

## MEMORANDUM

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Purchasing #22-017  
April 19, 2022

To: Gregory P. Harrison, City Manager  
Through: Carla R. Byrd, General Services Director  
From: Jeff English, Purchasing Agent  
Subject: Approve ranking for RLI E-07-22 Continuing Contract for Marine Engineering Services

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### Contract Need/Background

Pursuant to Section 287.055, Florida Statutes "Consultants' Competitive Negotiation Act", the City of Pompano Beach (City) issued Request for Letters of Interest (RLI) E-07-22 to select a pool of qualified companies/firms to provide as-needed marine engineering services to the City and the Community Redevelopment Agency (CRA). Under the resulting contracts, project construction cost shall not exceed four million dollars (\$4,000,000.00), and project study activity shall not exceed five hundred thousand dollars (\$500,000.00). John Sfiropoulos, City Engineer, provided the project scope of services.

### Notice List

The mailing list for this project was created by using companies/firms suggested by the requesting department, companies/firms that have responded to prior solicitations, companies/firms that have registered in the eBid system, and companies/firms from appropriate listings in other sources.

Number of companies/firms submitting proposals: 8

### Advertising

The RLI was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. The RLI package was also posted on the City's webpage for download by interested companies/firms.

### Selection/Evaluation Committee

Eight (8) responses were received to the solicitation. The Selection/Evaluation Committee (Committee) met on April 7, 2022 (in a public meeting) to review and evaluate the responses. All responses were reviewed, and the Committee ranked the companies. The minutes of the meeting, the voting matrix, and scoring sheets are attached.

### Market Research

Eight (8) locally registered Pompano Beach engineering companies/firms were invited to respond to the solicitation.

Recommendation

The recommendation from the Committee to the City Commission and the CRA Board is to approve the ranking order, and authorize the City staff to negotiate contracts with the three (3) highest-ranked companies: Aptim Environmental & Infrastructure, LLC, Cummins Cederberg, Inc., and Sea Diversified, Inc.

attachments

cc: file