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ENGINEERING**

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MEMORANDUM NO. 24-37

DATE: May 6, 2024
TO: City Commission
FROM: Christopher R. Schlageter, Project Manager
SUBJECT: Request for Resolution- Execute Work Authorization to Walters Zackria Associates
for Parks and Recreation Department Master Plan Update

Background:

On April 27, 2021, the City approved Ordinance number 2021-55, which authorizes an update to the Parks and Recreation Department original 2013 Master Plan. Bermello Ajamil & Partners, Inc. was the design firm that provided the original 2013 master plan.

This updated Master Plan will assess existing (26) facilities as described in Exhibit B, document information including uses, demands, operation and maintenance procedures and to recommend suitable modifications, improvements, enhancements, additional uses and potential revenue-generating possibilities including concessions. Facilities to be analyzed include public parks, recreation centers, aquatic facilities, an amphitheater, and athletic sports fields, as listed in Exhibit B. Each will be reviewed, and recommendations provided for improvements to existing facilities or potential new buildings and facilities to accommodate existing and future demands of the community and of the City's Parks and Recreation system.

Recommendation:

At this time, staff requests a resolution to execute Work Authorization No.3 to Walters Zackria, for \$149,915.00 This will provide professional design evaluation services for the subject required update.