



Utility Field Operations

Wastewater Pumping
Wastewater Transmission
Stormwater
Water and Reuse Distribution
Phone # (954) 786-4082
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MEMORANDUM #2020-16

DATE: February 18, 2020

TO: Gregory P. Harrison, City Manager

FROM: Aaron S Lyons, Water/Reuse Distribution Manager

VIA: Brian Donovan, Assistant City Manager
A. Randolph Brown, Utilities Director
Benjamin R. Bray, Utilities Field Superintendent

SUBJECT: Ordinance: Piggyback For Large Water Meter Testing, Calibration & Repairs

Approval Request:

Commission approval to Piggyback negotiated City of Sanford Contract 18/19-44 "Water Meter Testing, Calibration and Repair Services" with highest ranked firm RWRS-East, LLC, initiated through City of Sanford Invitation for Bid (IFB) 18/19-44.

Explanation:

An Invitation to Bid (IFB) was issued by the City of Sanford to select a firm to establish a contract for water meter testing, calibration and repairs. Adoption of this piggyback would enhance our efforts to improve the City's ability to monitor the system for large individual water consumption and to ensure accurate billing. Consequently, the service will aid in water distribution efficiency as it relates to accounting for and addressing system water loss.

Recommendation:

Based on the submitted information, the Utilities Department recommends piggyback approval of the City of Sanford Contract 18/19-44 negotiated with highest ranked firm RWRS-East, LLC. Cost for the service will abide by Section 5.0 Compensation of said contract and attachment "F" of (IFB) 18/19-44 pg.35. Procurement of this service shall be through the following budgeted accounts:

- ❖ 420-7583-533-65-11
- ❖ 420-3330-533-64-65
- ❖ 412-3355-533-64-65
- ❖ 420-7282-533-65-12