

**MINUTES
SELECTION / EVALUATION COMMITTEE**

RFQ #L-09-17

**Construction Services For Old Pompano Streetscape Improvements – Section 108 Loan
Project (Step 1)**

Public Works Administration Conference Room

1201 N.E. 5th Ave., Pompano Beach, FL

9:00 a.m. 3/17/2017

The committee consisted of:

Anthony Alhashemi, Engineering Project Manager (Voting)

Harold Beard, Assistant Public Works Director (Voting)

Emily Marcus, CRA Project Manager (Voting)

Salvatore Reginello, OHUI Construction Manager (Voting)

Also in attendance: Cassandra LeMasurier, Purchasing Supervisor, Horacio Danovich, CIP Manager, Mark Korman, OHUI Program Compliance Manager

The meeting was held to evaluate the proposals received in response to the City's solicitation to establish a contract to provide construction services to the City for streetscape improvements in Old Pompano funded through a Section 108 loan. The purpose of this solicitation was to establish a short-list of firms considered most qualified to participate in step two of the solicitation process. The meeting was posted as a "Public Meeting" both at City Hall and at the Purchasing Division office, and on the City's website. Eight firms submitted responses to the City's Request for Qualifications. The Committee determined the proposal submitted by Ric-Man International, Inc. was non-responsive because the required financial statements were not submitted and did not review and score that proposal.

Horacio Danovich, CIP Manager provided the project background. Anthony Alhashemi led the technical discussion. The Purchasing Supervisor reviewed evaluation procedures and distributed Conflict of Interest Statements for completion by all voting members.

Each Committee member had reviewed all of the responses in advance of the meeting. The Committee discussed each of the proposals in alphabetical order, and scored the responses using voting forms containing the evaluation criteria published in the RFQ, with the following results:

(1)	Burkhardt Construction, Inc.	366
(2)	The Whiting-Turner Contracting Company	360
(3)	West Construction, Inc.	349
(4)	State Contracting & Engineering Corp.	344
(5)	MBR Construction, Inc.	280
(6)	Florida Engineering & Development Corp.	279
(7)	ENCO, LLC.....	229

The Committee decided oral presentations would not be required as the scoring results showed sufficient distinction between the responding firms; the top four scoring firms will be recommended for the short-list as pre-qualified bidders for step two of the solicitation process. An agenda item will be prepared to present the ranking to the City Commission for their approval of the short-list of four firms to participate in step two of the solicitation process: Burkhardt Construction, Inc., The Whiting Turner Contracting Company, West Construction, Inc. and State Contracting & Engineering Corporation.

The meeting adjourned at approximately 11:25 a.m.