to include electronic prescriptions, CPOE, order sets, protocols, problem lists, clinical decision support, provider documentation, reporting, medication reconciliation and meeting meaningful use and other regulatory requirements. Serve in an advisory capacity for new content development, physician adoption and strategic maintenance and optimization related to physician clinical content design and build.

- Lead, mentor and coached a team of highly skilled analysts and SMEs. This team was highly regarded by the CMIOs and analysts at our RHMs.
- Coach individual members to achieve personal and professional goals.
- Responsible for implementation and support of functionality to meet MU, CMS and other regulatory requirements for physician applications for 13 Regional Healthcare Centers.
- Plan, direct and evaluate the work of physician applications clinical analyst team in the design, build and optimization of physician related modules and content.
- Manages full product lifecycle, from inception/charter to sunset and oversees the support and growth of applications while adhering to service quality guidelines and metrics.
- Manages major and complex implementation and development projects with accountability for resources, budgets, and outcomes.
- Collaborate with organizational leadership, committees and regional healthcare center executive management and clinicians for clinical system capabilities and requirements from a physician and clinician perspective.

- Advises staff on standards, policies, and procedures, technical problems, priorities and methods.
- Responsible for assisting the Director with supporting and cascading the TIS strategic vision, budget/actuals.

STANLEY HEALTHCARE SOLUTIONS

8/2008 – 8/2013

Healthcare Informatics Associates (HIA) Senior Information Technologies Healthcare Consultant

Consultant analyst for Trinity Health/ Catholic Health East 5/2010 – 8/2013

MEDITECH Clinical Analyst MEDITECH 5.66 Client Server. Working in the Corporate Management Software (CMS) environment. Provider Order Management (POM). Utilize and build in Zynx AuthorSpace. PCS intervention and orderable procedure build.

- Worked with physicians and clinician team to determine order set build philosophy, content and build processes to support CPOE, provider workflow and meaningful use.
- Assisted organization with determining how MEDITECH can be leveraged to attain Meaningful use.
- Assisted organization with optimizing MEDITECH Clinical Decision Support functionality in workflow.
- Worked with providers and clinicians to develop content that is standardized within the corporate management system (CMS) for use across the enterprise of regional healthcare centers.
- Evaluated functionality to support best practices for ordering and communication among providers and clinicians.
- Worked with team leads to develop project plans to determine resources and work effort to support project implementation.
- Worked with MEDITECH team to determine project scope, build plan, vendor system capabilities, and to determine build needs and create dictionary content to support CPOE.
- Worked with order set team and regional health care facilities to solve build and workflow issues and meet individual project timelines.
- Tested integration and mapping between Zynx and MEDITECH.
- Tested and evaluate workflow to support POM ordering.
- Imported from Zynx, edit and manual build of order sets.
- Determined needed PCS interventions and CDS build to support POM ordering and order sets.
- Provided provider and end user system training. Developed training materials.

Project Manager MEDITECH 6.0

Lead large scale Regional Medical Center's clinical and revenue cycle implementation of MEDITECH 6.0. We completely transitioned from paper to EMR for all acute inpatient environments and their skilled nursing facility.

Advanced Clinical Systems Readiness Assessments Lead

Tailored assessments to the organizational need. Determined organization's risks that may have impacted their degree of success with EMR implementations.

PARADISE VALLEY HOSPITAL, PHOENIX, AZ

1/2008 - 9/2008

Director of Medical/ Surgical and Orthopedic Nursing

Responsible for a 44 inpatient beds. 34 bed medical/surgical, bariatric and a 10-bed orthopedic inpatient nursing unit. Patient population consisted of post-operative

orthopedics, general surgery, bariatrics, medical management of opiate and alcohol withdrawal, post-operative plastic surgery and medical care patients.

FLAGLER HOSPITAL INC, ST. AUGUSTINE FLORIDA

1997 - 1/2008

Computerized Physician Order Entry Coordinator

2007- 1/2008

Lead a team of IT analysts and inpatient clinicians to implement MEDITECH 5.6, Magic. This implementation consisted of nursing documentation, bedside medication verification, electronic medical record, CPOE, order sets, provider flowsheets and electronic discharge process and instructions. This included the use of Zynx to coordinate and create evidence based order sets. - NUR, POM, PCM, PWM, PCI, MIS, BMV, OE; Iatrics PDI, Visual Flowsheet; Zynx.

FLAGLER HOSPITAL ACUTE CARE NURSING DIRECTOR

(1/2004 – 3/2007)

Surgical Nursing, Neurosurgical, Orthopedics, Oncology, Renal and Outpatient Intravenous Therapy

Responsible for 87 inpatient beds. 44 bed renal and oncology unit, 12 bed neurosurgical unit, 31 bed orthopedic, bariatric unit, and an outpatient intravenous therapy unit. This includes twenty-four hour responsibility for patient care delivery, outcomes, operational budget, staff development, staff and patient satisfaction. Directly supervise 100 FTEs, 1 nurse manager, shift charge nurses and 3 Clinical Nurse Leaders.

**Special Project/ Magnet Coordination Project Manager while Director
(2005 - 2006)**

Prepared, completed, and submitted our (American Nurses Credentialing Center's) Magnet Accreditation document for appraisal, including formulation of text, gathering of evidence, structuring of document, collection of stories, editing of text, finalization of document for mailing.

FLAGLER HOSPITAL DIRECTOR CARDIAC UNIT

(3/2004 – 1/2005)

Responsible for 4th floor Cardiac step down unit nursing personnel and 43 patient beds. 24 hour responsibility for patient care delivery, outcomes, staff development, and patient satisfaction. Directly supervised 59 FTEs with shift resource nurses. Unit consisted of cardiac, pulmonary, medical, surgical and telemetry patient population.

Special Project/MEDITECH Core Team/Build Project Member/ PCS Lead (2004 – 2005) while director.

Project lead for transition from paper to EMR for nursing documentation, bedside medication verification and electronic medication administration record. NUR, BMV, eMAR

Flagler Hospital Acute Manager

Surgical/Neurosurgical, Orthopedics, Renal and Oncology Floors (2000 – 2004)

Responsible for 150 FTEs, surgical personnel and 3 medical/surgical units totaling 75 beds. These units consisted of neurosurgical, orthopedic, vascular, oncology, renal, plastics, GU, GI, and telemetry patients.

Neurosurgical/Orthopedic Nurse Preceptor/Charge Nurse (1998 – 2000)

Medical/Surgical Nurse (1997 – 2000)

PUBLICATIONS

JNN: JOURNAL OF NEUROSCIENCE NURSING AUGUST 2007 VOLUME 39, NUMBER 4

Stroke versus Primary CNS Lymphoma in the immune-compromised patient

JONA: JOURNAL OF NURSING ADMINISTRATION JANUARY 2006 VOLUME 36 NUMBER 1

Application of the Clinical Nurse Leader Role in an Acute Care Delivery Model

AWARDS/PRESENTATIONS

GREAT 100 NURSES AWARD (NURSING ADMINISTRATION)

May 14, 2005, Nursing excellence and contributions to the profession of nursing in North East Florida

AMERICAN COLLEGE OF SURGEONS COMMENDATION

2006, Nursing Leadership and nursing oncology unit.

"AVOIDING THE RISK OF FAILURE WITH CPOE IMPLEMENTATIONS: READINESS ASSESSMENTS."

- MUSE 2008 Eastern Conference
- MUSE 2008 Central Conference
- MUSE 2008 Western Conference

"A COMPARISON OF SIDE EFFECTS RELATED TO METHOD OF MORPHINE ADMINISTRATION IN POST- OPERATIVE ORTHOPAEDIC AND SPINE SURGERY PATIENTS."

- Magnet National Research Conference; October 2007. Atlanta Georgia.
- Florida Organization of Nurse Executives Annual Best in Class 2006. Saint Augustine Florida.
- 4th Annual Florida Magnet Research Conference; Research at the Point of Care. February 2007. Saint Petersburg Florida.

"NURSE-PHYSICIAN ATTITUDES TOWARDS COLLABORATION IN AN ACUTE CARE SETTING"

- 2002 Southern Nurses Research Societies' Regional conference in Orlando Florida,
- NeFONE at Putnam County Medical Center, Palatka Florida
- Grand Rounds, Flagler Hospital Saint Augustine Florida.

EDUCATION

MSN - MASTERS OF SCIENCE, NURSING ADMINISTRATION JACKSONVILLE UNIVERSITY 2003

Jacksonville, Florida

BSN - BACHELORS OF SCIENCE, NURSING JACKSONVILLE UNIVERSITY 1997

Jacksonville, Florida

CLASSES FOR A DOCTORATE IN NURSING PRACTICE 2 YEARS UNIVERSITY NORTH FLORIDA

Jacksonville, Florida

CERTIFIED NEUROSCIENCE REGISTERED NURSE – CNRN

SAFE AGILIST 2017

REFERENCES

AVAILABLE UPON REQUEST



CITY OF POMPANO BEACH ADVISORY BOARD / COMMITTEE APPLICATION

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095
P. O. Drawer 1300, Pompano Beach, FL 33061
www.pompanobeachfl.gov

Mr.____ Mrs.____ Ms.____ Miss____ **Name:** _____
 (Optional)

Residence Information:

Home Address: _____
 City/State/Zip: _____
 Home Phone: _____ Cell Phone: _____
 Email: _____ Fax: _____

Business Information:

Employer/Business Name: _____
 Current Position / Occupation: _____
 Business Address: _____
 City/State/Zip: _____
 Business Phone: _____ Fax: _____ Email: _____

Are you a U.S. Citizen? Yes____ No____

Are you a resident of Pompano Beach? Yes____ No____ Reside in District: 1__ 2__ 3__ 4__ 5__

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<input type="checkbox"/>	Architectural Appearance	<input type="checkbox"/>	Emergency Medical Services	<input type="checkbox"/>	*Police & Firefighter's Retirement System
<input type="checkbox"/>	Charter Amendment	<input type="checkbox"/>	*Employee's Board of Appeals	<input type="checkbox"/>	Pompano Beach Economic Development Council
<input type="checkbox"/>	Community Appearance	<input type="checkbox"/>	Employee's Health Insurance	<input type="checkbox"/>	Public Art Committee
<input type="checkbox"/>	*Community Development	<input type="checkbox"/>	*General Employee's Retirement System	<input type="checkbox"/>	Recycling & Solid Waste
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	Sand & Spurs Riding Stables
<input type="checkbox"/>	CRA East	<input type="checkbox"/>	Golf Advisory Board	<input type="checkbox"/>	Marine
<input type="checkbox"/>	CRA West	<input type="checkbox"/>	Hillsboro Inlet District	<input type="checkbox"/>	Nuisance Abatement Board
<input type="checkbox"/>	Cultural Arts	<input type="checkbox"/>	Historic Preservation	<input type="checkbox"/>	*Unsafe Structures
<input type="checkbox"/>		<input type="checkbox"/>	*Housing Authority of Pompano Beach	<input type="checkbox"/>	*Zoning Board of Appeals

*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.

In addition a Resume may be attached

Education: _____

Experience: _____

Past Positions: _____

Hobbies: _____

Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.

Signature: _____

Date: _____

Initials of Clerk or Deputy: _____

Date received or confirmed: _____

Please check one: ☐ New Application ☐ Currently Serving on Board ☐ Updated Information

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at: 954-786-4611, or send via fax to: 954-786-4095.

Cara Driscoll

621 SE 8th Ave • Pompano Beach, FL 33060
cara.agerbeck@gmail.com • (404) 987-3046

Professional Experience

BELFOR Property Restoration

Technical Instructor (2015 – current)

- Create all training materials, manage and deliver training courses
- IICRC approved instructor for WRT, FSRT, OCT, ASD, AMRT, TCST
- Author, IICRC Approved WRT, FSRT, AMRT, TCST, OCT and ASD manuals

Large Loss Project Manager (2017-2019)

- Mitigation and reconstruction PM for losses over \$70M during Hurricanes Harvey and Irma

Restoration Sciences Academy – Legend Brands

Contract Instructor (2013-2015)

- IICRC approved instructor for WRT, FSRT and OCT
- RSA approved instructor for Trauma and Mold Remediation
- Writer and editor, The Complete Guide to Cleaning and Restoration

Abatement Technologies, Inc. – Suwanee, GA

National Sales Manager (2011-2013)

- Jan 2013 promoted to manage all five of the company's product divisions to include Duct Cleaning.
- Oct 2011 promoted to manage four of the company's five product divisions: Health Care, Restoration, Asbestos Abatement and Central Air Purification.
- Combined two sales divisions into one unified sales team; realigned territories to obtain company's growth goals.
- Oversaw the design and implementation of all marketing materials including print and social media.
- Responsible for all sales forecasting, expense budgets, monthly sales reports and P&L management.

Restoration Sales & Marketing Manager (2010-2011)

- Responsible for development and sales growth of new company product line and sales team.
- Successfully obtained expected growth goal of 50% in the first year.
- Developed and conducted all sales and product training.
- Duties also consisted of developing and implementing all facets of marketing for the Restoration division including national trade shows, industry publications, website design, product catalog, social media strategies and email/mail mass communication.

Jon-Don, Inc. – Atlanta, GA

Regional Sales Manager (2006 – 2010)

- Responsible for the success and growth of three departments: sales, service and distribution, serving customers in five southeastern states.
- Consistently met and exceeded annual growth goals, increasing sales 20% and GP 15% the last three years.
- Responsibilities also included customer satisfaction, handling escalated customer concerns, budget control, warehouse and inventory issues for multimillion-dollar operation.
- Coordinated logistics for large-scale customer events (100-200 people) and hosted multiple day training seminars.
- Facility management; spearheaded major remodeling of store to include larger showroom, larger service department, new racking, layout and product display.

Education and Credentials

Master of Business Administration • Webster University – Columbia, SC

Bachelor of Science in Business Administration • Southern Wesleyan University – Columbia, SC

Professional Development

- 2020 Winner Women in Restoration Award
- Dale Carnegie Sales Advantage graduate 2009 – awarded Sales Presentation Champion
- IICRC Approved Instructor's Certificate 2004
- 40 hour OSHA HAZMAT certified 2002
- IICRC Master Fire & Smoke Restorer 1997 to current
- IICRC Master Water Restorer 1997 to current
- IICRC Master Cleaning Technician 1997 to current

Professional Associations

- Institute of Inspection, Cleaning and Restoration Certification (IICRC)
 - Restoration Division Vice Chair (2019-current)
 - Fire & Smoke Certification Technical Advisory Committee Chair
- Restoration Industry Association (RIA)
 - Fire Standard, Cleaning Sub-committee member (2015-2016)
- Society of Cleaning & Restoration (SCRT)
 - Board of Directors (2011-2013)