



CITY OF POMPANO BEACH ADVISORY BOARD / COMMITTEE APPLICATION

2019 JAN 28 PM 3:58
CITY OF POMPANO BEACH
OFFICE OF THE CITY CLERK

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095
Post Office Drawer 1300, Pompano Beach, FL 33061
www.pompanobeachfl.gov

Mr. ☒ Mrs. ☐ Ms. ☐ Miss ☐ Name: Tony Parrish
(Optional)

Residence Information:

Home Address: 213 NW 15th Street _____
City/State/Zip: Pompano Beach Florida 33060 _____
Home Phone: n/a _____ Cell Phone: 754-423-9711 _____
Email: tonyparrishp@gmail.com _____ Fax: n/a _____

Business Information:

Employer/Business Name: Southeast Trucking _____
Current Position / Occupation: CFO _____
Business Address: 317 NW 11h Street _____
City/State/Zip: Pompano Beach FL 3330 _____
Business Phone: N/A _____ Fax: n/a Email: tonyparrishteepee@gmail.com _____

Are you a U.S. Citizen? Yes ☒ No ☐

Are you a resident of Pompano Beach? Yes ☒ No ☐ Reside in District: 4 - ☒

Do you own real property in Pompano Beach? Yes ☒ No ☐

Are you a registered voter? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒

Current or prior service on governmental boards and/or committees: _____

Please make a check next to the Advisory Boards/Committees you would like to serve on:

☒ Affordable Housing	☒ Cultural Arts	☒ Parks and Recreation
☐ Air Park	☒ Education	☒ *Planning & Zoning/Local Planning Agency
☐ Architectural Appearance	☐ Emergency Medical Services	☐ *Police & Firefighter's Retirement System
☐ Nuisance Abatement Board	☐ *Employee's Board of Appeals	☒ Pompano Beach Economic Development Council
☐ Charter Amendment	☐ Employee's Health Insurance	☒ Public Art Committee
☒ Community Appearance	☐ *General Employee's Retirement System	☐ Recycling & Solid Waste
☒ *Community Development(CDAC)	☐ Golf	☐ Sand & Spurs Riding Stables
☒ CRA East	☐ Historic Preservation	☐ Marine
☒ CRA West	☒ *Housing Authority of Pompano Beach	☒ *Unsafe Structures
		☒ *Zoning Board of Appeals

*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.

In addition a Resume may be attached

Education:

Kaplan University – Ft. Lauderdale, FL

10/2015

Master Business Administration (MBA)

Texas College, Tyler, TX

Bachelor of Science Degree, Business Administration / Accounting

Experience: _____

Past Positions: Mount Calvary Baptist Church Advisory Board; Mount Calvary Baptist Church Finance Committee

Hobbies: Reading Writing, and Arithmetic

Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.

Signature: Tony A Parrish  Date: January 25, 2019 _____

Initials of Clerk or Deputy: _____ Date received or confirmed: _____

Please check one: ☐ New Application ☐ Currently Serving on Board ☐ Updated Information

Tony Parrish

213 Northwest 15th Street, Pompano Beach FL 33060
(754) 423-9711 □ tonyparrishtp@gmail.com

SUMMARY OF QUALIFICATION

- ❖ **Accounting Software:** QuickBooks Pro, Peachtree, FLAIR, Robin Soft, PeopleSoft,
- ❖ **Accounting knowledge:** cost accounting, financial statements, bookkeeping, AR and AP, S & P, Campus-Vue, National Student Loan Data Systems, COD
- ❖ Knowledge of the Department of Housing & Urban Development (HUD), Community Development Block Grants, and SHIP grant processing, case management
- ❖ Microsoft Office, Microsoft Dynamics-NAV, Campus Vue, Regent 8, e-commerce, case management

EDUCATION & CERTIFICATIONS

NRF Foundation Customer Service and Sales Certification 07/2017
Certification Number : TP154600333110

Kaplan University – Ft. Lauderdale, FL 10/2015
Master Business Administration (MBA)

Florida Atlantic University – Boca Raton, FL 08/2003
Occupational Safety and Health Administration Licensure (OSHA) Certified Project Manager/ Estimator

Texas College, Tyler, TX 05/1999
Bachelor of Science Degree, Business Administration / Accounting

PROFESSIONAL EXPERIENCE

Global Response Margate, FL & Teleperformance / Centene, Boca Raton, FL 10/2015 - 12/2018
Health Insurance Analyst / Billing, Payment, Claims, Finance Coordinator

- Audit medical records, review administrative claims and analyze data and interventions for quality improvement studies and activities
- Participate in the development of reporting and data outcome reports.
- Identified best practices, research new processes and recommend program/ plan enhancements for members
- Function as a liaison between members and the company related to clinical initiatives and technical guidance
- Gather data and compile various utilization and quality improvement reports
- Educate members to foster compliance with program and positively impact outcomes
- Develop and modify case management of plans in conjunction with member, member's family and managing physician

Kaplan University, Ft. Lauderdale, FL 08/2008 – 01/2015
Financial Aid Officer /Student Finance Coordinator

- Counseled borrowers regarding the requirements for deferment, forbearance, rehabilitation and consolidation options
- Case manager Processed manual award letters / Provided accurate lending options
- Obtained completed deferment and forbearance forms from borrowers and submitted them to the appropriate servicers in accordance with department guidelines
- Case Management Tracked and reported contact and cure activities in accordance with departmental guidelines
- Achieved the weekly, monthly and quarterly cure and activities goals set by management
- Acted as liaison between the student borrower and the loan servicer to obtain verbal forbearances and to update borrower information
- Cooperated with quality assurance in all review and process refinement activities

Florida Atlantic University, Boca Raton, FL

10/2005 – 10/2007

Payroll Accountant

Responsible for utilization standard examining procedures and methods in the performance compilation and detailed examination of financial and related institutions regulated by the Department to ensure that all of the provision of the State statutes and regulations pertaining to the conduct of their financial activities are being complied with.

- Responsible for preparing audit reports to the Associate & Assistant Controller / Performed detailed auditing functions
- Responsible for auditing for employment contracts
- Responsible for aligning proper payment procedures to contracted state vendors

Florida Department of Transportation, Ft. Lauderdale, FL

12/2003 – 05/2005

Financial Analyst / Accounting Examiner / Auditor (A1A Employment & State)

- Responsible for preparing and submitting final examination reports, case management, and documentation
- Responsible for reporting accurate and detailed encumbrance ledgers
- Responsible for aligning proper payment procedures to contracted vendors
- Performed detailed auditing functions

City of Hollywood Finance & Community Rehabilitation, Ft. Lauderdale, FL

10/2002 – 06/2003

Junior Accountant (A1A Employment Agency)

Responsible for assisting Senior Accountant with analyzing financial data, forecasting revenue and expenditures information, and preparing reports for the subsequent issuance including: State Housing Initiatives Partnership (SHIP), Redevelopment Loan Program (PLP) information, and preparing reports for the subsequent issuance

- Maintained all loan files and invoices for payment files
- Responsible for the preparation of legal contracts for final disposition
- Processed insurance for loans and lien requirements
- Case management of individuals applying for city grant loan

University of Fort Lauderdale, Ft. Lauderdale, FL

05/2000 – 10/2002

Director of Student Services, Bursar, Assistant Bursar

- Responsible for the preparation of wage and salary distribution for Faculty and Staff.
- Within nine months promoted from trainee position to provide support to a high-profile management
- Supervised multi document filings / case management, for international students, coordinated a team of several employees to ensure timely and accurate filings
- Administered several grants Designed and assisted in the research of grant, scholarship funding
- Provided training to staff, regarding grant preparation and procedures, computer applications and university license requirements
- Performed accounts payable and receivable duties
- Shared responsibility, preparing long-range and short-range economic forecasts, case management which allowed the university to move forward
- Responsible for submitting weekly written reports, to the Chairman and President

Kirby Vacuums of Oakland Park – Sales

- Sales and financing responsibilities of high end vacuums, with prices beginning \$1,200

Outreach Broward – Behavioral Group Home

- Provide overall program case management of the residency program. Meet regularly with the administrative director of medical education and the program director concerning program management issues and activities and the status of special projects.